

**COUNTY OF RACINE
FINANCE & HUMAN RESOURCES COMMITTEE**

Supervisor Don Trottier, Chairman
Supervisor Robert Miller, Vice Chairman
Supervisor John Wisch, Secretary
Supervisor Nick Demske
Supervisor Scott Maier

Supervisor Jody Spencer
Supervisor Marcus West
Shritha Reddy, Youth in Governance Representative
Maren DeSonia Youth in Governance Representative

*** THIS LOCATION IS HANDICAP ACCESSIBLE. If you have other special needs, please contact the Racine County Board Office, 730 Wisconsin Avenue, Racine, Wisconsin 53403 (262) 636-3571, fax (262) 636-3491 or the TTD/RELAY 1-800-947-3529. ***

DO NOT ATTEND THIS MEETING if you are experiencing any of these symptoms or if you have been in contact with anyone with these symptoms: **shortness of breath or difficulty breathing, cough, chills, nasal congestion, sore throat, fatigue, loss of sense of taste or smell, fever greater than 100.4.**

NO VIRTUAL ATTENDANCE OPTION IS AVAILABLE FOR THIS MEETING.

*****AMENDED II*****
NOTICE OF MEETING OF THE
FINANCE AND HUMAN RESOURCES COMMITTEE

DATE: **WEDNESDAY, May 18, 2022**

TIME: **Immediately Following the 5:00 p.m. Joint Meeting of the Special ARPA Advisory Committee and the Finance and Human Resources Committee**

PLACE: **IVES GROVE OFFICE COMPLEX
AUDITORIUM
14200 WASHINGTON AVENUE
STURTEVANT, WISCONSIN 53177**

*****NOTE: THIS AGENDA INCLUDES A CLOSED SESSION NEAR THE END OF THE MEETING. AT THAT TIME, THE GENERAL LINE WILL REMAIN ACTIVE, BUT MUTED. AFTER THE CLOSED SESSION IS COMPLETED, THE LINE WILL BE UNMUTED. *****

AGENDA –

1. Convene Meeting
2. Chairman Comments – Youth in Governance/Comments
3. Public Comments
4. Approval of Minutes from the May 4, 2022, committee meeting – Action of the Committee only.
5. County Treasurer – Jeff Latus – Sale of In Rem Property at Parcel # 276-000003790000 1014 Washington Ave via over-the-counter sale – Action of the Committee only.

6. Transfer

- a. Human Services – Hope Otto – Elimination of 1 FTE Non Rep Exempt E030 Lead ESS, creation of 1 FTE Non Rep Exempt E050, Comm Impact Supervisor effective 06/07/2022 and transfer of \$3,456 within the 2022 Human Services Budget– 2022 – Resolution – Action Requested: 1st Reading at the May 24, 2022, County Board Meeting.
- b. Human Services – Hope Otto – Elimination of 1 FTE Non Rep Non Exempt BN05 Med Tech, creation of 1 FTE Non Rep Exempt BE20 CSP Master, 06/07/2022 and transfer of \$12,791 within the 2022 Human Services Budget– 2022 – Resolution – Action Requested: 1st Reading at the May 24, 2022, County Board Meeting.
- c. Sheriff – Christopher Schmaling – Authorizing the acceptance of \$205,207 the Federal Bureau of Investigation (FBI) and transfer within the Capital Projects Budget - 2022 – Resolution – 1st and 2nd Reading at the May 24, 2022, County Board Meeting.
- d. County Executive – Jonathan Delagrave – Authorization of a new ARPA project for Third Party Administrator and contract with Clifton Allen Larson not to exceed \$150,000 within the ARPA 2022 Budget – 2022 – Resolution – 1st Reading at the May 24, 2022, County Board Meeting.
- e. County Executive – Jonathan Delagrave – Authorization of a new ARPA project for Digital Divide not to exceed \$1,500,000 within the ARPA 2022 Budget. – 2022 – Resolution – 1st Reading at the May 24, 2022, County Board Meeting.
- f. County Executive – Jonathan Delagrave – Authorization of a new ARPA project for Jail Employment Program and a transfer of \$50,000 within the ARPA 2022 Budget – 2022 – Resolution – 1st Reading at the May 24, 2022, County Board Meeting.

7. Communication & Report Referrals from County Board Meeting:

a. Bankruptcy Items:

Type of Action	Person(s)
Chapter 13 – Notice of Case	John Angotti; Mamie Washington; Shannon Nelson;
Chapter 13 – Order of Discharge	Hervie Martin; Kevin Mittelstaedt;
Chapter 7 – Notice of Bankruptcy Case No Proof of Claim Deadline	Steven and Stacey Lockrem;
Chapter 13 Plan	Rachelle Swanson;
Chapter 13 – Notice and Motion to Dismiss Confirmed Plan	Willona McBride;

b. Foreclosure items:

Attorney	Lender	Person/Persons	Amount owed Racine/Action
William Foshag	DLJ Capital, Inc	David Lotharius	None Disclosed

- c. State Circuit Court Order granting dismissal with prejudice pursuant to Federal Rule Civil Procedure 41 of Case 19PA306 involving Vance Ormond.

8. Closed Session – (Approximately 10 Minutes) - IT IS ANTICIPATED THAT THE FINANCE AND HUMAN RESOURCES COMMITTEE WILL MEET IN A CLOSED SESSION PURSUANT TO SECTION 19.85(1)(g) OF THE WISCONSIN STATE STATUTES TO DISCUSS WITH LEGAL COUNSEL 1) CLAIM SETTLEMENT WITH RONALD WALKER AND 2) A CLAIM BY NATHAN WEIS.

THE COMMITTEE RESERVES THE RIGHT TO RECONVENE IN REGULAR SESSION TO TAKE POSSIBLE ACTION ON ITEMS DISCUSSED IN CLOSED SESSION

9. Staff Report – No Action Items. Finance & Human Resources Committee – Next Meeting will be June 8, 2022.
10. Adjournment

It is possible that individual members of other governing bodies of the Racine County Board of Supervisors may attend the above meeting to listen, gather information, and comment upon matters within the body's realm of authority, but will not take any formal action. A majority or a negative quorum of the members of the Racine County Board of Supervisors may be present at this meeting. See State ex. Rel. Badke v. Vill. Bd. of Vill. of Greendale, 173 Wis.2d 553, 494 N.W. 2d 408 (1993).

FINANCE & HUMAN RESOURCES COMMITTEE ACTION ONLY

Requestor/Originator Finance & Human Resources Committee

Committee/Individual Sponsoring: Finance & Human Resources Committee

Date of Committee Meeting: 5/18/2022

**Signature of Committee Chairperson
/Designee:** _____

Description: Minutes from the May 4, 2022 FHR Meeting

County Board Supervisors
Action: Approve
 Deny

Youth In Governance
 Approve
 Deny

FINANCE AND HUMAN RESOURCES COMMITTEE MEETING
Wednesday May 4, 2022
IVES GROVE OFFICE COMPLEX
AUDITORIUM
14200 WASHINGTON AVENUE
STURTEVANT, WISCONSIN 53177

Meeting attended by: FHR Chairman Trottier, Supervisors Miller, Wisch, Demske, Maier, Spencer and West; YIG Representatives Reddy and DeSonia; Finance Director Gwen Zimmer and Human Resources Director Sarah Street

Other attendees: County Executive Jonathan Delagrave and Rob Leuty from Dana Investments.

Agenda Item #1 - Convene Meeting

Meeting Called to Order at 5:00 p.m. by Chairman Trottier.

Agenda Item #2 – Chairman Comments – Youth in Governance/Comments

Chairman Trottier welcomed the new members to the Committee and the new Youth in Governance Members. The Youth in Governance statement was read by Youth Representative Reddy.

Agenda Item #3 – Public Comments

There were no public comments.

Agenda Item #4 - Approval of minutes from the April 6, 2022, meeting

Action: Approve the minutes from the April 6, 2022, Finance & Human Resources Committee meeting.

Motion Passed: Moved: Supervisor Wisch. Seconded: Supervisor Miller. Vote: All Ayes, No Nays.

Advisory Vote: All Ayes, No Nays.

Agenda Item #5 – Finance Department – Gwen Zimmer – Racine County 1st Quarter 2022 Investment Report (Staff from DANA Investments will be available to discuss the materials) – 2022 – Report.

Rob Leuty from Dana Investments presented the 2022 1st quarter investment report.

Chairman Trottier requested the report be forwarded to the full County Board.

