

FINANCE AND HUMAN RESOURCES COMMITTEE MEETING
Wednesday, May 8, 2024

IVES GROVE OFFICE COMPLEX
AUDITORIUM
14200 WASHINGTON AVENUE
STURTEVANT, WISCONSIN 53177

Meeting attended by: Chairman Trottier, Supervisors Miller, Spencer, Kelly, Nielsen, Wisch and Eckman.

Other attendees: Youth in Governance Representatives Ward and Merino-Cabrera, Finance Director Gwen Zimmer, Human Resources Director Sarah Street, SVP Institutional Portfolio Manager Brian Hextell, Associate Vice President Matthew Silkey, County Treasurer Jeffrey Latus, Director of Communications Jacqueline Bratz, Administrator of Aging and Disability Services Jelena Jones, Portfolio Servicing Specialist Andrea Safedis, and Finance and Budget Manager Byron Dean.

Agenda Item #1 – Convene Meeting

Meeting Called to Order at 5:00 p.m. by Chairman Trottier.

Agenda Item #2 – Youth in Governance/Comments

Youth in Governance were not present until item 6. No statement was read.

Agenda Item #3 – Public Comments

There were no public comments.

Agenda Item #4 – Approval of Minutes from the March 26, 2024, committee meeting

Action: Approve the minutes from the March 26, 2024, committee meeting.

Motion Passed: Moved: Supervisor Miller. Seconded by Supervisor Spencer. Vote: All Ayes No Nays. Advisory Vote: No Advisory Vote.

Agenda Item #5 – County Treasurer – Jeff Latus – Authorizing the County Treasurer to vacate judgment for In-Rem Action on property at 1755 Oregon St, City of Racine. – 2024 – Resolution – Action Requested: 1st and 2nd Reading at the May 14, 2024, County Board Meeting.

Action: Authorizing the County Treasurer to vacate judgment for In-Rem Action on property at 1755 Oregon St, City of Racine. – 2024 – Resolution – Action Requested: 1st and 2nd Reading at the May 14, 2024, County Board Meeting.

Motion Passed: Moved: Supervisor Eckman. Seconded by Supervisor Miller. Vote: All Ayes No Nays. Advisory Vote: No Advisory Vote.

Agenda Item #6 – Racine County Economic Development Corporation – Andrea Safedis – Status of the Racine County Matching Grant Program – 1st Quarter 2024 – Action of the Committee only.

Action: Committee requests the report be forwarded to the full County Board.

Motion Passed: Moved: Supervisor Miller. Seconded by Supervisor Eckman. Vote: All Ayes No Nays. Advisory Vote: All Ayes, No Nays.

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Agenda Item #7 – Finance Department – Gwen Zimmer – Racine County 2024 1st Quarter Investment Report (Staff from PMA Investments will be available to discuss the materials) – 2024 – Report.

SVP Institutional Portfolio Manager Brian Hextell and Associate Vice President Matthew Silkey with PMA presented this item.

Action: Accept the Report and send it to County Board without objection.

Motion Passed: Moved: Supervisor Eckman. Seconded by Supervisor Miller. Vote: All Ayes No Nays. Advisory Vote: All Ayes, No Nays.

Agenda Item #8– Transfers:

- a. *****Communications – Jacqueline Bratz – Authorize Creation of 1 FTE Non-Rep Exempt E080 Radio Communications System Administrator effective 6/29/2024 and transfer of \$59,728 within the Communications 2024 budget – 2024 – Resolution – Action Requested: 1st Reading at the May 14, 2024, County Board Meeting.**

Action: Authorize as Amended the Creation of 1 FTE Non-Rep Exempt E080 Radio Communications System Administrator effective 6/29/2024 and transfer of \$59,728 within the Communications 2024 budget – 2024 – Resolution – Action Requested: 1st Reading at the May 14, 2024, County Board Meeting.

Motion Passed: Moved: Supervisor Miller. Seconded by Supervisor Spencer. Vote: All Ayes No Nays. Advisory Vote: All Ayes, No Nays.

- b. **Finance Department – Gwen Zimmer – Transfer of funds within the Human Services Department, Public Works and Development Services Department, and various departments in the General Fund to close the 2023 year – 2024 – Resolution – Action Requested: 1st Reading at the May 14, 2024, County Board Meeting.**

This item was presented by Finance and Budget Manager Byron Dean.

Action: Transfer of funds within the Human Services Department, Public Works and Development Services Department, and various departments in the General Fund to close the 2023 year – 2024 – Resolution – Action Requested: 1st Reading at the May 14, 2024, County Board Meeting.

Motion Passed: Moved: Supervisor Eckman. Seconded by Supervisor Miller. Vote: All Ayes No Nays. Advisory Vote: All Ayes, No Nays.

