

ORDINANCE NO. 2014-39

ORDINANCE BY THE GOVERNMENT SERVICES COMMITTEE AMENDING SECTION 2-479 OF THE RACINE COUNTY CODE OF ORDINANCES RELATING TO PUBLIC RECORDS GENERATED BY THE SHERIFF'S OFFICE AND CREATING ORDINANCE SECTION 2-483 RELATING TO PUBLIC RECORDS GENERATED BY THE COMMUNICATIONS DEPARTMENT

To the Honorable Members of the Racine County Board of Supervisors:

The Racine County Board of Supervisors do ordain as follows:

Part 1

Section 2-479 of the Racine County Code of Ordinances relating to the records retained by the Sheriff's Office is hereby amended to read as follows:

Sec. 2-479. Sheriff's department Office

The following records are maintained by the sheriff's department office:

Type of Record	Retention	Notice	Authority

(21) Dispatch tape recordings (incoming staff phone calls, jail administrative inmate phone calls lines, inmate video visitation, radio transmissions etc.)	120 days**	N	

**If the record is the subject of litigation or an open records request has been made, then the record shall not be destroyed until the litigation has been resolved and/or the open records request has been filled.

Part 2

Section 2-483 of the Racine County Code of Ordinances relating to records retained by the Communications Department is hereby created to read as follows:

Sec. 2-483. Communications Department

Type of Record	Retention	Notice	Authority
(1) Dispatch tape recordings (incoming phone calls, radio transmissions, etc.)	120 days**	N	

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4 (2) Security camera recordings 120 days** N
5 (Patrol Station building
6 security cameras)
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8 **If the record is the subject of litigation or an open records request has been made, then the
9 record shall not be destroyed until the litigation has been resolved and/or the open records
10 request has been filled.

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14 Respectfully submitted,

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16 1st Reading _____ **Government Services Committee**

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18 2nd Reading _____

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20 BOARD ACTION _____ Pamela Zenner-Richards, Chairman

21 Adopted _____

22 For _____

23 Against _____ Ronald Molnar, Vice-Chairman

24 Absent _____

25
26 VOTE REQUIRED: Majority _____ John A. Wisch, Secretary

27
28 Prepared by: _____

29 Corporation Counsel _____ Kiana K. Johnson

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31 _____

32 _____ Thomas Roanhouse

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34 _____

35 _____ Robert Grove

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37 _____

38 _____ Janet Bernberg

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41 **The foregoing legislation adopted by the County Board of Supervisors of**

42 **Racine County, Wisconsin, is hereby:**

43 **Approved:** _____

44 **Vetoed:** _____

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46 **Date:** _____,

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48 _____

49 **James A. Ladwig, County Executive**

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