MUNIS 2019.1 LOGIN WITH VPN

Scope

The purpose of this document is to provide detailed steps to log into our 2019.1 Munis system using VPN.

Procedure

1. Sign into your VPN.

2. Open your web browser, either Chrome or Edge (IE is no longer is supported with this version of Munis).

3. Copy and paste this URL into your web browser address bar, https://racinecountywi.tylerhub.com.

4. Bookmark the web page.

5. On the *okta sign in* screen shown below, enter your Racine County email address (for example *john.doe@racinecounty.com*).
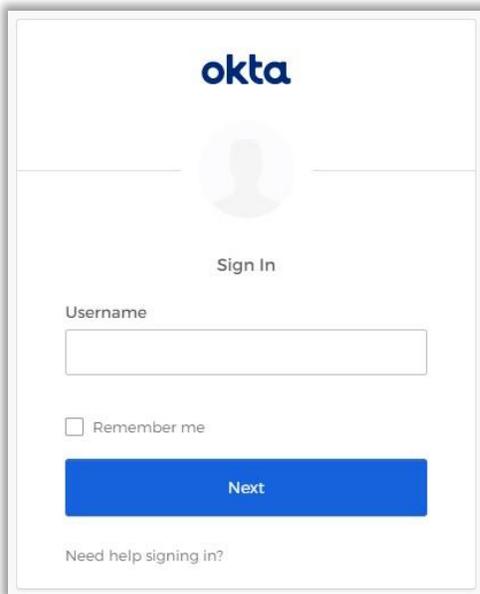
6. On the *Microsoft password* screen shown below, enter your Windows login (network) password.

7. You will be prompted for *DUO multifactor authentication*. An example screen is shown below but note that yours may appear different.

8. On the *Microsoft Permissions* screen shown below, please click *Accept.*
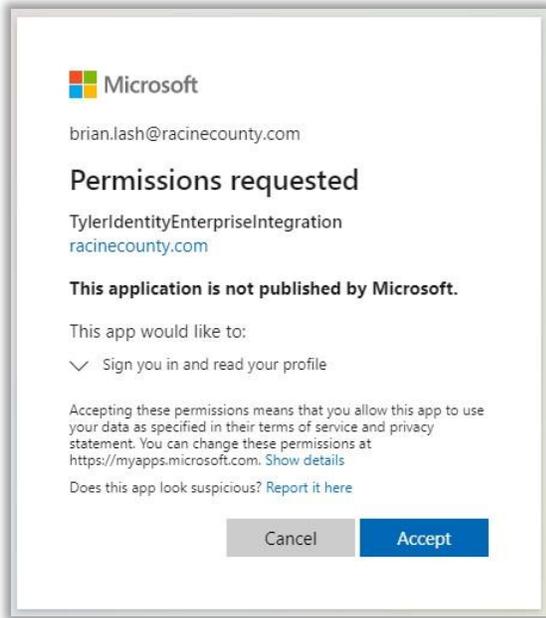
9. You will now be logged into our upgraded Munis 2019.1 system.

10. To access Munis for future sessions.
    a. Sign into your VPN.
    b. Open your web browser.
    c. Open your Munis bookmark.