

**FINANCE AND HUMAN RESOURCES COMMITTEE MEETING**  
**Wednesday, January 18, 2023**

IVES GROVE OFFICE COMPLEX  
AUDITORIUM  
14200 WASHINGTON AVENUE  
STURTEVANT, WISCONSIN 53177

**Meeting attended by:** Chairperson Trottier, Supervisors Eckman, Maier, Miller, Spencer and Wisch, Youth in Governance Representatives DeSonia and Reddy Finance Director Gwen Zimmer, Human Resources Director Sarah Street, County Executive Jonathan Delagrave

**Supervisors in attendance:** Supervisor Harmon

**Other attendees:** County Treasurer Jeff Latus, Human Services Director Hope Otto, Health Officer Jeffrey Langlieb, Deputy Superintendent Andrew Kallenbach, Principal Assistant Corporation Counsel John Serketich, Public Works Director Julie Anderson, Highway Superintendent Roley Behm

**Excused:** Supervisor Nick Demske

**Agenda Item #1 – Convene Meeting**

Meeting Called to Order at 5:00 p.m. by Chairman Trottier.

**Agenda Item #2 – Youth in Governance/Comments**

Youth in Governance statement was read by Youth Representative DeSonia.

**Agenda Item #3 – Public Comments**

There were no public comments.

**Agenda Item #4 – Approval of Minutes from the January 4, 2023 committee meeting**

**Action:** Approve the minutes from the January 4, 2023, committee meeting

**Motion Passed:** Moved: Supervisor Wisch. Seconded by Supervisor Maier. Vote: All Ayes No Nays. Advisory Vote: All Ayes, No Nays.

**Agenda Item #5 – Finance Department – Gwen Zimmer – Racine County 4<sup>th</sup> Quarter 2022 Investment Report (Staff from DANA Investments will be available to discuss the materials) – 2022 - Report**

**Action:** Accept the 2022 4<sup>th</sup> Quarter Investment Report and send to County Board without objection.

**Chairman Trottier requested the report be shared with the County Board.**

**Agenda Item #6– Racine County Economic Development Corporation – Andrea Safedis – Status of the Racine County Matching Grant Program – Year End 2022 – Action of the Committee Only:**

**Action:** Receive and file by unanimous consent.

**Chairman Trottier requested the report be forwarded to the County Board.**

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**Agenda Item #7 – County Treasurer – Jeff Latus – Sale of two (2) In Rem Properties at Parcel #276-000008686000, 1211 Twelfth Street and #276-000003707000, 919 Ninth Street, via over-the-counter sale.**

**Action:** To authorize the sale of two (2) In Rem Properties at Parcel #276-000008686000, 1211 Twelfth Street and #276-000003707000, 919 Ninth Street, via over-the-counter sale.

**Motion Passed:** Moved: Supervisor Wisch. Seconded by Supervisor Maier. Vote: All Ayes, No Nays. Advisory Vote: All Ayes, No Nays.

**Agenda Item #8 – Transfers.**

- a. **Human Services – Hope Otto – Authorize a new project for training through the Correction Institute at the University of Cincinnati and transfer of \$27,000 within the Human Services Department 2023 Budget – 2023 – Resolution – Action Requested: 1<sup>st</sup> Reading at the January 24, 2023, County Board Meeting.**

**Action:** To authorize a new project for training through the Correction Institute at the University of Cincinnati and transfer of \$27,000 within the Human Services Department 2023 Budget – 2023 – Resolution – Action Requested: 1<sup>st</sup> Reading at the January 23, 2023, County Board Meeting.

**Motion Passed:** Moved by Supervisor Maier. Seconded by Supervisor Wisch. Vote: All Ayes, No Nays. Advisory Vote: All Ayes, No Nays.

- b. **Human Services – Hope Otto – Authorize acceptance of a WI Department of Children and Families grant in the amount of \$120,758 and transfer of funds within the Human Services Department 2023 Budget – 2023 – Resolution – Action Requested: 1<sup>st</sup> Reading at the January 24, 2023, County Board Meeting.**

**Action:** To authorize acceptance of a WI Department of Children and Families grant in the amount of \$120,758 and transfer of funds within the Human Services Department 2023 Budget – 2023 – Resolution – Action Requested: 1<sup>st</sup> Reading at the January 24, 2023, County Board Meeting.

**Motion Passed:** Moved by Supervisor Wisch. Seconded by Supervisor Miller. Vote: All Ayes, No Nays. Advisory Vote: All Ayes, No Nays.

- c. **Human Services – Hope Otto – Authorize acceptance of a Public Health Infrastructure Grant with WI Department of Health Services in the amount of \$318,250 and transfer within the Human Services Department 2023 Budget. – 2023 – Resolution – Action Requested: 1<sup>st</sup> Reading at the January 24, 2023, County Board Meeting.**

Human Services Director Hope Otto and Health Officer Jeffrey Langlieb presented this item.

**Action:** To authorize acceptance of a Public Health Infrastructure Grant with WI Department of Health Services in the amount of \$318,250 and transfer within the Human Services Department 2023 Budget. – 2023 – Resolution – Action Requested: 1<sup>st</sup> Reading at the January 24, 2023, County Board Meeting.

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**Motion Passed:** Moved by Supervisor Maier. Seconded by Supervisor Miller Vote: All Ayes, No Nays. Advisory Vote: All Ayes, No Nays.

