

**COUNTY OF RACINE
FINANCE & HUMAN RESOURCES COMMITTEE**

Supervisor Don Trottier, Chairman
Supervisor Robert Miller, Vice Chairman
Supervisor John Wisch, Secretary
Supervisor Nick Demske
Supervisor Scott Maier

Supervisor Jody Spencer
Supervisor Jason Eckman
Adan Merino-Cabrera, Youth in Governance Representative
Daysia Ward, Youth in Governance Representative

*** THIS LOCATION IS HANDICAP ACCESSIBLE. If you have other special needs, please contact the Racine County Board Office, 730 Wisconsin Avenue, Racine, Wisconsin 53403 (262) 636-3571, fax (262) 636-3491 or the TTD/RELAY 1-800-947-3529. ***

DO NOT ATTEND THIS MEETING if you are experiencing any of these symptoms or if you have been in contact with anyone with these symptoms: **shortness of breath or difficulty breathing, cough, chills, nasal congestion, sore throat, fatigue, loss of sense of taste or smell, fever greater than 100.4.**

NOTICE OF MEETING OF THE
FINANCE AND HUMAN RESOURCES COMMITTEE

DATE: **WEDNESDAY June 7, 2023**

TIME: **5:00 p.m.**

PLACE: **IVES GROVE OFFICE COMPLEX
AUDITORIUM
14200 WASHINGTON AVENUE
STURTEVANT, WISCONSIN 53177**

1. Convene Meeting
2. Chairman Comments – Youth in Governance/Comments
3. Public Comments
4. Approval of Minutes from the May 23, 2023, committee meeting – Action of the Committee only.
5. County Executive – Jonathan Delagrave – Authorization of a new checking account for the Racine County Intergovernmental Cooperation Council (RCICC) –2023 – Resolution – Action Requested: 1st and 2nd Reading at the June 13, 2023, County Board Meeting.
6. Public Works – Roley Behm – Authorization of a new capital project for the purchase of trailers and the transfer of \$34,372 within the 2023 Public Works budget - 2023 – Resolution – Action Requested: 1st Reading at the June 13, 2023, County Board Meeting.

7. Communication & Report Referrals from County Board Meeting:

a. Bankruptcy items:

Type of Action:	Person/Persons
Chapter 11 Notice of Case	Mark Flynn; Christine Flynn;
Chapter 13 Notice of Case	Tasha Booker; Eulalio Garza Jr; Victor McGee JR;
Chapter 13 Order of Discharge	Michael Carter; Ashley Onstad; Michael Brewer; Melissa Pedersen; Eric Sjoblom; Kelly Sjoblom; Daija Perry;
Chapter 13 Notice and Motion to Dismiss Unconfirmed Plan	Jerry Bates;
Chapter 13 Notice and Motion to Dismiss Confirmed Plan	Rick Peterson;
Chapter 13 Order Confirming Plan	Henry Gray Jr;
Chapter 13 Order Modifying Confirmed Plan	Patrick Souter; Hope Souter; Noelle Goodwin; Denise Gahart; Scott Gahart; Annette Nunez;
Chapter 7 Notice of Case – No Proof of Claim Deadline	Shane Sharrett; Robert Case; Richard Hendrickson; Gina Langridge-Hendrickson; Deborah McKinley; Corey Majewski; Anthony Boyden;

b. Foreclosure items:

Attorney	Lender	Person/Persons	Amt owed County
Codilis, Moody & Circelli, P.C.	Wells Fargo Bank	Kevin Prince; Linda Prince	\$48,578.02

Staff Report – No Action Items.

- Finance & Human Resources Committee – Next meeting will be on June 21, 2023, at 5:00 p.m.