Agenda Item #6 - County Treasurer – Jeffrey Latus – Donation of two (2) In-Rem properties to the Village of Mount Pleasants – 2022 – Resolution – Action Requested: 1st and 2nd Reading at the May 10, 2022, County Board Meeting.

Action: Authorize the donation of two (2) In-Rem properties to the Village of Mount Pleasants – 2022 – Resolution – 1st and 2nd Reading at the May 10, 2022, County Board Meeting.

Motion Passed: Moved: Supervisor Miller. Seconded: Supervisor Wisch. Vote: All Ayes, No Nays.

Advisory Vote: All Ayes, No Nays.

FINANCE AND HUMAN RESOURCES COMMITTEE MEETING
Wednesday May 4, 2022

Agenda Item #7 – County Treasurer – Jeffrey Latus – Authorizing the County Treasurer to vacate judgment for In-Rem Action on property at Tichigan N Rd, Town of Waterford – 2022 – Resolution – Action Requested: 1st and 2nd Reading at the May 10, 2022, County Board Meeting.

Action: Authorize the County Treasurer to vacate judgment for In-Rem Action on property at Tichigan N Rd, Town of Waterford – 2022 – Resolution – 1st and 2nd Reading at the May 10, 2022, County Board Meeting.

Motion Passed: Moved: Supervisor Miller. Seconded: Supervisor West. Vote: All Ayes, No Nays. Advisory Vote: All Ayes, No Nays.

Agenda Item #8 – Transfers

- a. **District Attorney’s Office – Patricia Hanson – Authorizing the conversion of a contracted position to 1 FTE non rep exempt E058 County Prosecutor effective May 11, 2022 – 2022 – Resolution – 1st and 2nd Reading at the May 10, 2022, County Board Meeting.**

County Executive Delagrave presented this item.

Action: Authorize the conversion of a contracted position to 1 FTE non rep exempt E058 County Prosecutor effective May 11, 2022 – 2022 – Resolution – 1st and 2nd Reading at the May 10, 2022, County Board Meeting.

Motion Passed: Moved: Supervisor Miller. Seconded: Supervisor Maier. Vote: All Ayes, No Nays. Advisory Vote: All Ayes, No Nays.

- b. **Human Services – Hope Otto – Authorizing the elimination of 1 FTE Non Rep Non Exempt N070 Office Assistant II, creation of 1 FTE Non Rep Exempt E030, Executive Administrative Assistant effective 06/07/2022 and transfer of \$3,200 within the 2022 Human Services Budget– 2022 – Resolution – Action Requested: 1st reading at the May 5, 2022, County Board Meeting.**

County Executive Delagrave presented this item.

Action: Authorize the elimination of 1 FTE Non Rep Non Exempt N070 Office Assistant II, creation of 1 FTE Non Rep Exempt E030, Executive Administrative Assistant effective 06/07/2022 and transfer of \$3,200 within the 2022 Human Services Budget– 2022 – Resolution – 1st reading at the **May 10, 2022** County Board Meeting.

Motion Passed: Moved: Supervisor Miller. Seconded: Supervisor Demske. Vote: All Ayes, No Nays. Advisory Vote: All Ayes, No Nays.

Agenda Item #9 – Finance Department – Gwen Zimmer – 2022 1st Quarter Racine County Accepted Donations – 2022 – Report.

Chairman Trottier requested the report be forwarded to the full County Board.

Agenda Item #10 – Finance Department – Gwen Zimmer – Racine County 2022 1st Quarter Grant Applications Report– 2022 – Report.

Chairman Trottier requested the report be forwarded to the full County Board.

FINANCE AND HUMAN RESOURCES COMMITTEE MEETING
Wednesday May 4, 2022

Agenda Item #11 – Finance Department – Gwen Zimmer – Racine County 2021 Annual Emergency Procurement Report– Report.

Chairman Trottier requested the report be forwarded to the full County Board.

Agenda Item #12 – Communication & Report Referrals from County Board Meeting:

Action: Receive and file items a – e.

Motion Passed: Moved: Supervisor Miller. Seconded: Supervisor Wisch. Vote: All Ayes, No Nays.
Advisory Vote: All Ayes, No Nays.

Agenda Item #13 – Staff Report – No Action Items

- a. Finance & Human Resources Committee – Next Meeting will be May 18, 2022.
- b. Finance Director Zimmer reviewed the weekly accounts payable process.

Agenda Item #14 – Adjournment

Action: Adjourn the meeting at 6:01 p.m.

Motion Passed. Moved: Supervisor Miller. Seconded: Supervisor Maier. Vote: All Ayes, No Nays.

YEAR	2022		Resolution Request
			Ordinance Request
			Report Request
		X	Action of Committee Only

Requestor/Originator: Jeff Latus - Racine County Treasurer

Person knowledgeable about the request who will appear and present before the Committee and County Board (2nd Reading) Jeff Latus
 If a person is not in attendance the item may be held over.

Does the County Executive know of this request: No

If related to a position or position change, Does the Human Resources Director know of this request: _____

Does this request propose the expenditure, receipt or transfer of any funds? No

If the answer is "YES". A fiscal note is required. If Fiscal Note is not created by Finance, send to Finance & Budget Manager before it goes to Committee.

Committee/Individual Sponsoring: Finance & Human Resources Committee

Date Considered by Committee: 5/18/2022 Date of County Board Meeting to be Introduced: NA

1st Reading: 1st & 2nd Reading: *

* If applicable, include a paragraph in the memo explaining why 1st and 2nd reading is required.

Signature of Committee Chairperson/Designee: _____

SUGGESTED TITLE OF RESOLUTION/ORDINANCE/REPORT:

Sale of In Rem Property at Parcel # 276-000003790000 1014 Washington Ave via over-the-counter sale.

The suggested title should contain what the Committee is being asked to take action on (ex: Authorize, Approve) . If the action includes a transfer this must be included in the title.

SUBJECT MATTER:

The attached memo describes in detail the nature of resolution /ordinance /report and any specific facts which you want included in resolution/ordinance/report must be attached.

If requesting a multi year contract a copy of the contract or draft contract must be attached

Any request which requires the expenditure or transfer of funds must be accompanied by a fiscal note that shows the specific amount being transferred and the account number from which these funds will be taken and to which they will be transferred.

THIS FORM MUST BE FILLED OUT COMPLETELY PRIOR TO YOUR APPEARANCE BEFORE A COMMITTEE.

MEMO

May 11, 2022

TO: Donald J Trottier
Chairman, Finance and Human Resources Committee

FROM: Jeff Latus, Racine County Treasurer

RE: Over-the-Counter Sale of In Rem Foreclosure Property

Please put on the agenda for the meeting scheduled for May 18th, 2022, time to present an over-the-counter purchase offer for a County owned in-rem parcel.

276-000003790000 1014 Washington Ave

This property is a residential parcel with a building.
This parcel was obtained in an August 2020 in-rem court action. The parcel was included in a previous sealed bid sale in which there were no valid bids received for the property. The minimum bid for this property is \$45,000.00.

The amount of the bid offer is \$45,000.00.
I recommend that the Committee accept this offer.

If you have any questions, please feel free to contact me.

Thank you,



Jeff Latus
Racine County Treasurer

Cc: John Serketich

**RACINE COUNTY - IN - REM
OFFER TO PURCHASE**

Date 5/18/2022 Minimum Bid Price \$ 45,000.00 Sale Made By: Over the Counter Purchase

Address 1014 Washington Ave

Parcel # 276-000003790000 Purchase Price \$ 45,000.00

Tax Principal On Books \$ 11,179.89 Quit Claim Deed \$ 2.00

Specials Over \$7,500 \$ - Recording Fee \$ 30.00

Specials \$ 6,126.19 Total Due \$ 45,032.00


Interest & Penalty \$ 7,392.23 Deposit \$ 45,032.00

Costs (In-Rem / Sale) \$ 3,228.00 Balance Due \$ -

Costs \$ 27,926.31

Name, address & phone number of Purchaser:
Dan Jarrett dba Value Added Properties LLC
5003 Campfire Lane
Mount Pleasant WI 53406
262-880-8040
danijarrett@rusd.org

Buyer is responsible for 2023 Taxes, Specials & Assessment


 Recommend Approval
 Racine County Treasurer

Description of Property:
 LOT 2, EXCEPTING THEREFROM THE NORTH 30.32 FEET THEREOF, G.W. SELDEN'S SUBDIVISION OF BLOCK 61, SCHOOL SECTION
 ADDITION, ACCORDING TO THE RECORDED PLAT THEREOF, SAID LAND BEING IN THE CITY OF RACINE, COUNTY OF RACINE, WISCONSIN.

