

**JOINT MEETING OF THE FINANCE AND HUMAN RESOURCES AND  
HEALTH AND HUMAN DEVELOPMENT COMMITTEES**

**Wednesday July 6, 2022**

**IVES GROVE OFFICE COMPLEX  
AUDITORIUM  
14200 WASHINGTON AVENUE  
STURTEVANT, WISCONSIN 53177**

**FHR Meeting attended by:** Chairman Trottier, Supervisors Demske, Miller, Maier, Spencer and West, Finance Director Gwen Zimmer, Human Resources Director Sarah Street

**HHD Meeting attended by:** Chairman Miller, Supervisors Maier, Spencer and West

**Supervisors in attendance:** Chairman Roanhouse, Supervisors Eckman, Harmon and Rutkowski

**Other attendees:** County Executive Jonathan Delagrave, Human Services Director Hope Otto, Aging and Disability Administrator Michelle Goggins, Corporation Counsel Michael Lanzdorf, PWDS Director Julie Anderson

**Excused:** Supervisor Wisch, YIG Representatives DeSonia and Reddy

**Agenda Item #1 - Convene Meeting**

Meeting Called to Order at 5:00 p.m. by Chairman Trottier.

**Agenda Item #2 – Chairman Comments – Youth in Governance/Comments**

Chairman Trottier commended staff for their hard work in earning the County the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association (GFOA) for the 13<sup>th</sup> year in a row.

There were no Youth in Governance members present to read the statement.

**Agenda Item #3 – Public Comments**

Patrick Bohan, 5840 Wynbrook Court, Mount Pleasant, 53402 – In attendance to state that he strongly supports the new positions that were being proposed at this meeting.

**Agenda Item #4 - Approval of Minutes from the June 22, 2022 Committee Meeting**

**Action:** Approve the minutes from the June 22, 2022 Finance & Human Resources Committee meeting.

**Motion Passed:** Moved: Supervisor West. Seconded: Supervisor Maier. Vote: All Ayes, No Nays.

**Agenda Item #5 - Transfers**

- a. **Human Services – Hope Otto – Joint Resolution with the Finance & Human Resources Committee and Health & Human Development Committee - Authorization of a new project for Voices of Black Mothers, creation of 1 FTE E030 Violent Crime Reduction Coordinator effective 7/30/22, and the transfer of \$79,727 within the 2022 Human Services Budget – 2022 – Resolution – 1<sup>st</sup> Reading at the July 12, 2022, County Board Meeting.**

**Action:** Authorize a new project for Voices of Black Mothers, creation of 1 FTE E030 Violent Crime Reduction Coordinator effective 7/30/22, and the transfer of \$79,727 within the 2022 Human Services Budget – 2022 – Resolution – 1st Reading at the July 12, 2022, County Board Meeting.

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**FHR Committee Motion Passed:** Moved: Supervisor Miller. Seconded: Supervisor Maier. Vote: All Ayes, No Nays.

**HHD Committee Motion Passed:** Moved: Supervisor Maier. Seconded: Supervisor West. Vote: All Ayes, No Nays.

**b. Human Services – Hope Otto – Joint Resolution with the Finance & Human Resources Committee and Health & Human Development Committee - Creation of 1 FTE BE45 CCS Supervisor, 4 FTE BE20 CCS Provider Master, 1 FTE BE45 Crisis Supervisor, 3 FTE BN15 Crisis Provider Professional, 2 FTE BE20 Crisis Provider Master and reclass of 1 FTE Non Rep Non-Exempt BN15 SAIL Coordinator to 1 FTE Non Rep Exempt BE20 SAIL Coordinator effective 7/30/22, and transfer of \$304,219 within the 2022 Human Services Budget – 2022 – Resolution – 1<sup>st</sup> Reading at the July 12, 2022, County Board Meeting.**

**Action:** Authorize the creation of 1 FTE BE45 CCS Supervisor, 4 FTE BE20 CCS Provider Master, 1 FTE BE45 Crisis Supervisor, 3 FTE BN15 Crisis Provider Professional, 2 FTE BE20 Crisis Provider Master and reclass of 1 FTE Non Rep Non-Exempt BN15 SAIL Coordinator to 1 FTE Non Rep Exempt BE20 SAIL Coordinator effective 7/30/22, and transfer of \$304,219 within the 2022 Human Services Budget – 2022 – Resolution – 1st Reading at the July 12, 2022, County Board Meeting.