8. Adjournment

FINANCE & HUMAN RESOURCES COMMITTEE ACTION ONLY

Requestor/Originator Finance & Human Resources Committee

Committee/Individual Sponsoring: Finance & Human Resources Committee

Date of Committee Meeting: 6/7/2023

**Signature of Committee Chairperson
/Designee:** _____

Description: Minutes from the May 23, 2023 FHR Meeting

Action: **County Board Supervisors**
 Approve
 Deny

Youth In Governance
 Approve
 Deny

**JOINT MEETING OF THE FINANCE AND HUMAN RESOURCES &
HEALTH AND HUMAN DEVELOPMENT COMMITTEES
Tuesday, May 23, 2023**

IVES GROVE OFFICE COMPLEX
PETER HANSEN COUNTY BOARD CHAMBERS
14200 WASHINGTON AVENUE
STURTEVANT, WI 53177

FHR Meeting attended by: Chairman Trottier, Supervisors Demske, Eckman, Maier, Miller, Spencer, Wisch
Finance Director Gwen Zimmer, Youth in Governance Representative Daysia Ward

HHD Meeting attended by: Chairman Miller, Supervisors Hopkins, Maier, Spencer, White, Youth in
Governance Representative Jamillah Jallow

Supervisors in attendance: Chairman Roanhouse, Supervisors Kramer, Chart, Grove, Harmon, Hincz,
Kaprelian, Kramer, Malacara, Rutkowski, Wisch, Wishau

Other attendees: Public Works Director Roley Behm, County Clerk Wendy Christensen, Finance and Budget
Manager Byron Dean, County Executive Jonathan Delagrave, Assistant Corporation Counsel Sarah Kidd,
Corporation Counsel Michael Lanzdorf, Human Services Board Member Rae McWhorter, Human Services
Director Hope Otto, Deputy County Clerk Liz Parker, Director of Performance and Analytics Travis
Richardson, Human Services Board Member QA Shakoor II

Agenda Item #1 – Convene Meeting

Meeting Called to Order at 5:50 p.m. by Chairman Trottier and Chairman Miller.

Agenda Item #2 – Approval of Minutes from the May 17, 2023 Committee Meeting.

Action: Approve the minutes from the May 17, 2023 Finance & Human Resources Committee meeting.

Motion Passed: Moved: Supervisor Miller. Seconded: Supervisor Eckman. Vote: All Ayes, No Nays.

**Agenda Item #3 – County Executive - Jonathan Delagrave - Resolution by the Finance and Human
Resources Committee Authorizing Acceptance and Use of Additional State Funding in the Amount of
\$7,975,000 and Authorizing a 4.5 Percent Increase in Contingency Funding, for Construction of the
Youth Development and Care Center – Action Requested: 1st Reading at the May 23, 2023 County
Board Meeting.**

Action: Authorize Acceptance and Use of Additional State Funding in the Amount of \$7,975,000 and
Authorizing a 4.5 Percent Increase in Contingency Funding, for Construction of the Youth Development and
Care Center

Motion Passed: Moved: Supervisor Miller. Seconded: Supervisor Demske. Vote: All Ayes, No Nays.

**JOINT MEETING OF THE FINANCE AND HUMAN RESOURCES AND HEALTH & HUMAN
DEVELOPMENT COMMITTEES
Tuesday, May 23, 2023**

Agenda Item #4 – Adjournment

Action: Adjourn the meeting at 6:06 p.m.

Motion Passed. Moved: Supervisors Miller, Demske. Seconded: Supervisors Maier, Spencer.

Respectively submitted by,

Kimberly R. Bartel

REQUEST FOR COUNTY BOARD ACTION

YEAR <u>2023</u>	<input checked="" type="checkbox"/>	Resolution Request Ordinance Request Report Request
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Requestor/Originator: Jonathan Delagrave

Person knowledgeable about the request who will appear and present before the Committee and County Board (2nd Reading) Jeffrey Latus
 If a person is not in attendance the item may be held over.

Does the County Executive know of this request: Yes

If related to a position or position change, Does the Human Resources Director know of this request: N/A

Does this request propose the expenditure, receipt or transfer of any funds? No
 If the answer is "YES". A fiscal note is required. If Fiscal Note is not created by Finance, send to Finance & Budget Manager before it goes to Committee.