We, The Undersigned Finance Committee, By Virtue of Authority Vested In Us By The County Board of Racine County, Wisconsin

Disapprove _____ Date _____ Approve _____ Date _____

ACTIVE TAX DEED PROPERTIES OWNED BY RACINE COUNTY

DISTRICT: CITY OF RACINE

Updated: 5/11/2022

PARCEL # 276-00-00-03-790-000

IN REM ACTION #: 2020-1

JUDGMENT DOC #: 2562014

ITEM #: 86

JUDGEMENT DATE: 8/19/2020

LEGAL LOT 2, EXCEPTING THEREFROM THE NORTH 30.32 FEET THEREOF, G.W. SELDEN'S SUBDIVISION OF DESCRIPTION: BLOCK 61, SCHOOL SECTION ADDITION, ACCORDING TO THE RECORDED PLAT THEREOF. SAID LAND BEING IN THE CITY OF RACINE, COUNTY OF RACINE, WISCONSIN.

PROP. ADDRESS: 1014 WASHINGTON AVE

FORMER OWNER: LOW COST RENTING LLC

ASSESSED VALUE / 2020

Land: \$6,000.00
 IMP: \$65,000.00
TOTAL: \$71,000.00

FAIR MARKET VALUE 2019 \$71,000.00

APPRAISED VALUE: \$45,000.00
YEAR: 2021

TAX YEAR	NET TAX	SPECIAL	INT	PEN	TOTAL
2014	1,628.00	1,542.25	\$2,124.07	\$1,062.03	\$6,356.35
2015	1,283.88	-	\$706.13	\$353.07	\$2,343.08
2016	1,064.11	-	\$457.57	\$228.78	\$1,750.46
2017	1,738.76	1,190.90	\$908.20	\$454.10	\$4,291.96
2018	1,767.52	901.74	\$507.16	\$253.58	\$3,430.00
2019	1,805.40	1,409.26	\$225.03	\$112.51	\$3,552.20
2020	1,892.22	1,082.04	\$0.00	\$0.00	\$2,974.26
	\$11,179.89	\$6,126.19	\$4,928.16	\$2,464.07	

SPECIAL OVER 7500: NA

TAX TOTALS: \$24,698.31

In-Rem Fee	\$275.00
Boarding Fee	\$1,786.00
Resecure Fee	\$175.00
Eagle Movers Fee	\$350.00
Appraisal Fee	\$242.00
Lawn & Snow Care	\$400.00
Newspaper Sale ad	\$0.00
Vacate Fee	\$0.00
FEE & COST TOTAL:	\$3,228.00

GRAND TOTAL: \$27,926.31

DISPOSITION:	<u>SOLD - OVER-THE-COUNTER (PENDING)</u>	
TO:	<u>VALUE ADDED PROPERTIES LLC</u>	
ON:	<u>5/18/2022</u>	
SOLD / DONATED FOR:	<u>\$45,000.00</u>	GENERAL RECEIPT NUMBERS NO: <u>34963</u>
TOTAL COSTS:	<u>(\$27,926.31)</u>	
PROFIT (LOSS):	<u>\$17,073.69</u>	



Office of County Treasurer

730 Wisconsin Avenue
Racine, WI 53403
262-636-3339
fax: 262-636-3279

OVER-THE-COUNTER BID FORM

****Minimum Bid Amount Required****

Sale Property Address: 1014 Washington Ave

Sale Parcel/Tax Key #: 276-00-00-03-790

Bid Offer Amount:

**Offer must be at minimum bid amount or greater*

\$45,000

Print the name(s) of the bidders. If you are bidding as an LLC, Corporation, or other entity, please print that as well on the line marked Business Entity or Organization.

Name(s): Value Added Properties LLC (Don Jarrett)

Business Entity / Organization:
Skip if you are bidding as an individual

Mailing Address of Bidder: 5003 Campfire Lane Mt. Pleasant WI
53400

Phone Number(s): (262) 880-8045

Email Address: don.jarrett@rusd.org

Intended Use of Property
Explain in detail how you intend to use the property. Intended usage may be a determining factor in the County Board's approval of the sale.

I'm doing this as a "passion project" to my deceased coach that cared enough about me to give me a job and teach me skills while I was struggling in High School. In short I'm hiring 5 at risk young men to teach them trade skills so they can develop into union apprentices

5-5

Will this parcel be the primary residence of the buyer? Yes No

Check yes if you intend to move into the property with 1 year of purchase.

Check no if you do not intend to move in within 1 year or if this will be a rental or investment property.

Predominant Use:

For questions regarding zoning requirements, contact the Racine County Zoning and Development Department at (262) 886-8440. For City of Racine parcels call the Racine City Planning Department at (262) 636-9151.

Single family Multi-Family Time Share Unit Agriculture

Commercial Utility Mfg/Telephone Co

Misc. (explain): _____

Please read the following statements and mark all applicable boxes.

I swear and certify that I do not owe delinquent real estate taxes to Racine County.

I swear and certify that I have no outstanding judgments, health, building, or zoning code violations.

I swear and certify that I am not a relative of the former owner of the above listed property.

I have read and understand the terms of sale for Over-the-Counter Sales.

I have not owned property that has been taken by Racine County in an In Rem Foreclosure Action in the previous five years.



Bidder's Signature

5/6/2022

Date Signed

Bidder's Signature

Date Signed

Bidder's Signature

Date Signed

Enclose a deposit in the form of a Certified Check, Cashier Check, or money order for the full amount of your bid, plus \$32 for recording the deed, made payable to the Racine County Treasurer.

**No business or personal checks will be accepted.*

Buyer is responsible for all future taxes, special assessments and special charges, as well as any charges, bills, or fees, incurred after the date of sale.

If we invest **IN Racine's at-risk youth and give them valuable professional skills and mentors while still in school, we may avoid investing **ON** some of those by losing them to the correctional system. I am willing to hire students every year to work alongside professionals and develop valuable trade skills while earning money and gaining responsibility. Research shows that if young people can find value, confidence and a positive network, they greatly increase their chances at future success.**

5 reasons this will be a meaningful project to undertake.

- 1) This opportunity will provide hands-on experience in the much-needed areas of the trades, increasing the value of skills of our students and our local economy.
- 2) A small investment to a handful of students upfront far outweighs the societal and taxpayer costs if they turn to crime or are incarcerated.

https://justicepolicy.org/wp-content/uploads/2022/02/Sticker_Shock_2020.pdf

- 3) Help provide affordable housing that is much needed in the process by converting this property to a duplex that accepts housing assistance.
- 4) This program will develop an organization of positive mentors and community partners to collaborate with Case Construction Pathway to include mentoring, skill development, compensation, and academic credits towards graduation.
- 5) I can coordinate with our Workplace Learning Coordinator to align this program with Youth Apprenticeship so students can also use this opportunity to earn graduation credits, earn certifications from the State and boost their grades.

If you sell 1014 Washington Ave to me, I will convert this duplex into a quality newly remodeled duplex that accepts housing. I have been rehabbing and flipping since 2000 and have hired many students for the past 20+ years. Most of the students happened to be at-risk (behind in credits, getting into trouble, etc) as well as highschool athletes. I've helped many of them develop teamwork and a great work ethic while building up their skills and confidence. Many of those students have gone on to change their paths to something positive and find success as adults. A few links to those prior success stories is provided below:

YEAR	2022	X	Resolution Request
			Ordinance Request
			Report Request

Requestor/Originator: Hope Otto, Human Services Director

Person knowledgeable about the request who will appear and present before the Committee and County Board (2nd Reading) Hope Otto
 If a person is not in attendance the item may be held over.

Does the County Executive know of this request: Yes

If related to a position or position change, Does the Human Resources Director know of this request: Yes

Does this request propose the expenditure, receipt or transfer of any funds? Yes

If the answer is "YES". A fiscal note is required. If Fiscal Note is not created by Finance, send to Finance & Budget Manager before it goes to Committee.

Committee/Individual Sponsoring: Finance & Human Resources Committee

Date Considered by Committee: 5/18/2022

Date of County Board Meeting to be Introduced: 5/24/2022

1st Reading:

1st & 2nd Reading: *

* If applicable, include a paragraph in the memo explaining why 1st and 2nd reading is required.

