

**COUNTY OF RACINE
FINANCE & HUMAN RESOURCES COMMITTEE**

Supervisor Robert N. Miller, Chairman
Supervisor Q.A. Shakoor, II, Vice Chairman
Supervisor Rusty Clark, Secretary
Supervisor Nick Demske
Supervisor Tom Pringle

Supervisor Don Trotter
Supervisor John A. Wisch
William Klaus, Youth in Governance Representative
Owen Thomsen, Youth in Governance Representative

*** THIS LOCATION IS HANDICAP ACCESSIBLE. If you have other special needs, please contact the Racine County Board Office, 730 Wisconsin Avenue, Racine, Wisconsin 53403 (262) 636-3571, fax (262) 636-3491 or the TTD/RELAY 1-800-947-3529. ***

DO NOT ATTEND THIS MEETING if you are experiencing any of these symptoms or if you have been in contact with anyone with these symptoms: **shortness of breath or difficulty breathing, cough, chills, nasal congestion, sore throat, fatigue, loss of sense of taste or smell, fever greater than 100.4.**

**The public may also access this meeting by:
Browsing to this web address on a computer or smartphone:**

<https://racinecounty.webex.com/racinecounty/onstage/g.php?MTID=eea74372f5da8b8c35f1dc911dbb4c70f>

Password: FHR03162022

Or by calling: 1-408-418-9388 Access Code: 2494 760 0595

NOTICE OF MEETING OF THE
FINANCE AND HUMAN RESOURCES COMMITTEE

DATE: **WEDNESDAY, March 16, 2022**

TIME: **Immediately Following the 5:00 p.m. Joint Meeting of the Special ARPA Advisory Committee and the Finance and Human Resources Committee**

PLACE: **IVES GROVE OFFICE COMPLEX
AUDITORIUM
14200 WASHINGTON AVENUE
STURTEVANT, WISCONSIN 53177**

*****NOTE: THIS AGENDA INCLUDES A CLOSED SESSION NEAR THE END OF THE MEETING. AT THAT TIME, THE GENERAL LINE WILL REMAIN ACTIVE, BUT MUTED. AFTER THE CLOSED SESSION IS COMPLETED, THE LINE WILL BE UNMUTED. *****

AGENDA –

1. Convene Meeting
2. Chairman Comments – Youth in Governance/Comments
3. Public Comments

4. Approval of Minutes from the February 16, 2022, committee meeting – Action of the Committee only.
5. Transfers
 - a. County Executive – Jonathan Delagrave – Authorization of a transfer of \$24,000 from the Stadium Reserve to the Professional Women’s Network for Service for the funding of the Racine Underground Railroad Heritage Trail Project in the 2022 Budget. – 2022 – Resolution – Action Requested: 1st Reading at the March 22, 2022, County Board Meeting.
 - b. County Executive – Jonathan Delagrave – Authorization of a new ARPA project for RC Equity Innovation Fund, acceptance of an MOU with United Way of Racine County, and the transfer of \$1,000,000 within the APRA 2022 Budget. – 2022 – Resolution – 1st Reading at the March 22, 2022, County Board Meeting.
 - c. Public Works – Julie Anderson – Authorization of a new capital account and transfer of \$35,000 to the new capital account to fund the design of the CTH U and 7 Mile Road Intersection Project in the Public Works 2022 Budget. – 2022 – Resolution – 1st Reading at the March 22, 2022, County Board Meeting.
6. Public Works – Julie Anderson – Authorize the application and approval of a HSIP Local Program Project grant through the Wisconsin Department of Transportation for the improvement of the intersection at CTH “U” and CTH “G”. – 2022 – Resolution – 1st Reading at the March 22, 2022, County Board Meeting.
7. Human Resources – Sarah Street – Authorization of a tentative agreement between Racine County and Racine County Command Staff for the years 2021 through 2024. – 2022 – Resolution – Action Requested: 1st Reading at the March 22, 2022, County Board Meeting.
8. Communication & Report Referrals from County Board Meeting:

a. Bankruptcy Items:

Type of Action	Person(s)
Chapter 13 Order of Discharge	Shaila Satterwhite, Tami Schutten, Summer Hill, Treadell Darden
Chapter 13 Order Dismissing Case	Brian H Warren, Dennis Fisher
Chapter 13 Order Confirming Plan	Daniel Vanderleest, Kendra Simpson, Richard Jonas, Melissa Pedersen, Russell and Jessica Tijerina, Timothy Edelman, Vanessa Boutwell-Belcher
Chapter 13 Notice and Request to Amend Unconfirmed Plan	Shawn Egerson
Chapter 13 Notice of Bankruptcy Case	Cherika Showers, Fernandel Cornelious, Latoya Jackson, Samantha Rothunde, Steven Brice
Chapter 13 Official Form Plan	Eduardo Velez
Chapter 13 Order Modifying Confirmed Plan	Jimmy and Amanda Karshna
Chapter 13 Notice and Request to Modify Confirmed Plan	Lynette Person

Chapter 7 Order of Discharge	Cashmiere Mensah
Chapter 7 Notice of Bankruptcy Case – No Proof of Claim Deadline	Barbara Jean Christman, Cadena Lyons, Cristie Legree, Laquita Johnson, Marika Varner, Marqueeta White, Richard and Lynn Ting, Shannon Yarbrough, Tina Totes

b. Foreclosure items:

Attorney	Lender	Person/Persons	Amount owed Racine/Action
Robert M Piette	Lakeview Loan Servicing, LLC	Benjamin and Jane Doe Scott	\$100.55
M. Abigail O'Dess	Wisconsin Housing and Economic Development Authority	Daniel Nelson	\$73.41
Patricia Lonzo	Wells Fargo Bank, N.A.	Derrick Wells and Jennifer Kutzner	\$1,594.36
Robert Piette	Lakeview Loan Servicing, LLC	Torneshia Simmons	\$965.12
David Drescher	Bank of America, N.A.	Rochelle Petty	Notice of Motion and Motion to Vacate Judgement of Foreclosure

- c. Hung Nam Tran served a Notice of Injury and Claim against Racine County in the amount of no less than \$750,000 for injury and damage.
- d. Vanessa Pavlovich with attorney Becker & French, have filed a Notice of Circumstances of Claim with Racine County in a disclosed amount for personal injury.

9. Closed Session – (Approximately 10 Minutes) - IT IS ANTICIPATED THAT THE FINANCE AND HUMAN RESOURCES COMMITTEE WILL MEET IN A CLOSED SESSION PURSUANT TO SECTION 19.85(1)(g) OF THE WISCONSIN STATE STATUTES TO DISCUSS WITH LEGAL COUNSEL 1) LITIGATION BY RONALD WALKER AND 2) A CLAIM BY SHANNON KURTH.

THE COMMITTEE RESERVES THE RIGHT TO RECONVENE IN REGULAR SESSION TO TAKE POSSIBLE ACTION ON ITEMS DISCUSSED IN CLOSED SESSION

10. Staff Report – No Action Items. Finance & Human Resources Committee – Next Meeting will be April 6, 2022.

11. Adjournment

It is possible that individual members of other governing bodies of the Racine County Board of Supervisors may attend the above meeting to listen, gather information, and comment upon matters within the body's realm of authority, but will not take any formal action. A majority or a negative quorum of the members of the Racine County Board of Supervisors may be present at this meeting. See State ex. Rel. Badke v. Vill. Bd. of Vill. of Greendale, 173 Wis.2d 553, 494 N.W. 2d 408 (1993).

FINANCE & HUMAN RESOURCES COMMITTEE ACTION ONLY

Requestor/Originator Finance & Human Resources Committee

Committee/Individual Sponsoring: Finance & Human Resources Committee

Date of Committee Meeting: 3/16/2022

**Signature of Committee Chairperson
/Designee:** _____

Description: Minutes from the February 16, 2022 FHR Meeting

Action: **County Board Supervisors**
 Approve
 Deny

Youth In Governance
 Approve
 Deny

FINANCE AND HUMAN RESOURCES COMMITTEE MEETING
Wednesday February 16, 2022
IVES GROVE OFFICE COMPLEX
AUDITORIUM
14200 WASHINGTON AVENUE
STURTEVANT, WISCONSIN 53177

Meeting attended by: FHR Chairman Miller; Supervisors Shakoar, Clark, Trottier and Demske; YIG Representative Klaus; Finance Director Gwen Zimmer; Human Resources Director Sarah Street

Other attendees: County Board Chairman Roanhouse; Supervisor Kramer; County Executive Jonathan Delagrave; Human Services Director Hope Otto; Deputy Human Services Director Kristin Latus; Workforce Solutions Manager Ed Kamin; Health Officer Jeff Langlieb; Deputy Health Officer Keith Hendricks; Principal Assistant Corporate Counsel John Serketich; Lt. Shawn Barker; RCEDC Business Financing Manager Carolyn Engel; Finance & Budget Manager Byron Dean; Finance Specialist Jenny Jozwiak

Not in attendance: Owen Thomsen; Supervisor Pringle

Agenda Item #1 - Convene Meeting

Meeting Called to Order at 5:01 p.m. by Chairman Miller.

