

FINANCE AND HUMAN RESOURCES COMMITTEE MEETING
January 28, 2014

IVES GROVE OFFICE COMPLEX
AUDITORIUM
14200 WASHINGTON AVENUE
STURTEVANT, WISCONSIN 53177

Meeting attended by: Chairman Miller, Supervisors Shakoor, Snow, Wisch, Halbach, and Pringle, County Board Chairman Peter Hansen, Supervisor Zenner-Richardson, Chief of Staff Lorna George, Finance Director Dan Eastman, Human Resources Director Karen Galbraith, Finance & Budget Analyst Kris Tapp, Public Works & Development Services Director Julie Anderson, Information System Director Terry DeBrabander, Captain James Weidner, County Treasurer Jane Nikolai, Sam Christensen, Corporation Counsel Jon Lehman, Brad Viegut from Robert W. Baird and Matthew Slowinski from DANA Investments Advisors.

Excused: Supervisor Bakke.

Agenda Item #1 - Convene Meeting

Meeting Called to Order at 5:00 by Chairman Miller.

Agenda Item #2 - Public Comments

None.

Agenda Item #3 – Approval of Minutes from the January 14, 2014 Meeting

Action: Approve the minutes from January 14, 2014 meeting. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Shakoor. Vote: All Ayes No Nays.

Agenda Item #4- Requests for Transfer

4a – Clerk of Courts – Rose Lee – Transfer of \$1,675 within the Capital Projects 2014 Budget and purchase of equipment – 2014 – Report.

Action: Authorize the transfer of \$1,675 within the Capital Projects 2014 Budget and purchase of equipment - 2014 - Report. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Shakoor. Vote: All Ayes No Nays.

Agenda Item #5- Dan Eastman and Bradley Viegut from Baird – 2014 Bond Issue of \$5,110,000 – 2014 – Resolution – 1st Reading at the January 28, 2014 County Board Meeting.

Action: Approve the 2014 Bond issuance of \$5,110,000 – 2014 – Resolution – 1st Reading at the January 14, 2014 County Board Meeting (Resolution No. 2013-138). **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Shakoor. Vote: All Ayes No Nays

Agenda Item #6- Dan Eastman and Bradley Viegut from Baird – 2014 Taxable Bond Issue of \$1,025,000 – 2014 – Resolution – 1st Reading at the January 28, 2014 County Board Meeting.

Action: Approve the 2014 Taxable Bond issuance of \$1,025,000 – 2014 – Resolution – 1st Reading at the January 14, 2014 County Board Meeting (Resolution No. 2013-139). **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Shakoor. Vote: All Ayes No Nays

Agenda Item #7 - County Treasurer – Jane Nikolai – 4th Quarter 2013 Investment report – 2013 – Report. Representatives from DANA Investment Advisors will be available to answer questions.

Action: Accept the 4th Quarter 2013 Investment report – 2013 – Report. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Halbach. Vote: All Ayes No Nays.

Agenda Item #8 - County Treasurer – Jane Nikolai – Over the counter offer to purchase in-rem property – 8020 Ford Drive in the Town of Burlington parcel number 002-021918312000 – Action of the Finance & Human Resources Committee only.

Action: Accept the over the counter offer to purchase in-rem property at 8020 Ford Drive in the Town of Burlington – Action of the Committee only. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Shakoor. Vote: All Ayes No Nays.

Agenda Item #9 - Public Works & Development Services – Julie Anderson – Amendment to the 2014 Fee schedule to reflect changes to permit and review fees for mobile service support structure – 2014 – Resolution – 1st Reading at the January 28, 2014 County Board Meeting.

Action: Authorize the amendment to the 2014 fee schedule to reflect changes to permit and review fees for mobile service support structure - 2014– Resolution – 1st Reading at the January 14, 2014 County Board Meeting (Resolution No. 2013-140). **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Shakoor. Vote: All Ayes No Nays.

Agenda Item #10 - Sheriff's Office –Sheriff Christopher Schmaling – Creation of a revenue transfer up to \$2,000 annually from the sale of unclaimed evidence to the Racine County Sheriff's Office Crime Prevention Account – 2014 – Resolution – 1st Reading at the January 28, 2014 County Board Meeting. (This item was laid over form the January 14, 2014 Finance & Human Resources Committee meeting)

Action: Authorize the creation of a revenue transfer up to \$2,000 annually form the sale of unclaimed evidence to the Racine County Sheriff's Office Crime Prevention Account - 2014– Resolution – 1st Reading at the January 28, 2014 County Board Meeting (Resolution No. 2013-131). **Motion Passed.** Moved: Supervisor Halbach. Seconded: Supervisor Pringle. Vote: All Ayes No Nays.

Agenda Item #11 – Finance Department – Dan Eastman – 2013 Wisconsin Women's Business Initiative Corporation

Action: Accept 2013 Wisconsin Women's Business Initiative Corporation report. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Halbach. Vote: All Ayes No Nays.

Agenda Item #12 – Finance Department – Dan Eastman – December 2013 Quarterly Report Minority Matching Grants and Manufacturing Renewal Grants

Action: Accept the December 2013 Quarterly Report for the Minority Matching Grants and Manufacturing Renewal Grants report. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Halbach. Vote: All Ayes No Nays.

Agenda Item #13 – Communication Referrals from County Board Meeting

Action: Receive and file items a – h. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Halbach. Vote: All Ayes No Nays.

Agenda Item #14 – Miscellaneous

- a) Sheriff and Clerk for Courts Salaries for the years 2015 – 2018 need to be set before April 15, 2014. – Human Resources Director Karen Galbraith has been requested to send the information to the Committee by email.

Agenda Item #15- Adjournment

Action: Adjourn the meeting at 5:46 pm. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Halbach. Vote: All Ayes No Nays.