

**RACINE COUNTY REGISTER OF DEEDS**  
**730 WISCONSIN AVENUE, RACINE WI 53403**  
**WISCONSIN DIVORCE CERTIFICATE APPLICATION**  
**(for Mail or In-Person Requests)**

Chapter 69.21 Wis. Stats.  
(2023-FormDC-1)

**TYPE or PRINT.**

**\*\*\*for divorces granted after January 1, 2016 to present\*\*\***

**PENALTIES:** Any person who willfully and knowingly makes a false application for a divorce certificate is guilty of a Class I felony [a fine of not more than \$10,000 or imprisonment of not more than 3 years and 6 months, or both, per s. 69.24(1)]. Any person who willfully and knowingly obtains a divorce certificate for fraudulent purposes is guilty of a Class I felony [a fine of not more than \$10,000 or imprisonment of not more than 3 years and 6 months, or both, per s. 69.24(1), Wis. Stats.].

<b>I. APPLICANT INFORMATION</b>	<b>The information in Section I is about the person completing this application.</b>			
	YOUR CURRENT NAME - First	Last	Email	Daytime Phone Number (    )    -    -
	YOUR STREET ADDRESS (CANNOT be a P.O. Box address)		City/State/Zip Code	
	TYPE OF VALID PHOTO ID	PHOTO ID NUMBER	STATE OF ISSUANCE	EXPIRATION DATE

<b>II. APPLICANT'S RELATIONSHIP TO PERSON NAMED ON THE CERTIFICATE</b>	<b>Per Wis. Stat. § 69.20(1), a CERTIFIED copy of a divorce certificate is only available to those with a "direct and tangible interest." (A-E)</b> <b>CHECK ONE box which indicates YOUR RELATIONSHIP to the PERSON NAMED on the divorce certificate.</b>			
	A. <input type="checkbox"/> I am one of the <b>PERSONS NAMED</b> on the divorce certificate. B. I am a <b>member of the immediate family</b> of one of the persons named on the divorce certificate. <input type="checkbox"/> Parent <input type="checkbox"/> Brother/Sister <input type="checkbox"/> Child <input type="checkbox"/> Maternal Grandparent <input type="checkbox"/> Paternal Grandparent C. <input type="checkbox"/> I am the <b>legal custodian or guardian</b> of one of the persons named on the divorce certificate. D. <input type="checkbox"/> I am a <b>representative authorized</b> by any person in category A, B or C, including an attorney. Specify whom you represent _____ E. <input type="checkbox"/> I can demonstrate that the divorce certificate is necessary for the <b>determination or protection of a personal or property right.</b> Specify your interest _____ F. <input type="checkbox"/> None of the above. I am requesting an uncertified copy. (Copy will not be valid for identity or legal purposes.) NOTE: Grandchildren, stepparents, stepchildren and stepbrothers/sisters may only obtain certified copies as categories C-E. <b>PURPOSE FOR WHICH CERTIFICATE IS REQUESTED:</b> _____			

<b>III. FEES</b>	<b>FEES: FIRST copy is \$20. EACH additional copy of this record (at the same time) is \$3. (It is illegal to photocopy a certified record)</b>			
	First certified copy.....	\$ 20.00	20.00	
	Each additional copy of the same record, issued at the same time as the first copy	X \$ 3.00	Number of additional copies	<b>TOTAL</b>

Make cashier check or money order payable to: <b>REGISTER OF DEEDS</b>	Be sure to include (1) Completed form (2) acceptable identification (3) any additional proof or authorization required (4) self-addressed business-size envelope (5) cashier check or money order. No personal checks <b>MAIL APPLICATION AND FEE TO: REGISTER OF DEEDS 730 WISCONSIN AVE., RACINE WI 53403</b>
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<b>IV. DIVORCE INFORMATION</b>	PARTY "A" NAME - First	Middle	LAST NAME
	PARTY "B" NAME - First	Middle	LAST NAME
	LOCATION OF DIVORCE – City, village, town	COUNTY	DATE OF DIVORCE (Month/Day/Year)

I hereby attest that the information provided on this application is correct to the best of my knowledge and belief and that I am entitled to copies of the requested divorce certificate in accordance to the categories listed above.

SIGNATURE (Applicant)	Date Signed (Month / Day / Year)
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<b>OFFICE USE ONLY</b>					
Initials: _____	Date: _____	Applicant ID: _____	SVRIS: _____	LL: _____	
Cash: \$ _____	Check: \$ _____	Check No: _____	Credit Card/VitalChek: _____		

**1. What is the difference between a “certified” and an “uncertified” copy of a divorce certificate?**

**A CERTIFIED COPY:**

- Is printed on security paper, has a raised seal, and shows the signature of the State Registrar or Local Registrar.
- Can be used for legal purposes.
- Can only be obtained with a direct and tangible interest as defined in Wis. Stat. § 69.20(1).

**AN UNCERTIFIED COPY:**

- Is printed on plain paper and marked “uncertified.”
- Is for information purposes only and cannot be used for identity or legal purposes.
- Contains the same information as a certified copy.

**2. How long will it take to process my request?**

**APPLYING IN PERSON**

Requests for certified copies of divorce certificates are usually completed within 30 minutes of application.

Requests for uncertified copies of divorce certificates are not completed on the same schedule as requests for certified copies. In-person requests for uncertified copies may take up to 1 week to complete.

A written and notarized authorization must accompany the application when checking Box D or E, either in person or by mail.

**APPLYING BY MAIL**

Requests for certified copies of divorce certificates may take up to 1 week plus mail time to complete.

Requests for uncertified copies of divorce certificates are not completed on the same schedule as certified copies. Mail requests for uncertified copies may take up to 2 weeks plus mail time.

**\*\*WE ARE NOT RESPONSIBLE FOR CERTIFICATES LOST IN THE MAIL.** You may send in an envelope with tracking info along with your application if you prefer.

**3. What identification is required when applying for a divorce certificate?**

Requests for certified copies require proof of identification. Applicant’s original ID is required for in-person applications. A **photocopy** of the applicant’s ID is required for mail applications.

**At least one form of ID must show your name and address. Expired cards or documents will not be accepted.**

Examples of acceptable forms of identification include:

**One of these:**

- State issued driver’s license or ID card
- US Government issued photo ID
- US or Foreign passport
- Tribal or Military ID card

**OR**

**Two of these:**

- Bank/Earnings statement
- Current, dated, signed lease
- Health insurance card
- Utility bill or traffic ticket
- Vehicle registration/title

**If you have questions regarding this form, please call 262-636-3208  
or visit our website at [WWW.RACINECOUNTY.COM/ROD](http://WWW.RACINECOUNTY.COM/ROD)**