Committee/Individual Sponsoring: Finance and Human Resources Committee

Date Considered by Committee: 6/7/2023 Date of County Board Meeting to be Introduced: 6/13/2023

1st Reading: 1st & 2nd Reading: *

* If applicable, include a paragraph in the memo explaining why 1st and 2nd reading is required.

Signature of Committee Chairperson/Designee: _____

SUGGESTED TITLE OF RESOLUTION/ORDINANCE/REPORT:

Creation of a new fiduciary account for the Racine County Intergovernmental Cooperation Council (RCICC)

The suggested title should contain what the Committee is being asked to take action on (ex: Authorize, Approve) . If the action includes a transfer this must be included in the title.

SUBJECT MATTER:

The attached memo describes in detail the nature of resolution /ordinance /report and any specific facts which you want included in resolution/ordinance/report must be attached.

If requesting a multi year contract a copy of the contract or draft contract must be attached

Any request which requires the expenditure or transfer of funds must be accompanied by a fiscal note that shows the specific amount being transferred and the account number from which these funds will be taken and to which they will be transferred.

THIS FORM MUST BE FILLED OUT COMPLETELY PRIOR TO YOUR APPEARANCE BEFORE A COMMITTEE.

May 30, 2023

TO: Don Trottier
Chairman, Finance Committee

FROM: Jonathan Delagrave
County Executive

RE: Creation of a new fiduciary account for the RCICC

Racine County and its 17 municipalities are members of the Racine County Intergovernmental Cooperation Council (RCICC) which was formed in 2022. The RCICC was created to foster cooperation amongst local municipalities, and it is an entity separate from local government and independently responsible for managing funds such as member dues.

I am writing to formally propose the establishment of a fiduciary account specifically for the purpose of depositing and managing Racine County Intergovernmental Cooperation Council (RCICC) funds.

This account would be held separate from all other accounts maintained by Racine County, and the creation of this account will not comingle with other County funds. Racine County will not contribute funds to this RCICC account, except for those funds that may be required to be contributed under the Compact and RCICC bylaws.

Racine County shall be granted and maintain administrative access to the RCICC Account. This access will allow the county to ensure that the account operates in compliance with all requirements set forth by Racine County, including, but not limited to, those established in the Racine County Code of Ordinances and the directives of the Racine County Finance Director.

I am requesting a first and second reading of this resolution in order to deposit member dues before checks become invalid and a reissuance of checks is necessary from each member municipality.

Thank you for your consideration.

Sincerely,



Jonathan Delagrave
County Executive

YEAR	<u>2023</u>	X	Resolution Request
			Ordinance Request
			Report Request

Requestor/Originator: PUBLIC WORKS - Roley Behm & Patrice Brunette

Person knowledgeable about the request who will appear and present before the Committee and County Board (2nd Reading) Roley Behm/Patrice Brunette
 If a person is not in attendance the item may be held over.

Does the County Executive know of this request: Yes

If related to a position or position change, Does the Human Resources Director know of this request: N/A

Does this request propose the expenditure, receipt or transfer of any funds? Yes
 If the answer is "YES". A fiscal note is required. If Fiscal Note is not created by Finance, send to Finance & Budget Manager before it goes to Committee.

Committee/Individual Sponsoring: Finance & Human Resources Committee

Date Considered by Committee: 6/7/2023 Date of County Board Meeting to be Introduced: 6/13/2023

1st Reading: 1st & 2nd Reading: *

* If applicable, include a paragraph in the memo explaining why 1st and 2nd reading is required.

Signature of Committee Chairperson/Designee: _____

SUGGESTED TITLE OF RESOLUTION/ORDINANCE/REPORT:

Authorization of a new capital project for the purchase of trailers and the transfer of \$34,372 within the 2023 Public Works budget

The suggested title should contain what the Committee is being asked to take action on (ex: Authorize, Approve) . If the action includes a transfer this must be included in the title.

SUBJECT MATTER:

The attached memo describes in detail the nature of resolution /ordinance /report and any specific facts which you want included in resolution/ordinance/report must be attached.

