

FINANCE AND HUMAN RESOURCES COMMITTEE MEETING
Wednesday, July 17, 2024

IVES GROVE OFFICE COMPLEX
AUDITORIUM
14200 WASHINGTON AVENUE
STURTEVANT, WISCONSIN 53177

Meeting attended by: Chairman Trottier, Supervisors Miller, Spencer, Nielsen, Kelley, and Wisch.
Other attendees: Youth in Governance Representatives Patil and Aburto, Finance Director Gwen Zimmer, Human Resources Director Sarah Street, Human Services Director Hope Otto, RCEDC Deputy Director Laura Million, Detention Center Superintendent Antonio Chavez, Youth and Family Administrator Stephen Bedwell
Excused: Supervisor Eckman.

Agenda Item #1 – Convene Meeting

Meeting Called to Order at 5:00 p.m. by Chairman Trottier.

Agenda Item #2 – Youth in Governance/Comments

Youth in Governance statement was read by Youth Representative Aburto.

Agenda Item #3 – Public Comments

There were no public comments.

Agenda Item #4 – Approval of Minutes from the June 19, 2024, committee meeting

Action: Approve the minutes from the June 19, 2024, committee meeting.

Motion Passed: Moved: Supervisor Miller. Seconded by Supervisor Nielson. Vote: All Ayes No Nays.
Advisory Vote: All Ayes No Nays.

**Agenda Item #5 – Human Services Department – Hope Otto – Authorize the reclassification of 1 FTE Safety and Security Supervisor (E060) to 1 FTE Deputy Superintendent (E065);
Reclassification of 1 FTE Youth Programming Supervisor (E060) to 1 FTE Youth Program Manager (E065);
Reclassification of 1 FTE Youth Program Coordinator (N125) to 1 FTE Lead Youth Program Coordinator (N126);
Reclassification of 6 FTE Safety and Security Coordinators from pay grade (N123) to (N125);
Creation of 3 FTE Safety and Security Workers (N120);
Reclassification of 2 FTE Youth Mental Health Counselors from pay grade N125 to BE20;
Creation of 1 FTE Facilities Custodian (N095);
Change in the start date of 2 Youth Program Coordinators from 11/01/24 to 10/05/24 and use of sufficient funds in the 2024 Human Services Budget – 2024 – Resolution – Action Requested: 1st Reading at the July 23, 2024, County Board Meeting.**

This item was presented by Hope Otto and Antonio Chavez. The committee is requesting pay scale references and clarification on fiscal notes for future meetings.

Action: Authorize the reclassification of 1 FTE Safety and Security Supervisor (E060) to 1 FTE Deputy Superintendent (E065); Reclassification of 1 FTE Youth Programming Supervisor (E060) to 1

FINANCE AND HUMAN RESOURCES COMMITTEE MEETING
Wednesday, July 17, 2024

FTE Youth Program Manager (E065); Reclassification of 1 FTE Youth Program Coordinator (N125) to 1 FTE Lead Youth Program Coordinator (N126); Reclassification of 6 FTE Safety and Security Coordinators from pay grade (N123) to (N125); Creation of 3 FTE Safety and Security Workers (N120); Reclassification of 2 FTE Youth Mental Health Counselors from pay grade N125 to BE20; Creation of 1 FTE Facilities Custodian (N095); Change in the start date of 2 Youth Program Coordinators from 11/01/24 to 10/05/24 and use of sufficient funds in the 2024 Human Services Budget – 2024 – Resolution – Action Requested: 1st Reading at the July 23, 2024, County Board Meeting.

Motion Passed: Moved: Supervisor Miller. Seconded by Supervisor Wisch. Vote: All Ayes No Nays. Advisory Vote: All Ayes, No Nays.

Agenda Item #6– Transfers:

- a. **Human Services Department – Hope Otto – Authorize the creation of 1 FTE Lead Y&F Case Manager (N126) effective 10/5/24 and transfer \$24,190 within the Human Services Department 2024 Budget – 2024 – Resolution – Action Requested: 1st Reading at the July 23, 2024, County Board Meeting.**

This item was presented by Hope Otto and Stephen Bedwell

Action: Authorize the creation of 1 FTE Lead Y&F Case Manager (N126) effective 10/5/24 and transfer \$24,190 within the Human Services Department 2024 Budget – 2024 – Resolution – Action Requested: 1st Reading at the July 23, 2024, County Board Meeting.

Motion Passed: Moved: Supervisor Miller. Seconded by Supervisor Kelley. Vote: All Ayes No Nays. Advisory Vote: All Ayes, No Nays.

- b. **Finance Department – Gwen Zimmer – Authorize a project to update to the Racine County housing analysis and transfer of \$7,500 within the County Executive 2024 Budget – 2024 – Resolution – Action Requested: 1st Reading at the July 23, 2024, County Board Meeting.**

This item was presented by RCEDC Deputy Director Laura Million.

Action: Authorize a project to update to the Racine County housing analysis and transfer of \$7,500 within the County Executive 2024 Budget – 2024 – Resolution – Action Requested: 1st Reading at the July 23, 2024, County Board Meeting.

Motion Passed: Moved: Supervisor Miller. Seconded by Supervisor Kelley. Vote: All Ayes No Nays. Advisory Vote: All Ayes, No Nays.

- c. **Finance Department – Gwen Zimmer – Authorize the reclassification of 2 FTE N060 Accounting Technician to 2 FTE N076 Accounting Associate and 1 FTE E030 Finance Specialist to 1 FTE E040 Staff Accountant effective 8/24/2024 and the transfer of \$1,872 within the Human Services Department 2024 Budget – 2024 – Resolution – Action Requested: 1st Reading at the July 23, 2024, County Board Meeting.**

Action: Authorize the reclassification of 2 FTE N060 Accounting Technician to 2 FTE N076 Accounting Associate and 1 FTE E030 Finance Specialist to 1 FTE E040 Staff Accountant effective 8/24/2024 and the transfer of \$1,872 within the Human Services Department 2024 Budget – 2024 – Resolution – Action Requested: 1st Reading at the July 23, 2024, County Board Meeting.

FINANCE AND HUMAN RESOURCES COMMITTEE MEETING
Wednesday, July 17, 2024

Motion Passed: Moved: Supervisor Miller. Seconded by Supervisor Kelley. Vote: All Ayes No Nays. Advisory Vote: All Ayes, No Nays.

Agenda Item #7 -Communication & Report Referrals from County Board Meeting:

Action: Receive and file item a.

Motion Passed: Moved by Supervisor Miller. Seconded by Supervisor Nielsen Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Agenda Item #8 – Staff Report – No Action Item

- Finance & Human Resources Committee – Next meeting will be on August 7, 2024.

Agenda Item #9 – Adjournment.

Action: Adjourn the meeting at 5:53p.m.

Motion Passed: Moved by Supervisor Miller. Seconded by Supervisor Kelley. Vote: All Ayes, No Nays.