Agenda Item #2 – Chairman Comments – Youth in Governance/Comments

Youth in Governance statement was read by Youth Representative Klaus.

Agenda Item #3 – Public Comments

None

Agenda Item #4 - Approval of minutes from the February 2, 2022, meeting

Action: Approve the minutes from the February 2, 2022, Finance & Human Resources Committee meeting.

Motion Passed: Moved: Supervisor Clark. Seconded: Supervisor Trottier. Vote: All Ayes No Nays.

Advisory Vote: All Ayes No Nays.

Agenda Item #5 – Racine County Economic Development Corporation – Carolyn Engel – Status of the Racine County Matching Grant Program – Year End 2021 – Action of the Committee only

Action: Receive and file by unanimous consent.

The Committee requests a copy of the presentation and report be provided to the County Board.

Agenda Item #6 – Human Resources – Sarah Street – Authorization to update salary grade N010 to provide a minimum beginning wage of \$15 per hour – Resolution – Requested action: 1st Reading at the February 22, 2022, County Board Meeting.

Action: – Authorize to update salary grade N010 to provide a minimum beginning wage of \$15 per hour – Resolution – 1st Reading at the February 22, 2022, County Board Meeting.

Motion Passed: Moved: Supervisor Trottier. Seconded: Supervisor Clark. Vote: All Ayes No Nays.

Advisory Vote: All Ayes No Nays.

FINANCE AND HUMAN RESOURCES COMMITTEE MEETING
Wednesday February 16, 2022

Agenda Item #7 – Human Resources – Sarah Street - Establishing the total annual compensation of the Clerk of Courts, County Sheriff and County Executive for the years 2023, 2024, 2025, and 2026 – Resolution – Requested action: 1st Reading at the February 22, 2022, County Board Meeting.

Action: Establish the total annual compensation of the Clerk of Courts, County Sheriff and County Executive to increase 3% each year for the years 2023 – 2026 – Resolution – Requested action: 1st Reading at the February 22, 2022, County Board Meeting.

Motion Moved by Supervisor Trottier.

Action: Motion to amend establishing the total annual compensation of the Clerk of Courts, County Sheriff and County Executive to increase 3.5% each year for the years 2023 – 2026 – Resolution – Requested action: 1st Reading at the February 22, 2022, County Board Meeting.

Motion Failed Due to Lack of Second: Moved: Supervisor Clark.

Action: Establish the total annual compensation of the Clerk of Courts, County Sheriff and County Executive to increase 3% each year for the years 2023 – 2026 – Resolution – Requested action: 1st Reading at the February 22, 2022, County Board Meeting.

Motion Passed: Moved: Supervisor Trottier. Seconded: Supervisor Shakoor. Vote: 4 Ayes 1 Nay. Advisory Vote: All Ayes No Nays

Agenda Item #8 – Human Services – Hope Otto – Authorization of agreement between the State of Wisconsin Department of Agriculture, Trade, and Consumer Protection and Racine County Public Health Division. – Resolution – Requested action: 1st and 2nd Reading at the February 22, 2022, County Board Meeting.

Action: Authorize agreement between the State of Wisconsin Department of Agriculture, Trade, and Consumer Protection and Racine County Public Health Division. – Resolution – Requested action: 1st and 2nd Reading at the February 22, 2022, County Board Meeting.

Motion Passed: Moved: Supervisor Trottier. Seconded: Supervisor Shakoor. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Agenda Item #9 – Transfer

Human Services – Hope Otto – Authorization of a new ARPA project for Youth Summer Jobs, Creation of one E40, Youth Vocational Coordinator effective 03/09/2022 and the transfer of \$250,000 within the APRA 2022 Budget. – 2022 – Resolution – 1st Reading at the February 22, 2022, County Board Meeting.

Action: Authorize a new ARPA project for Youth Summer Jobs, Creation of one E40, Youth Vocational Coordinator effective 03/09/2022 and the transfer of \$250,000 within the APRA 2022 Budget. – 2022 – Resolution – 1st Reading at the February 22, 2022, County Board Meeting.

Motion Passed: Moved: Supervisor Shakoor. Seconded: Supervisor Clark. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Action: Move to take Items #11 and #12 out of order to put closed session as the last agenda item.

Motion Passed: Moved: Supervisor Clark. Seconded: Supervisor Trottier. Vote: All Ayes No Nays.

FINANCE AND HUMAN RESOURCES COMMITTEE MEETING
Wednesday February 16, 2022

Agenda Item #11 – Communication & Report Referrals from County Board Meeting

Action: Receive and file items a – d.

Motion Passed: Moved: Supervisor Shakoor. Seconded: Supervisor Clark. Vote: All Ayes No Nays.
Advisory Vote: All Ayes No Nays.

Agenda Item #12 – Staff Report – No Action Items

- a. Finance & Human Resources Committee – Next Meeting will be ~~February 23, 2022~~ **March 2, 2022.**

Agenda Item #10– Closed Session – 6:07 PM - IT IS ANTICIPATED THAT THE FINANCE AND HUMAN RESOURCES COMMITTEE WILL MEET IN A CLOSED SESSION PURSUANT TO SECTION 19.85(1)(g) OF THE WISCONSIN STATE STATUTES TO DISCUSS WITH LEGAL COUNSEL CLAIMS AGAINST RACINE COUNTY: 1) JOSIE NORDLING AND 2) DERRLY GIVENS.

Action: Move to go into closed session pursuant to s. 19.85(1)(g), WI Stats, to discuss with legal counsel the following claims against Racine County: 1) Josie Nordling and 2) Derrly Givens.

Motion Passed. Moved: Supervisor Trottier. Seconded: Supervisor Shakoor. Vote: Roll Call Vote was taken of the members present: All Ayes No Nays.

Agenda Item #10a – Regular Session.

Action: To reconvene into regular session at 6:16 p.m.

Motion passed. Moved: Supervisor Clark. Seconded: Supervisor Trottier. Vote: All Ayes No Nays.

Action: Approve settlement of claim of Josie Nordling in the amount of \$1,615.68.

Motion passed. Moved: Supervisor Shakoor. Seconded: Supervisor Clark. Vote: All Ayes No Nays

Action: Approve settlement of claim of Derrly Given in the amount of \$2,620.59.

Motion passed. Moved: Supervisor Shakoor. Seconded: Supervisor Trottier. Vote: All Ayes No Nays

Agenda Item #13 - Adjournment

Action: Adjourn the meeting at 6:18 p.m.

Motion Passed. Moved: Supervisor Clark. Seconded: Supervisor Shakoor. Vote: All Ayes No Nays.

REQUEST FOR COUNTY BOARD ACTION

YEAR <u>2022</u>	<input checked="" type="checkbox"/>	Resolution Request Ordinance Request Information Only Report Request
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Requestor/Originator: Jonathan Delegrave - Racine County Executive

Person knowledgeable about the request who will appear and present before the Committee and County Board (2nd Reading)
 If a person is not in attendance the item may be held over. Jonathan Delegrave

Does the County Executive know of this request: Yes

If related to a position or position change, Does the Human Resources Director know of this request: _____

Does this request propose the expenditure, receipt or transfer of any funds? Yes

If the answer is "YES". A fiscal note is required. If Fiscal Note is not created by Finance, send to Finance & Budget Manager before it goes to Committee.

Committee/Individual Sponsoring: Finance & Human Resources Committee

Date Considered by Committee: 3/16/2022 Date of County Board Meeting to be Introduced: 3/22/2022

1st Reading: 1st & 2nd Reading: *

* If applicable, include a paragraph in the memo explaining why 1st and 2nd reading is required.

Signature of Committee Chairperson/Designee: _____

SUGGESTED TITLE OF RESOLUTION/ORDINANCE/REPORT:

Authorization of a transfer of \$24,000 from the Stadium Reserve to the Professional Women’s Network for Service for the funding of the Racine Underground Railroad Heritage Trail Project in the 2022 Budget.

The suggested title should contain what the Committee is being asked to take action on (ex: Authorize, Approve) . If the action includes a transfer this must be included in the title.

SUBJECT MATTER:

The attached memo describes in detail the nature of resolution /ordinance /report and any specific facts which you want included in resolution/ordinance/report must be attached.

If requesting a multi year contract a copy of the contract or draft contract must be attached

Any request which requires the expenditure or transfer of funds must be accompanied by a fiscal note that shows the specific amount being transferred and the account number from which these funds will be taken and to which they will be transferred.

THIS FORM MUST BE FILLED OUT COMPLETELY PRIOR TO YOUR APPEARANCE BEFORE A COMMITTEE.

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	CURRENT BALANCE	TRANSFER	BUDGET AFTER TRANSFER	BALANCE AFTER TRANSFER
STADIUM RESERVE	16000000.599999	0	537,886	(24,000)	513,886	513,886
	TOTAL SOURCES			(24,000)		
UNDERGROUND RAILROAD	NEW ACCOUNT	0	0	24,000	24,000	24,000
	TOTAL USES			24,000		
				0		

FINANCE COMMITTEE RECOMMENDATION

After reviewing the Resolution/Ordinance and fiscal information supplied, your Finance Committee recommends FOR--AGAINST adoption.

