## RESOLUTION NO. 2009-152

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RESOLUTION BY THE FINANCE AND HUMAN RESOURCES COMMITTEE AUTHORIZING THE ELIMINATION OF ONE (1) FTE ACCOUNT CLERK II POSITION AND CREATING ONE (1) FTE LEGISLATIVE/ADMINISTRATIVE ASSISTANT NON REP GRADE 10 POSITION WITHIN THE COUNTY CLERK'S OFFICE

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To the Honorable Members of the Racine County Board of Supervisors:

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**BE IT RESOLVED** by the Racine County Board of Supervisors that the elimination of (1) FTE Account Clerk II position within the County Clerk's office is authorized and approved.

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BE IT FURTHER RESOLVED by the Racine County Board of Supervisors that the creation of one (1) FTE Legislative/Administrative Assistant Non-Rep Grade 10 is authorized and approved

within the County Clerk's office. Respectfully submitted, FINANCE AND HUMAN RESOURCES 1st Reading COMMITTEE 2nd Reading **BOARD ACTION** Karen A. Nelson, Chairman Adopted For Robert N. Miller, Vice-Chairman Against Absent Thomas Pringle, Secretary VOTE REQUIRED: 2/3's M.E. Prepared by: Corporation Counsel Russell A. Clark Q. A. Shakoor, II Van H. Wanggaard Pamela Zenner-Richards

The foregoing legislation adopted by the County Board of Supervisors of Racine County, Wisconsin, is hereby:

Approved: \_\_\_\_ Vetoed: \_\_\_\_

Date: \_\_\_\_\_,

William L. McReynolds, County Executive

## INFORMATION ONLY

WHEREAS, there has been a vacancy in the County Clerk's office since November 2009;

**WHEREAS**, the County Clerk has evaluated the job duties of this position and has determined that the elimination of the Account Clerk II position and creation of a Legislative/Administrative Assistant position would best serve the entire office by improving the efficiency of the department and provide cross trained coverage for the entire staff.

Resolution No: 2009-152

## **EXHIBIT "A"**

FTE	POSITION	GRADE	WAGES	FRINGES	P/L	TOTAL	
	2010 Budget Year						
Eliminate							
1	Account Clerk II	Rep Grade 3	38,931	20,593	241	59,765	
Create							
1	Legislative/Administrative Assistant	Non Rep Grade 10	22,656	13,062	140	35,858	
	(Assumes a May 1, 2010 Start at Step 1)						
	Savings for the year 2010	- -	16,275	7,531	101	23,907	
2010 Annualized Costs for Created Position (Step 1)			33,815	19,496	210	53,521	

## FINANCE COMMITTEE RECOMMENDATION

After reviewing the Resolution/Ordinance and fiscal information supplied, your Finance Committee recommends FOR--AGAINST adoption.
REASONS

FOR		AGAINST
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