

**COUNTY OF RACINE
FINANCE & HUMAN RESOURCES COMMITTEE**

Supervisor Don Trotter, Chairman
Supervisor Robert Miller, Vice Chairman
Supervisor John Wisch, Secretary
Supervisor Nick Demske
Supervisor Scott Maier

Supervisor Jody Spencer
Supervisor Jason Eckman
Shritha Reddy, Youth in Governance Representative
Maren DeSonia Youth in Governance Representative

*** THIS LOCATION IS HANDICAP ACCESSIBLE. If you have other special needs, please contact the Racine County Board Office, 730 Wisconsin Avenue, Racine, Wisconsin 53403 (262) 636-3571, fax (262) 636-3491 or the TTD/RELAY 1-800-947-3529. ***

DO NOT ATTEND THIS MEETING if you are experiencing any of these symptoms or if you have been in contact with anyone with these symptoms: **shortness of breath or difficulty breathing, cough, chills, nasal congestion, sore throat, fatigue, loss of sense of taste or smell, fever greater than 100.4.**

NOTICE OF MEETING OF THE
FINANCE AND HUMAN RESOURCES COMMITTEE

DATE: **WEDNESDAY February 22, 2023**

TIME: **5 p.m.**

PLACE: **IVES GROVE OFFICE COMPLEX
AUDITORIUM
14200 WASHINGTON AVENUE
STURTEVANT, WISCONSIN 53177**

1. Convene Meeting
2. Chairman Comments – Youth in Governance/Comments
3. Public Comments
4. Approval of Minutes from the February 8, 2023, committee meeting – Action of the Committee only
5. Finance Department – Gwen Zimmer with PFM Financial Advisors LLC – Racine County Sale of Series 2023A & 2023B Bond Results – Information only no action requested.
6. County Treasurer – Jeff Latus – Sale of two (2) In Rem Property at Parcel # 276-000022634000, 1764 Indiana Street and # 276-000014262000, 1637 Taylor Ave, via over-the-counter sale. - Action of Committee Only.
7. Corporation Counsel – Michael Lanzdorf – Authorize a multi-year service agreement with Sunshine Cleaning Company of SE Wisconsin LLC for the period 3/15/2023 - 12/31/2025. – 2023 – Resolution – Action Requested: 1st Reading at the February 28, 2023, County Board Meeting.
8. Transfers
 - a. Public Works Development Services – Julie Anderson – Creation of 1FTE N020 Clerk II

effective 3/25/23 and transfer of \$44,529 within the 2023 Public Works and Development Services Budget. – 2023 – Resolution – Action Requested: 1st Reading at the February 28, 2023, County Board Meeting.

9. Communication & Report Referrals from County Board Meeting:

a. Bankruptcy items:

Type of Action:	Person/Persons
Chapter 13 Notice of Case – No Proof of Claim Deadline	Leonard Bernard
Chapter 13 Order of Discharge	Gilbert and Linda Spaulding
Chapter 13 Order Granting Debtor’s Motion for Continuation of Stay	Jordan Zahn
Chapter 13 Notice and Motion to Dismiss Confirmed Plan	Abraham and Jessica Holmes, Timothy Harley Edelman
Chapter 13 Order Modifying Confirmed Plan	Raul Obregon
Chapter 7 Order of Discharge	Matthew and Amanda Rooney, Adela Villarreal-Tellez, Gabriel Trino Maldonado, KaRenna Ivoryy Carter, Kimberly Bommarito
Chapter 7 Notice of Case – No Proof of Claim Deadline	Katherine and Benjamin Evenson

10. Staff Report – No Action Items.

- Finance & Human Resources Committee – Next Meeting will be March 8, 2023.

11. Adjournment

FINANCE & HUMAN RESOURCES COMMITTEE ACTION ONLY

Requestor/Originator Finance & Human Resources Committee

Committee/Individual Sponsoring: Finance & Human Resources Committee

Date of Committee Meeting: 2/22/2023

**Signature of Committee Chairperson
/Designee:** _____

Description: Minutes from the February 8, 2023 FHR Meeting

Action: **County Board Supervisors**
 Approve
 Deny

Youth In Governance
 Approve
 Deny

FINANCE AND HUMAN RESOURCES COMMITTEE MEETING
Wednesday, February 8, 2023

IVES GROVE OFFICE COMPLEX
AUDITORIUM
14200 WASHINGTON AVENUE
STURTEVANT, WISCONSIN 53177

Meeting attended by: Chairperson Trottier, Supervisors Demske, Eckman, Maier, Miller, Spencer and Wisch, Youth in Governance Representatives DeSonia and Reddy, Finance Director Gwen Zimmer, Assistant Human Resources Director Nicole Brooks, and County Executive Jonathan Delagrave.

Supervisors in attendance: Supervisor Kramer

Other attendees: Human Services Director Hope Otto, Communications Director Andrew Goetz, Executive Director Cristen Chaffee, and Content Marketing & Business Dev. Josh Ostermann.

Agenda Item #1 – Convene Meeting

Meeting Called to Order at 5:42 p.m. by Chairman Trottier.

Agenda Item #2 – Youth in Governance/Comments

Youth in Governance statement was read by Youth Representative DeSonia.

Agenda Item #3 – Public Comments

There were no public comments.

Agenda Item #4 – Approval of Minutes from the January 18, 2023, committee meeting

Action: Approve the minutes from the January 18, 2023, committee meeting with a correction to the spelling of counsel in agenda item 9.

Motion Passed: Moved: Supervisor Wisch. Seconded by Supervisor Miller. Vote: All Ayes No Nays. Advisory Vote: All Ayes, No Nays.

Agenda Item #5 – Transfers.

- a. **Human Services – Hope Otto – Authorization of a new ARPA project for Burlington Transitional Living Center and transfer of \$330,000 within the ARPA 2023 Budget. – 2023 – Resolution – Action Requested: 1st Reading at the February 14, 2023, County Board Meeting.**

Human Services Director Hope Otto and Executive Director Cristen Chaffee presented this item.

Action: Authorization of a new ARPA project for Burlington Transitional Living Center and transfer of \$330,000 within the ARPA 2023 Budget. – 2023 – Resolution – Action Requested: 1st Reading at the February 14, 2023, County Board Meeting.

Motion Passed: Moved by Supervisor Wisch. Seconded by Supervisor Miller. Vote: All Ayes, No Nays. Advisory Vote: All Ayes, No Nays.

FINANCE AND HUMAN RESOURCES COMMITTEE MEETING
Wednesday, February 8, 2023

b. County Executive – Jonathan Delagrave – Authorization of a new ARPA project for Uniquely Wisconsin, contract with Discover MediaWorks, and transfer of \$60,000 within the ARPA 2023 Budget. – 2023 – Resolution – Action Requested: 1st Reading at the February 14, 2023, County Board Meeting.

County Executive Jonathan Delagrave and Communications Director Andrew Goetz presented this item.

Action: Authorization of a new ARPA project for Uniquely Wisconsin, contract with Discover MediaWorks, and transfer of \$60,000 within the ARPA 2023 Budget. – 2023 – Resolution – Action Requested: 1st Reading at the February 14, 2023, County Board Meeting.

Motion Passed: Moved by Supervisor Miller. Seconded by Supervisor Wisch. Vote: All Ayes, No Nays. Advisory Vote: All Ayes, No Nays.

Agenda Item #6 – *Public Works Development Services – Julie Anderson – Consider resolution by PWPF Committee authorizing the acceptance of 2022-2023 Snowmobile Grant from the Department of Natural Resources and approval of the corresponding fiscal note. – Action of Committee only*****

Finance Director Gwen Zimmer presented this item.

Action: To authorize resolution by PWPF Committee to accept 2022-2023 Snowmobile Grant from the Department of Natural Resources and approve the corresponding fiscal note.

Motion Passed: Moved by Supervisor Maier. Seconded by Supervisor Demske. Vote: All Ayes, No Nays. Advisory Vote: All Ayes, No Nays.

Agenda Item #7 – Communication & Report Referrals from County Board Meeting:

Action: Receive and file items a – c.

Motion Passed: Moved by Supervisor Miller. Seconded by Supervisor Wisch. Vote: All Ayes, No Nays. Advisory Vote: All Ayes, No Nays.

Agenda Item #8 – Staff Report – No Action Items.

- a. Finance & Human Resources Committee – Next Meeting will be February 22, 2023.

Agenda Item #9 – Adjournment.

Action: Adjourn the meeting at 5:50 p.m.

Motion Passed: Moved by Supervisor Miller. Seconded by Supervisor Wisch. Vote: All Ayes, No Nays.

REQUEST FOR COUNTY BOARD ACTION

YEAR	<u>2023</u>		Resolution Request
			Ordinance Request
			Report Request
		X	Information Only

Requestor/Originator: Gwen Zimmer - Finance Director

Person knowledgeable about the request who will appear and present before the Committee and County Board (2nd Reading) Gwen Zimmer
If a person is not in attendance the item may be held over.

Does the County Executive know of this request: Yes

If related to a position or position change, Does the Human Resources Director know of this request: N/A

Does this request propose the expenditure, receipt or transfer of any funds? No

If the answer is "YES". A fiscal note is required. If Fiscal Note is not created by Finance, send to Finance & Budget Manager before it goes to Committee.

Committee/Individual Sponsoring: Finance and Human Resources Committee

Date Considered by Committee: 2/22/2023 Date of County Board Meeting to be Introduced: _____

1st Reading: 1st & 2nd Reading: *

* If applicable, include a paragraph in the memo explaining why 1st and 2nd reading is required.

Signature of Committee Chairperson/Designee: _____

SUGGESTED TITLE OF RESOLUTION/ORDINANCE/REPORT:

Racine County Sale of Series 2023A & 2023B Bond Results.

The suggested title should contain what the Committee is being asked to take action on (ex: Authorize, Approve) . If the action includes a transfer this must be included in the title.

SUBJECT MATTER:

The attached memo describes in detail the nature of resolution /ordinance /report and any specific facts which you want included in resolution/ordinance/report must be attached.

