

FINANCE AND HUMAN RESOURCES COMMITTEE MEETING
March 25, 2014

IVES GROVE OFFICE COMPLEX
AUDITORIUM
14200 WASHINGTON AVENUE
STURTEVANT, WISCONSIN 53177

Meeting attended by: Chairman Miller, Supervisors Pringle, Halbach, Wisch, Snow and Shakoor, County Board Chairman Peter Hansen, County Board Vice Chairman Rusty Clark, County Executive James Ladwig, Chief of Staff Lorna George, Finance Director Daniel Eastman, Human Resources Director Karen Galbraith, Finance & Budget Analyst Kris Tapp, Public Works & Development Service Director Julie Anderson, Communications Department Director Thomas Christensen, Captain Thomas Lamke, Corporation Counsel Jon Lehman and Information Systems Director Terry DeBrabander.

Excused: Supervisors Bakke;

Agenda Item #1 - Convene Meeting

Meeting Called to Order at 5:00 by Chairman Miller.

Agenda Item #2 - Public Comments

None.

Agenda Item #3 – Approval of Minutes from the March 11, 2014 Meeting

Action: Approve the minutes from the March 11, 2014 Meeting. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Halbach. Vote: All Ayes No Nays.

Agenda Item #4– Public Works – Julie Anderson – Authorization to purchase capital from existing funds for floor grates for the Rochester Shop in the amount of \$8,800 – 2014 - Report.

Action: Authorize the purchase of capital floor grates for the Rochester shop in the amount of \$8,800 from existing funds – 2014 – Report. **Motion Passed.** Moved: Supervisor Halbach. Seconded: Supervisor Pringle. Vote: All Ayes No Nays.

Agenda Item #5 – Sheriff’s Department – Sheriff Christopher Schmaling – Authorize the change in the number of radios to be purchased from 2014 funds – due to a promotional rebate on volume purchases the Sheriff’s Office would be able to increase the number of radios to be purchased with the same funds - – 2014 – Report.

Action: Authorize the change in the number of radios to be purchased from 2014 funds – 2014 - Report. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Halbach. Vote: All Ayes No Nays.

Agenda Item #6– Finance Department – Dan Eastman – 2013 Emergency Procurement Report

Action: Authorize the 2013 Emergency Procurement Report. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Halbach. Vote: All Ayes No Nays.

Agenda Item #7– Finance Department – Dan Eastman – 2013 Sale of Surplus Property Report

Action: Accept the 2013 Sale of Surplus Property. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Halbach. Vote: All Ayes No Nays.

Agenda Item #8– Finance Department – Dan Eastman – Encumbrance of funds from Various Departments 2013 budget to their 2014 budget – 2013 – Resolution – 1st Reading at the March 25, 2014 County Board Meeting.

Action: Authorize the encumbrance of funds from various departments 2013 budget to their 2014 budget– 2013 - Resolution – 1st Reading at the March 25, 2014 County Board Meeting (Resolution 2013-180). **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Halbach. Vote: All Ayes No Nays.

Agenda Item #9 - Requests for Transfer

9a – Sheriff’s Department – Sheriff Christopher Schmalig - Adjustment of the Southeast Area Drug Operations Group (SEADOG) Federal and State Grants as adopted in the 2014 budget to the fiscal note attached , transferring to allow the purchase of equipment totaling \$5,100, Transfer of \$986 within the Federal Grant 2014 Budget and transfer of \$1,544 within the State Grant 2014 Budget – 2014 – Report.

Action: Authorize the Adjustment of the Southeast Area Drug Operations Group (SEADOG) Federal and State Grants as adopted in the 2014 budget to the fiscal note attached , transferring to allow the purchase of equipment totaling \$5,100, Transfer of \$986 within the Federal Grant 2014 Budget and transfer of \$1,544 within the State Grant 2014 Budget – 2014 – Report. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Halbach. Vote: All Ayes No Nays.

