

**COUNTY OF RACINE**  
**HEALTH AND HUMAN DEVELOPMENT COMMITTEE & HUMAN SERVICES BOARD**

**Health and Human Development Committee**

Supervisor Robert N. Miller, Chairman  
Supervisor Scott Maier, Vice Chairman  
Supervisor Eric Hopkins, Secretary  
Supervisor Jody Spencer  
Supervisor Olga White  
Will Casterton, Youth in Governance Representative  
Jamillah Jallow, Youth in Governance Representative

**Human Services Board**

Rajeeyah McWhorter, Citizen Member  
Supervisor Scott Maier  
Q.A. Shakoor, II, Citizen Member  
Supervisor Don Trottier  
Rhonda Zuck, Citizen Member

**COUNTY OF RACINE**  
**FINANCE & HUMAN RESOURCES COMMITTEE**

Supervisor Don Trottier, Chairman  
Supervisor Robert Miller, Vice Chairman  
Supervisor John Wisch, Secretary  
Supervisor Nick Demske  
Supervisor Scott Maier

Supervisor Jody Spencer  
Supervisor Jason Eckman  
Adan Merino-Cabrera, Youth in Governance Representative  
Daysia Ward, Youth in Governance Representative

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\*\*\* THIS LOCATION IS HANDICAP ACCESSIBLE. If you have other special needs, please contact the Racine County Board Office, 730 Wisconsin Avenue, Racine, Wisconsin 53403 (262) 636-3571, fax (262) 636-3491 or the TTD/RELAY 1-800-947-3529. \*\*\*

DO NOT ATTEND THIS MEETING if you are experiencing any of these symptoms or if you have been in contact with anyone with these symptoms: **shortness of breath or difficulty breathing, cough, chills, nasal congestion, sore throat, fatigue, loss of sense of taste or smell, fever greater than 100.4.**

**The public may also join this meeting virtually via:**

**Browsing to this web address on a computer or smartphone:**

<https://racinecounty.webex.com/racinecounty/j.php?MTID=m5cfa29967a9ae49e2f54f0376c4596f0>

**Password: meetme**

**via facebook live at <http://www.facebook.com/RacineCounty>**

**Or by calling: 1-408-418-9388      Access code: 2498 635 5257**

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NOTICE OF MEETING OF THE JOINT MEETING OF THE FINANCE AND HUMAN RESOURCES COMMITTEE, HEALTH AND HUMAN DEVELOPMENT COMMITTEE

DATE: **Tuesday May 23, 2023**

TIME: **5:40 p.m.**

PLACE: **Peter L. Hansen County Board Chambers at Ives Grove  
14200 Washington Avenue, Sturtevant, WI 53177**

1. Convene Meeting
2. Approval of Minutes from the May 17, 2023, committee meeting – Action of the Committee only.
3. County Executive– Jonathan Delagrave – Resolution by the Finance and Human Resources Committee Authorizing Acceptance and Use of Additional State Funding in the Amount of \$7,975,000 and Authorizing a 4.5 Percent Increase in Contingency Funding, for Construction of the Youth Development and Care Center – Action Requested: 1<sup>st</sup> Reading at the May 23, 2023 County Board Meeting.
4. Adjournment.

FINANCE & HUMAN RESOURCES COMMITTEE ACTION ONLY

**Requestor/Originator** Finance & Human Resources Committee

**Committee/Individual Sponsoring:** Finance & Human Resources Committee

**Date of Committee Meeting:** 5/23/2023

**Signature of Committee Chairperson  
/Designee:** \_\_\_\_\_

**Description:** Minutes from the May 17, 2023 FHR Meeting

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\_\_\_\_\_

**Action:** **County Board Supervisors**  
 Approve  
 Deny

**Youth In Governance**  
 Approve  
 Deny

FINANCE AND HUMAN RESOURCES COMMITTEE MEETING  
Wednesday, May 17th, 2023

IVES GROVE OFFICE COMPLEX  
AUDITORIUM  
14200 WASHINGTON AVENUE  
STURTEVANT, WISCONSIN 53177

**Meeting attended by:** Chairman Trottier, Supervisors Eckman, Maier, and Miller, Youth in Governance Representatives Ward and Merino-Cabrera, Finance Director Gwen Zimmer, Human Resources Director Sarah Street, and County Executive Jonathan Delagrave.

**Other attendees:** Register of Deeds Karie Pope, Corrections Lieutenant Melissa Gonzalez, and Assistant Corporation Counsel Jeff Leggett.

**Excused:** Supervisors Wisch, Demske, and Spencer.

**Agenda Item #1 – Convene Meeting**

Meeting Called to Order at 5:00 p.m. by Chairman Trottier.