REASONS

FOR	AGAINST
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

March 2, 2022

TO: Bob Miller
Chairman, Finance and Human Resources Committee

FROM: Jonathan Delagrave
County Executive

RE: Supporting Racine County Underground Railroad Project

The Professional Women's Network for Service (PWNS) and Racine Heritage Museum have partnered on the Racine Underground Railroad Heritage Trail project to raise awareness of our community's rich abolitionist history. Underground Railroad Heritage Trail sites are memorials to the secret network for escaped slaves and are important in helping Racine County residents and tourists understand the significance of the Underground Railroad era.

This partnership is requesting funds not to exceed \$24,000 to purchase and install seven bronze plaques, in the same shape and quality as those provided to the City of Racine, at trail sites throughout the county. Trail sites are included below:

- Mound Cemetery (Main entrance at 1147 West Boulevard)
- Toll House (1128 Lathrop Avenue)
- Rice and Sinclair Sawmill Site (East Side of Root River rapids, at Horlick's Dam)
- Ives Grove Tavern site and Racine County Visitor's Center (14510 and 14015 Washington Avenue-Highway 20)
- Cooper House (117 N. Perkins Boulevard)
- Perkins House (117 E. State Street)
- Dyer House site (E. State Street between Perkins Boulevard and Kane Street)

I am asking the Finance & Human Resources Committee to approve this request and send it to the County Board for 1st reading at the March 22 meeting. Thank you.

Jonathan Delagrave
County Executive

Racine Wisconsin Underground Heritage Trail Project Phase II

Partnership

Professional Women's Network for Service, Racine Heritage Museum, and Racine County

Project Summary

The Professional Women's Network for Service (PWNS) Underground Railroad Committee and Racine Heritage Museum have partnered for several years on the Racine Underground Railroad Heritage Trail project, together we have made the greatest impact to make our community aware of its rich legacy. The Underground Railroad Heritage Trail sites are memorials to the secret network of escape slaves. These sites are key points in helping Racine area citizens and tourist understand the historical significance of the Underground Railroad era. The Underground Railroad was successful in increasing northern opposition to slavery, helped hasten the Civil War, freed many men, women, and children, and gave rise to the end of slavery. This is why Professional Women's Network for Service is passionate about getting this project out in the forefront.

This collaboration in installing seven Underground Railroad markers in Racine County is to ensure that Wisconsin citizens and tourists understand the rich abolitionist history and to commemorate the places and people that helped bring slaves to freedom. It is important that future generations know the role our City played in freeing slaves and these historical markers are a great reminder of our legacy.

Professional Women's Network for Service and the Racine Heritage Museum have installed two Underground Railroad Markers that are nationally recognized by the US National Parks and Services in 2003 and have recently installed nine Underground Railroad markers in downtown Racine in 2021.

Objective of the program

- To document our cultural history and culture in an officially designed setting.
- Enhance the school experiences of the National Underground Railroad enthusiasts.
- To educate the general public through these marked sites so that visitors, schools, and other public institutions can enhance their awareness of African American history and culture in an officially designated setting.

7 Underground Railroad Markers

- Sign #11: Mound Cemetery
(Main entrance at 1147 West Boulevard)
- Sign#12: Toll House
(1128 Lathrop Avenue)
- Sign#13: Rice and Sinclair Sawmill Site
(East Side of Root River rapids, at Horlick's Dam)
- Sign#14: Ives Grove Tavern Site and Racine County Visitor Center
(14510 and 14015 Washington Avenue-Highway 20)
- Sign#15: Cooper House
(117 N. Perkins Boulevard)
- Sign#16: Perkins House
(117 E. State Street)

- Sign#17: Dyer House Site
(E. State Street between Perkins Boulevard and Kane Street)

Funding

Furnished and install seven cast bronze plaques, 28'w x 21'h with three logos and different copy for each plaque, same size and shape as previously provided to City of Racine for Underground Railroad project. Plaques to be installed within Racine County. Price assumes signs are on metal posts, painted. Plaques will be affixed to posts with tamper-proof hardware.

Quantity: 7 | Cost per Plaque: \$3,250.00 | Total: \$22,750.00 | add 5% state sales tax

Respectfully submitted by: GeorgAnn Stinson, President
Professional Women's Network for Service
262-456-7427
pwns@dls.net

Graves Signs, Inc.
 4314 Taylor Avenue
 Mount Pleasant, WI 53405

Estimate

Name/Address
Professional Women's Network for Service Attn: Georgann Stinson

Date	Estimate No.	Project
02/22/22	397	

Description	Quantity	Cost	Total
Furnish and install seven cast bronze plaques, 28" w x 21" h with three logos and different copy for each plaque, same size and shape as plaques previously provided to City of Racine for Underground Railroad project. Plaques to be installed within Racine County. Price assumes signs are on metal posts, painted. Plaques will be affixed to posts with tamper-proof hardware.	7	3,250.00	22,750.00
		0.00	0.00
		Total	\$22,750.00

REQUEST FOR COUNTY BOARD ACTION

YEAR	<u>2022</u>	<input checked="" type="checkbox"/>	Resolution Request
		<input type="checkbox"/>	Ordinance Request
		<input type="checkbox"/>	Report Request

Requestor/Originator: County Executive

Person knowledgeable about the request who will appear and present before the Committee and County Board (2nd Reading) Jonathan Delagrave
If a person is not in attendance the item may be held over.

Does the County Executive know of this request: Yes

If related to a position or position change, Does the Human Resources Director know of this request: N/A

Does this request propose the expenditure, receipt or transfer of any funds? Yes

If the answer is "YES". A fiscal note is required. If Fiscal Note is not created by Finance, send to Finance & Budget Manager before it goes to Committee.

Committee/Individual Sponsoring: Finance and Human Resources Committee

Date Considered by Committee: 3/16/2022 Date of County Board Meeting to be Introduced: 3/22/2022

1st Reading: 1st & 2nd Reading: *

* If applicable, include a paragraph in the memo explaining why 1st and 2nd reading is required.

Signature of Committee Chairperson/Designee: _____

SUGGESTED TITLE OF RESOLUTION/ORDINANCE/REPORT:

Authorization of a new ARPA project for RC Equity Innovation Fund, acceptance of an MOU with United Way of Racine County, and the transfer of \$1,000,000 within the APRA 2022 Budget

The suggested title should contain what the Committee is being asked to take action on (ex: Authorize, Approve) . If the action includes a transfer this must be included in the title.

SUBJECT MATTER:

The attached memo describes in detail the nature of resolution /ordinance /report and any specific facts which you want included in resolution/ordinance/report must be attached.

If requesting a multi year contract a copy of the contract or draft contract must be attached

Any request which requires the expenditure or transfer of funds must be accompanied by a fiscal note that shows the specific amount being transferred and the account number from which these funds will be taken and to which they will be transferred.

THIS FORM MUST BE FILLED OUT COMPLETELY PRIOR TO YOUR APPEARANCE BEFORE A COMMITTEE.

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	CURRENT BALANCE	TRANSFER	BUDGET AFTER TRANSFER	BALANCE AFTER TRANSFER
ARPA RACINE COUNTY						
ARPA EXPENSE	16200000.400000	30,957,546	30,957,546	(1,000,000)	29,957,546	29,957,546
	TOTAL SOURCES			(1,000,000)		
ARPA RACINE COUNTY						
CONTRACTED SERVICES-UWRC	16200000.404500 New ARPA Project	0	0	1,000,000	1,000,000	1,000,000
	TOTAL USES			1,000,000		
				0		

FINANCE COMMITTEE RECOMMENDATION

After reviewing the Resolution/Ordinance and fiscal information supplied, your Finance Committee recommends FOR--AGAINST adoption.
REASONS

FOR	AGAINST

March 9, 2022

TO: Robert Miller, Chairman, Finance and Human Resources Committee
FROM: Jonathan Delagrave, County Executive
RE: Creation of new ARPA project with United Way of Racine County

Racine County public entities have received transformational funding through the American Recovery Plan Act (ARPA dollars) totaling over \$198m. Racine County's share of \$38m becomes that much more impactful for our community when we leverage our partners' funds to advance shared goals. In addition to ARPA, our local United Way received a generous donation from Makenzie Scott. With \$1m of these funds, the United Way established an Equity Innovation Fund to supports projects, programs and solutions that use innovative strategies to reduce disparities, improve outcomes and empower members of historically marginalized populations.

The United Way has an established record of successfully distributing funds with authentic community engagement and diverse evaluation partners. Through their community conversations and a planning and evaluation committee they have established four key focus areas for the Equity Innovation Grant:

- Early childhood and kindergarten readiness
- K-12 academic and/or social emotional success
- Individual independence
- Individual and/or family stability

Therefore, it is my recommendation to use \$1m of Racine County ARPA funds to further enhance and support a vetted, unbiased process established by the United Way of Racine County. In this agreement, we will be serving grassroots, social entrepreneurs and other often overlooked organizations.

Through a formal MOU, the United Way will:

1. Receive \$1 million in subrecipient funding directly from Racine County.
2. Add 100% of funds to UWRC's Fund at Racine Community Foundation.
3. Allocate 100% of funds to Equity Innovation Grants.
4. Assign one position on the grant committee for a Racine County representative.