If requesting a multi year contract a copy of the contract or draft contract must be attached

Any request which requires the expenditure or transfer of funds must be accompanied by a fiscal note that shows the specific amount being transferred and the account number from which these funds will be taken and to which they will be transferred.

THIS FORM MUST BE FILLED OUT COMPLETELY PRIOR TO YOUR APPEARANCE BEFORE A COMMITTEE.



Racine County

Sale Results

**\$8,235,000 General Obligation Corporate Purpose Bonds, Series 2023A
and \$1,650,000 Taxable General Obligation Promissory Notes, Series 2023B**

Presented: February 22, 2023

PFM Financial
Advisors LLC

115 South 84th Street
Suite 315
Milwaukee, WI 53214

414-771-2700
www.pfm.com



2023A Parameters Resolution

The Resolution adopted by the County Board on November 7, 2022 for the \$8,315,000 General Obligation Corporate Purpose Bonds, Series 2023A authorized the County Executive, Corporation Counsel or Finance Director to accept bids for the financing provided that:

- ✓ The Principal Amount does not exceed \$8,315,000
- ✓ The Principal Amounts are substantially the same as shown on page 6 of this presentation.
- ✓ The interest rate (true interest cost rate) does not exceed 5.5%.
- ✓ Interest Payments are due on March 1 and September 1 of each year beginning on September 1, 2023.
- ✓ The Bonds will be callable – Bonds maturing on March 1, 2034 are subject to redemption on March 1, 2033.
- ✓ The Finance Director must report the sale results to the Finance Committee and County Board.



2023B Parameters Resolution

The Resolution adopted by the County Board on November 7, 2022 for the \$1,665,000 Taxable General Obligation Promissory Notes, Series 2023B authorized the County Executive, Corporation Counsel or Finance Director to accept bids for the financing provided that:

- ✓ The Principal Amount does not exceed \$1,665,000
- ✓ The Principal Amounts are substantially the same as shown on page 6 of this presentation.
- ✓ The interest rate (true interest cost rate) does not exceed 6.5%.
- ✓ Interest Payments are due on March 1 and September 1 of each year beginning on September 1, 2023.
- ✓ The Notes will NOT be callable.
- ✓ The Finance Director must report the sale results to the Finance Committee and County Board.



Results of Sale – Series 2023A Bonds

At 10:00 AM February 8, 2023, PFM received bids for the County’s General Obligation Corporate Purpose Bonds, Series 2023A. A total of five (5) bids were received. A summary is as follows:

Bidder	Bidder Location	True Interest Cost (TIC)
1 Huntington Securities, Inc.	Chicago , IL	3.250362%
2 HilltopSecurities	Dallas, TX	3.311570%
3 TD Securities	New York, NY	3.377029%
4 Fidelity Capital Markets	Boston, MA	3.522520%
5 Robert W. Baird & Co., Inc.	Milwaukee, WI	3.558177%

- Due to the premium bid that was received by the winning underwriter, the bond issue amount was reduced to \$8,265,000 and an additional \$162,897.90 was received which can be deposited in the debt service fund, which can be used to (1) make the September 1, 2023 interest payment and (2) reduce the 2024 levy.
- The 2023A Bonds were awarded to Huntington Securities, Inc.



Results of Sale – Series 2023B Bonds

At 10:00 AM February 8, 2023, PFM received bids for the County’s Taxable General Obligation Promissory Notes, Series 2023B. A total of eight (8) bids were received. A summary is as follows:

Bidder	Bidder Location	True Interest Cost (TIC)
1 HilltopSecurities	Dallas, TX	4.465803%
2 Robert W. Baird & Co., Inc.	Milwaukee, WI	4.517874%
3 Northland Securities, Inc.	Minneapolis, MN	4.531549%
4 Piper Sandler & Co	Chicago, IL	4.595927%
5 BOK Financial Securities, Inc.	Dallas, TX	4.619533%
6 Bankers' Bank	Madison, WI	4.691634%
7 Huntington Securities, Inc.	Chicago, IL	4.879076%
8 Fidelity Capital Markets	Boston, MA	5.305844%

- Due to the premium bid that was received by the winning underwriter, the Note issue size was reduced to \$1,650,000 and an additional \$22,450.07 was received which can be deposited in the debt service fund to help pay for the September 1, 2023 interest payment.
- The 2023B Bonds were awarded to HilltopSecurities.



Below is the estimated debt service for the Series 2023A Bonds (assuming an interest rate of 5.5%) and 2023B Taxable Notes (assuming an interest rate of 6.5%) :

Series 2023A Bonds

Year	Principal	Interest	Debt Service
2023	\$ -	\$ 228,663	\$ 228,663
2024	-	457,325	457,325
2025	-	457,325	457,325
2026	-	457,325	457,325
2027	505,000	443,437	948,437
2028	530,000	414,975	944,975
2029	560,000	385,000	945,000
2030	595,000	353,238	948,238
2031	625,000	319,687	944,687
2032	665,000	284,213	949,213
2033	700,000	246,675	946,675
2034	740,000	207,075	947,075
2035	780,000	165,275	945,275
2036	825,000	121,137	946,137
2037	870,000	74,525	944,525
2038	920,000	25,300	945,300
TOTAL	\$ 8,315,000	\$ 4,641,175	\$ 12,956,175

Series 2023B Taxable Notes

Year	Principal	Interest	Debt Service
2023	\$ -	\$ 54,113	\$ 54,113
2024	-	108,225	108,225
2025	140,000	103,675	243,675
2026	150,000	94,250	244,250
2027	160,000	84,175	244,175
2028	170,000	73,450	243,450
2029	185,000	61,912	246,912
2030	195,000	49,563	244,563
2031	210,000	36,400	246,400
2032	220,000	22,425	242,425
2033	235,000	7,637	242,637
2034	-	-	-
2035	-	-	-
2036	-	-	-
2037	-	-	-
2038	-	-	-
TOTAL	\$ 1,665,000	\$ 695,825	\$ 2,360,825



Below is the actual debt service for the Series 2023A Bonds and 2023B Taxable Notes:

Series 2023A Bonds

Year	Principal	Interest	Debt Service
2023	\$ -	\$ 152,564	\$ 152,564
2024	-	305,128	305,128
2025	-	305,128	305,128
2026	-	305,128	305,128
2027	530,000	304,995	834,995
2028	540,000	291,363	831,363
2029	560,000	263,163	823,163
2030	590,000	232,975	822,975
2031	615,000	201,344	816,344
2032	655,000	168,006	823,006
2033	685,000	132,831	817,831
2034	740,000	96,350	836,350
2035	775,000	58,475	833,475
2036	815,000	22,800	837,800
2037	860,000	5,425	865,425
2038	870,000	2,175	872,175
TOTAL	\$ 8,235,000	\$ 2,847,848	\$ 11,082,848

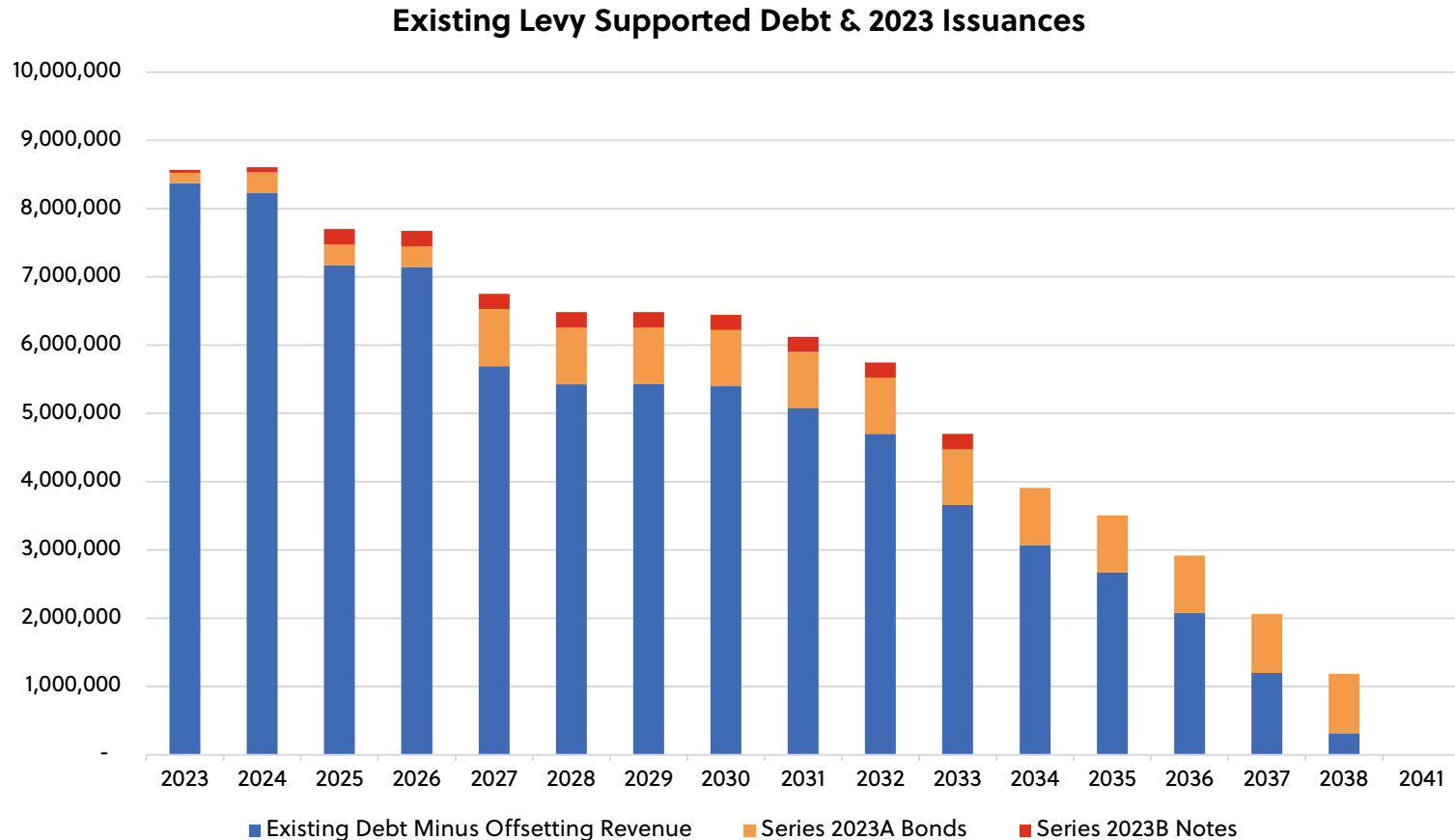
Series 2023B Taxable Notes

Year	Principal	Interest	Debt Service
2023	\$ -	\$ 39,638	\$ 39,638
2024	-	79,275	79,275
2025	150,000	75,525	225,525
2026	155,000	67,900	222,900
2027	165,000	59,900	224,900
2028	175,000	51,400	226,400
2029	185,000	42,400	227,400
2030	190,000	33,025	223,025
2031	200,000	23,275	223,275
2032	210,000	13,813	223,813
2033	220,000	4,675	224,675
2034	-	-	-
2035	-	-	-
2036	-	-	-
2037	-	-	-
2038	-	-	-
TOTAL	\$ 1,650,000	\$ 490,825	\$ 2,140,825



Updated Current Debt Service

The below graph shows existing annual net debt service requirements, plus the Series 2023A and 2023B Bonds.