**Agenda Item #2 – Youth in Governance/Comments**

Youth in Governance statement was read by Youth Representative Merino-Cabrera.

**Agenda Item #3 – Public Comments**

There were no public comments.

**Agenda Item #4 – Approval of Minutes from the May 3, 2023, committee meeting**

**Action:** Approve the minutes from the May 3 ,2023, committee meeting.

**Motion Passed:** Moved: Supervisor Miller. Seconded by Supervisor Maier. Vote: All Ayes No Nays. Advisory Vote: All Ayes, No Nays.

**Agenda Item #5 County Executive – Jonathan Delagrave – Update on State of Wisconsin shared revenue formula – Information Only.**

**Agenda Item #6 – Register of Deeds – Karie Pope – Authorize a multi-year contract with TriMin Systems, Inc. for the period of 1/1/2024 – 12/31/2026 - 2023 – Resolution – Action Requested: 1st Reading at the May 23, 2023, County Board Meeting.**

**Action:** Authorize a multi-year contract with TriMin Systems, Inc. for the period of 1/1/2024 – 12/31/2026 - 2023 – Resolution – Action Requested: 1st Reading at the May 23, 2023, County Board Meeting.

**Motion Passed:** Moved: Supervisor Eckman. Seconded by Supervisor Miller. Vote: All Ayes No Nays. Advisory Vote: All Ayes, No Nays.

FINANCE AND HUMAN RESOURCES COMMITTEE MEETING  
Wednesday, May 17th, 2023

**Agenda Item #7 – Transfers:**

- a. **Sheriff – Christopher Schmaling – Authorize the elimination of 1 FTE Non-Rep Non-Exempt N010 Clerk 1 and addition of 1 FTE Non-Rep Non-Exempt N036 Property Clerk effective 6/17/2023 and use of sufficient funds within the 2023 Sheriff Budget. – 2023 – Resolution – Action Requested: 1st Reading at the May 23, 2023, County Board Meeting.**

Corrections Lieutenant Melissa Gonzalez presented this item.

**Action:** To authorize the elimination of 1 FTE Non-Rep Non-Exempt N010 Clerk 1 and addition of 1 FTE Non-Rep Non-Exempt N036 Property Clerk effective 6/17/2023 and use of sufficient funds within the 2023 Sheriff Budget. – 2023 – Resolution – Action Requested: 1st Reading at the May 23, 2023, County Board Meeting.

**Motion Passed:** Moved: Supervisor Miller. Seconded by Supervisor Maier. Vote: All Ayes, No Nays. Advisory Vote: All Ayes, No Nays.

- b. **Corporation Counsel – Michael Lanzdorf – Authorize a contract with Conduent State & Local Solutions, Inc. for the period of 9/1/2023 - 12/31/2024 and transfer of \$36,000 within the 2023 Child Support Budget. – 2023 – Resolution – Action Requested: 1st and 2nd Reading at the May 23, 2023, County Board Meeting.**

Assistant Corporation Counsel Jeff Leggett presented this item.

**Action:** To authorize a contract with Conduent State & Local Solutions, Inc. for the period of 9/1/2023 - 12/31/2024 and transfer of \$36,000 within the 2023 Child Support Budget. – 2023 – Resolution – Action Requested: 1st and 2nd Reading at the May 23, 2023, County Board Meeting.

**Motion Passed:** Moved: Supervisor Miller. Seconded by Supervisor Eckman. Vote: All Ayes, No Nays. Advisory Vote: All Ayes, No Nays.

**Agenda Item #8 -Communication & Report Referrals from County Board Meeting:**

**Action:** Receive and file item a.

**Motion Passed:** Moved by Supervisor Miller . Seconded by Supervisor Maier. Vote: All Ayes, No Nays. Advisory Vote: All Ayes, No Nays.

**Agenda Item #9 – Staff Report – No Action Items.**

- Finance & Human Resources Committee – Next meeting will be a joint FHR/HHD meeting on May 23, 2023, at 5:40 p.m.
- Next regularly scheduled meeting will be June 7, 2023.

**Agenda Item #10 – Adjournment.**

**Action:** Adjourn the meeting at 5:59 p.m.

**Motion Passed:** Moved by Supervisor Miller. Seconded by Supervisor Maier. Vote: All Ayes, No Nays.

REQUEST FOR COUNTY BOARD ACTION

YEAR	2023	X	Resolution Request
			Ordinance Request
			Report Request

Requestor/Originator: County Executive

Person knowledgeable about the request who will appear and present before the Committee and County Board (2nd Reading)  
If a person is not in attendance the item may be held over. Jonathan Delagrave

Does the County Executive know of this request: Yes

If related to a position or position change, Does the Human Resources Director know of this request: N/A

Does this request propose the expenditure, receipt or transfer of any funds? Yes  
If the answer is "YES". A fiscal note is required. If Fiscal Note is not created by Finance, send to Finance & Budget Manager before it goes to Committee.

