

FINANCE AND HUMAN RESOURCES COMMITTEE MEETING
August 26, 2014

IVES GROVE OFFICE COMPLEX
CONFERENCE ROOM BEHIND COUNTY BOARD CHAMBERS
14200 WASHINGTON AVENUE
STURTEVANT, WISCONSIN 53177

Meeting attended by: Chairman Shakoor, Supervisors Bernberg, Clark, Miller, Pringle, Snow and Wisch, Youth Representative Busey, County Board Chairman Peter Hansen, Supervisors Cooke and Zenner-Richards, County Executive James Ladwig, Chief of Staff Lorna George, Interim Finance Director Margaret Hamers, Human Resources Director Karen Galbraith, Finance & Budget Analyst Kris Tapp, County Treasurer Jane Nikolai, Human Services Director Jonathan Delagrave, Assistant Corporation Counsel John Serketich, Public Works & Development Services Director Julie Anderson, County Clerk Wendy Christensen, Sheriff Christopher Schmaling, April Dyess, Assistant Corporation Counsel Michael Lanzdorf, Attorney Jeffrey Leavel, and John A. Knepel from Baker Tilly Virchow Krause LLP.

Excused: Youth Representative Becker

Agenda Item #1 - Convene Meeting

Meeting Called to Order at 4:45 pm by Chairman Shakoor.

Agenda Item #2 - Public Comments

None.

Agenda Item #3 – Chairman Shakoor – Youth In Governance

Chairman Shakoor made the Youth in Governance comments.

Agenda Item #4 – Approval of Minutes from the August 11, 2014 Meeting

Action: Approve the minutes from the August 11, 2014 Meeting.. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Wisch. Vote: All Ayes No Nays.

Agenda Item #5 - Fiscal Notes for Second Reading

Action: Approve the fiscal notes for second reading, substituting Amended Fiscal note for Resolution 2014-46. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays.

Supervisor Snow arrived at 4:49 pm

Agenda Item #6 - Requests for Transfer

6a - Sheriff's Office – Sheriff Christopher Schmaling – Transfer of \$6,969 from the Non Department Revenues 2014 Budget to the Sheriff's Water Patrol 2014 Budget – These are funds from the sale of the surplus water patrol boat and will be going to vehicles repairs – 2014 – 2nd Reading at the August 26, 2014 County Board Meeting.

Action: Allow Resolution 2014-40 to proceed to second reading. **Motion Passed.** Moved: Supervisor Miller. Seconded: Supervisor Pringle. Vote: All Ayes No Nays.

6b - Human Services Department – Jonathan Delagrave – Use of Human Services stabilization funds to create 1 FTE Information & Assistance Social Worker/Case Manager as of August 27, 2014 and transfer of \$19,410 within the Human Services 2014 Budget – 2014 – Resolution – 1st & 2nd Reading at the August 26, 2014 County Board Meeting.

Action: Authorize the use of Human Services stabilization funds to create 1 FTE Information & Assistance Social Worker/Case Manager as of August 27, 2014 and transfer of \$19,410 within the Human Services 2014 Budget – 2014 – Resolution – 1st & 2nd Reading at the August 26, 2014 County Board Meeting. (Resolution No 2014-48).

Motion Passed. Moved: Supervisor Pringle. Seconded: Supervisor Clark. Vote: All Ayes No Nays.

Youth Representative Busey arrived at 4:52 p.m.

6c - Human Services Department – Jonathan Delagrave – Transfer of \$14,000 within the Human Services 2014 Budget to increase the income maintenance capital project – 2014 – Resolution – 1st Reading at the August 26, 2014 County Board Meeting.

Action: Authorize the transfer of \$14,000 within the Human Services 2014 Budget to increase the income maintenance capital project – 2014 – Resolution – 1st Reading at the August 26, 2014 County Board Meeting. (Resolution No 2014-49). **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Miller. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

6d - Human Services Department – Jonathan Delagrave – Elimination of 1 FTE vacant Detention Worker and transfer of \$30,114 within the Human Services Department 2014 Budget – 2014 – Resolution – 1st Reading at the August 26, 2014 County Board Meeting.

Action: Authorize elimination of 1 FTE vacant Detention Worker and the transfer of \$30,114 within the Human Services 2014 Budget – 2014 – Resolution – 1st Reading at the August 26, 2014 County Board Meeting. (Resolution No 2014-50). **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Miller. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

6e - Ridgewood Care Center – Jonathan Delagrave – Elimination of 3 - .6 FTE C.N.A and creation of 1 FTE LPN and transfer of \$16,255 within the Ridgewood Care Center 2014 Budget – 2014 – Resolution – 1st Reading at the August 26, 2014 County Board Meeting.