Signature of Committee Chairperson/Designee: _____

SUGGESTED TITLE OF RESOLUTION/ORDINANCE/REPORT:

Elimination of 1 FTE Non Rep Exempt E030 Lead ESS, creation of 1 FTE Non Rep Exempt E050, Comm Impact Supervisor effective 06/04/2022 and transfer of \$3,456 within the 2022 Human Services Budget

The suggested title should contain what the Committee is being asked to take action on (ex: Authorize, Approve) . If the action includes a transfer this must be included in the title.

SUBJECT MATTER:

The attached memo describes in detail the nature of resolution /ordinance /report and any specific facts which you want included in resolution/ordinance/report must be attached.

If requesting a multi year contract a copy of the contract or draft contract must be attached

Any request which requires the expenditure or transfer of funds must be accompanied by a fiscal note that shows the specific amount being transferred and the account number from which these funds will be taken and to which they will be transferred.

THIS FORM MUST BE FILLED OUT COMPLETELY PRIOR TO YOUR APPEARANCE BEFORE A COMMITTEE.

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	CURRENT BALANCE	TRANSFER	BUDGET AFTER TRANSFER	BALANCE AFTER TRANSFER
2022 Budget Pages 33-22						
CONTRACTED SERVICES	430990.404500	47,350	47,350	(3,456)	43,894	43,894
TOTAL SOURCES				(3,456)		
2022 Budget Pages 33-22						
WAGES	4309613.401000	2,536,798	2,051,674	2,894	2,539,692	2,054,568
WORKER'S COMP	4309613.402210	6,083	4,915	29	6,112	4,944
SOCIAL SECURITY	4309613.402220	194,064	159,250	221	194,285	159,471
RETIREMENT	4309613.402230	213,284	172,418	224	213,508	172,642
DISABILITY INSURANCE	4309613.402240	25,363	19,618	29	25,392	19,647
LIFE INSURANCE	4309613.402270	12,679	9,486	15	12,694	9,501
PUBLIC LIABILITY	4309613.436000	25,363	20,498	44	25,407	20,542
TOTAL USES				3,456		
				0		

FINANCE COMMITTEE RECOMMENDATION

After reviewing the Resolution/Ordinance and fiscal information supplied, your Finance Committee recommends FOR--AGAINST adoption.
REASONS

FOR	AGAINST

May-18-2022

FISCAL NOTE RESOLUTION NO:

EXHIBIT "B"

Fiscal Year: **2022**

FTE	POSITION	GRADE	WAGES	FRINGES	CONTRACT	TOTAL
Position change will be effective June 4th, 2022						
Human Services						
-1.000	Lead ESS (position 10377)	E030	(57,878)	(25,228)		(83,106)
1.000	Comm Impact Supervisor (new position)	E050	60,772	25,790		86,562
<u>0.000</u>		Total for HUMAN SERVICES	<u>2,894</u>	<u>562</u>	<u>0</u>	<u>3,456</u>

May 10th, 2022

TO: Don Trottier
Chairman, Finance Committee

FROM: Hope Otto
Human Services Director

RE: Reclassification of Lead ESS worker to ESS Supervisor

The Economic Support program has gone through many changes and challenges in the last few years. One of our biggest challenges has been staff retention. We currently have 62 positions in ESS and 23 of them have less than 2 years of experience on the job. We are consistently hiring, and, in most cases, we have two training groups always running to try and stay fully staffed. Currently, we have 8 employees in training and 4 openings. The biggest challenge we have seen is the continued and constant support needed by our newer staff. With less seasoned staff the Supervisors need to be available more to provide support, trainings, and time to better serve our community. We have 4 current Supervisor positions which breaks down to 15.5 staff per Supervisor. This number of staff with the current needs of new employees is becoming overwhelming and unreasonable.

To continue to provide high quality training and support to our new employees we need to be able to remove some of the workload on the current Supervisor team. We are hopeful this change will not only allow new and seasoned staff to feel more supported, but also increase our retention rate and in turn provide better customer service to our community.

Sincerely,

Hope Otto, Director
Racine County Human Services Department

YEAR	<u>2022</u>	X	Resolution Request
			Ordinance Request
			Report Request

Requestor/Originator: Hope Otto, Human Services Director

Person knowledgeable about the request who will appear and present before the Committee and County Board (2nd Reading) Hope Otto
 If a person is not in attendance the item may be held over.

Does the County Executive know of this request: Yes

If related to a position or position change, Does the Human Resources Director know of this request: Yes

Does this request propose the expenditure, receipt or transfer of any funds? Yes

If the answer is "YES". A fiscal note is required. If Fiscal Note is not created by Finance, send to Finance & Budget Manager before it goes to Committee.

Committee/Individual Sponsoring: Finance & Human Resources Committee

Date Considered by Committee: 5/18/2022 Date of County Board Meeting to be Introduced: 5/24/2022

1st Reading: 1st & 2nd Reading: *

* If applicable, include a paragraph in the memo explaining why 1st and 2nd reading is required.

Signature of Committee Chairperson/Designee: _____

SUGGESTED TITLE OF RESOLUTION/ORDINANCE/REPORT:

Reclass of 1 FTE Non Rep Non-Exempt BN05 Med Tech to 1 FTE Non Rep Exempt BN15/BE20, CSP Provider Professional/CSP Provider Master effective 6/04/2022 and transfer of \$12,791 within the 2022 Human Services Budget

The suggested title should contain what the Committee is being asked to take action on (ex: Authorize, Approve) . If the action includes a transfer this must be included in the title.

SUBJECT MATTER:

The attached memo describes in detail the nature of resolution /ordinance /report and any specific facts which you want included in resolution/ordinance/report must be attached.

If requesting a multi year contract a copy of the contract or draft contract must be attached

Any request which requires the expenditure or transfer of funds must be accompanied by a fiscal note that shows the specific amount being transferred and the account number from which these funds will be taken and to which they will be transferred.

THIS FORM MUST BE FILLED OUT COMPLETELY PRIOR TO YOUR APPEARANCE BEFORE A COMMITTEE.

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	CURRENT BALANCE	TRANSFER	BUDGET AFTER TRANSFER	BALANCE AFTER TRANSFER
2022 Budget Pages 35-24-25						
CONTRACTED SERVICES	5102509.404500	195,218	145,615	(12,791)	182,427	132,824
	TOTAL SOURCES			(12,791)		
2022 Budget Pages 35-24/25						
WAGES	5102509.401000	395,076	289,998	10,713	405,789	300,711
WORKER'S COMP	5102509.402210	3,951	2,899	107	4,058	3,006
SOCIAL SECURITY	5102509.402220	30,222	22,384	820	31,042	23,204
RETIREMENT	5102509.402230	30,619	22,803	831	31,450	23,634
DISABILITY INSURANCE	5102509.402240	3,951	3,138	107	4,058	3,245
LIFE INSURANCE	5102509.402270	1,969	1,564	53	2,022	1,617
PUBLIC LIABILITY	5102509.436000	5,925	4,347	161	6,086	4,508
	TOTAL USES			12,792		
				0		

FINANCE COMMITTEE RECOMMENDATION

After reviewing the Resolution/Ordinance and fiscal information supplied, your Finance Committee recommends FOR--AGAINST adoption.
REASONS

FOR	AGAINST

MAY-18-2022

FISCAL NOTE RESOLUTION NO:

EXHIBIT "B"

Fiscal Year:

2022

FTE	POSITION	GRADE	WAGES	FRINGES	CONTRACT	TOTAL
Position change will be effective June 4, 2022						
Human Services						
-1.000	CSP Med Tech (position 11021)	BN05	(22,922)	(12,566)		(35,488)
1.000	CSP Provider Professional/CSP Provider Master	BN15/BE20	33,634	14,645		48,279
<u>0.000</u>		Total for HUMAN SERVICES	<u>10,713</u>	<u>2,079</u>	<u>0</u>	<u>12,791</u>

***The grade of this new position will be a BN15 or a BE20 depending on the education level. The BE20 Salary was used.

May 10th, 2022

TO: Don Trottier
Chairman, Finance Committee

FROM: Hope Otto
Human Services Director

RE: Reclassification of CSP Mental Health Technician to CSP
Professional/Master

The Community Support Program (CSP) has gone through many changes in the last few years. There have been many advancements in the use of psychotropic medications including expanded use of injectable medications. The Mental Health Technician classification (position) has a limited-service array that the person can provide under the CSP program code. By reclassifying this vacant position to a CSP Professional or CSP Master the new hire will be able to perform all the duties of the historical Mental Health Technician position as well as all other duties and responsibilities of the CSP program. Additionally, this will allow for increased coverage during vacations and other staff absences.