Committee/Individual Sponsoring: Finance & Human Resources Committee and Health & Human Development Committee

Date Considered by Committee: 5/23/2023 Date of County Board Meeting to be Introduced: 5/23/2023

1st Reading:  1st & 2nd Reading:  \*

\* If applicable, include a paragraph in the memo explaining why 1st and 2nd reading is required.

Signature of Committee Chairperson/Designee: \_\_\_\_\_

**SUGGESTED TITLE OF RESOLUTION/ORDINANCE/REPORT:**

RESOLUTION BY THE FINANCE & HUMAN RESOURCES AUTHORIZING ACCEPTANCE AND USE OF ADDITIONAL STATE FUNDING IN THE AMOUNT OF \$7,975,000 AND AUTHORIZING A 4.5 PERCENT INCREASE IN CONTINGENCY FUNDING FOR THE CONSTRUCTION OF THE YOUTH DEVELOPMENT AND CARE CENTER.

The suggested title should contain what the Committee is being asked to take action on (ex: Authorize, Approve) . If the action includes a transfer this must be included in the title.

**SUBJECT MATTER:**

The attached memo describes in detail the nature of resolution /ordinance /report and any specific facts which you want included in resolution/ordinance/report must be attached.

If requesting a multi year contract a copy of the contract or draft contract must be attached

Any request which requires the expenditure or transfer of funds must be accompanied by a fiscal note that shows the specific amount being transferred and the account number from which these funds will be taken and to which they will be transferred.

**THIS FORM MUST BE FILLED OUT COMPLETELY PRIOR TO YOUR APPEARANCE BEFORE A COMMITTEE.**

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	CURRENT BALANCE	TRANSFER	BUDGET AFTER TRANSFER	BALANCE AFTER TRANSFER
<b>CAPITAL PROJECT - YDCC PROJECT</b>						
STATE FUNDING	33100030.304000	(40,000,000)	(37,780,424)	(7,975,000)	(47,975,000)	(45,755,424)
	<b>TOTAL SOURCES</b>			<u>(7,975,000)</u>		
<b>CAPITAL PROJECT - YDCC PROJECT</b>						
EXPENSES	33100030.400000	42,500,000	39,241,053	7,975,000	50,475,000	47,216,053
	<b>TOTAL USES</b>			<u>7,975,000</u>		
				<u><u>0</u></u>		

FINANCE COMMITTEE RECOMMENDATION

After reviewing the Resolution/Ordinance and fiscal information supplied, your Finance Committee recommends FOR--AGAINST adoption.  
REASONS

FOR	AGAINST

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	CURRENT BALANCE
<b>CAPITAL PROJECT - YDCC PROJECT</b>			
EXPENSES - YDCC	33100030.400000	50,475,000	47,216,053
	<b>4.5% CONTINGENCY AMOUNT</b>	2,271,375	
	<b>TOTAL BUDGET</b>	<b>52,746,375</b>	

**DUE TO THE UNCERTAIN DYNAMICS WITH THE COST OF VARIOUS CONSTRUCTION MATERIALS SUCH AS STEEL, LUMBER, AND AGGREGATE, THIS RESOLUTION AUTHORIZES \$2,271,375 TO BE PLACED IN A CONTINGENCY ACCOUNT ALLOWING THE ABILITY TO ADAPT TO UNCERTAINTIES OF THE INFRASTRUCTURE NEEDS OF THE FACILITY. THIS CONTINGENCY WILL NOT BE SPENT UNLESS AND UNTIL FUNDING SOURCES ARE IDENTIFIED IN FUTURE YEARS SUCH AS DEBT FINANCING, DONATIONS, FUNDRAISING, AND/OR SAVINGS IN OTHER PROJECT CONTINGENT BUDGETS.**

**RESOLUTION NO. 2023-**

**RESOLUTION BY THE FINANCE AND HUMAN RESOURCES COMMITTEE AUTHORIZING ACCEPTANCE AND USE OF ADDITIONAL STATE FUNDING IN THE AMOUNT OF \$7,975,000, AND AUTHORIZING A 4.5 PERCENT INCREASE IN CONTINGENCY FUNDING, FOR CONSTRUCTION OF THE YOUTH DEVELOPMENT AND CARE CENTER**

