

# **WESTERN RACINE COUNTY SEWERAGE DISTRICT MEETING**

**Tuesday January 18, 2022**

President Klemko called the meeting to order at 7:00 PM. Present at the time were: Lynn Tamblyn, Pat Goldammer, Laura Webb, Frank Czuta, Jeff Bratz.

**Applied Engineering Update** – Bratz informed the Commissioners that the design phase has been started. The District will need to make an official request from the County to purchase property north of the Rochester lift station.

**Minutes of Previous Meeting** – Motion made by Goldammer, seconded by Czuta to approve the minutes dated December 21, 2021. Motion Carried.

**Invoices to be Approved** – Motion was made by Czuta and seconded by Webb to approve the December invoices as presented. Tamblyn opposed motion. Motion carried.

**Correspondence** – None.

**Monthly Plant Operations Report** – Bratz reported flows were up slightly. Operating numbers are very good. Haulers income decreased due to inclement weather. The screen installation is moving along, one installed, second one being installed. Old screens will be recycled. Bratz received a call inquiring if the property at NW corner of STH164 & North Lake Road was within the WRCSD boundaries; Bratz confirmed it was.

**President's Report** – Klemko reviewed the following:

- Plant expansion.
- Municipal contracts.
- Municipal billing letter
- Accounting practices.
- Purchase of a sliver of STH83 property from the District – this item is completed.
- Racine County coming on 1/19 for risk assessment. Bratz stated that WRCSD backs ups to separate external drives. Discussion took place.

Motion made by Tamblyn and seconded by Czuta to accept the municipal billing letter as presented. Motion carried.

**WRCSD/Waterford Sanitary District boundaries** – Motion made by Czuta, seconded by Goldammer to accept the letter as presented for mailing to the municipalities regarding boundary agreements. Motion carried.

**Hydrogen Sulfide Issues** – Bratz updated the Commissioners that a proposal has been prepared for presentation to Town of Waterford Sanitary District. WRCSD extended taking action until 2/15 to see if a contract with Evoqa is on WSD agenda.

**Official Method for WRCSD Business** – Webb shared research she had conducted. Board job descriptions were passed out. Commissioners to review and bring back to next meeting with suggestions, ideas and proposed changes.

**Financial discussion on Replacement Fund spending** – Tamblyn updated the Commissioners on options for future plant expansion expenditures from the Replacement Fund. Bratz expanded on guidelines of expenditures and meeting CWL requirements. Present CWL will be paid in full in May 2024. Current spending limit up to \$10K was set by the Commission, with anything over that coming out of the replacement fund. After a discussion it was agreed that Tamblyn would order checks and the funds in the replacement fund would be spent down as needed.

**Financial reports** - Bratz reviewed examples of financial reports to be used as a guideline for proposed reports for the District. Options for monthly financial reporting were discussed. Tamblyn to bring a snapshot of WRCSD accounts to the next meeting.

**Gordon J Maier invoice** – Tamblyn refused to sign the latest GJM check for payment. He recapped the situation; discussion was held on how to move forward. Tamblyn to talk to Julie of GJM. Check for payment will be held.

Discussion was held on accounting tasks and who would cover for Mack while off.

Motion made by Czuta and seconded by Goldammer to adjourn at 8:45 PM. Motion carried.

The next regular meeting will be February 15, 2022 at 7:00 PM.

Ellie Mack

Recording Secretary