**FHR Committee Motion Passed:** Moved: Supervisor Miller. Seconded: Supervisor Spencer. Vote: All Ayes, No Nays.

**HHD Committee Motion Passed:** Moved: Supervisor Maier. Seconded: Supervisor Spencer. Vote: All Ayes, No Nays.

Attendees for the Health and Human Development Committee were excused from the meeting at 5:59 p.m.

**c. Corporation Counsel – Michael Lanzdorf – Creation of 1 FTE E070 Staff Attorney and 1 FTE N070 Office Assistant II effected 7/30/22 and transfer of \$75,469 within the Corporation Counsel and General Fund Contingent 2022 Budget – 2022 – Resolution – Action Requested: 1st Reading at the July 12, 2022, County Board Meeting.**

**Action:** Authorize the creation of 1 FTE E070 Staff Attorney and 1 FTE N070 Office Assistant II effected 7/30/22 and transfer of \$75,469 within the Corporation Counsel and General Fund Contingent 2022 Budget – 2022 – Resolution – Action Requested: 1st Reading at the July 12, 2022, County Board Meeting.

**Motion Passed:** Moved: Supervisor Miller. Seconded: Supervisor West. Vote: All Ayes, No Nays.

**d. Public Works Development Services – Julie Anderson – Authorize the purchase of a capital equipment and transfer of \$737,000 within the 2022 Public Works and Development Services Budget – 2022 – Resolution – Action Requested: 1st Reading and 2nd Reading at the July 12, 2022, County Board Meeting.**

**Action:** Authorize the purchase of a capital equipment and transfer of \$737,000 within the 2022 Public Works and Development Services Budget – 2022 – Resolution – Action Requested: 1st Reading and 2nd Reading at the July 12, 2022, County Board Meeting.

**Motion Passed:** Moved: Supervisor Miller. Seconded: Supervisor Maier. Vote: All Ayes, No Nays.

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**Agenda Item #6 – Communication & Report Referrals from County Board Meeting:**

**Action:** Receive and file items a – b.

**Motion Passed:** Moved: Supervisor Demske. Seconded: Supervisor Maier. Vote: All Ayes, No Nays.

**Agenda Item #7 – Human Resources – Sarah Street – Request for approval of changes to the Racine County HR Policy Manual – Action of Committee only.**

Supervisor Miller asked that the Committee be made aware if the double encumbering positions policy is ever used.

**Action:** Authorize to approve the changes to the Racine County HR Policy Manual.

**Motion Passed:** Moved: Supervisor Miller. Seconded: Supervisor West. Vote: All Ayes, No Nays.

**Agenda Item #8 – Finance – Gwen Zimmer – Ordinance by the Finance and Human Resources Committee amending the Racine County Code of Ordinance – Chapter 7, Article VIII, Division 3 – Generally, Sec. 7-260. – Purchases up to and including \$25,000.00 – 2022 – Ordinance – 1st Reading at the July 12, 2022, County Board Meeting.**

**Action:** Authorize to approve an ordinance by the Finance and Human Resources Committee amending the Racine County Code of Ordinance – Chapter 7, Article VIII, Division 3 – Generally, Sec. 7-260. – Purchases up to and including \$25,000.00 – 2022 – Ordinance – 1st Reading at the July 12, 2022, County Board Meeting.

**Motion Passed:** Moved: Supervisor Demske. Seconded: Supervisor Miller. Vote: All Ayes, No Nays.

**Agenda Item #9 – Staff Report – No Action Items**

- a. Finance & Human Resources Committee – Next Meeting will be July 20, 2022.

**Agenda Item #10 – Adjournment**

**Action:** Adjourn the meeting at 6:27 p.m.

**Motion Passed.** Moved: Supervisor West. Seconded: Supervisor Miller. Vote: All Ayes, No Nays.