

RESOLUTION NO. 2011-130

RESOLUTION BY THE FINANCE AND HUMAN RESOURCES COMMITTEE APPROVING REQUESTS FOR THE ENCUMBRANCE OF FUNDS IN VARIOUS DEPARTMENTAL 2012 BUDGETS

To the Honorable Members of the Racine County Board of Supervisors:

BE IT RESOLVED by the Racine County Board of Supervisors that amounts from various departments as set forth in Exhibit "A" which is attached hereto and incorporated herein are hereby encumbered so that expenditures authorized in 2011 can be completed in 2012.

Respectfully submitted,

1st Reading _____

FINANCE AND HUMAN RESOURCES COMMITTEE

2nd Reading _____

BOARD ACTION

Robert N. Miller, Chairman

Adopted _____

For _____

Against _____

Absent _____

Mark M. Gleason, Vice-Chairman

VOTE REQUIRED: 2/3 M.E.

Thomas Pringle, Secretary

Prepared by: Corporation Counsel

Gilbert Bakke

Q. A. Shakoor, II

John A. Wisch

Pamela Zenner-Richards

The foregoing legislation adopted by the County Board of Supervisors of Racine County, Wisconsin, is hereby:

Approved: _____

Vetoed: _____

Date: _____,

James A. Ladwig, County Executive

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INFORMATION ONLY

WHEREAS, there is a need to encumber certain funds in various departments so that expenditures authorized in 2011 can be completed.

2011 Encumbrances

2011-130

DEPARTMENT/ ACCOUNT	ACCOUNT NUMBER	CURRENT ACCOUNT BALANCE	ENCUMB REQUEST	ACCOUNT TO ENCUMBER TO	DESCRIPTION
GENERAL FUND					
CULTURAL ACTIVITIES					
Fox River Restoration	10560.6320.800	40,000	40,000	40,000	Projects not finalized before end of the year.
INFORMATION SYSTEMS					
C/S Graphic Design	10400.6320.2000	6,368	6,368	6,368	Funding two projects - Sheriff Website Replacement & Website study that are partially complete.
PRINT & MAIL DIVISION					
Equipment Repairs	10541.6620	250	250	250	Order for Replacement cutting blades did not arrive timely
BUILDING & FACILITES MANAGEMENT					
Maintenance Supplies	10510.7145	10,340	5,000	5,000	B&F recently returned to full approved maintenance & electrician staff levels. Funds will be used for increase in needed supplies for in-house work.
BUILDING & FACILITES MANAGEMENT - LEC					
Janitorial Supplies	10511.7135	3,618	2,000	2,000	B&F Admin would like to get special Janitorial cleaning provided at some heavy use public areas within the LEC.
Maintenance Supplies	10511.7145	5,665	5,665	5,665	B&F recently returned to full approved maintenance and electrician staff levels. Funds will be used for increase in needed supplies for in-house work.
SHERIFFS OFFICE					
EQUIP - MOTORCYCLE	10180.7110.50	8,000	8,000	8,000	Motorcycles were ordered in 2011, but not delivered in 2011.
EQUIP - RIFLE MOUNTS	10180.7110.40	4,305	4,305	4,305	Requisition sent late in December - Purchasing did not order until 2012.
CAPT EQUIP - PHOENIX	10180.7220.400	9,757	9,757	9,757	Training necessary prior to installation was not finished until year end 2011. Placed order in 2012
Total General Fund Encumbrance Requests			81,345	81,345	

2011 Encumbrances

2011-130

DEPARTMENT/ ACCOUNT	ACCOUNT NUMBER	CURRENT ACCOUNT BALANCE	ENCUMB REQUEST	ACCOUNT TO ENCUMBER TO	DESCRIPTION
HUMAN SERVICES FUND					
HS AMN Publications	1552990.7020.999893	270	270		Funding can only be used for crisis and mental health related services to assist with the remodel of the first floor to bring in house more department of health contracted services by 1/1/2013
HS AMN Equipment	1552990.7110.999893	6,714	6,714		Original Res No 2011-4 and Report 2011-32
HS AMN Materials	1552990.7120.999893	129	129		set up items to be purchased in 2011 but this was
HS AMN Capital	1552990.7220.999893	1,450	1,450	8,563	not done so the use of the funds are being changed
MI CLS Crisis Training	1514300.3500.999893	(8,563)	(8,563)	(8,563)	during the encumbrance process
HS Admin Capital	1552990.7220.999999	6,457	6,457		Funds remaining from the purchase of the New Case Management Data base that would like to be used to pay for upgrades & additions to the data base in 2012 that have not been budgeted for.
HS Admin Maintenance	New Account			6,457	
Total Human Service Fund Encumbrance Requests			<u>6,457</u>	<u>6,457</u>	

Encumbrances authorized on previous resolutions - Informational Only
JAIL

Capt - Securus Grant	10190.7220.201183	40,375	40,375	40,375	Resolution 2011-83 authorized encumbrance of funds automatically
Equip - Securus Grant	10190.7110.201183	8,396	8,396	8,396	Resolution 2011-83 authorized encumbrance of funds automatically
C/S - Securus Grant	10190.6320.201183	1,000	1,000	1,000	Resolution 2011-83 authorized encumbrance of funds automatically
Securus Tech Grant	10190.5215.201183	(49,771)	(49,771)	(49,771)	Resolution 2011-83 authorized encumbrance of funds automatically
VETERANS SERVICE OFFICE					
SWM - VETRASPEC	10550.6721.201154	3,536	3,536	3,536	Resolution 2011-54 authorized encumbrance of funds automatically
HUMAN SERVICES DEPARTMENT					
HS ADM maintenance contract	1552990.6720.000561	16,691	16,691	16,691	Resolution 2011-78 authorized encumbrance of funds automatically

2011 Encumbrances

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DEPARTMENT/ ACCOUNT	ACCOUNT NUMBER	CURRENT ACCOUNT BALANCE	ENCUMB REQUEST	ACCOUNT TO ENCUMBER TO	DESCRIPTION
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FINANCE COMMITTEE RECOMMENDATION

After reviewing the Resolution/Ordinance and fiscal information supplies, your Finance Committee recommends FOR--AGAINST adoption.

FOR

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