To the Honorable Members of the Racine County Board of Supervisors:

**WHEREAS**, by Resolution No. 2020-76, Racine County formally accepted a grant award to pay for 95 percent – in an amount not to exceed 40,000,000 U.S. Dollars (\$40,000,000) – of the costs of designing and constructing a secure residential care center for children and youth, and authorized the design and construction of the Racine County Youth Development and Care Center; and

**WHEREAS**, pursuant to Resolution No. 2020-76, the total budget for the design and construction of the Youth Development and Care Center is \$42,500,000; and

**WHEREAS**, by Resolution No. 2021-72 the Youth Development and Care Center will be constructed on Racine County-owned land in the Village of Caledonia; and

**WHEREAS**, in the course of locating and identifying a site and securing necessary approvals, project costs increased significantly due to the impact of COVID-19 on the supply chain and additional funding was needed to offset rising costs; and

**WHEREAS**, on August 16, 2022, the Joint Committee on Finance (“JFC”) allocated an additional \$7,975,000 for the construction of the Youth Development and Care Center; and

**WHEREAS**, JFC co-chairs, Representative Mark Born and Senator Howard Marklein recognized that the Youth Development and Care Center is “an important component of the future of our juvenile corrections system, which provides essential rehabilitation services while protecting public safety;” and

**WHEREAS**, with the additional funding, Racine County in partnership with the State of Wisconsin will have secured \$50,475,000 in funding for the Youth Development and Care Center; and

**WHEREAS**, in the course of schematic planning and design development and finalization, there have been identified several core features that may not fit within the \$50,475,000 project budget: including, but not limited to, more costly detention grade materials (e.g., masonry, doors, window upgrades, etc.) strategically integrated throughout the Youth Development and Care Center in a manner that effectively incorporates trauma-informed principles, expanded indoor recreation space to simultaneously accommodate different classifications and gender of youth for year-round recreation, recommended mechanical equipment to reduce long-term maintenance costs and improve efficiency (e.g., HVAC, boilers, pumps, water heaters, air handling units, ductwork), and outdoor courtyard snow/ice-melting system; and



4 **WHEREAS**, these are critical decision points that need to be addressed at this stage of  
5 planning in order to finalize plans and specifications, align with necessary state and local  
6 approvals, and to timely procure materials and equipment with long lead times so as to avoid  
7 delays – which could in turn result in increased costs – to the construction schedule; and  
8

9 **WHEREAS**, the County anticipates successful receipt and/or award of grant and  
10 fundraising opportunities that may offset the added cost of many of these core features, but  
11 waiting to incorporate these core features into the construction until formal acceptance and  
12 receipt of that funding will result in significantly increased cost and delay.  
13

14 **NOW, THEREFORE, BE IT RESOLVED** by the Racine County Board of Supervisors  
15 that the formal acceptance of an additional \$7,975,000 in state funding for the design and  
16 construction of the Racine County Youth Development and Care Center is hereby authorized  
17 and approved; and  
18

19 **BE IT FURTHER RESOLVED** by the Racine County Board of Supervisors that a 4.5%  
20 increase in contingency funding (*i.e.*, \$2,271.375 or 4.5% of \$50,475,000), as set forth in Exhibit  
21 “A,” that is attached hereto, is authorized and approved.  
22

23 **BE IT FURTHER RESOLVED** by the Racine County Board of Supervisors that any two  
24 of the County Clerk, the County Executive, and/or the Racine County Board Chairman are  
25 authorized to execute any contracts, agreements, amendments, or other documents necessary  
26 to carry out the intent of this resolution.  
27

28 Respectfully submitted,

29  
30 1st Reading \_\_\_\_\_

**FINANCE AND HUMAN RESOURCES  
COMMITTEE**

31  
32 2nd Reading \_\_\_\_\_

33  
34 BOARD ACTION \_\_\_\_\_

Donald J. Trottier, Chairman

35 Adopted \_\_\_\_\_

36 For \_\_\_\_\_

37 Against \_\_\_\_\_

38 Absent \_\_\_\_\_

Robert N. Miller, Vice-Chairman

39  
40 VOTE REQUIRED: 2/3 M.E.

John A. Wisch, Secretary

41  
42 Prepared by:  
43 Corporation Counsel

Scott Maier

Nick Demske

Jody Spencer

1 Res No. 2023-  
2 Page Three

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Jason Eckman

**The foregoing legislation adopted by the County Board of Supervisors of  
Racine County, Wisconsin, is hereby:**

**Approved:** \_\_\_\_\_

**Vetoed:** \_\_\_\_\_

**Date:** \_\_\_\_\_,

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**Jonathan Delagrave, County Executive**