Timeline

Date	Action
✓ October 20, 2022	Parameters Resolutions authorizing the issuance of the debt considered by the Finance and HR Committee
✓ November 7, 2022	Parameters Resolutions authorizing the issuance of the debt approved by the County Board (2nd reading)
✓ January 26, 2023	Rating Released by S&P Global Ratings
✓ January 30, 2023	POS Released
✓ February 8, 2023	Day of Sale - Bonds Sold
✓ February 22, 2023	Finance Director presents Sale Results to the Finance Committee and County Board
March 1, 2023	Settlement - Money wired to the County

REQUEST FOR COUNTY BOARD ACTION

YEAR <u>2023</u>	<input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/>	Resolution Request Ordinance Request Report Request Action of Committee Only
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Requestor/Originator: Jeff Latus - Racine County Treasurer

Person knowledgeable about the request who will appear and present before the Committee and County Board (2nd Reading) Jeff Latus
 If a person is not in attendance the item may be held over.

Does the County Executive know of this request: Yes

If related to a position or position change, Does the Human Resources Director know of this request: _____

Does this request propose the expenditure, receipt or transfer of any funds? No

If the answer is "YES". A fiscal note is required. If Fiscal Note is not created by Finance, send to Finance & Budget Manager before it goes to Committee.

Committee/Individual Sponsoring: Finance & Human Resources Committee

Date Considered by Committee: 2/22/2023 Date of County Board Meeting to be Introduced: NA

1st Reading: 1st & 2nd Reading: *

* If applicable, include a paragraph in the memo explaining why 1st and 2nd reading is required.

Signature of Committee Chairperson/Designee: _____

SUGGESTED TITLE OF RESOLUTION/ORDINANCE/REPORT:

Sale of two (2) In Rem Property at Parcel # 276-000022634000, 1764 Indiana Street and # 276-000014262000 1637 Taylor Ave, via over-the-counter sale.

The suggested title should contain what the Committee is being asked to take action on (ex: Authorize, Approve) . If the action includes a transfer this must be included in the title.

SUBJECT MATTER:

The attached memo describes in detail the nature of resolution /ordinance /report and any specific facts which you want included in resolution/ordinance/report must be attached.

If requesting a multi year contract a copy of the contract or draft contract must be attached

Any request which requires the expenditure or transfer of funds must be accompanied by a fiscal note that shows the specific amount being transferred and the account number from which these funds will be taken and to which they will be transferred.

THIS FORM MUST BE FILLED OUT COMPLETELY PRIOR TO YOUR APPEARANCE BEFORE A COMMITTEE.



MEMO

February 15, 2023

TO: Donald J Trottier
Chairman, Finance and Human Resources Committee

FROM: Jeff Latus, Racine County Treasurer

RE: Over-the-Counter Sale of In Rem Foreclosure Property

Please put on the agenda for the meeting scheduled for February 22, 2023, time to present over-the-counter purchase offers for County owned in-rem parcels.

276-000022634000 1764 Indiana St
276-000014262000 1637 Taylor Ave

These properties are residential parcels with buildings. These parcels were obtained in an in-rem court action in March of 2022. The parcels were included in a previous sealed bid sale in which there were no valid bids received for the properties.

The minimum bid for 1637 Taylor Ave is \$15,000.00
There is one bid offer for this property in the amount of \$15,000.00.
I recommend that the Committee accept this offer.

The minimum bid for 1764 Indiana St is \$55,000.00.
There are two bid offers for this property in the following amounts:
Apolonio Perez & Olga Reynoso - \$55,000.00
Shelly Voight - \$60,000.00
I recommend that the Committee accepts the offer from Shelly Voight for \$60,000.00.

If you have any questions, please feel free to contact me.

Thank you,


Jeff Latus
Racine County Treasurer



Office of County Treasurer

730 Wisconsin Avenue
Racine, WI 53403
262-636-3339
fax: 262-636-3279

RACINE COUNTY TREASURER'S OFFICE "OVER-THE-COUNTER" BID FORM

****Minimum Bid Amount Required****

Sale Property Address:

1764 Indiana Street, Racine WI 53403

Sale Parcel/Tax Key #:

276-000022634000

Bid Offer Amount: **Offer must be minimum bid amount or higher to be considered valid bid.*

\$60,000.00

Print the name(s) of the bidders. If you are bidding as an LLC, Corporation, or other entity, please print that as well on the line marked Business Entity or Organization.

**If your bid is accepted by the County Board, the name/entity you make your initial bid by will be the name/entity the Quit Claim Deed will be recorded under as the new owner on record.*

Name(s): Shelly Voight

Business Entity / Organization:
Skip if you are bidding as an individual

Mailing Address of Bidder: 1128 Timmer Ln. Mount Pleasant WI

Phone Number(s): (426) 707-3642

Email Address: Shelly Voight 288@gmail.com

Intended Use of Property

Explain in detail how you intend to use the property. Intended usage may be a determining factor in the County Board's approval of the sale.

Residential / Rental

Will this parcel be the primary residence of the buyer?

Check yes if you intend to move into the property with 1 year of purchase.

Check no if you do not intend to move in within 1 year or if this will be a rental or investment property.

Yes No

Predominant Use:

For questions regarding zoning requirements, contact the Racine County Zoning and Development Department at (262) 886-8440. For City of Racine parcels call the Racine City Planning Department at (262) 636-9151.

Single family Multi-Family Time Share Unit Agriculture

Commercial Utility Mfg/Telephone Co

Misc. (explain): _____

Please read the following statements and mark all applicable boxes.

I swear and certify that I do not owe delinquent real estate taxes to Racine County.

I swear and certify that I have no outstanding judgments, health, building, or zoning code violations.

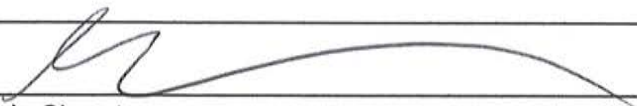
I swear and certify that I am not a relative of the former owner of the above listed property.

I have read and understand the terms of sale for Over-the-Counter Sales.

I have not owned property that has been taken by Racine County in an In Rem Foreclosure Action in the previous five years.

Please disclose any additional properties owned by the person/s bidding, business entity, LLC, or Corporation under the bidder/s ownership or control. (Attach an Addendum if you can not fit them in the space provided).

my house - 1128T, inner Lane Main Pleasant


Bidder's Signature

2-14-23
Date Signed

Bidder's Signature

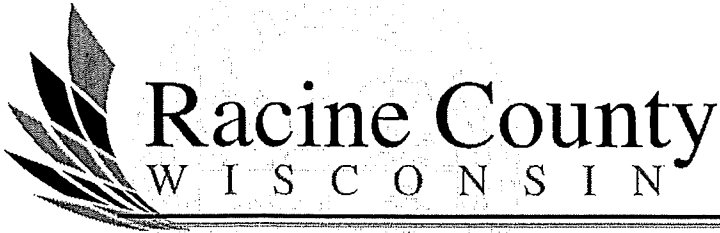
Date Signed

Enclose a deposit in the form of a Certified Check, Cashier Check, or money order for the full amount of your bid, plus \$32 for recording the deed, made payable to the Racine County Treasurer.

**No business or personal checks will be accepted.*

Buyer is responsible for all future taxes, special assessments and special charges, as well as any charges, utility bills, or fees that have not been applied to the tax roll, even if these came due before the date of sale. Buyer is responsible for investigating with water and sewer department and code enforcement department for future fees and charges they may be responsible for.

Buyer is responsible for investigating with Public Works & Development Services or Racine City Planning Department for zoning and building requirements.



Office of County Treasurer

730 Wisconsin Avenue
Racine, WI 53403
262-636-3339
fax: 262-636-3279

RACINE COUNTY TREASURER'S OFFICE "OVER-THE-COUNTER" BID FORM

****Minimum Bid Amount Required****

Sale Property Address:

1764 Indiana St

Sale Parcel/Tax Key #:

276 0000 22 63 4000

Bid Offer Amount: *Offer must be minimum bid amount or higher to be considered valid bid.

\$55,000.⁰⁰

Print the name(s) of the bidders. If you are bidding as an LLC, Corporation, or other entity, please print that as well on the line marked Business Entity or Organization.

*If your bid is accepted by the County Board, the name/entity you make your initial bid by will be the name/entity the Quit Claim Deed will be recorded under as the new owner on record.

Name(s): Apolonio Pérez - Olga Reynoso

Business Entity / Organization:

Skip if you are bidding as an individual

Mailing Address of Bidder: 8536 County LN Rd Mt Pleasant WI

Phone Number(s): (262) 412-2469

Email Address: ~~And~~ Polopiere 603 Gmail - Com.

Intended Use of Property

Explain in detail how you intend to use the property. Intended usage may be a determining factor in the County Board's approval of the sale.

primari Residence

Will this parcel be the primary residence of the buyer?

