

FINANCE AND HUMAN RESOURCES COMMITTEE MEETING
Wednesday, September 7, 2022

IVES GROVE OFFICE COMPLEX
AUDITORIUM
14200 WASHINGTON AVENUE
STURTEVANT, WISCONSIN 53177

Meeting attended by: Chairperson Trottier, Supervisors Demske, Maier, Miller, Spencer, Wisch, Youth in Governance Representatives DeSonia and Reddy, Finance Director Gwen Zimmer, Human Resources Director Sarah Street

Other attendees: Deputy Emergency Management Alex Freeman, Superintendent of Facilities Management Liam Doherty and Deputy Superintendent of Facilities Management Andy Kallenbach

Not in Attendance: Supervisor West

Agenda Item #1 – Convene Meeting.

Meeting Called to Order at 5:01 p.m. by Chairman Trottier.

Agenda Item #2 – Youth in Governance/Comments.

Youth in Governance statement was read by Youth Representative Reddy

Agenda Item #3 – Public Comments.

There were no public comments.

Agenda Item #4 – Approval of Minutes from the August 27, 2022 committee meeting.

Action: Approve the minutes from the August 27, 2022, meeting with the addition of Supervisor Spencer in attendance.

Motion Passed: Moved: Supervisor Wisch. Seconded: Supervisor Maier. Vote: All Ayes No Nays. Advisory Vote: All Ayes, No Nays.

Agenda Item #5 – Transfers

- a. **Emergency Management – Jay Kerner – Approval to accept FY2021 Hazardous Materials Emergency Preparedness (HMEP) grant in the amount of \$3,315.70 and transfer of funds within the Emergency Management Grant 2022 budget – 2022 – Resolution – 1st Reading at the September 13, 2022, County Board Meeting.**
- b. **Emergency Management – Jay Kerner – Approval to accept FY2021 Hazardous Materials Emergency Preparedness (HMEP) grant in the amount of \$13,200.42 and transfer of funds within the Emergency Management Grant 2022 budget. – 2022 Resolution – Action Requested: 1st Reading at the September 13, 2022, County Board Meeting:**

Deputy Emergency Management Alex Freeman presented this item.

FINANCE AND HUMAN RESOURCES COMMITTEE MEETING
Wednesday, September 7, 2022

Action: Authorize the approval to accept FY2021 Hazardous Materials Emergency Preparedness (HMEP) grant in the amount of \$3,315.70 and transfer of funds within the Emergency Management Grant 2022 budget – 2022 – Resolution – 1st Reading at the September 13, 2022, County Board Meeting and Authorize the approval to accept FY2021 Hazardous Materials Emergency Preparedness (HMEP) grant in the amount of \$13,200.42 and transfer of funds within the Emergency Management Grant 2022 budget. – 2022 Resolution – Action Requested: 1st Reading at the September 13, 2022, County Board Meeting.

Motion Passed (items a & b): Moved: Supervisor Demske Seconded: Supervisor Wisch. Vote: All Ayes, No Nays

- c. Facilities Management – Michael Lanzdorf – Authorize the capital project – Brannum Demolition and transfer of \$250,000 within the 2022 Capital Projects and 2022 County Highway budget. – 2022 – Resolution – Action Requested: 1st Reading at the September 13, 2022, County Board Meeting.**

Superintendent of Facilities Management Liam Doherty and Deputy Superintendent of Facilities Management Andy Kallenbach presented this item.

Action: Authorize the capital project – Brannum Demolition and transfer of \$250,000 within the 2022 Capital Projects and 2022 County Highway budget. – 2022 – Resolution – Action Requested: 1st Reading at the September 13, 2022, County Board Meeting.

Motion Passed: Moved: Supervisor Wisch. Seconded: Supervisor Maier. Vote: All Ayes, No Nays

- d. Register of Deeds – Karie Pope – Creation of 1 FTE N060 Recording Specialist effective 10/08/2022 and the transfer of \$11,676 within the 2022 Register of Deeds budget. – 2022 – Resolution – Action Requested: 1st Reading at the September 13, 2022, County Board Meeting.**

Action: Authorize the creation of 1 FTE N060 Recording Specialist effective 10/08/2022 and the transfer of \$11,676 within the 2022 Register of Deeds budget. – 2022 – Resolution – Action Requested: 1st Reading at the September 13, 2022, County Board Meeting.

Motion Passed: Moved: Supervisor Miller. Seconded: Supervisor Wisch. Vote: All Ayes No Nays.

Agenda Item #6 Communication & Report Referrals from County Board Meeting:

Action: Receive and file items a – c.

Motion Passed: Moved: Supervisor Maier Seconded: Supervisor Wisch Vote: All Ayes, No Nays. Advisory Vote: All Ayes, No Nays.

Agenda Item #7– Staff Report – No Action Items

- a. Finance & Human Resources Committee – Next meeting will be September 21, 2022.

Agenda Item #8 – Adjournment

Action: Adjourn meeting at 5:35 p.m.

Motion Passed. Moved: Supervisor Wisch. Seconded: Supervisor Maier. Vote: All Ayes No Nays.