

FINANCE AND HUMAN RESOURCES COMMITTEE MEETING
Wednesday, December 6th, 2023

IVES GROVE OFFICE COMPLEX
AUDITORIUM
14200 WASHINGTON AVENUE
STURTEVANT, WISCONSIN 53177

Meeting attended by: Chairman Trottier, Supervisors Eckman, Demske, Maier, Spencer, and Miller, and Youth in Governance Representative Ward.

Other attendees: County Executive Jonathan Delagrave, Finance Director Gwen Zimmer, Human Resources Director Sarah Street, Corporation Counsel Michael Lanzdorf, Accounting Operations Manager Kris Dement, County Treasurer Jeffrey Latus, Youth and Family Manager Stephen Bedwell, Human Services Director Hope Otto, and Caledonia Village Administration Kathy Kasper.

Excused: Supervisor Wisch.

Not in Attendance: Youth in Governance Representative Merino-Cabrera.

Agenda Item #1 – Convene Meeting

Meeting Called to Order at 5:01 p.m. by Chairman Trottier.

Agenda Item #2 – Youth in Governance/Comments

Youth in Governance statement was read by Youth Representative Ward.

Agenda Item #3 – Public Comments

A public comment regarding childcare age gap barriers was presented by the following person:

Nakreiske Mcfarland, (address not disclosed) Racine, WI

Agenda Item #4 – Approval of Minutes from the November 15, 2023, committee meeting

Action: Approve the minutes from the November 15, 2023, committee meeting.

Motion Passed: Moved: Supervisor Miller. Seconded by Supervisor Maier. Vote: All Ayes No Nays.
Advisory Vote: All Ayes, No Nays.

Agenda Item #5 – County Executive – Jonathan Delagrave – Update on potential capital projects, which may include 911 radio, marina, ice rink, Racine Heritage Museum, and mental health building - Information only.

Agenda Item #6 – County Treasurer – Jeffrey Latus – Transfer of In Rem Property at 13038 Golf Road in the Village of Caledonia by Quit Claim Deed– 2023 – Resolution – Action Requested: 1st and 2nd Reading at the December 19, 2023, County Board Meeting.

County Treasurer Jeffrey Latus and Caledonia Village Administration Kathy Kasper presented this item.

Action: Transfer of In Rem Property at 13038 Golf Road in the Village of Caledonia by Quit Claim Deed– 2023 – Resolution – Action Requested: 1st and 2nd Reading at the December 19, 2023, County Board Meeting.

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Motion Passed: Moved: Supervisor Miller. Seconded by Supervisor Eckman. Vote: All Ayes No Nays.
Advisory Vote: All Ayes, No Nays.

Agenda Item #7– Transfers:

- a. **Human Services Department – Hope Otto — Authorize the creation of 4 FTE Access Worker N077 and 1 FTE Lead Foster Care Worker N126 effective 1/1/24 and transfer of \$329,801 within the Human Services Department 2024 Budget – 2023 – Resolution – Action Requested: 1st and 2nd Reading at the December 19, 2023, County Board Meeting.**

Director of Human Services Hope Otto presented this item.

Action: Authorize the creation of 4 FTE Access Worker N077 and 1 FTE Lead Foster Care Worker N126 effective 1/1/24 and transfer of \$329,801 within the Human Services Department 2024 Budget –2023 – Resolution – Action Requested: 1st and 2nd Reading at the December 19, 2023, County Board Meeting.

Motion Passed: Moved: Supervisor Miller. Seconded by Supervisor Maier. Vote: All Ayes, No Nays. Advisory Vote: All Ayes, No Nays.

- b. **Human Services Department – Hope Otto — Authorize the creation of 4 FTE Adult Protective Service Worker N125 effective 1/15/24 and transfer of \$316,132 within the Human Services Department 2024 Budget – 2023 – Resolution – Action Requested: 1st Reading at the December 19, 2023, County Board Meeting**

Director of Human Services Hope Otto presented this item.

Action: Authorize the creation of 4 FTE Adult Protective Service Worker N125 effective 1/15/24 and transfer of \$316,132 within the Human Services Department 2024 Budget – 2023 – Resolution – Action Requested: 1st Reading at the December 19, 2023, County Board Meeting

Motion Passed: Moved: Supervisor Miller. Seconded by Supervisor Demske. Vote: All Ayes, No Nays. Advisory Vote: All Ayes, No Nays.

- c. **Human Resources Department –Sarah Street — Authorize the creation of 1 FTE Human Resources Analyst Grade E040 effective 1/15/24 and transfer of \$78,911 from the Human Services Department to the Human Resources Department 2024 Budget. – 2023 – Resolution – Action Requested: 1st Reading at the December 19, 2023, County Board Meeting.**

Director of Human Resources Sarah Street Presented this item.

Action: Authorize the creation of 1 FTE Human Resources Analyst Grade E040 effective 1/15/24 and transfer of \$78,911 from the Human Services Department to the Human Resources Department 2024 Budget. – 2023 – Resolution – Action Requested: 1st Reading at the December 19, 2023, County Board Meeting.

Motion Passed: Moved: Supervisor Miller. Seconded by Supervisor Demske. Vote: All Ayes, No Nays. Advisory Vote: All Ayes, No Nays.

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Agenda Item #8 – Finance Department – Gwen Zimmer – 2022 Comprehensive Annual Financial Report for the year ending December 31, 2022, and the 2022 Single Audit – 2023 – Report.

The Committee requests the report be shared with the County Board.

Agenda Item #9 -Communication & Report Referrals from County Board Meeting:

Action: Receive and file item a.

Motion Passed: Moved by Supervisor Miller. Seconded by Supervisor Maier. Vote: All Ayes, No Nays. Advisory Vote: All Ayes, No Nays.

Agenda Item #10 – Staff Report – No Action Items.

- a) Finance & Human Resources Committee –Next Meeting will be January 3, 2024.
- b) December 20th, 2023, meeting has been cancelled.

Agenda Item #11 – Adjournment.

Action: Adjourn the meeting at 6:25 p.m.

Motion Passed: Moved by Supervisor Maier. Seconded by Supervisor Eckman. Vote: All Ayes, No Nays.