5. Administer grant process.
6. Provide quarterly grant reports, including all federally required information, to Racine County.
7. Provide Racine County with all relevant demographic information
8. Engage in ongoing communication to keep Racine County apprised of any adjustments or changes to grant implementation.
9. List Racine County as a partner on all marketing materials and press releases.

Racine County will also have representation on the planning and evaluation committee to ensure ARAP eligibility and compliance.

Sincerely,

Jonathan Delagrave, Racine County Executive

REQUEST FOR COUNTY BOARD ACTION

YEAR <u>2022</u>	<input checked="" type="checkbox"/>	Resolution Request Ordinance Request Report Request
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Requestor/Originator: Julie Anderson - PWDS Director

Person knowledgeable about the request who will appear and present before the Committee and County Board (2nd Reading) Julie Anderson
 If a person is not in attendance the item may be held over.

Does the County Executive know of this request: Yes

If related to a position or position change, Does the Human Resources Director know of this request: _____

Does this request propose the expenditure, receipt or transfer of any funds? Yes

If the answer is "YES". A fiscal note is required. If Fiscal Note is not created by Finance, send to Finance & Budget Manager before it goes to Committee.

Committee/Individual Sponsoring: Finance and Human Resources Committee

Date Considered by Committee: 3/16/2022 Date of County Board Meeting to be Introduced: 3/22/2022

1st Reading: 1st & 2nd Reading: *

* If applicable, include a paragraph in the memo explaining why 1st and 2nd reading is required.

Signature of Committee Chairperson/Designee: _____

SUGGESTED TITLE OF RESOLUTION/ORDINANCE/REPORT:

Authorization of a new capital account and transfer of \$35,000 to the new capital account to fund the design of the CTH U and 7 Mile Road Intersection Project in the Public Works 2022 Budget.

The suggested title should contain what the Committee is being asked to take action on (ex: Authorize, Approve) . If the action includes a transfer this must be included in the title.

SUBJECT MATTER:

The attached memo describes in detail the nature of resolution /ordinance /report and any specific facts which you want included in resolution/ordinance/report must be attached.

If requesting a multi year contract a copy of the contract or draft contract must be attached

Any request which requires the expenditure or transfer of funds must be accompanied by a fiscal note that shows the specific amount being transferred and the account number from which these funds will be taken and to which they will be transferred.

THIS FORM MUST BE FILLED OUT COMPLETELY PRIOR TO YOUR APPEARANCE BEFORE A COMMITTEE.

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	CURRENT BALANCE	TRANSFER	BUDGET AFTER TRANSFER	BALANCE AFTER TRANSFER
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2022 Budget page 20-10

HWYRDCAP 20-CTHK-OVERSC	460280.489000.RD425	2,255,719	970,278	(35,000)	2,220,719	935,278
TOTAL SOURCES				(35,000)		

HWYRDCAP *new	NEW ACCOUNT NUMBER	0	0	35,000	35,000	35,000
TOTAL USES				35,000		

0

DESCRIPTION :	QTY	UNIT PRICE	TOTAL PRICE
HWY U AND 7 MILE ROUNDABOUT DESIGN	1		35,000
			0
			0
Total for items to be purchased:			<u><u>35,000</u></u>

FINANCE COMMITTEE RECOMMENDATION

After reviewing the Resolution/Ordinance and fiscal information supplied, your Finance Committee recommends FOR--AGAINST adoption.

REASONS

FOR	AGAINST

Memorandum

To: Robert Miller, Chairman of Finance and Human Resources Committee
From: Alex Valley, P.E.
Date: 3/9/2022
RE: CTH U and 7 Mile Road Intersection – HSIP Project Funding

Project Description:

Racine County Public Works worked with a consultant in 2020 to identify any intersections that posed a significant safety risk on County roads. As part of this effort, the CTH U and 7 Mile Road intersection was identified due to crash rates and severities above the statewide average. Failure to yield crashes and failure to stop crashes resulting in “t-bone” accidents, some of the most dangerous types, are prevalent here despite other efforts by the County to improve safety.

In an effort to address these safety concerns, Racine County has worked with WisDOT to identify possible improvements and apply for funding to improve this intersection. WisDOT has reviewed the application and believes this intersection is a top safety priority within the region and approved the partnership between WisDOT and Racine County for the construction of a single lane roundabout to be funded partially by their HSIP (Highway Safety Improvement) program. The County Board agreed to this project and to provide the funding, as outlined in the SMA, in Resolution 2020-100 with a first reading on January 26th, 2021 and a second reading on February 9th, 2021. The SMA was then signed and returned to WisDOT.

Creation of Account and Funding Transfer Request:

In order to ensure timely project delivery and compliance with WisDOT project funding timeline requirements, Public Works is seeking to create a new capital account and transfer funds from project savings on the CTH K from Overson Road to USH 45 project to the new account in order to fund the design of the aforementioned roundabout beginning in 2022. We are seeking to establish this new account and transfer \$35,000 into it, an amount that will allow us to fund the design and provide contingency in case of unanticipated costs or increases in the design stage.

Future Funding:

In the 2023 or 2024 Capital Budget, Racine County will be responsible for 10% of the construction costs associated with this roundabout as well as any overages above the amounts outlined in the SMA and any non-participating costs associated with the project (real estate, discretionary improvements, etc.). These costs are preliminarily estimated at \$163,745.00 but will be revised in order to include contingency and once construction estimates can be more refined.



**STATE/MUNICIPAL AGREEMENT
FOR A STATE- LET HIGHWAY
PROJECT**

Date: November 11, 2020
 I.D.: 2816-03-00/70
 Road Name: CTH U
 Limits: Intersection with 7 Mile Road
 County: Racine
 Roadway Length: 0.03 miles

The signatory Racine County, hereinafter called the Municipality, through its undersigned duly authorized officers or officials, hereby requests the State of Wisconsin Department of Transportation, hereinafter called the State, to initiate and effect the highway or street improvement hereinafter described.

The authority for the Municipality to enter into this agreement with the State is provided by Section 86.25(1), (2), and (3) of the Statutes.

NEEDS AND ESTIMATE SUMMARY:

Existing Facility - Describe and give reason for request: Drivers have difficulty crossing CTH U with contributing factors being traffic speeds, increased traffic volume, and curvature of CTH U.

Proposed Improvement - Nature of work: A single lane roundabout.

Describe non-participating work included in the project and other work necessary to finish the project completely which will be undertaken independently by the municipality: A nominal amount is included to cover items in paragraph 4 (to be adjusted in the final plan). As determined with design.

TABLE 1: SUMMARY OF COSTS

Phase		Total Est. Cost	Federal/State Funds	%	Municipal Funds	%
2816-03-00						
Preliminary Engineering:						
Plan Development	1	\$ 215,632	\$ 194,069	90%	\$ 21,563	10%+ Bal
WisDOT review	1	\$ 25,000	\$ 22,500	90%	\$ 2,500	10%+ Bal
<i>Total Design</i>		\$ 240,632	\$ 216,569		\$ 24,063	
2816-03-70						
Construction:						
Roadway	1	\$ 1,423,715	\$ 1,281,344	90%	\$ 142,372	10%+ Bal
Construction Oversight	1	\$ 183,738	\$ 165,364	90%	\$ 18,374	10%+ Bal
WisDOT review	1	\$ 20,000	\$ 18,000	90%	\$ 2,000	10%+ Bal
Non Participating	1	\$ 1,000	\$ -	0%	\$ 1,000	100%
<i>Total Construction</i>		\$ 1,628,453	\$ 1,464,708		\$ 163,745	
Total Cost Distribution		\$ 1,869,085	\$ 1,681,277		\$ 187,809	

1 Federal funding maximum of \$216,569 for Design, and \$1,464,708 for Construction
 Costs in excess of this amount shall be the responsibility of the Municipality.

This request is subject to the terms and conditions that follow (pages 2 – 4) and is made by the undersigned under proper authority to make such request for the designated Municipality and upon signature by the State and delivery to the Municipality shall constitute agreement between the Municipality and the State. No term or provision of

neither the State/Municipal Agreement nor any of its attachments may be changed, waived or terminated orally but only by an instrument in writing executed by both parties to the State/Municipal Agreement.