To continue to provide high quality training and support to our patients, we need to have staff that can perform a broad array of services. We are hopeful this change will allow us move flexibility and in turn provide better customer service to our community.

Sincerely,

Hope Otto, Director
Racine County Human Services Department

YEAR	2022	X	Resolution Request
			Ordinance Request
			Report Request

Requestor/Originator: Sheriff's Office - Sheriff Christopher Schmaling

Person knowledgeable about the request who will appear and present before the Committee and County Board (2nd Reading) Capt. Cary Madrigal
 If a person is not in attendance the item may be held over.

Does the County Executive know of this request: yes

If related to a position or position change, Does the Human Resources Director know of this request: _____

Does this request propose the expenditure, receipt or transfer of any funds? yes

If the answer is "YES". A fiscal note is required. If Fiscal Note is not created by Finance, send to Finance & Budget Manager before it goes to Committee.

Committee/Individual Sponsoring: Finance & Human Resources Committee

Date Considered by Committee: 5/18/2022 Date of County Board Meeting to be Introduced: 5/24/2022

1st Reading: 1st & 2nd Reading: *

* If applicable, include a paragraph in the memo explaining why 1st and 2nd reading is required.

Signature of Committee Chairperson/Designee: _____

SUGGESTED TITLE OF RESOLUTION/ORDINANCE/REPORT:

Authorize the acceptance of \$205,207 the Federal Bureau of Investigation (FBI) and transfer within the Capital Projects Budget

The suggested title should contain what the Committee is being asked to take action on (ex: Authorize, Approve) . If the action includes a transfer this must be included in the title.

SUBJECT MATTER:

The attached memo describes in detail the nature of resolution /ordinance /report and any specific facts which you want included in resolution/ordinance/report must be attached.

If requesting a multi year contract a copy of the contract or draft contract must be attached

Any request which requires the expenditure or transfer of funds must be accompanied by a fiscal note that shows the specific amount being transferred and the account number from which these funds will be taken and to which they will be transferred.

THIS FORM MUST BE FILLED OUT COMPLETELY PRIOR TO YOUR APPEARANCE BEFORE A COMMITTEE.

EXHIBIT "A"

Fiscal Year: **2022**

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	CURRENT BALANCE	TRANSFER	BUDGET AFTER TRANSFER	BALANCE AFTER TRANSFER
CAPITAL PROJECTS						
FBI - ROHNER RANGE REV	33138000.302060.18037	(639,000)	(621,600)	(205,207)	(844,207)	(826,807)
	TOTAL SOURCES			<u>(205,207)</u>		
FBI - ROHNER RANGE	33138000.470000.18037	639,600	268,312	205,207	844,807	473,519
	TOTAL USES			<u>205,207</u>		
				<u><u>0</u></u>		

FINANCE COMMITTEE RECOMMENDATION

After reviewing the Resolution/Ordinance and fiscal information supplied, your Finance Committee recommends FOR--AGAINST adoption.
REASONS

FOR	AGAINST
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____



RACINE COUNTY SHERIFF'S OFFICE

717 Wisconsin Avenue, Racine, WI 53403-1237
(262) 886-2300 FAX (262) 637-5279
Waterford (262) 534-5166 Burlington (262) 763-9558

Sheriff Christopher Schmaling

Chief Deputy John C. Hanrahan

May 11, 2022

To: Robert Miller
Chairman, Finance and Human Resources Committee

From: Sheriff Christopher Schmaling

Ref: Robert Rohner Range Facility Improvements; part 3

Back in July 2018, Resolution NO: 2018-37 was approved to accept \$300,000 from the FBI (federal funds) to enhance the training facility and construct a scenario training building at the Robert Rohner Range. In August 2021, Resolution NO: 2021-48 was approved to accept \$375,000 from the FBI (federal funds) to cover the significant increase in bids associated with this project. At that time, the FBI could not commit to allocating the funds to cover moveable wall system but believed it would be covered in their next budget cycle. The FBI has now allocated an additional \$205,207 to pay for the costs associated with movable walls to be placed inside of the scenario training building.

Our agency was advised that to obtain funding there are certain criteria that must be met, the following is our understanding of that criteria:

1. The County must be able to accept funding related to the project in a timely manner and place any monies in an account allowing the county to control project related expenditures.
2. The account established by the County must be free of restrictions as it relates to expenditure deadlines or monetary amounts.

We are requesting a resolution authorizing the County to accept up to an additional \$205,207 in Revenue Account #33138000.302060.18037 which was established as a revenue transfer to Expenditure Account #33138000.470000.18037. It is the intent of this Office to provide a detailed report showing all revenues and final expenditures related to any funds received.

Finally, to expedite this project and take advantage of this opportunity, we are respectfully requesting that this matter be considered for 1st and 2nd reading of the County Board.

If you have any questions concerning this matter, please feel free to contact me. I will also have staff available at the Finance Committee meeting to answer any questions that you may have.

Christopher Schmaling
Sheriff, Racine County

Capt. Cary Madrigal #1179

By: Cary Madrigal
Captain – Support Services

6c-3

ACTION TARGET PROPOSAL

Milwaukee Field Office

Quotation Number: 134921

Prepared by: Wyatt Davis



3411 Mountain Vista Pkwy, Provo Ut 84606
ActionTarget.com | 888.377.8033

6c-4

PRICING TABLES

OUTDOOR RANGE TARGET SYSTEMS	Price
<p>TAC House Kit 4</p> <p>Kit Includes</p> <ul style="list-style-type: none"> • 7 right swing door panels • 7 left swing door panels • 7 open door panels (no door) • 4 window panels • 120 wall panels • Assembly parts, hardware, and brackets <p>Field Support Installation</p> <ul style="list-style-type: none"> • Action Target will supply a field support technician for 2 continuous working days • Each working day assumed to be an 8 hour day • End user/customer to supply team of 3-4 personnel to install TAC House kit under the supervision and direction of ATI Field support tech <ul style="list-style-type: none"> • This crew should be those who will be responsible for future reconfigurations and set-ups of the TAC House • Field support installation includes training on product • Assembly manual included in proposal for clarity on install process. <p>Action Target Field Support Installation</p> <p>Full Training of Range Staff</p> <p>Ground Freight</p> <p>Assumes Tax Exempt (tax exempt certificate required)</p> <p>Excludes: Offloading Material, Concrete</p>	<p>\$205,207.00</p>
<p>Trusted Partner 3-Year Warranty</p> <p>- Comprehensive Trusted Partner Warranty covers both parts and labor due to manufacturing or product defects.</p>	<p>\$0.00</p>
<p>Total</p>	<p>\$205,207.00</p>

TECHNICAL DATA SHEET



DESCRIPTION

The Training Ammunition Combat (TAC) House is a non-ballistic training tool for adaptive urban assault, building search and clearing as well as force-on-force training. Designed for use with simulated ammunition rounds, marking cartridges, or blanks. The modular design of the TAC House allows trainers the ability to rapidly convert any outdoor or indoor space into a realistic tactical training facility. The panels are engineered to interlock with each other provide maximum stability and a precise fit and finish. When used outdoors, they can withstand rain and humidity as well as winds up to 40 mph.

USE

System can be set up on mostly flat surfaces both indoor and out to create a modular training atmosphere. Panels are connected using a connection joint and a hex bolt on the bottom and a connection joint and a hand knob on the top.

COMPONENTS

TAC House includes a number of optional components including: solid wall panels, window panels, open door panels, door panels, columns, "X" joints, "T" joints, "I" joints, end joints, and connection hardware. Specifications for these components are included on the back of this sheet.

