

**FINANCE AND HUMAN RESOURCES COMMITTEE MEETING**  
**Wednesday, October 19, 2023**

IVES GROVE OFFICE COMPLEX  
AUDITORIUM  
14200 WASHINGTON AVENUE  
STURTEVANT, WISCONSIN 53177

**Meeting attended by:** Chairman Trottier, Supervisors Spencer, Eckman, Maier, and Miller,  
**Other attendees:** County Executive Jonathan Delagrave, Finance Director Gwen Zimmer, Human Resources Director Sarah Street, PFM Financial Advisors Director Kristin Hanson, PFM Financial Advisors Managing Director Matt Schnackenberg, Corporation Counsel Michael Lanzdorf, Principal Assistant Corporation Counsel Jeffrey Leggett, Public Health Officer Jeffrey Langlieb, Finance and Budget Manager Byron Dean, Chief Deputy James Weidner, and Captain Bradley Friend.  
**Excused:** Supervisors Demske and Wisch, and Youth in Governance Representatives Ward and Merino-Cabrera.

**Agenda Item #1 – Convene Meeting**

Meeting Called to Order at 5:00 p.m. by Chairman Trottier.

**Agenda Item #2 – Youth in Governance/Comments**

Youth in Governance Representatives were not present.

**Agenda Item #3 – Public Comments**

There were no public comments.

**Agenda Item #4 – Approval of Minutes from the October 10, 2023, committee meeting**

**Action:** Approve the minutes from the October 10, 2023, committee meeting.

**Motion Passed:** Moved: Supervisor Maier. Seconded by Supervisor Miller. Vote: All Ayes No Nays.

**Agenda Item #5 –Initial Budget Discussion- No Action Items.**

**Agenda Item #6 – Finance Department – Gwen Zimmer –Authorizing amendments to the 2024 Racine County Executive Budget and adopting the budget as amended – 2023 – Resolution – Requested action: 1st Reading at the October 19, 2023, County Board Meeting.**

**Action:** Authorizing amendments to the 2024 Racine County Executive budget and adopting the budget as amended – 2023 – Resolution – Requested action: 1st Reading at the October 19, 2023, County Board Meeting.

**Motion Passed:** Moved: Supervisor Miller. Seconded: Supervisor Eckman. Vote: All Ayes, No Nays.

**Agenda Items 7 - 9**

PFM Financial Advisors Director Kristin Hanson and Managing Director Matt Schnackenberg presented Agenda Items.

The Committee took a single vote for Agenda Items 7 – 9.

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**Agenda Item #7 – Finance Department – Gwen Zimmer with staff from PFM (same materials for agenda items 6 - 8) search with– Authorizing the Issuance and establishing parameters for the sale of not to exceed \$10,930,000 General Obligation Corporate Purpose Bonds Series 2024A– 2023 – Resolution – Action Requested: 1st Reading at the October 19, 2023, County Board Meeting.**

**Agenda Item #8 – Finance Department – Gwen Zimmer with staff from PFM – Authorizing the Issuance and establishing parameters for the sale of not to exceed \$550,000 Taxable General Obligation Promissory Notes Series 2024B – 2023 – Resolution – Action Requested: 1st Reading at the October 19, 2023, County Board Meeting.**

**Agenda Item #9 – Finance Department – Gwen Zimmer with staff from PFM – Resolution – Authorizing the partial redemption of the general obligation refunding bonds dated March 19, 2013 – 2023 – Resolution – Action Requested: 1<sup>st</sup> reading October 19, 2023.**

**Action:** Items 7-9. Authorize the Issuance and establishing parameters for the sale of not to exceed \$10,930,000 General Obligation Corporate Purpose Bonds Series 2024A– 2023 – Resolution – Action Requested: 1st Reading at the October 19, 2023, County Board Meeting, Authorize the Issuance and establishing parameters for the sale of not to exceed \$550,000 Taxable General Obligation Promissory Notes Series 2024B – 2023 – Resolution – Action Requested: 1st Reading at the October 19, 2023, County Board Meeting, Authorize the partial redemption of the general obligation refunding bonds dated March 19, 2013 – 2023 – Resolution – Action Requested: 1<sup>st</sup> reading October 19, 2023.

**Motion Passed:** Moved: Supervisor Miller. Seconded: Supervisor Eckman. Vote: All Ayes, No Nays.

**Agenda Item #10 – Finance Department – Gwen Zimmer – Resolution authorizing the carry forward of allowable prior year unused levy capacity – 2023 – Resolution – Action Requested: 1<sup>st</sup> reading October 19, 2023.**

**Action:** Authorize the carry forward of allowable prior year unused levy capacity – 2023 – Resolution – Action Requested: 1<sup>st</sup> reading October 19, 2023.