Check yes if you intend to move into the property with 1 year of purchase.

Check no if you do not intend to move in within 1 year or if this will be a rental or investment property.

Yes No

Predominant Use:

For questions regarding zoning requirements, contact the Racine County Zoning and Development Department at (262) 886-8440. For City of Racine parcels call the Racine City Planning Department at (262) 636-9151.

Single family Multi-Family Time Share Unit Agriculture

Commercial Utility Mfg/Telephone Co

Misc. (explain): _____

Please read the following statements and mark all applicable boxes.

I swear and certify that I do not owe delinquent real estate taxes to Racine County.

I swear and certify that I have no outstanding judgments, health, building, or zoning code violations.

I swear and certify that I am not a relative of the former owner of the above listed property.

I have read and understand the terms of sale for Over-the-Counter Sales.

I have not owned property that has been taken by Racine County in an In Rem Foreclosure Action in the previous five years.

Please disclose any additional properties owned by the person/s bidding, business entity, LLC, or Corporation under the bidder/s ownership or control. (Attach an Addendum if you can not fit them in the space provided).

Apolonio Pérez A
Bidder's Signature

02/13/2023
Date Signed

Olga Reynas
Bidder's Signature

Date Signed

Enclose a deposit in the form of a Certified Check, Cashier Check, or money order for the full amount of your bid, plus \$32 for recording the deed, made payable to the Racine County Treasurer.

**No business or personal checks will be accepted.*

Buyer is responsible for all future taxes, special assessments and special charges, as well as any charges, utility bills, or fees that have not been applied to the tax roll, even if these came due before the date of sale. Buyer is responsible for investigating with water and sewer department and code enforcement department for future fees and charges they may be responsible for.

Buyer is responsible for investigating with Public Works & Development Services or Racine City Planning Department for zoning and building requirements.

ACTIVE TAX DEED PROPERTIES OWNED BY RACINE COUNTY

DISTRICT: CITY OF RACINE

Updated: 2/13/2023

PARCEL # 276-00-00-22-634-000

IN REM ACTION #: 2021-2

JUDGMENT DOC #: 2624600

ITEM #: 154

JUDGEMENT DATE: 3/21/2022

COURT CASE #: 21-CV-1419

Homestead Proceeds Request Submitted 5/23/2022

LEGAL LOT 2, BLOCK 5, IN SCHOLZEN ADDITION, BEING A PART OF THE NORTHWEST 1/4 OF SECTION 19, IN DESCRIPTION: TOWNSHIP 3 NORTH, RANGE 23 EAST. SAID LAND BEING IN THE CITY OF RACINE, COUNTY OF RACINE, AND STATE OF WISCONSIN.

PROP. ADDRESS:	<u>1764 INDIANA ST</u>
ACRES/SQ FT:	<u>0.114</u>
ZONE/DESC:	<u>R-2 / RESIDENTIAL</u>
ASSESSED VALUE:	
Land:	\$15,200.00
IMP:	\$52,800.00
TOTAL:	\$68,000.00

FORMER OWNER: JOYCE C. KELLY

FAIR MARKET VALUE: \$75,300.00

APPRAISED VALUE: \$55,000.00
YEAR: 2022

TAX YEAR	NET TAX	SPECIAL	INT	PEN	TOTAL
2016	\$1,752.34	\$605.31	\$1,461.74	\$730.87	\$4,550.26
2017	\$1,709.14	\$578.80	\$1,143.97	\$571.99	\$4,003.90
2018	\$1,738.35	\$1,156.59	\$1,100.07	\$550.04	\$4,545.05
2019	\$1,722.76	\$404.44	\$553.07	\$276.54	\$2,956.81
2020	\$1,809.43	\$519.14	\$326.00	\$163.00	\$2,817.57
2021	\$1,850.88	\$302.36	\$43.06	\$21.53	\$2,217.83
2022	\$1,812.47	\$426.06	\$0.00	\$0.00	\$2,238.53
	\$12,395.37	\$3,992.70	\$4,627.91	\$2,313.97	

SPECIAL OVER 7500: **\$0.00**

TAX TOTALS: **\$23,329.95**

In-Rem Fee	\$275.00
Boarding Fee	\$1,393.00
Appraisal Fee	\$242.00
Newspaper Sale ad	\$0.00
Lawn & Snow Care	\$275.00
FEE & COST TOTAL:	\$2,185.00

GRAND TOTAL: **\$25,514.95**

DISPOSITION:		
TO:		
ON		
TOTAL COSTS:	<u>\$25,514.95</u>	GENERAL RECEIPT NUMBERS
SOLD / DONATED FOR:		
PROFIT OR (LOSS):		
	NO:	
	NO:	

RACINE COUNTY - IN - REM

OFFER TO PURCHASE

Date 2/22/2023 City of Racine
 Address 1637 Taylor Ave

Minimum Bid Price \$ 15,000.00

Sale Made By: Over the Counter Purchase

Parcel # 276-000014262000 Purchase Price \$ 15,000.00

Tax Principal On Books \$ 13,602.26 Quit Claim Deed \$ 2.00

Specials Over \$7,500 \$ 7,950.29 Recording Fee \$ 30.00

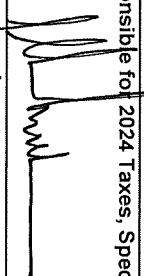
Specials \$ 13,847.60 Total Due \$ 15,032.00

Interest & Penalty \$ 29,263.42 Deposit \$ 15,032.00

Costs (In-Rem / Sale) \$ 1,178.00 Balance Due \$ -

Costs \$ 65,841.57

Name, address & phone number of Purchaser:
Maria Angelica Salas Trinidad
712 Wolff St
Racine WI 53402
262-358-1327
avillarealty@gmail.com

Buyer is responsible for 2024 Taxes, Specials & Assessment

 Recommend Approval
 Racine County Treasurer

Description of Property:
 LOT 9, BLOCK 4, SIMONSON'S ADDITION, ACCORDING TO THE RECORDED PLAT THEREOF, SAID LAND BEING IN THE CITY OF RACINE, RACINE COUNTY, WISCONSIN.

We, The Undersigned Finance Committee, By Virtue of Authority Vested In Us By The County Board of Racine County, Wisconsin

Disapprove _____ Date _____ Approve _____ Date _____



RACINE COUNTY TREASURER'S OFFICE "OVER-THE-COUNTER" BID FORM
****Minimum Bid Amount Required****

Sale Property Address:

1637 Taylor Ave

Sale Parcel/Tax Key #:

276-000014262000

Bid Offer Amount: **Offer must be minimum bid amount or higher to be considered valid bid.*

\$15,000

Print the name(s) of the bidders. If you are bidding as an LLC, Corporation, or other entity, please print that as well on the line marked Business Entity or Organization.

**If your bid is accepted by the County Board, the name/entity you make your initial bid by will be the name/entity the Quit Claim Deed will be recorded under as the new owner on record.*

Name(s): Maria Angelica Salas Trinidad

Business Entity / Organization:

Skip if you are bidding as an individual _____

Mailing Address of Bidder: 717 Wolff St.

Phone Number(s): ~~262-551-~~ 262-358-1327

Email Address: ~~yaniraesquivel13@gmail.com and~~
avillarealty@gmail.com

Intended Use of Property

Explain in detail how you intend to use the property. Intended usage may be a determining factor in the County Board's approval of the sale.

Remodel Property For family use
OR Potential Re-sale

Will this parcel be the primary residence of the buyer?

Check yes if you intend to move into the property with 1 year of purchase.

Check no if you do not intend to move in within 1 year or if this will be a rental or investment property.

Yes No

Predominant Use:

For questions regarding zoning requirements, contact the Racine County Zoning and Development Department at (262) 886-8440. For City of Racine parcels call the Racine City Planning Department at (262) 636-9151.

Single family Multi-Family Time Share Unit Agriculture

Commercial Utility Mfg/Telephone Co

Misc. (explain): _____

Please read the following statements and mark all applicable boxes.

I swear and certify that I do not owe delinquent real estate taxes to Racine County.

I swear and certify that I have no outstanding judgments, health, building, or zoning code violations.

I swear and certify that I am not a relative of the former owner of the above listed property.

I have read and understand the terms of sale for Over-the-Counter Sales.

I have not owned property that has been taken by Racine County in an In Rem Foreclosure Action in the previous five years.

Please disclose any additional properties owned by the person/s bidding, business entity, LLC, or Corporation under the bidder/s ownership or control. (Attach an Addendum if you can not fit them in the space provided).

1454 Junction Ave.

Maria Angelica Salas T.
Bidder's Signature Maria A Salas Trivedi

2-13-23
Date Signed

Bidder's Signature

Date Signed

Enclose a deposit in the form of a Certified Check, Cashier Check, or money order for the full amount of your bid, plus \$32 for recording the deed, made payable to the Racine County Treasurer.

**No business or personal checks will be accepted.*

Buyer is responsible for all future taxes, special assessments and special charges, as well as any charges, utility bills, or fees that have not been applied to the tax roll, even if these came due before the date of sale. Buyer is responsible for investigating with water and sewer department and code enforcement department for future fees and charges they may be responsible for.

Buyer is responsible for investigating with Public Works & Development Services or Racine City Planning Department for zoning and building requirements.

ACTIVE TAX DEED PROPERTIES OWNED BY RACINE COUNTY

DISTRICT: CITY OF RACINE

Updated: 2/14/2023

PARCEL # 276-00-00-14-262-000

IN REM ACTION #: **2021-2**

JUDGMENT DOC #: 2624597

ITEM #: 126

JUDGEMENT DATE: 3/21/2022

COURT CASE #: 21-CV-1419

LEGAL LOT 9, BLOCK 4, SIMONSON'S ADDITION, ACCORDING TO THE RECORDED PLAT THEREOF. SAID LAND DESCRIPTION: BEING IN THE CITY OF RACINE, RACINE COUNTY, WISCONSIN.