9b – Communications Department – Thomas Christensen – Transfer of \$4,150 within the Communications Department Non Lapsing 2014 Budget and authorization to purchase capital – top beacon and side light fixture for the Beaumont Radio Tower – 2014 - Report.

Action: Approve the transfer of \$4,150 within the Communications Department Non Lapsing 2014 Budget and authorization to purchase capital – top beacon and side light fixture for the Beaumont Radio Tower – 2014 - Report. **Motion Passed.** Moved: Supervisor Halbach. Seconded: Supervisor Pringle. Vote: All Ayes No Nays.

9c – Alternatives to Incarceration –Lorna George - Acceptance of a Byrne Memorial Justice Assistance Grant from the State of Wisconsin Department of Justice in the amount of \$116,234 for the Veterans Treatment Court and transfer of funds within the Alternatives to Inc – Vet Treatment Court 2014 Budget – 2014 – Resolution – 1st Reading at the March 25, 2014 County Board Meeting.

Action: Authorize the acceptance of a Byrne Memorial Justice Assistance Grant from the State of Wisconsin Department of Justice in the amount of \$116,234 for the Veterans Treatment Court and transfer of funds within the Alternatives to Inc – Vet Treatment Court 2014 Budget – 2014 – Resolution – 1st Reading at the March 25, 2014 County Board Meeting (Resolution No. 2013-165). **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Halbach. Vote: All Ayes No Nays.

9d – Human Services Department – Jonathan Delagrave – Transfer of \$1,500 from Emergency Management 2013 budget to Human Services 2013 Budget returning funds originally given to Emergency Management on Resolution 2013-69 for Community Emergency Response Team (CERT) program for youth which never occurred – 2014 – Resolution – 1st Reading at the March 25, 2014 County Board Meeting.

Action: Authorize the transfer of \$1,500 from Emergency Management 2013 budget to Human Services 2013 Budget – 2013 – Resolution – 1st Reading at the March 25, 2014 County Board Meeting (Resolution No. 2013-166) . **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Halbach. Vote: All Ayes No Nays.

Transfers 9e – 9w where approved in mass by type of request – report or resolution.

Action: Authorize the transfers for 2013 budgets within the various reports listed below. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Halbach. Vote: All Ayes No Nays.

9e - County Clerk – Transfer of \$30 within the County Clerks 2013 Budget - 2013 – Report

9g – Victim Witness – Transfer of \$3670 within the Victim Witness/Victim Advocate 2013 Budget - 2013 – Report

9j - Human Resources – Transfer of \$1,801 within the Human Resources 2013 Budget – 2013 – Report.

9k – Finance Department – Transfer of \$4,589 within the Finance Department 2013 Budget – 2013 – Report.

9n – Veterans Service Office – Transfer of \$2,969 within the Veterans Service Office 2013 Budget – 2013 – Report.

9t – Public Works – Golf – Transfer of \$425 within the Golf 2013 Budget – 2013 – Report.

Action: Authorize the transfers for 2013 budgets within the various resolutions listed below. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Halbach. Vote: All Ayes No Nays.

9e - County Treasurer – Transfer of \$8,404 within the County Treasurers 2013 Budget– 2013 -Resolution – 1st Reading at the March 25, 2014 County Board Meeting (Resolution No. 2013-167).

9f - Clerk of Courts – Transfer of \$56,603 within the Clerk of Courts various divisions 2013 budget – 2013 - Resolution – 1st Reading at the March 25, 2014 County Board Meeting (Resolution No. 2013-168).

9i - Register of Deeds/Land Description – Transfer of \$7,934 within Various Division of the Register of Deeds/Land Description 2013 Budget – 2013 – Resolution – 1st Reading at the March 25, 2014 County Board Meeting (Resolution No. 2013-169).

9l - Information Systems – Transfer of \$13,567 within various divisions of the Information Systems 2013 Budget – 2013 – Resolution – 1st Reading at the March 25, 2014 County Board Meeting (Resolution No. 2013-170).