Signed for and in behalf of the **County of Racine** (please sign in blue ink)

Name  Title **ENGINEERING MANAGER** Date **03/09/2021**

Signed for and in behalf of the State (please sign in blue ink)

Name _____ Title **SE Region Planning Chief** Date _____

TERMS AND CONDITIONS:

1. The initiation and accomplishment of the improvement will be subject to the applicable Federal and State regulations.
2. The Municipality shall pay to the State all costs incurred by the State in connection with the improvement which exceed Federal/State financing commitments or are ineligible for Federal/State financing. Local participation shall be limited to the items and percentages set forth in the Summary of Costs table that show Municipal funding participation. In order to guarantee the Municipality's foregoing agreements to pay the State, the Municipality, through its above duly authorized officers or officials, agrees and authorizes the State to set off and withhold the required reimbursement amount as determined by the State from any moneys otherwise due and payable by the State to the Municipality. The costs listed in Table 1: Summary of Costs are approximate costs unless otherwise noted. The Municipality will be responsible for actual costs incurred.
3. Funding of each project Phase is subject to inclusion in an approved program and per the State's Facility Development Manual (FDM) standards. Federal aid and/or State transportation fund financing will be limited to participation in the costs of the following items as specified in the Summary of Costs:
 - (a) Design engineering and state review services.
 - (b) Compensable utility adjustment and railroad force work necessitated for the project.
 - (c) The grading, base, pavement, curb and gutter and bridge costs to State standards, excluding the cost of parking areas.
 - (d) Storm sewer mains, culverts, laterals, manholes, inlets, catch basins and connections for surface water drainage of the improvement; including replacement and/or adjustments of existing storm sewer manhole covers and inlet grates as needed.
 - (e) Construction engineering incidental to inspection and supervision of actual construction work, except for inspection, staking and testing of sanitary sewer and water main.
 - (f) Signing and pavement marking necessitated for the safe and efficient flow of traffic, including detour routes.
 - (g) Replacement of existing sidewalks necessitated by construction and construction of new sidewalk at the time of construction. Sidewalk is considered to be new if it's constructed in a location where it has not existed before.
 - (h) Replacement of existing driveways, in kind, necessitated by the project.
 - (i) New installations or alteration resulting from roadway construction of standard State street lighting and traffic signals or devices. Alteration may include salvaging and replacement of existing components.
4. Work necessary to complete the improvement to be financed entirely by the Municipality or other Utility or Facility Owner includes the following items:

- (a) New installations of or alteration of sanitary sewers and connections, water, gas, electric, telephone, telegraph, fire or police alarm facilities, parking meters, and similar utilities.
 - (b) New installation or alteration of signs not necessary for the safe and efficient flow of traffic.
 - (c) Roadway and Bridge width in excess of standards.
 - (d) Construction inspection, staking and material testing and acceptance for construction of sanitary sewer and water main.
 - (e) Coordinate, clean up, and fund any hazardous materials encountered for city utility construction. All hazardous material cleanup work shall be performed in accordance to state and federal regulations.
 - (f) Real Estate necessitated for the improvement.
5. As the work progresses, the Municipality will be billed for work completed which is not chargeable to Federal/State funds. Upon completion of the project, a final audit will be made to determine the final division of costs.
 6. If the Municipality should withdraw the project, it shall reimburse the State for any costs incurred by the State in behalf of the project.
 7. The work will be administered by the State and may include items not eligible for Federal/State participation.
 8. The Municipality shall at its own cost and expense:
 - (a) Maintain all portions of the project that lie within its jurisdiction for such maintenance through statutory requirements, in a manner satisfactory to the State and shall make ample provision for such maintenance each year. This agreement does not remove the current municipal maintenance responsibility.
 - (b) Maintain all items outside the travel lane along the project, to include but not limited to parking lanes, curb and gutter, drainage facilities, sidewalks, multi-use paths, retaining walls, pedestrian refuge islands, landscaping features and amenities funded by community sensitive solutions.
 - (c) Maintain and accept responsibility for the energy, operation, maintenance, repair and replacement of the lighting system.
 - (d) Prohibit angle parking.
 - (e) Regulate parking along the highway. The municipality will file a parking declaration with the state.
 - (f) Use the WisDOT Utility Accommodation Policy unless the Municipality adopts a policy which has equal or more restrictive controls.
 - (g) Provide complete plans, specifications and estimates for sanitary sewer and water main work. The Municipality assumes full responsibility for the design, installation, inspection, testing and operation of the sanitary sewer and water system. This relieves the State and all of its employees from the liability for all suits, actions or claims resulting from the sanitary sewer and water system construction.
 - (h) Maintain all community sensitive solutions and/or enhancement funded items.
 - (i) Coordinate with the state on changes to highway access within the project limits.
 - (j) In cooperation with the state, assist with public relations for the project and announcements to the press and such outlets as would generally alert the affected property owners and the community of the nature, extent, and timing of the project and arrangements for handling traffic within and around the project.
 - (k) Maintain signs and pavement markings not necessary for the safe and efficient movement of traffic (no parking signs, crosswalk pavement markings not at signalized intersections, etc).
 9. Basis for local participation as specified in Surface Transportation Program—(H.S.I.P.) Safety regulations:

Participation is based on actual costs incurred, all costs listed in Table 1: Summary of Costs are approximate costs unless otherwise noted.

- (a) Funding for preliminary engineering: Design is funded with 90% Federal funding up to a maximum of \$216,569 when the Municipality agrees to provide the remaining 10% and any funds in excess of the federal funding maximum.
- (b) Funding for construction: Construction is funded with 90% Federal funding up to a maximum of \$1,464,708 when the Municipality agrees to provide the remaining 10% and any funds in excess of the federal funding maximum.
- (c) Funding for non-participating work including haul roads is funded 100% Municipal.

[END]

RESOLUTION NO. 2020-100

RESOLUTION BY THE PUBLIC WORKS, PARKS AND FACILITIES COMMITTEE AUTHORIZING APPLICATION AND APPROVAL OF A HSIP LOCAL PROGRAM PROJECT GRANT THROUGH THE WISCONSIN DEPARTMENT OF TRANSPORTATION FOR THE IMPROVEMENT OF THE INTERSECTION AT CTH "U" AND 7 MILE ROAD

To the Honorable Members of the Racine County Board of Supervisors:

BE IT RESOLVED by the Racine County Board of Supervisors that the County is authorized to enter into a Highway Safety Improvement Program (HSIP) Project Agreement in the amount of \$187,809.00, as identified in Exhibit "A" that is attached hereto.

BE IT FURTHER RESOLVED by the Racine County Board of Supervisors that the Racine County Public Works Division, or its agent, is authorized to design and construct the intersection of County Trunk Highway (CTH) "U" and 7 Mile Road.

BE IT FURTHER RESOLVED by the Racine County Board of Supervisors that this resolution does not authorize expenditure for design or construction, and that the actual allocation of said match monies necessary to carry out the design and construction will be authorized at a later date by the Racine County budget or subsequent resolution by the Racine County Board of Supervisors

BE IT FURTHER RESOLVED by the Racine County Board of Supervisors that any two of the County Clerk, the County Executive and/or the County Board Chairman are authorized to execute any contracts, agreements or other documents necessary to carry out the intent of this resolution.

1st Reading 1-26-21

PUBLIC WORKS, PARKS AND FACILITIES COMMITTEE

2nd Reading 2-9-21

BOARD ACTION

Adopted Yes
For 20
Against 0
Absent 1

Robert D. Grove, Chairman

Tom Kramer, Vice-Chairman

VOTE REQUIRED: 2/3 M.E.

Tom Hincz, Secretary

Prepared by: Public Works and Development Services Department

Jody Spencer

Eric Hopkins

1 Resolution No. 2020-100

2 Page Two

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5 _____
6 Thomas Pringle

7
8 _____
9 Brett Nielsen

10
11 The foregoing legislation adopted by the County Board of Supervisors of
12 Racine County, Wisconsin, is hereby:

13 Approved: X

14 Vetoed: _____

15
16
17 Date: 02-10-2021

18
19 _____
20 Jonathan Delagrave, County Executive
21

INFORMATION ONLY

WHEREAS, Racine County finds it necessary to reconstruct the intersection of CTH "U" and 7 Mile Road due to crash history and safety concerns; and

WHEREAS, the total construction cost of this project is estimated at \$1,869,085.00; and

WHEREAS, the amount of the HSIP Grant of federal funds is capped at \$216,569.00 for design and \$1,464,708.00 for construction; and

WHEREAS, the HSIP Grant of federal funds will fund 90% of the estimated total project cost up to the cap amounts; and

WHEREAS, the amount of the HSIP Grant of federal funds requires local matching funds of 10% of the total project costs below the federal funding caps; and

WHEREAS, the amount of the HSIP Grant of federal funds requires local matching funds of 100% of the total project costs once the federal funding caps are met; and

WHEREAS, the Racine County Board of Supervisors will authorize and fund the 10% local matching funds plus 100% of total project costs above the federal funding caps in a future annual budget; and

WHEREAS, the Racine County Board of Supervisors will authorize and fund with 100% local funds non participating elements of this project, estimated at \$1,000.00; and

WHEREAS, the grant is administered by the Wisconsin Department of Transportation.

EXHIBIT "A"

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	CURRENT BALANCE	TRANSFER	BUDGET AFTER TRANSFER	BALANCE AFTER TRANSFER
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PUBLIC WORKS & DEVELOPMENT SERVICES

CTH U INTERSECTION WITH 7 MILE RD CREATION OF A SINGLE LANE ROUNDABOUT THAT HAS BEEN APPROVED TO RECEIVE A STATE HSIP FUNDS

IF APPROVED, A FUTURE YEAR BUDGET WILL COVER THE COUNTY PORTION (10%) OF DESIGN AND CONSTRUCTION AT AN APPROXIMATE COST OF \$187,809.

THE TOTAL PROJECT COST FOR CONSTRUCTION IS APPROXIMATELY \$1,869,085.