PROP. ADDRESS:	<u>1637 TAYLOR AVE</u>
ACRES/SQ FT:	<u>R-3 / 0.086</u>
ZONE/DESC:	<u>RESIDENTIAL</u>
ASSESSED VALUE:	
Land:	\$7,800.00
IMP:	\$36,200.00
TOTAL:	\$44,000.00

FORMER OWNER: MELVA J. ROSS

FAIR MARKET VALUE:	<u>\$48,700.00</u>
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APPRAISED VALUE:	<u>\$15,000.00</u>
YEAR:	<u>2022</u>

TAX YEAR	NET TAX	SPECIAL	INT	PEN	TOTAL
2011	\$1,391.25	\$745.54	\$2,606.88	\$1,303.44	\$6,047.11
2012	\$1,300.23	\$2,049.98	\$3,685.23	\$1,842.62	\$8,878.06
2013	\$1,188.69	\$1,820.66	\$2,949.16	\$1,474.58	\$7,433.09
2014	\$1,015.96	\$558.31	\$1,353.87	\$676.94	\$3,605.08
2015	\$1,067.04	\$405.81	\$1,089.91	\$544.95	\$3,107.71
2016	\$1,054.92	\$496.60	\$961.94	\$480.97	\$2,994.43
2017	\$1,027.86	\$4,499.74	\$2,763.80	\$1,381.91	\$9,673.31
2018	\$1,038.35	\$7,950.29	\$3,415.68	\$1,707.85	\$14,112.17
2019	\$1,061.79	\$471.06	\$398.55	\$199.27	\$2,130.67
2020	\$1,147.01	\$520.33	\$233.43	\$116.71	\$2,017.48
2021	\$1,173.08	\$1,351.47	\$50.49	\$25.24	\$2,600.28
2022	\$1,136.08	\$928.10	\$0.00	\$0.00	\$2,064.18
	\$13,602.26	\$21,797.89	\$19,508.94	\$9,754.48	

SPECIAL OVER 7500: **\$7,950.29**

TAX TOTALS: \$64,663.57

In-Rem Fee	\$275.00
Boarding Fee	\$186.00
ReSecure Door	\$150.00
Appraisal Fee	\$242.00
Newspaper Sale ad	\$0.00
Lawn & Snow Care	\$325.00
FEE & COST TOTAL:	\$1,178.00

GRAND TOTAL: \$65,841.57

DISPOSITION:	
TO:	
ON:	
TOTAL COSTS:	<u>\$65,841.57</u>
SOLD / DONATED FOR:	
PROFIT OR (LOSS):	
	GENERAL RECEIPT NUMBERS
	NO: _____
	NO: _____

REQUEST FOR COUNTY BOARD ACTION

YEAR	<u>2023</u>	<input checked="" type="checkbox"/>	Resolution Request
		<input type="checkbox"/>	Ordinance Request
		<input type="checkbox"/>	Report Request

Requestor/Originator: Michael Lanzdorf, Corporation Counsel

Person knowledgeable about the request who will appear and present before the Committee and County Board (2nd Reading) Michael Lanzdorf
If a person is not in attendance the item may be held over.

Does the County Executive know of this request: Yes

If related to a position or position change, Does the Human Resources Director know of this request: No

Does this request propose the expenditure, receipt or transfer of any funds? Yes

If the answer is "YES". A fiscal note is required. If Fiscal Note is not created by Finance, send to Finance & Budget Manager before it goes to Committee.

Committee/Individual Sponsoring: Finance & Human Resources Committee

Date Considered by Committee: 2/22/2023 Date of County Board Meeting to be Introduced: 2/28/2023

1st Reading: 1st & 2nd Reading: *

* If applicable, include a paragraph in the memo explaining why 1st and 2nd reading is required.

Signature of Committee Chairperson/Designee: _____

SUGGESTED TITLE OF RESOLUTION/ORDINANCE/REPORT:

Authorize a multi-year service agreement with Sunshine Cleaning Company of SE Wisconsin LLC for the period 3/15/2023 - 12/31/2025.

The suggested title should contain what the Committee is being asked to take action on (ex: Authorize, Approve) . If the action includes a transfer this must be included in the title.

SUBJECT MATTER:

The attached memo describes in detail the nature of resolution /ordinance /report and any specific facts which you want included in resolution/ordinance/report must be attached.

If requesting a multi year contract a copy of the contract or draft contract must be attached

Any request which requires the expenditure or transfer of funds must be accompanied by a fiscal note that shows the specific amount being transferred and the account number from which these funds will be taken and to which they will be transferred.

THIS FORM MUST BE FILLED OUT COMPLETELY PRIOR TO YOUR APPEARANCE BEFORE A COMMITTEE.

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	CURRENT BALANCE
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FACILITIES MANAGEMENT

2023 BUDGET

JANITORIAL-GENERAL	Fund 10	187,000	168,931
BFM NON LAPSING CH	Fund 10	25,000	136,370
JANITORIAL-HS	Fund 47	127,266	126,990
JANITORIAL-BHS	Fund 57	41,984	41,984
JANITORIAL-PP	Fund 55	32,000	32,000
JANITORIAL-PW	Fund 66 & Parks	86,000	81,750
2023 BUDGET TOTAL		<u>499,250</u>	<u>588,024</u>

2023 CONTRACT AMOUNT 499,215

2024-2025 CONTRACT AMOUNTS

JANITORIAL MULTIPLE FUNDS 1,043,809

THERE ARE SUFFICIENT FUNDS AVAILABLE TO COVER THIS CONTRACT IN 2023 AND 2024-2025 UPON RESOLUTION AUTHORIZATION

NOTE: This contract is for period 3/15/2023-12/31/2025

2-2-2023

To: Racine County Board- Finance and Human Resources Committee

From: Andrew S. Kallenbach- Racine County Facilities Management

Date: February 2nd, 2023

Re: Authorizing Contract with Sunshine Cleaning Company

Racine County previously utilized multiple vendors to complete the daily cleaning of our facilities. Over the Summer months of 2022 it was determined that using a single provider was a more efficient and effective model. The county put out a public bid to secure a single service provider. The result of that bid was to select Sunshine Cleaning Company as our vendor. I am asking that you authorize a multi-year service with Sunshine cleaning Company for janitorial services.

Andrew S Kallenbach

Deputy Superintendent
Racine County Facilities Management
730 Wisconsin Ave. Racine, WI 53403
Office: 262-636-3502

JANITORIAL CLEANING SERVICE AGREEMENT

THIS CONTRACT made and entered into this **1st** day of **March 2023** by and between Sunshine Cleaning Company of SE Wisconsin LLC PO Box 244, Oak Creek, Wisconsin 53154, (hereinafter referred to as "**CONTRACTOR**") and Racine County, Wisconsin, (hereinafter referred to as "**COUNTY**").

FOR GOOD AND VALUABLE CONSIDERATION, the parties agree as follows:

1. This contract is for annual janitorial cleaning services in the following Racine County owned facilities:

Racine County Courthouse
730 Wisconsin Avenue
Racine, WI 53403

Racine County Law Enforcement
Center 717 Wisconsin Avenue
Racine, WI 53403

Western Racine County Service
Center 209 N. Main Street
Burlington WI 53105

Racine County Sheriff's Department Patrol / Communication
Center 14116 West Washington Avenue
Sturtevant WI 53177-

Racine County Public Works & Development
Services 14200 Washington Avenue
Sturtevant WI 53177

Racine County Human Services Buildings (Dennis Kornwolf Service Center)
1717 Taylor Avenue
Racine WI 53403

Racine County Human Services Building (Domanik Drive)
2000 Domanik Drive
Racine, WI 53404

Racine County Public Works (Rochester Garage)
31929 Academy Road
Rochester, WI 53167

Various Racine County Park System Buildings
As outlined in the Exhibits herein attached and made part of this agreement.

2. **CONTRACTOR** shall furnish labor and equipment, to properly and effectively clean and sanitize the above-described Racine County owned buildings and facilities. Failure to clean all areas as described in the "Extent of Service Exhibits" as set forth will be considered a breach of this contract. A dollar amount equal to one half of one percent (.50%) of the total annual contracted dollar amount for the specific building not properly cleaned, as determined by the **COUNTY**, will be deducted from the monthly payment issued to the **CONTRACTOR** by the **COUNTY** for each occurrence during the month at the specific building.

CONTRACTOR will have the sole responsibility to ensure that all cleaning supplies are properly marked and/or labeled. **COUNTY** will not provide any labor and/or cleaning equipment as related to the work performed.

3. Cleaning services shall consist of, but not be limited to, providing all labor and equipment to properly and effectively clean and sanitize all buildings, offices, general administrative areas, support staff areas, lobbies, vestibules, restrooms, showers and stairwells as described in the "Extent of Services" (Exhibit's A, 1A, 2A, 4A and SA) & (Exhibit B) which are attached hereto and incorporated herein for the following buildings:

Racine County Courthouse: (Exhibit A)

Basement level Facilities Management and Printing and Mail Room.
All 1st floor through 4th floor areas (Except Rm. 439 Buildings and Facilities Mgmt.)
All 5th through 11th floor areas (Except Data Center)

All associated vending areas, employee break rooms, restrooms, lobbies, stairwells, elevators, etc. whether public or private on all floors as noted above.

Racine County Law Enforcement Center:
(Daily Cleaning Schedule Exhibit A)

All 1st floor Traffic, Misdemeanor and Juvenile court areas.
All 1st floor lobby, associated restrooms, hallways and waiting areas.
All 1st floor Sheriff's Department Administrative areas (Except Detective Bureau and Sheriff Administrative Offices) Central Control and Records areas.
All 1st floor inmate visitation area, public side only.
All associated restrooms, lobbies, stairwells, elevators etc., whether public or private on all floors as noted above.

Basement level (aka Lower Level Courts)

(Daily Cleaning Schedule Exhibit A)

All Felony Courtrooms, Hearing and Jury deliberation rooms.

All support staff offices, waiting areas, conference rooms and libraries.

All Emergency Management Office areas.

All associated restrooms, lobbies, stairwells, elevators, etc., whether public or private as noted above.