If requesting a multi year contract a copy of the contract or draft contract must be attached

Any request which requires the expenditure or transfer of funds must be accompanied by a fiscal note that shows the specific amount being transferred and the account number from which these funds will be taken and to which they will be transferred.

THIS FORM MUST BE FILLED OUT COMPLETELY PRIOR TO YOUR APPEARANCE BEFORE A COMMITTEE.

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	CURRENT BALANCE	TRANSFER	BUDGET AFTER TRANSFER	BALANCE AFTER TRANSFER
		2023 Budget				
PBM MATERIALS	6606441.453000	50,150	50,150	(34,372)	15,778	15,778
	TOTAL SOURCES			<u>(34,372)</u>		
HIGHWAY EQUIPMENT	660281.470000.MA231	0	0	34,372	34,372	34,372
*new account	TOTAL USES			<u>34,372</u>		
				<u><u>0</u></u>		

DESCRIPTION :	QTY	UNIT PRICE	TOTAL PRICE
7X14 LANDSCAPE STEEL OPEN TRAILER	2	4,628	9,256
7X16 LANDSCAPE STEEL OPEN TRAILER	2	4,728	9,456
7X22 RACIE TRAILER EQUIPMENT HAU	2	7,830	15,660
			0
		Total for items to be purchased:	<u><u>34,372</u></u>

FINANCE COMMITTEE RECOMMENDATION

After reviewing the Resolution/Ordinance and fiscal information supplied, your Finance Committee recommends FOR--AGAINST adoption.
REASONS

FOR	AGAINST

2
3 RESOLUTION BY THE FINANCE AND HUMAN RESOURCES COMMITTEE
4 AUTHORIZING THE CREATION OF A NEW HIGHWAY EQUIPMENT ACCOUNT AND
5 A TRANSFER OF \$34,372 TO THE NEW ACCOUNT FOR THE PURCHASE OF
6 TRAILERS

7
8 To the Honorable Members of the Racine County Board of Supervisors:

9
10 **BE IT RESOLVED** by the Racine County Board of Supervisors that the creation of
11 a new highway equipment account and transfer within the Public Works – Highway
12 Department 2023 budget, as set forth in Exhibit “A” is attached hereto, for funding of the
13 purchase of 4 landscape and 2 equipment hauling trailers.

14
15 **BE IT FURTHER RESOLVED** by the Racine County Board of Supervisors that a
16 portion of PBM Carryforward funds will be transferred to this new highway equipment
17 account.

18
19 **BE IT FURTHER RESOLVED** by the Racine County Board of Supervisors that
20 any two of the County Clerk, the County Executive and/or the County Board Chairman
21 are authorized to execute any contracts, agreements, or other documents necessary to
22 carry out the intent of this resolution.

23
24 1st Reading _____

**FINANCE AND HUMAN RESOURCES
COMMITTEE**

25
26 2nd Reading _____

27
28 BOARD ACTION

29 Adopted _____

30 For _____

31 Against _____

32 Absent _____

Robert Miller, Vice-Chairman

33
34 VOTE REQUIRED: 2/3 M.E.

John Wisch, Secretary

35
36 Prepared by:
37 Public Works and Development

Jason Eckman

38
39 _____

Scott Maier

40
41 _____

Nick Demske

42
43 _____

Jody Spencer

3
4
5
6
7 **The foregoing legislation adopted by the County Board of Supervisors of**
8 **Racine County, Wisconsin, is hereby:**

9
10
11 **Approved: _____**

12 **Vetoed: _____**

13
14 **Date: _____,**

15
16 _____
17 **Jonathan Delagrave, County Executive**

18
19
20 **FISCAL NOTE - APPLICABLE**

21
22
23
24 **INFORMATION ONLY**

25
26 **WHEREAS**, current equipment of 5 trailers are thirty-three years old and have
27 been rebuilt numerous times.

28
29 **WHEREAS**, the newer trailers replace the five worn out trailers and add one more
30 to inventory.

31
32 **WHEREAS**, the new trailers will meet the needs of the department.
33
34