

**HUMAN SERVICES**

Contracts Compliance Monitor

1717 Taylor Ave.

Racine, WI 53403

262-638-6671

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September 21, 2022

**Vendor Questions Regarding**

**RFP #204 – Senior Nutrition Program**

**\*\*\*Please note, the Question and Answer period for this RFP has now closed. These are the final questions being answered for this RFP.**

1. Do you have more current numbers than included on Attachment 1?
	1. Yes, but the numbers are not a good example of volume since most were closed during the pandemic and we have not reopened all of these sites.
2. Who determines delivery routes and each route inventories in containers?
	1. The Senior Nutrition Program Staff determines the delivery routes and each route inventories.
3. What are the specifications to become a “Dining Site”?
	1. Congregate dining sites are selected by a community interest, Nutrition

 Director recommendation and approval from ADRC/commission on aging

 board and state. Anyone interested in becoming a congregate site could reach

 out to the Nutrition Director.

1. Does Racine County have an available kitchen to prepare the meals or does the provider need their own site/kitchen?
	1. No, Racine County does not have an available kitchen to prepare the meals.

 The provider needs to prepare the meals and deliver them to various locations

 to be distributed.

1. Can you tell me who your current provider is and what you’re looking for in a

 change?

* 1. The current provider is Smigo Management Group, Inc dba Hoffman House Catering.
1. Can the RFP documents be mailed to your office via UPS? If so, who do I put the

 information attention to on the envelope?

* 1. Yes, you can mail the RFP to our office, but Racine County will not be responsible for RFP’s that are not received in our office timely. **No RFP’s will be accepted after 4:00PM on Wednesday, September 28, 2022.**
	2. RFP’s should be mailed to:

Racine County Human Services Department

Attention Contract Compliance Monitor

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