Racine County Sheriff Department Patrol / Communication Center:

(Monday, Wednesday, Friday Cleaning Schedule Exhibit 2A)

All command staff and support staff office areas, conference, training and staff assignment rooms. All vending and employee break areas, restrooms, entryways and vestibules, hallways, locker and shower room areas etc., whether public or private.

Western Racine County Service Center:

(Daily Cleaning Schedule Exhibit 1A)

All Administration staff and support staff offices, cubicles, waiting areas, conference rooms, public resource areas and/or libraries.

All vending and employee break rooms, restrooms, lobbies, entryways, vestibules and waiting areas etc., whether public or private.

Racine County Public Works & Development Services:

(Daily Cleaning Schedule Exhibit 4A)

All Administration and support staff offices, cubicles, public waiting areas, conference rooms, auditorium, resource rooms, ADRC Offices, County Board Chambers and any libraries. All vending and employee break room areas, restrooms, lobbies, entryways, vestibules waiting areas and stairwells etc., whether public or private on all floors.

Racine County Park System: (Daily Cleaning May through September Schedule SA Attached)

4. All work outside the normal daily cleaning schedule shall be pre-scheduled with the **COUNTY's** representative in the Building and Facilities Management Division or building designee.

5. All work shall be done in a thorough, professional manner by skilled personnel experienced in the janitorial cleaning services in accordance with the best present-day practices and meet all applicable codes and regulations. Competent labor will be used on all work. A job description and list of duty assignments will be provided to **COUNTY** by the **CONTRACTOR** for each area being cleaned. A job description and daily duty assignment sheet (Check list) will be provided by the **CONTRACTOR**, to each of the **CONTRACTOR's** on-site staff that are responsible for cleaning. A job description and daily duty assignment sheet, with (Bilingual) instructions will be provided to each non-English speaking employee assigned by the **CONTRACTOR** at each of the **COUNTY** facility being cleaned.

6. All necessary permits, authorizations and coordination With municipality or other building users, material suppliers and/or system users shall be the **CONTRACTOR's** sole responsibility.

7. All cleaning is to be performed after 5:00 P.M. on weekdays, Monday through Friday at all building unless otherwise noted or agreed upon. Each Sunday the public .side of the **Jail Inmate Visitation** area shall be cleaned at the Law Enforcement Center after 8:00 P.M. of that day. Cleaning being performed at the Racine County Sheriff's Department Patrol/ Communication Center will be completed between the hours of 9:00 A.M. and 2:00 P.M. CST on the specific days noted or as otherwise agreed upon. Special cleaning and floor care work can be done on Saturday or Sunday if a request is made in writing by the **CONTRACTOR** and approved by the **COUNTY** three (3) business days in advance.

8. **COUNTY** reserves the right to add to, delete from or change the square footage of this contract pursuant to the square foot cost as indicated in Item II of the Bidding documents. The **CONTRACTOR** and the **COUNTY** further agree that the **COUNTY** may delete from the contract any building or groups of buildings at any time without penalty during the term of this agreement upon thirty (30) days written notice to the **CONTRACTOR**.

CONTRACTOR shall charge the following per hour rates for janitorial and/or emergency cleaning services that are requested by the **COUNTY** that are not within the scope of services as outline in the Exhibits of this agreement.

\$22.00 per hour per person

9. The initial term of this contract agreement shall be for a period of three (3) years beginning March 1, 2023 through December 31, 2025 (34 months). There shall be no more than a three (3%) percent increase annually throughout the term of this agreement as outlined in "Exhibit B" of this document.

10. **CONTRACTOR** shall have a fully staffed office within thirty (30) miles of the intersection of HWY 20 and Interstate HWY 1-94 and shall respond expeditiously to any complaints by the **COUNTY**. Failure to do so will be considered a breach of the contract.

CONTRACTOR shall assign a supervisor to each building site and shall not make any substitutions without mutual consent of the parties.

11. **CONTRACTOR** will abide by all building and facility safety and security requirements of the **COUNTY** as noted below:

A.) **CONTRACTOR** shall advise **COUNTY** in writing of any employee(s) with felony convictions prior to a work assignment at any **COUNTY** facility and/or park location and, in considering the nature and recency of any such prior felony convictions, **COUNTY** may request reassignment to a different work location and **CONTRACTOR** shall approve such request. On an annual basis and/or upon replacement of an existing cleaning employee, **CONTRACTOR** will supply Racine County Buildings and Facilities Management Division with a list of employees that work at each **COUNTY** facility. The list shall include the employee's full legal name (First, Middle, Last), home address, telephone number, date of birth and social security number. The list shall be updated each time a new employee enters any work site and/or has a change of address. All information provided will be considered confidential and not be released and shall be used solely for the purpose of completing background checks.

8.) Employees of the **CONTRACTOR** assigned to work at the Courthouse and Law Enforcement Center are subject to search and must pass through metal detection upon entering and/or at any time while working within the building.

C.) Each employee of the **CONTRACTOR** working in or at any **COUNTY** owned facility will be required to have and wear in plain view, at all times, a **COUNTY** provided Identification card (ID). Any employee of the **CONTRACTOR** who fails to properly display an ID card while working, may be escorted from of the building and not allowed to reenter until such time it can be clearly verified that they are an employee of the **CONTRACTOR**.

D.) Lost or stolen ID cards will be reported immediately to the **COUNTY**. A fee of Twenty Dollars (\$20.00) will be charged to the **CONTRACTOR** for each lost or stolen ID card.

12. **CONTRACTOR** will supply all equipment needed to perform the daily cleaning services as required under the terms and conditions of the agreement.

13. The **CONTRACTOR** will have an on-site working supervisor at the Courthouse/LEG complex that will inspect all work performed at the end of each day to ensure

that the cleaning has been satisfactorily completed in all areas. A daily inspection report will be

left for review in the Facilities Management office, Basement of the Courthouse. An amount equal to one half of one percent (.50%) of the total annual contracted dollar amount for the specific building not inspected, will be deducted from the monthly payment issued to the **CONTRACTOR** by the **COUNTY** for each occurrence during the month at the specific building.

14. **CONTRACTOR** shall have the sole responsibility for the accuracy of all estimates of square foot measurements, equipment and labor required to clean all areas as indicated.

15. All cleaning materials/equipment will be stored in janitor closets during non-working hours and will not be left accessible to the public.

16. **CONTRACTOR** shall at all times:

- a) Be responsible for the protection of all structures and building surfaces being cleaned;
- b) Keep all work areas clean and free of debris;
- c) Immediately clean up spilled and scattered debris;
- d) Empty all trash daily and not leave any trash in the janitor's closets overnight.
- e) Notify Building and Facilities Administration during normal business hours of any incidents that may have occurred the previous evening.

17. **CONTRACTOR** shall use cleaning materials as provided by the **COUNTY** and shall not introduce any new product without prior written approval of the **COUNTY**. The **CONTRACTOR** shall be solely responsible for tracking, inventorying, and ordering of cleaning supplies and paper products from the **COUNTY's** vendor.

18. **CONTRACTOR** understands and agrees that any and all information, client histories, working papers, court records, accounting records, computer data and the like, shall be considered private, confidential and privileged records of Racine County and/or the State of Wisconsin and subject to disclosure, by the legal custodian of such records, to authorized persons or entities as provided by law. Such records shall not be viewed, examined, read or divulged by **CONTRACTOR** or its employees. Further, upon termination of this agreement for any reason, **CONTRACTOR** agrees that they and their employees shall continue to treat all such records, data and information as private, confidential and privileged. The **COUNTY** shall

be entitled to seek relief in circuit court to enjoin or prohibit unauthorized viewing, copying of disclosure of such information.

19. All application, material handling and associated equipment shall conform to and be operated in conformance with OSHNDILHR and/or DOCOM requirements. **CONTRACTOR** will supply the Racine County Building and Facilities Management Division with all Material Safety Data Sheets (MSDS) for any cleaning products used by the **CONTRACTOR** on **COUNTY** property. **CONTRACTOR** will update all MSDS sheets as products are introduced to the facility.

20. **CONTRACTOR** shall:

- a) Comply with all federal, state, local and **COUNTY** fire and safety requirements, rules and regulations;
- b) Advise **COUNTY** whenever work is expected to be hazardous to **COUNTY's** employees and/or operations;
- c) Maintain protective barricades and signage around all work areas and equipment when conditions warrant (i.e. wet floors, etc.).
- d) Comply with all safety requirements of the **COUNTY** at all times.

21. Racine County's ordinance regarding no smoking in or within twenty-five (25') feet of any **COUNTY** facility entrance will be strictly enforced. Any **CONTRACTOR**, employee or subcontractor found smoking in or in violation of any safety regulation in any Racine County facility will be escorted from the building and not allowed to return.

No Smoking within -25 feet of any entrance!

22. **CONTRACTOR** will provide documentation that all **CONTRACTOR** employees have been properly trained in both (OSHA) Hazardous Communication and Bloodborne Pathogens Standards.

23. **COUNTY**, its employees and agents, who have probable cause to believe that an employee of the **CONTRACTOR** has taken, carried away or concealed property belonging to **COUNTY** with the intent of permanently dispossessing **COUNTY** of such property may detain the person in a reasonable manner for a reasonable length of time to deliver the person to **7-10**

peace officer.

24. If at any time during the term of this contract, **COUNTY** is reasonably satisfied that employees of **CONTRACTOR** have taken away, carried away or concealed property

belonging to **COUNTY** with the intent to permanently dispossess **COUNTY** of such property,

COUNTY reserves the right to immediately terminate the contract with **CONTRACTOR** with the understanding that **CONTRACTOR** will be compensated on a prorated basis for the number of work days completed for the month up to and including the day of termination of the contract.

25. **CONTRACTOR** shall recognize the significance and value of all structures, adjacent surfaces, equipment and materials being cleaned.

26. **CONTRACTOR** shall assume all responsibility to return all structures and surfaces to a condition acceptable to **COUNTY**, in the event that they become damaged in any way through the negligent use of cleaning chemicals and/or equipment used.

27. **CONTRACTOR** shall take all necessary steps to protect surfaces from damage due to the improper use of cleaning chemicals, equipment and/or techniques being used.