Action: Authorize elimination of 3 - .6 FTE C.N.A and creation of 1 FTE LPN and transfer of \$16,255 within the Ridgewood Care Center 2014 Budget – 2014 – Resolution – 1st Reading at the August 26, 2014 County Board Meeting. (Resolution No 2014-51). **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Miller. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

6f - Ridgewood Care Center – Liam Doherty – Transfer of \$8,800 within the Ridgewood Care Center 2014 Budget and authorizing a capital project to provide a secured entrance – 2014 – Resolution – 1st Reading at the August 26, 2014 County Board Meeting.

Action: Authorize the transfer of \$8,800 within the Ridgewood Care Center 2014 Budget and authorizing a capital project to provide a secured entrance – 2014 – Resolution – 1st Reading at the August 26, 2014 County Board Meeting. (Resolution No 2014-52). **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Miller. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

6g - Ridgewood Care Center – Liam Doherty – Authorize the purchase of Capital equipment from existing funds within the Ridgewood Care Center 2014 – purchase of Honeywell EBI software that controls the HVAC & Card Access system at Ridgewood Care Center – 2014 – Report.

Action: Authorize the purchase of capital equipment from existing funds within the Ridgewood Care Center 2014 – purchase of Honeywell EBI software that control the HVAC & Card Access system at Ridgewood Care Center – 2014 – Report.. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Clark. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

6h – Public Works – Julie Anderson – Transfer of \$433,678 within the Public Works 2014 budget for additional State of Wisconsin Routine Maintenance funds to offset some of the above normal winter maintenance efforts – 2014 – Resolution – 1st Reading at the August 26, 2014 County Board Meeting.

Action: Authorize the transfer of \$433,678 within the Public Works 2014 Budget for additional State of Wisconsin Routine Maintenance funds to offset some of the above normal winter maintenance efforts – 2014 – Resolution – 1st Reading at the August 26, 2014 County Board Meeting. (Resolution No 2014-53). **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Clark. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Agenda Item #7 – County Treasurers Office – County Treasurer Jane Nikolai – Sale of 3 In-Rem properties – 2 are residential buildings located in the City of Racine and 1 is a vacant lot in the Village of Rochester – Action of the Committee only.

Action: Authorize the sale of 3 in rem properties as presented by the County Treasurer – Action of the Committee only. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Miller. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Agenda Item #8 – Human Resources – Karen Galbraith – NEOGOV presentation (handout will be provided at the meeting)

Karen Galbraith and April Dyess Centeno presented an employee review done on NEOGOV and discussed about the options available in the set up.

Supervisors recommended that the comment field be mandatory.

Agenda Item #9 – Finance Department – 2013 Audit (Staff from Baker Tilly Virchow Krause LLP will be available for questions)

John Knepel, Senior Partner from Baker Tilly Virchow Krause LLP and Interim Finance Director Margaret Hamers presented the audit to the Committee and answered questions.

Action: Forward the audit to the County Board as a report – 2014 - Report. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Miller. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Agenda Item #10- Closed Session

Action: To meet in closed session pursuant to Section 19.85(1) (c) of the Wisconsin State Statutes to consider the employment and termination of 1) Michael Jackson and pursuant to Section 19.85(1)(g) of Wisconsin State Statutes to discuss with Legal Counsel the claim against Racine County 1) Kim Coey at 5:30 p.m. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Miller. Vote: Carried unanimously by roll call vote.

Agenda Item #11 - Regular Session

Action: To meet in regular session. Time: 6:02 p.m. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Miller. Vote: All Ayes No Nays.

Agenda Item #12- Possible action on items from closed session

None.

Agenda Item #13 – Communication Referrals from County Board Meeting

Action: Receive and file items a-c. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Wisch. Vote: All Ayes No Nays.

Agenda Item #14 – Miscellaneous

Supervisor Miller requested that the calendar for the December and January Finance & Human Resources Committee meetings be brought to the next meeting to review.

Supervisor Snow expressed concern about starting at 4:45 rather than the normal 5:00 pm as it may make it harder for the public to attend the meeting. It was talked about adjourning the meeting and continuing after County Board.

Agenda Item #15- Adjournment

Action: Adjourn the meeting at 6:06 pm. **Motion Passed.** Moved: Supervisor Clark. Seconded: Supervisor Pringle. Vote: All Ayes No Nays.