9m - Corporation Counsel – Transfer of \$4,168 within the Corporation Counsel 2013budget and transfer of \$5,667 from Non Allocated Revenues 2013 Budget to Corporation Counsel 2013 Budget – 2013 – Resolution – 1st Reading at the March 25, 2014 County Board Meeting (Resolution No. 2013-171).

9o – Printing & Services Division – Transfer of \$16,492 within the Printing & Services Division 2013 Budget – 2013 – Resolution – 1st Reading at the March 25, 2014 County Board Meeting (Resolution No. 2013-172).

9p - Buildings & Facilities Management – Transfer of \$45,504 within the Building & Facilities various divisions 2013 budget – 2013 – Resolution – 1st Reading at the March 25, 2014 County Board Meeting (Resolution No. 2013-173).

9q - Reefpoint Marina – Transfer of \$318,379 within the Reefpoint Marina 2013 budget – 2013 – Resolution – 1st Reading at the March 25, 2014 County Board Meeting (Resolution No. 2013-174).

9r - Medical Examiner's Office – Transfer of \$44,974 within the Medical Examiners various divisions 2013 budget and transfer of \$22,566 from Finance Departments 2013 budget to the Medical Examiners 2013 Budget - – 1st Reading at the March 25, 2014 County Board Meeting (Resolution No. 2013-175).

9s - Ridgewood Care Center – Transfer of \$1,158,069 within the Ridgewood Care Center 2013 Budget - 2013 – Resolution – 1st Reading at the March 25, 2014 County Board Meeting (Resolution No. 2013-176).

9u- Public Works – County Roads – Transfer of \$2,339,035.05 within the Public Works – County Roads 2013 Capital Projects Budget - 2013 – Resolution – 1st Reading at the March 25,2014 County Board Meeting (Resolution No. 2013-178).

9v –Public Works - Parks – Transfer of \$4,105,200.47 within the Parks Capital Projects 2013 Budget - 2013 – Resolution – 1st Reading at the March 25, 2014 County Board Meeting (Resolution No. 2013-179).

9w - Sheriff's Office – Transfer of \$247,882 within various Sheriff's Office various divisions 2013 Budget and transfer of \$159,317 from Contingent Funds 2013 Budget to the Sheriff's Office 2013 Budget - 2013 – Resolution – 1st Reading at the March 25, 2014 County Board Meeting.

Agenda Item #10- Closed Session

Action: To meet in closed session pursuant to Section 19.85(1) (g) of the Wisconsin State Statutes to discuss with legal counsel claims against Racine County at 5:20 p.m. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Halbach. Vote: Carried unanimously by roll call vote.

Agenda Item #11 - Regular Session

Action: To meet in regular session. Time: 5:30 p.m. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Shakoor. Vote: All Ayes No Nays.

Agenda Item #12- Possible action on items from closed session

Action: Deny the claim of James Hull for property damage of \$756.09 – 2014 – Resolution – 1st & 2nd Reading at April 8, 2014 County Board Meeting. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Shakoor. Vote: All Ayes No Nays.

Action: Deny the claim of Jeff Strunk for property damage of \$340.06 – 2014 – Resolution – 1st & 2nd Reading at April 8, 2014 County Board Meeting. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Shakoor. Vote: All Ayes No Nays.

Action: Deny the claim of David Kramer for property damage of \$361.03 – 2014 – Resolution – 1st & 2nd Reading at April 8, 2014 County Board Meeting. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Shakoor. Vote: All Ayes No Nays.

Agenda Item #13– Communication Referrals from County Board Meeting.

Action: Receive and file items a – f. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Shakoor. Vote: All Ayes No Nays.

Agenda Item #14 – Miscellaneous

a. Finance Director Dan Eastman discussed the sale of bonds that will be going for 2nd reading tonight.

Agenda Item #15- Adjournment

Action: Adjourn the meeting at 5:32 pm. **Motion Passed.** Moved: Supervisor Halbach. Seconded: Supervisor Pringle. Vote: All Ayes No Nays.