FEATURES

AMMUNITION RATING	Non-Lethal	▪
	Breach/Explosives	▪
FEATURES	Solid Wall	▪
	Window	▪
	Door	▪
FASCIA	Plywood Panel	▪

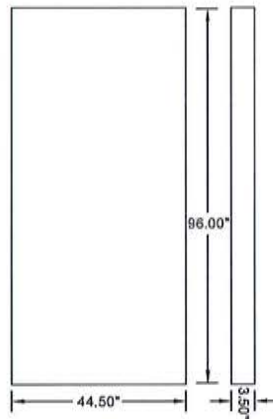
COMPATIBLE ACCESSORIES

DOORS	Standard Door	○
CEILING	Camera Systems	○
▪ Standard Feature ○ Optional Feature		

TAC HOUSE™ COMPONENT SPECIFICATIONS

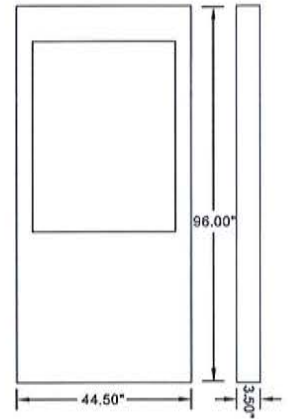
WALL PANEL

- Width: 44"
- Height: 96"



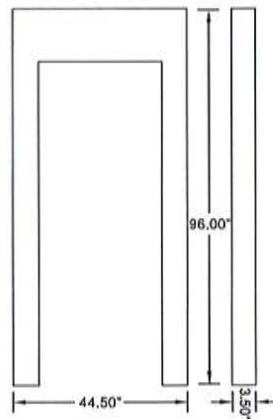
WINDOW PANEL

- Width: 44"
- Height: 96"



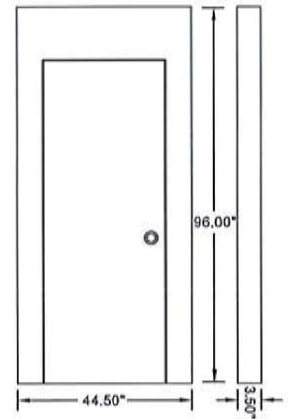
OPEN DOOR PANEL

- Width: 44"
- Height: 96"



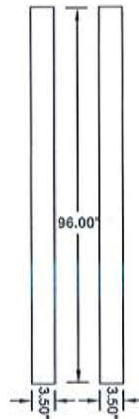
DOOR PANEL

- Width: 44"
- Height: 96"

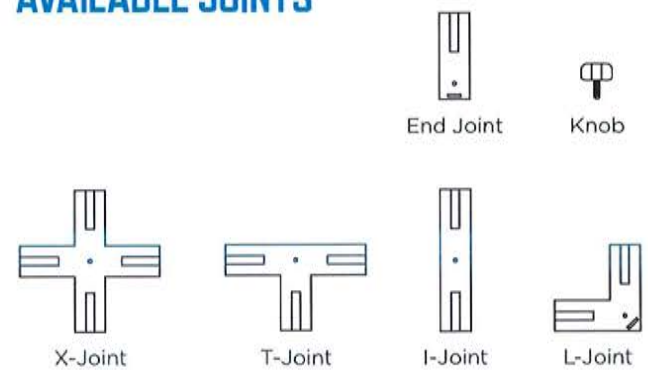


COLUMN

- Width: 44"
- Height: 96"



AVAILABLE JOINTS



REQUEST FOR COUNTY BOARD ACTION

YEAR	<u>2022</u>	<input checked="" type="checkbox"/>	Resolution Request
		<input type="checkbox"/>	Ordinance Request
		<input type="checkbox"/>	Report Request

Requestor/Originator: County Executive

Person knowledgeable about the request who will appear and present before the Committee and County Board (2nd Reading) Jonathan Delagrave
If a person is not in attendance the item may be held over.

Does the County Executive know of this request: Yes

If related to a position or position change, Does the Human Resources Director know of this request: N/A

Does this request propose the expenditure, receipt or transfer of any funds? Yes
If the answer is "YES". A fiscal note is required. If Fiscal Note is not created by Finance, send to Finance & Budget Manager before it goes to Committee.

Committee/Individual Sponsoring: Finance and Human Resources Committee

Date Considered by Committee: 5/18/2022 Date of County Board Meeting to be Introduced: 5/24/2022

1st Reading: 1st & 2nd Reading: *

* If applicable, include a paragraph in the memo explaining why 1st and 2nd reading is required.

Signature of Committee Chairperson/Designee: _____

SUGGESTED TITLE OF RESOLUTION/ORDINANCE/REPORT:

Authorization of a new ARPA project for Third Party Administrator and contract with Clifton Allen Larson not to exceed \$150,000 within the ARPA 2022 Budget.

The suggested title should contain what the Committee is being asked to take action on (ex: Authorize, Approve) . If the action includes a transfer this must be included in the title.

SUBJECT MATTER:

The attached memo describes in detail the nature of resolution /ordinance /report and any specific facts which you want included in resolution/ordinance/report must be attached.

If requesting a multi year contract a copy of the contract or draft contract must be attached

Any request which requires the expenditure or transfer of funds must be accompanied by a fiscal note that shows the specific amount being transferred and the account number from which these funds will be taken and to which they will be transferred.

THIS FORM MUST BE FILLED OUT COMPLETELY PRIOR TO YOUR APPEARANCE BEFORE A COMMITTEE.

REQUEST FOR COUNTY BOARD ACTION

MAY-18-2022

FISCAL NOTE RESOLUTION NO:

EXHIBIT "A"

Fiscal Year: **2022**

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	CURRENT BALANCE	TRANSFER	BUDGET AFTER TRANSFER	BALANCE AFTER TRANSFER
ARPA RACINE COUNTY						
ARPA EXPENSE	16200000.400000	29,957,546	29,957,546	(150,000)	29,807,546	29,807,546
	TOTAL SOURCES			<u>(150,000)</u>		
ARPA RACINE COUNTY						
CONTRACTED SERVICES	16200000.404500 New ARPA Project	0	0	150,000	150,000	150,000
	TOTAL USES			<u>150,000</u>		
				<u><u>0</u></u>		

FINANCE COMMITTEE RECOMMENDATION

After reviewing the Resolution/Ordinance and fiscal information supplied, your Finance Committee recommends FOR--AGAINST adoption.

REASONS

FOR	AGAINST
<hr/>	<hr/>
<hr/>	<hr/>
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*** AMENDED ***

CliftonLarsonAllen LLP
10401 West Innovation Drive, Suite 300
Milwaukee, WI 53226

phone 414-476-1880 fax 414-476-7286
CLAconnect.com

April 1, 2022

Gwen Zimmer, Finance Director
Racine County, Wisconsin
730 W. Wisconsin Ave
Racine, Wisconsin 53403

Dear Ms. Zimmer:

We are pleased to confirm and outline our understanding of the terms and objectives of our engagement and the nature and limitations of the American Rescue Plan Act (ARPA) consulting services CliftonLarsonAllen LLP (“CLA,” “we,” “us,” and “our”) will provide for Racine County, Wisconsin (“you,” “your,” or “the County”). If it meets with your approval, this letter will serve as an agreement made by and between CLA and the County.

Objectives

We understand that you need consulting support related to the County’s design, implementation and administration of County programs funded by ARPA. These services will include consultation including, but not limited to, the County’s planned use of the funds, revenue loss calculation, design of program administration, subrecipient risk assessment and monitoring, treasury reporting and research related to compliance matters.

We will perform the engagement in accordance with the Statement on Standards for Consulting Services issued by the American Institute of Certified Public Accountants.

Approach

Our approach emphasizes active involvement by management throughout the process. The consulting engagement will be performed with the following components:

- **Request Identification.** At the County’s request, CLA will be available to discuss topics that require further consultation and research. We will develop a workplan that includes establishing an expected timeline to complete the work and the expected form of deliverable that meets the County’s needs related to each request.
- **Consultation and Research.** CLA will perform the required research to develop a formal recommendation for each request.
- **Deliverables.** CLA will prepare a response in the form of a deliverable that meets the expectation set forth in our planning discussion.
- **Follow-up.** At the County’s request, CLA will be available to meet with the County to discuss the results of our findings and deliverables provided.

Upon request of the County, CLA shall make its resources available to provide additional financial and operational consultative services to the County.



CLA is an independent member of Nexia International, a leading, global network of independent accounting and consulting firms. See nexia.com/member-firm-disclaimer for details.

Client information requirements

The County agrees it is solely responsible for the accuracy, completeness, and reliability of all of the County's data and information that it provides CLA for our engagement. The County agrees it will provide any requested information on or before the date we commence performance of the services.

Management responsibilities

For all nonattest services we may provide to you, including these consulting services, management agrees to assume all management responsibilities; oversee the services by designating an individual, preferably within senior management, who possesses suitable skill, knowledge, and/or experience to understand and oversee the services; evaluate the adequacy and results of the services; and accept responsibility for the results of the services. Management is also responsible for ensuring that your data and records are complete and that you have received sufficient information to oversee the services.