FINANCE COMMITTEE RECOMMENDATION

After reviewing the Resolution/Ordinance and fiscal information supplied, your Finance Committee recommends FOR--AGAINST adoption.

REASONS

FOR	AGAINST

REQUEST FOR COUNTY BOARD ACTION

YEAR <u>2022</u>	<input checked="" type="checkbox"/>	Resolution Request Ordinance Request Report Request
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Requestor/Originator: Julie Anderson - PWDS Director

Person knowledgeable about the request who will appear and present before the Committee and County Board (2nd Reading) Julie Anderson
 If a person is not in attendance the item may be held over.

Does the County Executive know of this request: Yes

If related to a position or position change, Does the Human Resources Director know of this request: _____

Does this request propose the expenditure, receipt or transfer of any funds? Yes

If the answer is "YES". A fiscal note is required. If Fiscal Note is not created by Finance, send to Finance & Budget Manager before it goes to Committee.

Committee/Individual Sponsoring: Finance and Human Resources Committee

Date Considered by Committee: 3/16/2022 Date of County Board Meeting to be Introduced: 3/22/2022

1st Reading: 1st & 2nd Reading: *

* If applicable, include a paragraph in the memo explaining why 1st and 2nd reading is required.

Signature of Committee Chairperson/Designee: _____

SUGGESTED TITLE OF RESOLUTION/ORDINANCE/REPORT:

Authorize the application and approval of a HSIP Local Program Project grant through the Wisconsin Department of Transportation for the improvement of the intersection at CTH "U" and CTH "G".

The suggested title should contain what the Committee is being asked to take action on (ex: Authorize, Approve) . If the action includes a transfer this must be included in the title.

SUBJECT MATTER:

The attached memo describes in detail the nature of resolution /ordinance /report and any specific facts which you want included in resolution/ordinance/report must be attached.

If requesting a multi year contract a copy of the contract or draft contract must be attached

Any request which requires the expenditure or transfer of funds must be accompanied by a fiscal note that shows the specific amount being transferred and the account number from which these funds will be taken and to which they will be transferred.

THIS FORM MUST BE FILLED OUT COMPLETELY PRIOR TO YOUR APPEARANCE BEFORE A COMMITTEE.

WISCONSIN DEPARTMENT OF TRANSPORTATION REQUIRES A RESOLUTION AS SUPPORT FOR THE 2023 STATE-MUNICIPAL AGREEMENT RELATED TO A ROUNDABOUT DESIGN LOCATED AT CTH G AND CTH U. THE HIGHWAY SAFETY IMPROVEMENT PROGRAM WOULD COVER 90% OF PARTICIPATING PROGRAM COST, UP TO A MAXIMUM OF \$1,710,000. RACINE COUNTY WOULD COVER THE REMAINING 10%. ESTIMATED TOTAL OF \$266,101. EXACT COST WILL BE APPROVED AS PART OF THE 2023 AND 2024 BUDGET PROCESS

FINANCE COMMITTEE RECOMMENDATION

After reviewing the Resolution/Ordinance and fiscal information supplied, your Finance Committee recommends FOR--AGAINST adoption.

REASONS

FOR	AGAINST

Memorandum

To: County Executive Jonathan Delagrave
From: Alex Valley, P.E.
Date: 3/9/2022
RE: CTH U and CTH G Intersection – HSIP Project SMA

Project Description:

Racine County Public Works worked with a consultant in 2020 to identify any intersections that posed a significant safety risk on County roads. As part of this effort, the CTH U and CTH G intersection was identified due to crash rates and severities above the statewide average. Failure to yield crashes and failure to stop crashes resulting in “t-bone” accidents, some of the most dangerous types, are prevalent here despite other efforts by the County to improve safety.

In an effort to address these safety concerns, Racine County has worked with WisDOT to identify possible improvements and apply for funding to improve this intersection. WisDOT has reviewed the application and believes this intersection is a top safety priority within the region and approved the partnership between WisDOT and Racine County for the construction of a single lane roundabout to be funded partially by their HSIP (Highway Safety Improvement) program.

Financial Impact:

As a WisDOT HSIP project, up to 90% of the total participating project costs for both design and construction are provided by WisDOT, with a total federal funding maximum of \$1,710,000. Racine County will be responsible for 10% of the participating project costs until the federal funding maximum is reached as well as any non-participating costs (such as real estate, discretionary improvements, etc.) and all costs for the project beyond the federal funding maximum. The estimated financial responsibility for Racine County totals \$266,101.00 with \$20,030.00 of that being for design and \$246,071.00 being for construction and non-participating items. These estimates do not account for contingencies and non-participating costs, and as such, we would revise these numbers prior to including them in the future Capital Budgets.

Timeline:

In accordance with project timelines, Public Works will be seeking funding for the design in the 2023 Capital Budget and for construction in the 2024 or 2025 Capital Budget depending on needs.

Resolution:

The attached resolution proposes Racine County signs the included SMA and agrees to fund this project as outlined above.

RESOLUTION NO. XXXX-XX

RESOLUTION BY THE PUBLIC WORKS, PARKS AND FACILITIES COMMITTEE AUTHORIZING APPLICATION AND APPROVAL OF A HSIP LOCAL PROGRAM PROJECT GRANT THROUGH THE WISCONSIN DEPARTMENT OF TRANSPORTATION FOR THE IMPROVEMENT OF THE INTERSECTION AT CTH "U" AND CTH "G"

To the Honorable Members of the Racine County Board of Supervisors:

BE IT RESOLVED by the Racine County Board of Supervisors that the County is authorized to enter into a Highway Safety Improvement Program (HSIP) Project Agreement in the amount of \$266,101.00, as identified in Exhibit "A" that is attached hereto.

BE IT FURTHER RESOLVED by the Racine County Board of Supervisors that the Racine County Public Works Division, or its agent, is authorized to design and construct the intersection of County Trunk Highways (CTH) "U" and "G."

BE IT FURTHER RESOLVED by the Racine County Board of Supervisors that this resolution does not authorize expenditure for design or construction, and that the actual allocation of said match monies necessary to carry out the design and construction will be authorized at a later date by the Racine County budget or subsequent resolution by the Racine County Board of Supervisors

BE IT FURTHER RESOLVED by the Racine County Board of Supervisors that any two of the County Clerk, the County Executive and/or the County Board Chairman are authorized to execute any contracts, agreements or other documents necessary to carry out the intent of this resolution.

1st Reading PUBLIC WORKS, PARKS AND FACILITIES COMMITTEE

2nd Reading Robert D. Grove, Chairman

BOARD ACTION
Adopted For Against Absent
Tom Kramer, Vice Chairman

VOTE REQUIRED: 2/3 M.E. Tom Hincz, Secretary

Prepared by: Jody Spencer
Public Works and Development Services Department

Eric Hopkins

1 Resolution No. XXXX-XXX
2 Page Two

3
4 _____
5 Thomas Pringle
6

7 _____
8 Brett Nielsen
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10
11 **The foregoing legislation adopted by the County Board of Supervisors of**
12 **Racine County, Wisconsin, is hereby:**

13
14 **Approved:** _____

15 **Vetoed:** _____

16
17 **Date:** _____,
18

19 _____
20 **Jonathan Delagrave, County Executive**
21

INFORMATION ONLY

WHEREAS, Racine County finds it necessary to reconstruct the intersection of CTH "U" and "G" due to crash history and safety concerns; and

WHEREAS, the total construction cost of this project is estimated at \$1,976,101.00; and

WHEREAS, the amount of the HSIP Grant of federal funds is capped at \$180,268.00 for design and \$1,529,732.00 for construction; and

WHEREAS, the HSIP Grant of federal funds will fund 90% of the estimated total project cost up to the cap amounts; and

WHEREAS, the amount of the HSIP Grant of federal funds requires local matching funds of 10% of the total project costs below the federal funding caps; and

WHEREAS, the amount of the HSIP Grant of federal funds requires local matching funds of 100% of the total project costs once the federal funding caps are met; and

WHEREAS, the Racine County Board of Supervisors will authorize and fund the 10% local matching funds plus 100% of total project costs above the federal funding caps in a future annual budget; and

WHEREAS, the Racine County Board of Supervisors will authorize and fund with 100% local funds non participating elements of this project, estimated at \$5,000.00; and

WHEREAS, the grant is administered by the Wisconsin Department of Transportation.



**STATE/MUNICIPAL AGREEMENT
FOR A STATE- LET HIGHWAY
PROJECT**

Date: November 22, 2021
 I.D.: 2803-03-01/71
 Road Name: 76th St (CTH U)
 Limits: INTERSECTION WITH CTH G
 County: Racine
 Roadway Length: 0.01 Miles

The signatory County of Racine, hereinafter called the Municipality, through its undersigned duly authorized officers or officials, hereby requests the State of Wisconsin Department of Transportation, hereinafter called the State, to initiate and effect the highway or street improvement hereinafter described.

The authority for the Municipality to enter into this agreement with the State is provided by Section 86.25(1), (2), and (3) of the Statutes.

NEEDS AND ESTIMATE SUMMARY:

Existing Facility - Describe and give reason for request: Intersection experiences high crash rates.