28. To the fullest extent permitted by law, the **CONTRACTOR** shall indemnify, keep and save harmless the **COUNTY**, its agents, officials and employees against all injuries, deaths, loss, damages, claims, suits, liabilities, judgments, costs and expenses, including but not limited to fines and penalties related to the handling of hazardous materials imposed by the DNR or the US Environmental Protection Agency (EPA), which may arise directly or indirectly from **CONTRACTOR** or employees thereof, or of any subcontractors or any of the Material Suppliers, or employees arising out of the work contemplated by this contract. The **CONTRACTOR** shall, at his own expense, appear, defend and pay all charges of attorneys and all costs and any other expenses arising therefrom or rendered against **COUNTY** in any such action and the **CONTRACTOR** shall, at his own expense, satisfy and discharge the same.

29. The **CONTRACTOR** shall be required to comply with all safety and security regulations of local governments, State of Wisconsin Department of Safety and Professional Services (DSPA) and OSHA.

30. The **CONTRACTOR** shall protect **COUNTY's** property from injury or loss

resulting from his operations. Objects sustaining such damage shall be replaced to the satisfaction of **COUNTY**. The cost of such repairs shall be borne by the **CONTRACTOR**.

31. The **CONTRACTOR** shall erect and maintain such barriers as will protect and warn pedestrians and **COUNTY's** employees and prevent access of unauthorized persons to areas being cleaned to prevent accidents as a consequence of **CONTRACTOR's** work.

32. INSURANCE

33. All proposals must include a certificate of insurance outlining respondent's insurance policies which evidence compliance with the requirements contained herein. Successful respondent shall agree that it will, always during the term of the contract, keep in force and effect insurance policies required by the contract, issued by a company or companies authorized to do business in the State of Wisconsin and satisfactory to the County. Such insurance shall be primary. Prior to execution of the written contract, the successful respondent shall furnish the County with a Certificate of Insurance and upon request, certified copies of the required insurance policies. The Certificate shall reference the contract and provide for thirty (30) days advance notice of cancellation or non-renewal during the term of the contract.

Failure to submit an insurance certificate, as required, can make the contract voidable at the County's discretion. Additionally, the Vendor shall not allow any subcontractor to commence work until the aforementioned documents, where applicable, have been obtained from the subcontractor and approved by the County. The minimum requirements are noted below.

Each vendor shall obtain insurance at the following minimum limits:

General Liability

\$1,000,000 each occurrence.

\$1,000,000 personal and advertising injury

\$1,000,000 general aggregate

\$1,000,000 products and completed operations

\$1,000,000 Combined Single Limit

Umbrella Liability Insurance on a following form basis

\$4,000,000 each occurrence

\$4,000,000 aggregate

Any combination of underlying coverage and umbrella equaling \$5,000,000 shall be acceptable

Workers Compensation Statutory Limits plus:

\$100,000 E.L. Each Accident

\$100,000 E.L. Disease Each Employee

\$500,000 E.L. Disease Policy Limit

The following applies to all policies:

The county is named as an additional insured on the general liability, automobile, and umbrella policies.

All insurance must be placed with an insurance company with a minimum AM Best Rating of A- VII

Vendors shall supply the county with a certificate of insurance showing proof of insurance coverage that meets all requirements.

A Certificate of Insurance for each coverage required under this Contract showing the name of Vendor, insurance company, type of insurance, policy number, effective date, expiration date, limits of liability and a description of the operation to which the coverage applies shall be furnished to the County before the work is started. This Certificate of Insurance shall contain a provision requiring a minimum of thirty (30) days' notice of cancellation or material change. If any change or cancellation is made, County shall be notified in writing.

34. Supply annually a Certificate of Insurance for each coverage required under this contract showing the name of the **CONTRACTOR**, the name-of the insurance company, the type of insurance, the policy number, the effective date, the expiration date, the limits of liability and a description of the operation to which the coverage applied shall be furnished to the

COUNTY before work is started. This Certificate of Insurance shall contain a provision requiring a minimum of ten (10) days notice of cancellation or material change.

35. **CONTRACTOR** shall follow the Extent of Service Exhibits / Base Bid schedule which are attached hereto as Exhibit's "**A, 1A, 2A, 4A and 5A**" and incorporated herein by reference for determining the frequency of cleaning in given areas. **CONTRACTOR** shall provide to **COUNTY** at the beginning of each contract year a list of dates when the following cleaning services will be completed: window washing, hard floor stripping and waxing, carpet cleaning, furniture cleaning, supply air diffuser cleaning, venetian blind cleaning.

36. That **COUNTY** shall pay **CONTRACTOR** the following fees for work performed as described in this contract: See "**CONTRACT PRICE SCHEDULE**" Attachment EXHIBIT "B".

37. **CONTRACTOR** shall submit a billing statement to **COUNTY** by the first of each month for the previous months work and the **COUNTY** shall have thirty days to remit payment to **CONTRACTOR**.

38. The contact officer having direct oversight of this agreement for **COUNTY** shall be the Assistant Superintendent of Buildings and Facilities Management or his designee.

39. This contract may be cancelled without penalty or obligation of any kind, by **COUNTY**, for or on behalf of itself or its agencies, departments, officers, agents or employees immediately upon written notice to all parties that sufficient funds have not been budgeted by the County Board of Supervisors to pay the obligations under this agreement.

40. In the event the **CONTRACTOR** fails to perform any duty or requirement herein or otherwise breaches the agreement as determined by **COUNTY** for failure to comply with the terms and conditions of the contract. This may include any cessation or diminution of service including but not limited to failure to maintain contractual agreement on scheduled days, inadequate personnel, whether arising from labor disputes or otherwise, or any substantial change in ownership or proprietorship of the **CONTRACTOR** that, in the opinion of **COUNTY**. Is

not in its best interest, **COUNTY** shall provide written notice thereof to the **CONTRACTOR** with an opportunity to correct such matter within forty-eight (48) hours of said notice. If the correction has not been made to the satisfaction of **COUNTY** authorized personnel within that period, **COUNTY** may terminate the agreement or withhold one-half of one percent (.50%) for each day noncompliance goes uncorrected.

41. Should **COUNTY** breach any term or provision of the contract, **CONTRACTOR** shall serve written notice to **COUNTY** setting forth the alleged breach and demanding compliance with the contract. Unless within ten (10) calendar days such neglect has ceased, and arrangements made to contract by giving thirty (30) days notice in writing by registered or certified mail of its intentions to cancel the contract.

42. If the **CONTRACTOR** fails to maintain and keep in force required insurance, **COUNTY** shall have the right to cancel and terminate the contract without notice.

43. Either party may terminate the contract on the anniversary date in any subsequent year of the contract, by providing the other party with written notice thirty (30) days prior to the anniversary date.

RACINE COUNTY

Sunshine Cleaning Company of SE WI LLC

County Executive Date

Rhonda Iwinski Date

County Clerk Date

Corporation Counsel Date

Finance Director Date

BID FORM
Bid # #RC2022-1003

ANNUAL JANITORIAL CLEANING SERVICES
ITEMS II, III & IV

ITEM II:

Provide a per square foot cost to add to and/or delete from square footage as noted above.

Racine County Courthouse (Exhibit A)

Cost per square foot to add: \$ 0.125
Cost per square foot to delete: \$ 0.125

Racine County Law Enforcement Center (Exhibit A)

Cost per square foot to add: \$ 0.150
Cost per square foot to delete: \$ 0.150

Western Racine County Service Center (Exhibit 1A)

Cost per square foot to add: \$ 0.239
Cost per square foot to delete: \$ 0.239

Racine County Sheriff's Patrol Station / Communication Center (Exhibit 2A)

Cost per square foot to add: \$ 0.118
Cost per square foot to delete: \$ 0.118

Racine County Parks (Exhibit 3A)

Cost per square foot to add: \$ 0.263
Cost per square foot to delete: \$ 0.263

Racine County Public Works (Exhibit 4A)

Cost per square foot to add: \$ 0.201
Cost per square foot to delete: \$ 0.201

Racine County Human Services Buildings (Exhibit 5)

Cost per square foot to add: \$ 0.164
Cost per square foot to delete: \$ 0.164

ITEM III:

Indicate percent cost increase for the second and third years of the contract.

	01/01/2024 – 12/31/2024 Second year	<u>4.5</u> <u>3</u> percent
	01/01/2025 – 12/31/2025 Third year	<u>4.5</u> <u>3</u> percent
<u>Option Year Pricing</u>	01/01/2026 – 12/31/2026 Fourth year	<u>4.5</u> <u>3</u> percent
	01/01/2027 – 12/31/2027 Fifth year	<u>4.5</u> <u>3</u> percent

*Rhaka
dm
1-5-23*

ITEM IV:

Provide a per hour labor price for emergency and or specialty type cleanup services that maybe required:

\$ 22.00 per hour

Dean, Byron

From: Dean, Byron
Sent: Thursday, February 16, 2023 4:35 PM
To: Dean, Byron
Subject: FW: New Pricing Worksheet - Racine County Janitorial
Attachments: FINAL PRICING WORKBOOK.pdf

From: Kallenbach, Andrew <Andrew.Kallenbach@racinecounty.com>
Sent: Friday, February 10, 2023 12:04 PM
To: Zimmer, Gwen <Gwen.Zimmer@racinecounty.com>; Dean, Byron <Byron.Dean@racinecounty.com>
Cc: McKinney, Duane <Duane.McKinney@racinecounty.com>
Subject: FW: New Pricing Worksheet - Racine County Janitorial

Andrew S Kallenbach

Ghsxw|#xshulqhgghq#
Udfbh#rxqw|#dfbhw#dqdjhp hqw#
:63#lfrqvl#Dyh#Udfbh#Z I#6736#
R iifh#595096906835#

From: aalbro@sunshinecleaningcompany.com <aalbro@sunshinecleaningcompany.com>
Sent: Friday, February 10, 2023 11:10 AM
To: Kallenbach, Andrew <Andrew.Kallenbach@racinecounty.com>
Cc: radkins@sunshinecleaningcompany.com
Subject: New Pricing Worksheet - Racine County Janitorial

This Message Is From an External Sender

This message came from outside your organization.