*****Agenda Item #9 – Human Services – Hope Otto – Authorizing the payment of recruitment and retention bonuses for Mental Health Therapist positions within Behavioral Health Services and Youth Development Center and use of sufficient ARPA funds within the 2024 budget – 2024 – Resolution – Action Requested: 1st Reading at the May 14, 2024, County Board Meeting.**

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This item was presented by Administrator of Aging and Disability Services Jelena Jones

Action: Authorize as Amended the payment of recruitment and retention bonuses for Mental Health Therapist positions within Behavioral Health Services and Youth Development Center and use of sufficient ARPA funds within the 2024 budget – 2024 – Resolution – Action Requested: 1st Reading at the May 14, 2024, County Board Meeting

Motion Passed: Moved: Supervisor Miller. Seconded by Supervisor Eckman. Vote: All Ayes No Nays. Advisory Vote: All Ayes, No Nays

Agenda Item #10 – Finance Department – Gwen Zimmer – Authorize Racine County to act as the lead public agency for the procurement of Fleet Maintenance and services and to enter into a master intergovernmental cooperative purchasing agreement with Omnia Partners Public Sector. – 2024 – Resolution – Action Requested: 1st Reading at the May 14, 2024, County Board Meeting.

Action: Authorize Racine County to act as the lead public agency for the procurement of Fleet Maintenance and services and to enter into a master intergovernmental cooperative purchasing agreement with Omnia Partners Public Sector. – 2024 – Resolution – Action Requested: 1st Reading at the May 14, 2024, County Board Meeting.

Motion Passed: Moved: Supervisor Miller. Seconded by Supervisor Eckman. Vote: All Ayes No Nays. Advisory Vote: All Ayes, No Nays.

*****Agenda Item #11 – Finance Department – Gwen Zimmer – Authorize a three-year contract with DebtBook lease and subscription management software services for the period of 7/1/2024-6/30/2027 – 2024 – Resolution – Action Requested: 1st Reading at the May 14, 2024, County Board Meeting.**

Action: Authorize as Amended a three-year contract with DebtBook lease and subscription management software services for the period of 7/1/2024-6/30/2027 – 2024 – Resolution – Action Requested: 1st Reading at the May 14, 2024, County Board Meeting.

Motion Passed: Moved: Supervisor Miller. Seconded by Supervisor Eckman. Vote: All Ayes No Nays. Advisory Vote: All Ayes, No Nays.

Agenda Item #12 – Finance Department – Gwen Zimmer – Racine County 2024 1st Quarter Accepted Donations – 2024 – Report.

Action: Accept the Report and send it to County Board without objection.

Motion Passed: Moved: Supervisor Eckman. Seconded by Supervisor Miller. Vote: All Ayes No Nays. Advisory Vote: All Ayes, No Nays

Agenda Item #13 – Finance Department – Gwen Zimmer – Racine County 2024 1st Quarter Grant Applications Report – 2024 – Report.

Action: Accept the Report and send it to County Board without objection.

Motion Passed: Moved: Supervisor Miller. Seconded by Supervisor Eckman. Vote: All Ayes No Nays. Advisory Vote: All Ayes, No Nays

Agenda Item #14 – Finance Department – Gwen Zimmer – Racine County 2023 Annual Emergency Procurement Report – 2024 – Report.

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This item was presented by Finance Director Gwen Zimmer and Finance and Budget Manager Byron Dean.

Action: Accept the Report and send it to County Board without objection.

Motion Passed: Moved: Supervisor Eckman. Seconded by Supervisor Miller. Vote: All Ayes No Nays.
Advisory Vote: All Ayes, No Nays

Agenda Item #15 – Finance Department – Gwen Zimmer – Update on ARPA Funds – Information only.

Action: Accept the Report and send it to County Board without objection.

Motion Passed: Moved: Supervisor Miller. Seconded by Supervisor Eckman. Vote: All Ayes No Nays.
Advisory Vote: All Ayes, No Nays

Agenda Item #16 -Communication & Report Referrals from County Board Meeting:

Action: Receive and file item a-b.

Motion Passed: Moved by Supervisor Miller. Seconded by Supervisor Eckman. Vote: All Ayes No Nays. Advisory Vote: All Ayes, No Nays.

Agenda Item #17 – Staff Report – No Action Item

- Finance & Human Resources Committee – The Next Meeting will be on May 22, 2024, at 5:00PM.
- Joint FHR/Executive Committees on June 11th and June 25th, 2024.

Agenda Item #18 – Adjournment.

Action: Adjourn the meeting at 6:25 p.m.

Motion Passed: Moved by Supervisor Eckman. Seconded by Supervisor Miller. Vote: All Ayes, No Nays.