Proposed Improvement - Nature of work: Install a roundabout.

Describe non-participating work included in the project and other work necessary to finish the project completely which will be undertaken independently by the municipality: A nominal amount is included to cover items in paragraph 4 (to be adjusted in the final plan).

TABLE 1: SUMMARY OF COSTS

Phase	Total Est. Cost	Federal/State Funds	%	Municipal Funds	% *
Preliminary Engineering:					
Plan Development	\$ 200,298	\$ 180,268	90%	\$ 20,030	10% + BAL ²
Construction:					
Participating	\$ 1,770,803	\$ 1,529,732	90%	\$ 241,071	10% + BAL ²
Non-Participating	\$ 5,000	\$ -	0%	\$ 5,000	100%

Total Cost Distribution \$ **1,976,101** \$ **1,710,000** \$ **266,101**

1 Estimates include construction engineering

2 Federal funds are limited to a maximum of \$1,710,000 for the project, based on the HSIP Co-pay requirement

This request is subject to the terms and conditions that follow (pages 2 – 4) and is made by the undersigned under proper authority to make such request for the designated Municipality and upon signature by the State and delivery to the Municipality shall constitute agreement between the Municipality and the State. No term or provision of neither the State/Municipal Agreement nor any of its attachments may be changed, waived or terminated orally but only by an instrument in writing executed by both parties to the State/Municipal Agreement.

Signed for and in behalf of the County of Racine (please sign in blue ink)		
Name	Title	Date
Signed for and in behalf of the State (please sign in blue ink)		
Name	Title SE Region Planning Chief	Date

TERMS AND CONDITIONS:

1. The initiation and accomplishment of the improvement will be subject to the applicable Federal and State regulations.
2. The Municipality shall pay to the State all costs incurred by the State in connection with the improvement which exceed Federal/State financing commitments or are ineligible for Federal/State financing. Local participation shall be limited to the items and percentages set forth in the Summary of Costs table that show Municipal funding participation. In order to guarantee the Municipality’s foregoing agreements to pay the State, the Municipality, through its above duly authorized officers or officials, agrees and authorizes the State to set off and withhold the required reimbursement amount as determined by the State from any moneys otherwise due and payable by the State to the Municipality. The costs listed in Table 1: Summary of Costs are approximate costs unless otherwise noted. The Municipality will be responsible for actual costs incurred.
3. Funding of each project Phase is subject to inclusion in an approved program and per the State’s Facility Development Manual (FDM) standards. Federal aid and/or State transportation fund financing will be limited to participation in the costs of the following items as specified in the Summary of Costs:
 - (a) Design engineering and state review services.
 - (b) The grading, base, pavement, curb and gutter and bridge costs to State standards, excluding the cost of parking areas.
 - (c) Storm sewer mains, culverts, laterals, manholes, inlets, catch basins and connections for surface water drainage of the improvement; including replacement and/or adjustments of existing storm sewer manhole covers and inlet grates as needed.
 - (d) Construction engineering incidental to inspection and supervision of actual construction work, except for inspection, staking and testing of sanitary sewer and water main.
 - (e) Signing and pavement marking necessitated for the safe and efficient flow of traffic, including detour routes.
 - (f) Replacement of existing sidewalks necessitated by construction and construction of new sidewalk at the time of construction. Sidewalk is considered to be new if it’s constructed in a location where it has not existed before.
 - (g) Replacement of existing driveways, in kind, necessitated by the project.
 - (h) New installations or alteration resulting from roadway construction of standard State street lighting and traffic signals or devices. Alteration may include salvaging and replacement of existing components.
4. Work necessary to complete the improvement to be financed entirely by the Municipality or other Utility or Facility Owner includes the following items:
 - (a) New installations of or alteration of sanitary sewers and connections, water, gas, electric, telephone, telegraph, fire or police alarm facilities, parking meters, and similar utilities.
 - (b) New installation or alteration of signs not necessary for the safe and efficient flow of traffic.

- (c) Roadway and Bridge width in excess of standards.
 - (d) Construction inspection, staking and material testing and acceptance for construction of sanitary sewer and water main.
 - (e) Parking lane costs.
 - (f) Real Estate necessitated for the improvement.
 - (g) Compensable utility adjustment and railroad force work necessitated for the project.
 - (h) Coordinate, clean up, and fund any hazardous materials encountered for city utility construction. All hazardous material cleanup work shall be performed in accordance to state and federal regulations.
5. As the work progresses, the Municipality will be billed for work completed which is not chargeable to Federal/State funds. Upon completion of the project, a final audit will be made to determine the final division of costs.
 6. If the Municipality should withdraw the project, it shall reimburse the State for any costs incurred by the State in behalf of the project.
 7. The work will be administered by the State and may include items not eligible for Federal/State participation.
 8. The Municipality shall at its own cost and expense:
 - (a) Maintain all portions of the project that lie within its jurisdiction for such maintenance through statutory requirements, in a manner satisfactory to the State and shall make ample provision for such maintenance each year. This agreement does not remove the current municipal maintenance responsibility.
 - (b) Maintain all items outside the travel lane along the project, to include but not limited to parking lanes, curb and gutter, drainage facilities, sidewalks, multi-use paths, retaining walls, pedestrian refuge islands, landscaping features and amenities funded by Community Sensitive Solutions (CSS).
 - (c) Maintain and accept responsibility for the energy, operation, maintenance, repair and replacement of the lighting system.
 - (d) Prohibit angle parking.
 - (e) Regulate parking along the highway. The municipality will file a parking declaration with the state.
 1. Regulate or prohibit all parking at locations where and when the pavement area usually occupied by parked vehicles will be needed to carry active traffic in the street.
 - (f) Use the WisDOT Utility Accommodation Policy unless the Municipality adopts a policy which has equal or more restrictive controls.
 - (g) Provide complete plans, specifications and estimates for sanitary sewer and water main work. The Municipality assumes full responsibility for the design, installation, inspection, testing and operation of the sanitary sewer and water system. This relieves the State and all of its employees from the liability for all suits, actions or claims resulting from the sanitary sewer and water system construction.
 - (h) Maintain all Community Sensitive Solutions (CSS) and/or enhancement funded items.
 - (i) Coordinate with the state on changes to highway access within the project limits.
 - (j) In cooperation with the state, assist with public relations for the project and announcements to the press and such outlets as would generally alert the affected property owners and the community of the nature, extent, and timing of the project and arrangements for handling traffic within and around the project.
 - (k) Maintain signs and pavement markings not necessary for the safe and efficient movement of traffic (no

parking signs, crosswalk pavement markings not at signalized intersections, etc).

9. Basis for local participation: Participation is based on actual costs incurred; all costs listed in Table1: Summary of Costs are approximate costs unless otherwise noted.
 - (a) Funding for preliminary engineering: Design is funded with 90% Federal funding up to a maximum of \$180,268 when the Municipality agrees to provide the remaining 10% and any funds in excess of the federal funding maximum.
 - (b) Funding for construction: Construction is funded with 90% Federal funding up to a maximum of \$1,529,732 when the Municipality agrees to provide the remaining 10% and any funds in excess of the federal funding maximum.
 - (c) Funding for non-participating items 100% Municipality.

[END]

REQUEST FOR COUNTY BOARD ACTION

YEAR	<u>2022</u>	<input checked="" type="checkbox"/>	Resolution Request
		<input type="checkbox"/>	Ordinance Request
		<input type="checkbox"/>	Report Request

Requestor/Originator: Sarah Street - Human Resources Director

Person knowledgeable about the request who will appear and present before the Committee and County Board (2nd Reading) Sarah Street
If a person is not in attendance the item may be held over.

Does the County Executive know of this request: Yes

If related to a position or position change, Does the Human Resources Director know of this request: Yes

Does this request propose the expenditure, receipt or transfer of any funds? Yes

If the answer is "YES". A fiscal note is required. If Fiscal Note is not created by Finance, send to Finance & Budget Manager before it goes to Committee.

Committee/Individual Sponsoring: Finance & Human Resources Committee

Date Considered by Committee: 3/16/2022 Date of County Board Meeting to be Introduced: 3/22/2022

1st Reading: 1st & 2nd Reading: *

* If applicable, include a paragraph in the memo explaining why 1st and 2nd reading is required.

Signature of Committee Chairperson/Designee: _____

SUGGESTED TITLE OF RESOLUTION/ORDINANCE/REPORT:

Authorize a tentative agreement between Racine County and Racine County Sheriff's Office Command Staff for the years of 2021 through 2024.

The suggested title should contain what the Committee is being asked to take action on (ex: Authorize, Approve) . If the action includes a transfer this must be included in the title.

SUBJECT MATTER:

The attached memo describes in detail the nature of resolution /ordinance /report and any specific facts which you want included in resolution/ordinance/report must be attached.

If requesting a multi year contract a copy of the contract or draft contract must be attached

Any request which requires the expenditure or transfer of funds must be accompanied by a fiscal note that shows the specific amount being transferred and the account number from which these funds will be taken and to which they will be transferred.

THIS FORM MUST BE FILLED OUT COMPLETELY PRIOR TO YOUR APPEARANCE BEFORE A COMMITTEE.