Andrew,

Please see attached pricing for your convenience. Any questions or concerns, please let us know, thanks!

Best,

Alyssa Albro
Assistant Director of Business Development
Sunshine Cleaning Company LLC.
914 Columbia Avenue, South Milwaukee, WI 53172
Office: (414)215-7347 ext. 100 **Cell:** (414) 469-7328

Sunshine Cleaning Company Pricing Summary

	LOCATION NAME	LOCATION ADDRESS	FQY /WK	HRS PER DAY	STAF F/D AY	SQ FT	\$/MONTH	\$/SQ FT	HR/MONT	COST/YR	NOTES
A	Racine County Ives Grove Comp	14200 Washington Ave. Sturtevant, WI 53177	5	8	2	15,000	3,016.00	0.20107	160	\$36,192.00	
B	Law Enforcement Center	717 Wisconsin Avenue Racine, WI	6	20	4	59,940	9,048.00	0.15095	480	\$108,576.00	
C	Courthouse	730 Wisconsin Avenue Racine, WI	5	25	5	75,106	9,425.00	0.12549	500	\$113,100.00	
D	Sheriff Patrol Station	14116 Washington Ave. Sturtevant, WI	3	6	1	11,500	1,358.00	0.11809	72	\$16,296.00	
E	Racine County Dennis Kornwolf	1717 Taylor Ave., Racine, Wisconsin	5	24	5	86,700	10,556.00	0.12175	720	\$126,672.00	
F	Racine County Human Services	2000 Domanik Dr., Racine, Wisconsin	5	8	2						
G	Western Racine Service Center	209 N. Main Street Burlington, WI	5	3	2	4,727	1,131.00	0.23926	60	\$13,572.00	
H	Cliffside Park	7320 Michna Road, Racine, WI	7	2	2	3,780	1,055.60	0.27926	56	\$5,278.00	*
I	Harbor Park	2 Christopher Columbus Causeway, Racine, WI	7	2	2	4500	1,055.60	0.23458	56	\$5,278.00	*
J	Sanders Park	4809 Wood Road, Racine, WI	7	1	2	875	527.80	0.6032	28	\$2,639.00	*
K	Franksville Park	9614 Northwestern Avenue, Franksville, WI	7	2	2	6175	1,055.60	0.17095	56	\$5,278.00	*
L	Pritchard Park	2800 Ohio Street, Racine, WI	7	2	2	4500	1,055.60	0.23458	56	\$5,278.00	*
M	Pritchard Park Aquatic	2800 Ohio Street, Racine, WI	7	2	2	4800	1,055.60	0.21992	56	\$5,278.00	*
N	Fischer Park	30326 Durand Avenue, Burlington, WI	7	2	2	5700	1,055.60	0.18519	56	\$5,278.00	*
O	Eagle Lake Park	23705 Church Road, Kansasville, WI	7	1	2	1250	527.80	0.42224	28	\$2,639.00	*
P	Old Settlers Park	Highway 11, Union Grove, WI	7	1	2	3000	527.80	0.17593	28	\$2,639.00	*
P	Col. Heg Memorial Park	6300 Heg Park Road, Wind Lake, WI	7	1	2	1800	527.80	0.29322	28	\$2,639.00	*

Sunshine Cleaning Company Pricing Summary

R	Case Eagle Park	304 S. Rochester St, Burlington	7	1	2	2000	527.80	0.2639	28	\$2,639.00	*
S	Rochester Garage	31929 Academy Rd., Rochester	2	1.5	1	1737	312.66	0.18	12	\$3,751.92	
		TOTAL		112.5		293,090	43,819.26		2480	\$463,022.92	
							ALT 4 DAY PORTER TAYLOR			\$36,192.00	
								TOTAL ALT 4 BID		\$499,214.92	

*Parks will be invoiced for 5 months of the calendar year, not at 12 months.

BILLING CYCLE: SUMMER

MONTH	\$/COST
JUNE	\$46,835.26
JULY	\$46,835.26
AUG	\$46,835.26
SEP	\$46,835.26
OCT	\$46,835.26
TOTAL	\$234,176.30

BILLING CYCLE: WINTER

MONTH	\$/COST
NOV	\$37,862.66
DEC	\$37,862.66
JAN	\$37,862.66
FEB	\$37,862.66
MARCH	\$37,862.66
APRIL	\$37,862.66
MAY	\$37,862.66
TOTAL	\$265,038.62

YEARLY TOTAL:	\$499,214.92
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REQUEST FOR COUNTY BOARD ACTION

YEAR <u>2023</u>	<input checked="" type="checkbox"/>	Resolution Request Ordinance Request Report Request
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Requestor/Originator: Julie Anderson/Roley Behm

Person knowledgeable about the request who will appear and present before the Committee and County Board (2nd Reading) Julie Anderson/Roley Behm
 If a person is not in attendance the item may be held over.

Does the County Executive know of this request: yes

If related to a position or position change, Does the Human Resources Director know of this request: yes

Does this request propose the expenditure, receipt or transfer of any funds? yes
 If the answer is "YES". A fiscal note is required. If Fiscal Note is not created by Finance, send to Finance & Budget Manager before it goes to Committee.

Committee/Individual Sponsoring: FHR

Date Considered by Committee: 2/22/2023 Date of County Board Meeting to be Introduced: 2/28/2023

1st Reading: 1st & 2nd Reading: *

* If applicable, include a paragraph in the memo explaining why 1st and 2nd reading is required.

Signature of Committee Chairperson/Designee: _____

SUGGESTED TITLE OF RESOLUTION/ORDINANCE/REPORT:

Creation of 1FTE N020 Clerk II effective 3/25/23 and transfer of \$44,529 within the 2023 Public Works and Development Services Budget

The suggested title should contain what the Committee is being asked to take action on (ex: Authorize, Approve) . If the action includes a transfer this must be included in the title.

SUBJECT MATTER:

The attached memo describes in detail the nature of resolution /ordinance /report and any specific facts which you want included in resolution/ordinance/report must be attached.

If requesting a multi year contract a copy of the contract or draft contract must be attached

Any request which requires the expenditure or transfer of funds must be accompanied by a fiscal note that shows the specific amount being transferred and the account number from which these funds will be taken and to which they will be transferred.

THIS FORM MUST BE FILLED OUT COMPLETELY PRIOR TO YOUR APPEARANCE BEFORE A COMMITTEE.

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	CURRENT BALANCE	TRANSFER	BUDGET AFTER TRANSFER	BALANCE AFTER TRANSFER
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PUBLIC WORKS & DEV SERVICES & HIGHWAY DEPARTMENT		2023 Budget				
TEMPORARY HELP	160910.416500	22,108	21,643	(21,643)	465	(0)
TEMPORARY HELP	660110.416500	15,500	15,190	(15,190)	310	(0)
HIGHWAY OFFICE ADMIN RMA	660110.304190	(193,917)	(193,917)	(7,696)	(201,613)	(201,613)

TOTAL SOURCES (44,529)

PUBLIC WORKS & DEV SERVICES & HIGHWAY DEPARTMENT		2023 Budget				
WAGES	160910.401000	462,840	417,227	11,225	474,065	428,453
WORKER'S COMP	160910.402210	4,629	4,173	110	4,739	4,283
SOCIAL SECURITY	160910.402220	35,407	32,075	844	36,251	32,919
RETIREMENT	160910.402230	30,085	26,983	856	30,941	27,839
DISABILITY INSURANCE	160910.402240	4,629	3,969	110	4,739	4,080
GROUP INSURANCE	160910.402260	90,300	77,937	4,444	94,744	82,382
LIFE INSURANCE	160910.402270	2,304	2,134	55	2,359	2,189
PUBLIC LIABILITY	160910.436000	7,868	7,093	166	8,034	7,258
WAGES	660110.401000	313,512	290,697	16,838	330,350	307,535
WORKER'S COMP	660110.402210	3,136	2,908	166	3,302	3,074
SOCIAL SECURITY	660110.402220	27,166	1,687	1,267	28,433	2,954
RETIREMENT	660110.402230	20,342	1,551	1,283	21,625	2,835
DISABILITY INSURANCE	660110.402240	3,136	2,808	166	3,302	2,973
GROUP INSURANCE	660110.402260	67,900	60,667	6,667	74,567	67,333
LIFE INSURANCE	660110.402270	1,560	1,476	82	1,642	1,558
PUBLIC LIABILITY	660110.436000	5,335	4,947	249	5,584	5,196

TOTAL USES 44,529

(0)

FINANCE COMMITTEE RECOMMENDATION

After reviewing the Resolution/Ordinance and fiscal information supplied, your Finance Committee recommends FOR--AGAINST adoption.

REASONS

FOR	AGAINST

FTE	POSITION	GRADE	WAGES	FRINGES	CONTRACT	TOTAL
Position created will be effective MARCH 25, 2023						
PUBLIC WORKS & DEV SERVICES & HIGHWAY						
0.400	Clerk II	N020	11,225	6,586		17,811
0.600	Clerk II	N020	16,838	9,879		26,717
<u>1.000</u>		Total for PUBLIC WORKS	<u>28,063</u>	<u>16,465</u>		<u>44,529</u>

MEMORANDUM

TO: Racine County Finance and Human Resources Committee

FROM: Julie Anderson, Director, Public Works & Development Services
Roley Behm, Interim Director, Public Works & Development Services

DATE: February 15, 2023

SUBJECT: Request

We are requesting authorization to convert a temporary receptionist position to a full-time county position with benefits in the 2023 budget.

This position was, at one time, a county position with benefits. The county has been working to convert as many staff as practicable to county staff status. This will be an hourly position, and this staff person will be using the time clock for time tracking.

The current pay is \$16 per hour. We request that the pay be increased to \$17 per hour. This position will be for an existing staff member who started with Racine County through a temp agency in early 2022.

Attached is the fiscal note that explains the funding for the position. The pay will be split between a couple of PWDS areas, since the receptionist assists several staff in the office.

Thank you for your consideration of this position request to convert from a temporary staffing person to a full-time county position.