Deliverables

We will maintain ongoing communication with the liaison assigned to work closely with us and will meet with management leaders, as requested, regarding the status of our progress throughout this engagement. In addition, we will deliver a final report that will summarize our findings, observations, and any recommendations that we may have.

Timing

This agreement shall begin upon execution and continue through December 31, 2022. CLA is able to begin our services immediately following our receipt of this agreement with the County's signature.

Personnel

Our firm has adopted a team approach to client service, which means that CLA will provide the County with a team of people who have the relevant knowledge and experience to perform the work plan outlined above.

Scope of agreement

This agreement applies to all aspects of our relationship and to any other or additional services CLA may render to the County at any time, unless they are covered by a separate written agreement that the County and CLA both sign.

Professional fees

Our professional fees will be billed based on the time involved and the degree of responsibility and skills required. We will also bill for expenses (including internal and administrative charges) plus a technology and client support fee of five percent (5%) of all professional fees billed. Our invoices, including applicable state and local taxes, will be rendered throughout the project as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 30 days or more overdue and will not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed even if we have not issued our report. You will be obligated to compensate us for all time expended and related fees and to reimburse us for all out-of-pocket expenditures through the date of termination

Consultant	Rate
Principal	\$250
Director	\$200
Manager	\$175
Senior	\$150

In the event CLA's services are terminated for whatever reason, the County will promptly compensate CLA for all professional services rendered, related fees, and out-of-pocket expenditures through the date of termination.

Other fees

You also agree to compensate us for any time and expenses, including time and expenses of legal counsel, we may incur in responding to discovery requests or participating as a witness or otherwise in any legal, regulatory, or other proceedings that we are asked to respond to on your behalf.

Finance charges and collection expenses

You agree that if any statement is not paid within 30 days from its billing date, the unpaid balance shall accrue interest at the monthly rate of one and one-quarter percent (1.25%), which is an annual percentage rate of 15%. In the event that any collection action is required to collect unpaid balances due us, reasonable attorney fees and expenses shall be recoverable.

Limitation of remedies

Our role is strictly limited to the tasks and projects described in this letter, and we offer no assurance as to the results or ultimate outcomes of this engagement or of any decisions that you may make based on our communications with you or our reports. You will be solely responsible for making all decisions concerning the contents of our communications and reports, for the adoption of any plans, and for implementing any plans you may develop, including any that we may discuss with you. CLA has no duty to ensure that the County's accounting, billing, coding, compliance, or reimbursement practices, systems, or reports comply with applicable laws or regulations, all of which remain the County's sole responsibility.

You agree that it is appropriate to limit the liability of CLA, its partners, principals, directors, officers, employees, and agents (each a "CLA party") and that this limitation of remedies provision is governed by the laws of the state of Wisconsin, without giving effect to choice of law principles.

You further agree that you will not hold CLA or any other CLA party liable for any claim, cost, or damage, whether based on warranty, tort, contract, or other law, arising from or related to this agreement, the services provided under this agreement, the work product, or for any deliverables, plans, actions, or results of this engagement, except to the extent authorized by this agreement. In no event shall any CLA party be liable to you for any indirect, special, incidental, consequential, punitive, or exemplary damages, or for loss of profits or loss of goodwill, costs, or attorney fees.

The exclusive remedy available to you shall be the right to pursue claims for actual damages that are directly caused by acts or omissions that are breaches by a CLA party of our duties owed under this engagement agreement, but any recovery on any such claim shall not exceed the portion of the total fees actually paid by you to CLA that corresponds to the particular service(s) that give(s) rise to the claim (i.e., the specific service(s) that a CLA party performed in such a manner as to cause CLA to be liable to you).

Time limitation

The nature of our services makes it difficult, with the passage of time, to gather and present evidence that fully and fairly establishes the facts underlying any dispute that may arise between you and any CLA party. The parties (you and CLA) agree that, notwithstanding any statute or law of limitations that might otherwise apply to a dispute, including one arising out of this agreement or the services performed under this agreement, for breach of contract or fiduciary duty, tort, fraud, misrepresentation or any other cause of action or remedy, any action or legal proceeding by you against any CLA party must be commenced as provided below, or you shall be forever barred from commencing a lawsuit and from obtaining legal or equitable relief or recovery. An action to recover on a dispute shall be commenced within the shorter of the following limitation periods:

- Within twelve (12) months from the date of our last billing for services performed under this engagement letter, or
- Within twelve (12) months after the termination by either party of either this agreement or the County's ongoing relationship with CLA.

These limitation periods apply and begin to run even if the County has not suffered any damage or loss, or has not become aware of the existence or possible existence of a dispute.

Confidentiality and restricted use of information

CLA will hold the information supplied by the County to us in confidence and CLA will not disclose it to any other person or party, unless the County authorizes us to do so, it is published or released by the County, it becomes publicly known or available other than through disclosure by us, or disclosure is required by law. This confidentiality provision does not prohibit us from disclosing your information to one or more of our affiliated companies in order to provide services that you have requested from us or from any such affiliated company. Any such affiliated company shall be subject to the same restrictions on the use and disclosure of your information as apply to us.

The County agrees any reports or deliverables CLA provides to the County are only for the internal use of the County's management. They may not be distributed to any other person or party, for any purpose, without our prior written consent. The County further agrees to hold any information, reports, or deliverables that CLA provides to the County in confidence and agrees that the County will not disclose such to any other person or party, unless CLA authorizes the County to do so, it is published or released by us, or it becomes then publicly known or available other than through disclosure by the County.

CLA may, at times, use subcontractors to perform services under this agreement and they may have access to your information and records. Any such subcontractors will be subject to the same restrictions on the use of such information and records as apply to CLA under this agreement.

Record retention

Our working papers, including any copies of your records that we chose to make, are our property and will be retained by us in accordance with our established records retention policy. This policy states, in general, that we will retain our working papers for a period of seven years. After this period expires, our working papers and files will be destroyed. Furthermore, physical deterioration or catastrophic events may shorten the time our records are available. The working papers and files of our firm are not a substitute for the County's records.

Other

This agreement will remain in effect until it is terminated by either party on thirty (30) days written notice, with or without cause. In the event of termination, the terms of this agreement shall survive and remain in effect. Any notices under this agreement shall be sent to the County at the address noted above and to us at:

CliftonLarsonAllen LLP
Attn: Jake Lenell
10401 West Innovation Drive, Suite 300
Wauwatosa, Wisconsin 53226

Agreement

CLA appreciates the opportunity to assist the County and believes that this letter accurately summarizes the terms of our engagement. This letter constitutes the entire agreement regarding these services and supersedes all prior agreements (whether oral or written), understandings, negotiations, and discussions between you and CLA. If you have any questions, please contact us.

If the County agrees with the terms of this engagement as described in this letter, please sign and date the enclosed copy and return it to us. By returning this letter of engagement, the County is authorizing us to commence our services.

Sincerely,

CliftonLarsonAllen LLP



Jake Lenell, CPA
Principal
(414) 721-7510
jake.lenell@CLAconnect.com

Enclosure

Acceptance and acknowledgement

On behalf of the County, I acknowledge that the terms of this agreement accurately state our understanding with CLA, and the County agrees to be bound by them.

Authorized Signature: _____

Title: _____

Date: _____

REQUEST FOR COUNTY BOARD ACTION

YEAR	<u>2022</u>	<input checked="" type="checkbox"/>	Resolution Request
		<input type="checkbox"/>	Ordinance Request
		<input type="checkbox"/>	Report Request

Requestor/Originator: County Executive

Person knowledgeable about the request who will appear and present before the Committee and County Board (2nd Reading) Jonathan Delagrave
If a person is not in attendance the item may be held over.

Does the County Executive know of this request: Yes

If related to a position or position change, Does the Human Resources Director know of this request: N/A

Does this request propose the expenditure, receipt or transfer of any funds? Yes
If the answer is "YES". A fiscal note is required. If Fiscal Note is not created by Finance, send to Finance & Budget Manager before it goes to Committee.

Committee/Individual Sponsoring: Finance and Human Resources Committee

Date Considered by Committee: 5/18/2022 Date of County Board Meeting to be Introduced: 5/24/2022

1st Reading: 1st & 2nd Reading: *

* If applicable, include a paragraph in the memo explaining why 1st and 2nd reading is required.