Fiscal Year:

2022

Year	Total Wages	Total Fringe	Total Cost	Average Increase
2020 Base	185,283	48,850	234,133	
2021	186,181	49,087	235,268	0.46%
2022	202,072	53,276	255,348	8.61%
2023	207,124	54,608	261,732	2.50%
2024	213,338	56,246	269,584	3.00%

The 2020 Base Year was previously approved with Resolution 2019-52 and incorporated into the 2020 budget.

The projections were calculated with a fringe rate of 26.365% and includes Workers Compensation, FICA, WRS, Life Insurance, and Public Liability. Some of these rates are set by outside agencies and are subject to change. These changes would be incorporated in future year budgets.

The projections assume 22 FTE for the full contract period. Additional staff costs, if approved and applicable, would be incorporated in future year budgets.

FINANCE COMMITTEE RECOMMENDATION

After reviewing the Resolution/Ordinance and fiscal information supplied, your Finance Committee recommends FOR--AGAINST adoption.

REASONS

FOR	AGAINST

TENTATIVE AGREEMENT
between
RACINE COUNTY
and the
SHERIFF'S DEPARTMENT COMMAND STAFF

2021-2024

Article 1, Section 1.01 to be modified as follows:

1.01 Racine County recognizes the Command Staff Association as the sole and exclusive bargaining representative for Lieutenants, and Sergeants ~~and Jail Supervisors (Corporals)~~ of the Racine County Sheriff's Department.

Article 3, Section 3.01 to be modified as follows:

3.01 Except as otherwise provided herein, the management of the operations and the direction of the working forces, including the right to hire and the right to suspend, discipline or discharge for cause, the right to implement shift schedule and assignment changes and other actions necessary to carry out the functions of the Sheriff's Office in situations of declared local, state, and/or federal emergency, which is an unforeseen circumstance or combination of circumstances that calls for immediate action and does not include issues regarding staffing or personnel, and the right to transfer, promote or relieve employees from duty because of lack of work or other legitimate reasons, including, but not limited to emergency, the right to establish and make effective reasonable rules of conduct and the assignment of employees to a job, is vested in the County, together with all other functions of management, with the understanding that such rights of management will not be used for the purpose of discrimination against any employee.

Article 10, Section 10.01 to be modified as follows:

10.01 The County will pay the rates set forth in Schedule A attached. ~~Effective January 1, 2016 the wage increase will be 1%. July 1, 2016 the wage increase will be 1%. January 1, 2017 the wage increase will be 2%. January 1, 2018 the wage increase will be 2%.~~

Article 11, Section 11.06 to be modified as follows:

~~A vacation should not be postponed from one anniversary year to another. However, if an employee's work load is such that the employee may not be able to take all earned vacation time within an anniversary year period, the Sheriff may extend such vacation time period. By authorization of the Sheriff, the employee may have an additional two (2) months to use vacation time (total of 14 months from the date the vacation is~~

~~earned). If the employee is absent from work due to a work related disability, or is on paid sick leave, the employee will not forfeit vacation and the additional two month period begins upon the employee's return to work. Effective in 2022, vacation days may be carried over from one anniversary year to another up to 80 hours without written approval. On an employee's anniversary date, the time keeping system will automatically adjust their balance down to 80 hours if they exceed an 80 hour balance. Maximum carryover is 80 hours.~~

Article 11, Section 11.11 to be added:

Effective in 2022, the Command Staff will receive 20 hours of Command casual time per calendar year. There will be no carryover of these days from year to year, and unused casual days will not be paid out at the end of each year. Casual time must be scheduled by requesting the time off and obtaining approval in advance from the department head/supervisor. The approved use of casual time will not count as an occurrence for disciplinary purposes.

Article 14, Section 14.01 to be modified as follows:

14.01 At no cost to the employee, the County will provide a group life insurance and AD&D policy equal to one times an employee's annual salary rounded to the nearest ~~\$51~~100 for each full time employee. In no event shall the amount of coverage provided by Racine County exceed \$150,000. To be eligible for this benefit, the employee must complete and return proper enrollment forms within thirty (30) days of the date of eligibility. Employees failing to enroll within this thirty (30) day period can only subsequently enroll during the County's annual open enrollment period. In this case they may be subject to evidence of insurability and could be declined. ~~and subject to the conditions of the life insurance plan.~~

Article 19, Section 19.01 to be modified as follows:

~~19.01 The County shall deduct the membership dues of the Association or an amount equivalent thereto, from the salary of any member who signs an authorization form supplied by the Association. Such dues, or equivalent shall be deducted from the first check each month in an amount certified by the Association. Membership in the Association is not compulsory. Any employee under Section 1.01 may join the Association and maintain membership. The Association will represent all of the employees in the bargaining unit, members and non-members, fairly and equally. The County agrees to deduct the amount of moneys certified by the Association from the pay of employees who individually sign a dues deduction authorization form supplied by the Association affirmatively consenting to the deduction of dues from the employee's paycheck.~~

Withheld amounts shall be forwarded to the Association within ten (10) days following the actual withholding together with a record of the amount and the names of those members for whom deductions have been made.

~~Automatic renewal of such authorization will be made for successive periods of one year, unless written notice of the revocation is given to the County and the Association by the member prior to the start of any new contract year. It shall be the Association's responsibility to obtain dues authorization forms from new employees who choose to authorize dues deductions, and provide the forms to the County's Finance Department no less than thirty (30) days prior to the date on which the dues deductions are to commence. Authorization of dues deductions by an employee may be revoked by the employee at any time upon written notice to the County's Finance Department or the Association. It is expressly understood and agreed that the Association will refund to the County or the employee involved any dues erroneously deducted by the County and paid to the Association.~~

Article 16, Section 16.02 to be modified as follows:

16.02 Effective January 1, 2013, employees will pay a percentage of each payment of earnings equal to the full amount of the employee's share of the WRS payment as approved by the Department of Employee Trust Funds from time to time, consistent with General Employees (Currently 6.65% effective January 1, 2013). ~~In the event that no other county employees are contributing to the WRS payment during the term of this agreement (2013-2015) the county agrees to reopen this contract.~~

Article 21, Section 21.02 to be modified as follows:

In the event the Sheriff implements a total uniform change ~~during the term of the 2016 through 2018 contract~~, each affected member of the Command Staff shall receive a one-time payment ~~with an amount to be determined of \$400.00~~ to help defray the costs of the change.

Article 26, Section 26.01 to be modified as follows:

26.01 This Agreement shall become effective on January 1, 20~~21~~16 and shall remain in effect through December 31, 20~~24~~18 and shall continue in effect from year to year thereafter unless either party gives written notice to the other party indicating a desire to terminate or amend the agreement.

Such written notice shall be given no later than August 1 prior to said expiration date or any annual anniversary thereof. Such a time period can be extended by mutual agreement of the parties.

Schedule A, Section A shall be deleted and replaced with the following:

JANUARY 1, 2021 WAGE RATES

<u>Classification</u>	<u>Salary</u>
Lieutenant	\$45.88
Sergeant	\$43.63

JANUARY 1, 2022 WAGE RATES

<u>Classification</u>	<u>Salary</u>
Lieutenant	\$49.70
Sergeant	\$47.45

JANUARY 1, 2023 WAGE RATES

<u>Classification</u>	<u>Salary</u>
Lieutenant	\$50.94
Sergeant	\$48.63

JANUARY 1, 2024 WAGE RATES

<u>Classification</u>	<u>Salary</u>
Lieutenant	\$52.47
Sergeant	\$50.09

REQUEST FOR COUNTY BOARD ACTION

YEAR	<u>2022</u>		Resolution Request
			Ordinance Request
		x	Report Request

Requestor/Originator: John Serketich - Principal Assistant Corporation Counsel

Person knowledgeable about the request who will appear and present before the Committee and County Board (2nd Reading) John Serketich & PWDS Rep

Does the County Executive know of this request: Yes

If related to a position or position change, Does the Human Resources Director know of this request: N/A

Does this request propose the expenditure, receipt or transfer of any funds? Yes

If the answer is "YES". A fiscal note is required. If Fiscal Note is not created by Finance, send to Finance & Budget Manager before it goes to Committee.

Committee/Individual Sponsoring: Finance & Human Resources

Date Considered by Committee: 3/16/2022 Date of County Board Meeting to be Introduced: _____

1st Reading: 1st & 2nd Reading: *

* If applicable, include a paragraph in the memo explaining why 1st and 2nd reading is required.

Signature of Committee Chairperson/Designee: _____

SUGGESTED TITLE OF RESOLUTION/ORDINANCE/REPORT:

REPORT BY THE FINANCE AND HUMAN RESOURCES COMMITTEE AUTHORIZING A SETTLEMENT OF THE PROPERTY DAMAGE CLAIM OF SHANNON KURTH

The suggested title should contain what the Committee is being asked to take action on (ex: Authorize, Approve) . If the action includes a transfer this must be included in the title.

SUBJECT MATTER:

The attached memo describes in detail the nature of resolution /ordinance /report and any specific facts which you want included in resolution/ordinance/report must be attached.

If requesting a multi year contract a copy of the contract or draft contract must be attached

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