

Addendum #1

January 20, 2023

Racine County YDCC Project
(Youth Development & Care Center)
Community Engagement Consultant Request for Proposal

Racine County Purchasing Department RFP #RC23-1001

This Addendum is issued to modify, explain, or correct the original Request for Proposal (RFP) and Exhibits and is hereby made a part of the Contract Documents. Please attach this Addendum to the RFP documents in your possession. Acknowledge the number and issue date in your proposal.

ITEM NO. 1: RESPONSES TO PROPOSER QUESTIONS

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Question 1: Please clarify whether the role and activities of the firm managing community engagement would extend beyond the anticipated completion date(s) of the YDCC; or whether it is anticipated the role and activities of the firm managing community engagement would end upon the anticipated completion date of the YDCC.

Answer: Yes, this scope would be only during the YDCC project with a majority of the involvement during the bidding/early construction timeframes.

Question 2: Do you anticipate other resources or community services (Racine County Human Services or otherwise) would be co-located within the YDCC building?

Answer: No, there would not be specific office space provided for this scope but if the consultant needs to meet with Racine County Human Services there would likely be conference room space.

Question 3: Is there a template for this or do we just create the proposal? I figure that there is no template for responding.

Answer: Correct, no template.

Question 4: How does the fee structure work overall? Is there a fee structure? What do I charge and who do I charge? Do I charge the County?

Answer: Respondents to submit cost breakdown and unit rates requested per Section 8.1 in the RFP. Invoices will be sent to Gilbane monthly to be compiled in pay applications sent to the County for the County to pay consultant directly.

Question 5: When is the start date for the work? Is it mid-February?

Answer: Start date would be upon contract award which is anticipated for mid-February.

Question 6: Are you looking for a team or only one consultant? (Prime and subcontractor?)

Answer: It is up to what the respondent feels works best to accomplish the scope listed.