Signature of Committee Chairperson/Designee: _____

SUGGESTED TITLE OF RESOLUTION/ORDINANCE/REPORT:

Authorization of a new ARPA project for Digital Divide not to exceed \$1,500,000 within the ARPA 2022 Budget.

The suggested title should contain what the Committee is being asked to take action on (ex: Authorize, Approve) . If the action includes a transfer this must be included in the title.

SUBJECT MATTER:

The attached memo describes in detail the nature of resolution /ordinance /report and any specific facts which you want included in resolution/ordinance/report must be attached.

If requesting a multi year contract a copy of the contract or draft contract must be attached

Any request which requires the expenditure or transfer of funds must be accompanied by a fiscal note that shows the specific amount being transferred and the account number from which these funds will be taken and to which they will be transferred.

THIS FORM MUST BE FILLED OUT COMPLETELY PRIOR TO YOUR APPEARANCE BEFORE A COMMITTEE.

REQUEST FOR COUNTY BOARD ACTION

MAY-18-2022

FISCAL NOTE RESOLUTION NO:

EXHIBIT "A"

Fiscal Year: **2022**

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	CURRENT BALANCE	TRANSFER	BUDGET AFTER TRANSFER	BALANCE AFTER TRANSFER
ARPA RACINE COUNTY						
ARPA EXPENSE	16200000.400000	29,957,546	29,957,546	(1,500,000)	28,457,546	28,457,546
TOTAL SOURCES				<u>(1,500,000)</u>		
ARPA RACINE COUNTY						
CONTRACTED SERVICES	16200000.404500 New ARPA Project	0	0	1,500,000	1,500,000	1,500,000
TOTAL USES				<u>1,500,000</u>		
				<u><u>0</u></u>		

FINANCE COMMITTEE RECOMMENDATION

After reviewing the Resolution/Ordinance and fiscal information supplied, your Finance Committee recommends FOR--AGAINST adoption.
REASONS

FOR	AGAINST

REQUEST FOR COUNTY BOARD ACTION

YEAR	<u>2022</u>	<input checked="" type="checkbox"/>	Resolution Request
		<input type="checkbox"/>	Ordinance Request
		<input type="checkbox"/>	Report Request

Requestor/Originator: County Executive

Person knowledgeable about the request who will appear and present before the Committee and County Board (2nd Reading)
If a person is not in attendance the item may be held over. Jonathan Delagrave

Does the County Executive know of this request: Yes

If related to a position or position change, Does the Human Resources Director know of this request: N/A

Does this request propose the expenditure, receipt or transfer of any funds? Yes
If the answer is "YES". A fiscal note is required. If Fiscal Note is not created by Finance, send to Finance & Budget Manager before it goes to Committee.

Committee/Individual Sponsoring: Finance and Human Resources Committee

Date Considered by Committee: 5/18/2022 Date of County Board Meeting to be Introduced: 5/24/2022

1st Reading: 1st & 2nd Reading: *

* If applicable, include a paragraph in the memo explaining why 1st and 2nd reading is required.

Signature of Committee Chairperson/Designee: _____

SUGGESTED TITLE OF RESOLUTION/ORDINANCE/REPORT:

Authorization of a new ARPA project for Jail Employment Program, contract with Racine Vocational Ministry, and transfer of \$50,000 within the ARPA 2022 Budget.

The suggested title should contain what the Committee is being asked to take action on (ex: Authorize, Approve) . If the action includes a transfer this must be included in the title.

SUBJECT MATTER:

The attached memo describes in detail the nature of resolution /ordinance /report and any specific facts which you want included in resolution/ordinance/report must be attached.

If requesting a multi year contract a copy of the contract or draft contract must be attached

Any request which requires the expenditure or transfer of funds must be accompanied by a fiscal note that shows the specific amount being transferred and the account number from which these funds will be taken and to which they will be transferred.

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REQUEST FOR COUNTY BOARD ACTION

MAY-18-2022

FISCAL NOTE RESOLUTION NO:

EXHIBIT "A"

Fiscal Year: **2022**

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	CURRENT BALANCE	TRANSFER	BUDGET AFTER TRANSFER	BALANCE AFTER TRANSFER
ARPA RACINE COUNTY						
ARPA EXPENSE	16200000.400000	29,957,546	29,957,546	(50,000)	29,907,546	29,907,546
	TOTAL SOURCES			<u>(50,000)</u>		
ARPA RACINE COUNTY						
CONTRACTED SERVICES	16200000.404500 New ARPA Project	0	0	50,000	50,000	50,000
	TOTAL USES			<u>50,000</u>		
				<u><u>0</u></u>		

FINANCE COMMITTEE RECOMMENDATION

After reviewing the Resolution/Ordinance and fiscal information supplied, your Finance Committee recommends FOR--AGAINST adoption.

REASONS

FOR	AGAINST

Racine Vocational Ministry Job Readiness Course

RVM's job readiness course includes 6 group sessions. It is a cohort educational program so that all participants proceed at the same pace. RVM offers this course over three weeks at two classes per week. Classes are 2.5 hours long with light homework. We recommend 10 one-hour, one-on-one sessions as a follow up to the class for a total of 25 hours of training.

RVM's program is geared for marginalized individuals who have ongoing struggles with employment. Although job training is important, the course targets the soft skills, goals and habits expected in the US business culture. Most employers expect that employees possess this knowledge and these skills upon hire. Those we serve often lack an understanding of these basic relational habits. Without them, job skills and training are never enough.

Group sessions are built on the evidence-based concepts of Moral Reconciliation Therapy, a behavioral intervention which discourages participants from reverting to destructive habits and behaviors. The core of the curriculum is *Job Readiness – A Cognitive Behavioral Workbook*. RVM has delivered MRT for five years and has two certified MRT trainers on staff.

The group sessions are divided into six units. A total of 15 hours of class time will be covered in two weeks.

PHASE 1 – GROUP TRAINING

Session 1

Are you a good employee?
Who to Hire?
Have you ever worked before?

Session 3

Is this the job I really want?
Decision Circle
Is the problem getting or keeping a job?
What an Employer Wants
Things That Upset Me

Session 5

Getting Along With Others at Work
Work Circle
Work Relationships Circle
What Is My Work Identity?

Session 2

Exploring Myself
Shield Exercise
What kind of job do I want?
Let's Assume You Are Ready

Session 4

Why People Get Promoted
Trading Places at Work
Work Worries, Wants and Needs

Session 6

Career Identity & Pyramid
Career Identity Shield
Pyramid of Work
Are You Really Ready for Work?
What do I Need to Correct?

PHASE 2 – ONE-ON-ONE MENTORING

Following the group portion of the training, course participants are assigned a mentor to assist in monitoring and encouraging progress toward meaningful change and job success.

The fundamental objective of mentoring is ongoing moral refinement and delving deeper into course topics as they inevitably become practical issues in the workplace.

Mentors assist with day-to-day concerns as well as reinforce successful strategies for becoming a valuable member of the work team. Ten post-group, one-hour sessions are recommended.

Soft Skills Follow Up

List of topics to be reinforced by mentor:

- Calming New Employee Jitters
- Personal Challenge of the Day – Think Progress
- Dealing with Change
- Personal Challenge of the Day – Meet New People – Take advantage of a Clean Slate
- Understanding Workplace Culture
- Personal Challenge of the Day – Understanding Unwritten Rules
- Employer Expectations – 15 Key Behaviors & Behavior Checklist
- Learning from Mistakes – Yours and Others
- Office Politics – Develop Workplace Savvy
- Choose to Think Positive
- Controlling Your Anger – Keep your head so you don't lose your job
- Balancing Life and Work – 5 Good Reasons to Create and Maintain a Healthy Balance

COMPENSATION

The total cost per participant is \$1000, based upon RVM providing 25 hours of services per participant @ \$40.00 per hour. In addition will be the cost of the workbook at \$12.50 per class participant.

What is Moral Reconciliation Therapy?

Moral Reconciliation Therapy (MRT®) is an evidence-based cognitive behavioral intervention developed 25 years ago. It is currently being used in 50 states and 7 countries and consistently yields successful results with varying target populations.

Moral Reconciliation Therapy is delivered as a systematic treatment strategy that seeks to decrease recidivism among adult criminal offenders by increasing moral reasoning.

Multiple meta-analyses in civilian populations support the efficacy of MRT to reduce criminal recidivism. In a review of 65 studies, MRT was found to reduce the 12-month recidivism rate by 50% .