**Motion Passed:** Moved: Supervisor Miller. Seconded: Supervisor Eckman. Vote: All Ayes, No Nays.

**Agenda Item #11 – Finance Department – Gwen Zimmer – Setting a tax levy for 2023 to be collected in 2024 – 2023 – Resolution – Action Requested: 1st Reading at the October 31, 2023, County Board Meeting.**

*The committee requested that a correction be made to reflect that the Lakeshore Library System has been changed to Prairie Lakes Library System.*

**Action:** Set a tax levy for 2023 to be collected in 2024 – 2023 – Resolution – Action Requested: 1st Reading at the October 31, 2023, County Board Meeting.

**Motion Passed:** Moved: Supervisor Miller. Seconded: Supervisor Maier. Vote: All Ayes, No Nays.

**Agenda Item #12 – Sheriff's Office – Sheriff Christopher Schmaling – Authorizing a multi-year agreement with VitalCore Health Strategies, LLC for the term of 1/1/2024 – 12/31/2026. – 2023 – Resolution – Requested action: 1st Reading at the October 19, 2023, County Board Meeting.**

This item was presented by Chief Deputy James Weidner and Captain Bradley Friend.

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**Action:** Authorize a multi-year agreement with VitalCore Health Strategies, LLC for the term of 1/1/2024 – 12/31/2026. – 2023 – Resolution – Requested action: 1st Reading at the October 19, 2023, County Board Meeting.

**Motion Passed:** Moved: Supervisor Maier. Seconded: Supervisor Miller. Vote: All Ayes, No Nays. Advisory Vote: All Ayes, No Nays.

**Agenda Item #13 – Human Services - Hope Otto - Authorize changes to Public Health Division's wage schedule effective 1/1/2024. – 2023 – Resolution – Action Requested: 1st Reading at the October 19, 2023, County Board Meeting.**

This item was presented by Public Health Officer Jeffrey Langlieb.

**Action:** Authorize changes to Public Health Division's wage schedule effective 1/1/2024. – 2023 – Resolution – Action Requested: 1st Reading at the October 19, 2023, County Board Meeting.

**Motion Passed:** Moved: Supervisor Miller. Seconded: Supervisor Eckman. Vote: All Ayes, No Nays.

**Agenda Item #14 – Corporation Counsel – Michael Lanzdorf – Authorize the creation of a new salary grade N078, elimination of 3 FTE N076 Child Support Specialist and the addition of 2 FTE N078 Child Support Specialist - Financial and 1 FTE N078 Child Support Specialist - Intergovernmental effective 1/1/2024 – 2023 – Resolution – Action Requested: 1st Reading at the October 19, 2023, County Board Meeting.**

This item was presented by Principal Assistant Corporation Counsel Jeffrey Leggett.

**Action:** Authorize the creation of a new salary grade N078, elimination of 3 FTE N076 Child Support Specialist and the addition of 2 FTE N078 Child Support Specialist - Financial and 1 FTE N078 Child Support Specialist - Intergovernmental effective 1/1/2024 – 2023 – Resolution – Action Requested: 1st Reading at the October 19, 2023, County Board Meeting.

**Motion Passed:** Moved: Supervisor Miller. Seconded: Supervisor Maier. Vote: All Ayes, No Nays.

**Agenda Item #15 – Finance Department – Gwen Zimmer – Authorize a multi-year agreement with PMA Asset Management, LLC for the term of 1/1/2024 – 12/31/2026. – 2023 – Resolution – Requested action: 1st Reading at the October 19, 2023, County Board Meeting.**

**Action:** Authorize a multi-year agreement with PMA Asset Management, LLC for the term of 1/1/2024 – 12/31/2026. – 2023 – Resolution – Requested action: 1st Reading at the October 19, 2023, County Board Meeting.

**Motion Passed:** Moved: Supervisor Miller. Seconded: Supervisor Maier. Vote: All Ayes, No Nays.

**Agenda Item #16 -Communication & Report Referrals from County Board Meeting:**

**Action:** Receive and file item a.

**Motion Passed:** Moved by Supervisor Miller. Seconded by Supervisor Maier. Vote: All Ayes, No Nays.

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**Agenda Item #17 – Staff Report – No Action Items.**

- a. Finance & Human Resources Committee – Next Meeting will be October 25, 2023.

**Agenda Item #18 – Adjournment.**

**Action:** Adjourn the meeting at 6:10 p.m.

**Motion Passed:** Moved by Supervisor Maier. Seconded by Supervisor Miller. Vote: All Ayes, No Nays.