- d. **Human Services – Hope Otto – Authorization of the creation of a new salary grade N126, elimination of 1 FTE N60 Facility Support Specialist and 2 FTE N125 Y&F Case Managers, creation of 1 FTE E60 Social Work Supervisor, 2 FTE N126 Y&F Social Workers, and 1 FTE N126 Youth Care Counselor, effective 2/25/2023, and transfer of \$105,587 within the Human Services Department 2023 Budget. – 2023 – Resolution – Action Requested: 1<sup>st</sup> Reading at the January 24, 2023, County Board Meeting.**

**Action:** To authorize the creation of a new salary grade N126, elimination of 1 FTE N60 Facility Support Specialist and 2 FTE N125 Y&F Case Managers, creation of 1 FTE E60 Social Work Supervisor, 2 FTE N126 Y&F Social Workers, and 1 FTE N126 Youth Care Counselor, effective 2/25/2023, and transfer of \$105,587 within the Human Services Department 2023 Budget. – 2023 – Resolution – Action Requested: 1<sup>st</sup> Reading at the January 24, 2023, County Board Meeting.

**Motion Passed:** Moved by Supervisor Miller. Seconded by Supervisor Eckman. Vote: All Ayes, No Nays. Advisory Vote: All Ayes, No Nays.

**Agenda Item #9 – Corporation Counsel – Michael Lanzdorf – Authorize a multi-year service agreement with Cornerstone Detention Products, Inc. – 2023 – Resolution – Action Requested: 1<sup>st</sup> Reading at the January 24, 2023, County Board Meeting.**

Deputy Superintendent Andrew Kallenbach presented this item.

**Action:** To authorize a multi-year service agreement with Cornerstone Detention Products, Inc. – 2023 – Resolution – Action Requested: 1<sup>st</sup> Reading at the January 24, 2023, County Board Meeting.

**Motion Passed:** Moved by Supervisor Wisch. Seconded by Supervisor Maier. Vote: All Ayes, No Nays. Advisory Vote: All Ayes, No Nays.

**Agenda Item #10 – Corporation Counsel – Michael Lanzdorf – Authorization to update the seasonal salary grade, add new seasonal salary grades, and creation of Pooled Seasonal Concession Attendant, Pooled Seasonal Guest Service Attendant, Pooled Seasonal Attendant Supervisor, and Pooled Seasonal Aquatic Supervisor, effective 02/25/2023. – 2023 – Resolution – Action Requested: 1<sup>st</sup> Reading at the January 24, 2023, County Board Meeting.**

Human Resources Director Sarah Street presented this item.

**Action:** Authorization to update the seasonal salary grade, add new seasonal salary grades, and creation of Pooled Seasonal Concession Attendant, Pooled Seasonal Guest Service Attendant, Pooled Seasonal Attendant Supervisor, and Pooled Seasonal Aquatic Supervisor, effective 02/25/2023. – 2023 – Resolution – Action Requested: 1<sup>st</sup> Reading at the January 24, 2023, County Board Meeting.

**Motion Passed:** Moved by Supervisor Miller. Seconded by Supervisor Maier. Vote: All Ayes, No Nays. Advisory Vote: All Ayes, No Nays.

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**Agenda Item #11 – Finance Department – Gwen Zimmer – 2022 4<sup>th</sup> Quarter Racine County Accepted Donations – 2022 – Report.**

**Action:** To accept 2022 4<sup>th</sup> Quarter Racine County Accepted Donations – 2022 – Report.

**Motion Passed:** Moved by Supervisor Miller. Seconded by Supervisor Wisch. Vote: All Ayes, No Nays. Advisory Vote: All Ayes, No Nays.

**Agenda Item #12 – Communication & Report Referrals from County Board Meeting:**

**Action:** Receive and file items a – b.

**Motion Passed:** Moved by Supervisor Maier. Seconded by Supervisor Miller. Vote: All Ayes, No Nays. Advisory Vote: All Ayes, No Nays.

**The Youth in Governance Representatives were excused from the meeting at this time.**

**Agenda Item #12 – Closed Session – IT IS ANTICIPATED THAT THE FINANCE AND HUMAN RESOURCES COMMITTEE WILL MEET IN A CLOSED SESSION PURSUANT TO SECTION 19.85 (1)(g) OF THE WISCONSIN STATE STATUTES TO DISCUSS WITH ELGAL COUNSEL CLAIMS AGAINST RACINE COUNTY: 1) JOE SCHENK, 2) CHRSTINE POLZIN, AND 3) RONALD T. CHIMKA.**

**Action:** To go into closed session at 6:10 p.m.

**Motion Passed:** Moved by Supervisor Miller. Seconded by Supervisor Wisch. Motion passed by a unanimous roll call vote:

**Agenda Item #12a – Regular Session.**

**Action:** To reconvene into regular session at 6:30 p.m.

**Motion Passed:** Moved by Supervisor Miller. Seconded by Supervisor Eckman. Vote: All Ayes, No Nays.

**Action:** To approve the claim settlement with Ronald T. Chimka in the amount of \$550.00 and the claim settlement with Joe Schenk in the amount of \$2,713.47.

**Motion Passed:** Moved by Supervisor Miller. Seconded by Supervisor Eckman. Vote: All Ayes, No Nays.

**Action:** To Deny the claim settlement with Christine Polzin in the amount of \$485.00.

**Motion Passed:** Moved by Supervisor Miller. Seconded by Supervisor Wisch. Vote: All Ayes, No Nays.

**Agenda Item #14 – Staff Report – No Action Items.**

- a. Finance & Human Resources Committee – Next Meeting will be February 8, 2023.

**Agenda Item #15 – Adjournment.**

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**Action:** Adjourn the meeting at 6:32 p.m.

**Motion Passed:** Moved by Supervisor Miller. Seconded by Supervisor Wisch. Vote: All Ayes, No Nays.