

**COUNTY OF RACINE
FINANCE & HUMAN RESOURCES COMMITTEE**

Supervisor Robert N. Miller, Chairman
Supervisor Q.A. Shakoor, II, Vice Chairman
Supervisor Rusty Clark, Secretary
Supervisor Nick Demske
Supervisor Tom Pringle

Supervisor Don Trottier
Supervisor John A. Wisch
William Klaus, Youth in Governance Representative
Owen Thomsen, Youth in Governance Representative

*** THIS LOCATION IS HANDICAP ACCESSIBLE. If you have other special needs, please contact the Racine County Board Office, 730 Wisconsin Avenue, Racine, Wisconsin 53403 (262) 636-3571, fax (262) 636-3491 or the TTD/RELAY 1-800-947-3529. ***

DO NOT ATTEND THIS MEETING if you are experiencing any of these symptoms or if you have been in contact with anyone with these symptoms: **shortness of breath or difficulty breathing, cough, chills, nasal congestion, sore throat, fatigue, loss of sense of taste or smell, fever greater than 100.4.**

The public may also access this meeting by:

Browsing to this web address on a computer or smartphone:

<https://racinecounty.webex.com/racinecounty/onstage/g.php?MTID=e153360727a78bc68b4835a6694718825>

Password: FHR010522

Or by calling: 1-408-418-9388 Access code: 2488 901 5863

NOTICE OF MEETING OF THE

FINANCE AND HUMAN RESOURCES COMMITTEE

DATE: **WEDNESDAY January 5, 2022**

TIME: **5:00 P.M.**

PLACE: **IVES GROVE OFFICE COMPLEX
AUDITORIUM
14200 WASHINGTON AVENUE
STURTEVANT, WISCONSIN 53177**

*****NOTE: THIS AGENDA INCLUDES A CLOSED SESSION NEAR THE BEGINNING OF THE MEETING. AT THAT TIME, THE GENERAL LINE WILL REMAIN ACTIVE, BUT MUTED. AFTER THE CLOSED SESSION IS COMPLETED, THE LINE WILL BE UNMUTED. *****

AGENDA –

1. Convene Meeting
2. Closed Session – 5:05 P.M. (Approximately 10 Minutes) - IT IS ANTICIPATED THAT THE FINANCE AND HUMAN RESOURCES COMMITTEE WILL MEET IN A CLOSED SESSION PURSUANT TO SECTION 19.85(1)(g) OF THE WISCONSIN STATE STATUTES TO DISCUSS WITH LEGAL COUNSEL THE FOLLOWING CLAIMS AGAINST RACINE COUNTY: 1) NATIONWIDE AGRIBUSINESS INSURANCE ON BEHALF OF ITS INSURED CONSERV FS, INC

THE COMMITTEE RESERVES THE RIGHT TO RECONVENE IN REGULAR SESSION TO TAKE POSSIBLE ACTION ON ITEMS DISCUSSED IN CLOSED SESSION

3. Chairman Comments – Youth in Governance/Comments

4. Public Comments
5. Approval of Minutes from the December 15, 2021, committee meeting – Action of the Committee only
6. Consideration of nomination of Shawn Rivers for Racine County Veterans Service Officer.
7. County Treasurer – Jeff Latus – Sale of In Rem Property at Parcel # 276-00-00-09-222-000 via over-the-counter sale – Action of the Committee only.
8. Sheriff’s Office – Sheriff Christopher Schmaling – Authorize a 3-year contract with Aramark Correctional Services for period 1/1/12 – 12/31/14 with two (2) optional one-year extensions– 2022 – Resolution – 1st & 2nd Reading at the January 11, 2022, County Board Meeting.
9. Reefpoint Marina – Authorize the capital project - Marina Fuel Dock Upgrade, transfer of \$63,000 within the 2022 Marina budget, and authorize sole source purchase by vendor Walt's Petroleum Service Inc. – 2022 – Resolution – Action Requested: 1st and 2nd Reading at the January 11, 2022, County Board Meeting.
10. Finance Department – Gwen Zimmer – Authorize Racine County to act as the lead public agency for the procurement of HVAC supplies and services and to enter into a master intergovernmental cooperative purchasing agreement with Omnia Partners Public Sector. – 2022 – Resolution – Action Requested: 1st Reading at the January 11, 2022, County Board Meeting.
11. Communication & Report Referrals from County Board Meeting:

a. Bankruptcy items:

Type of Action:	Person/Persons
Order of Discharge	Jeffrey Wallace
Notice of Chapter 13	Christopher Wolf; James Moore; Jeffrey Urquhart; Melissa Pedersen
Chapter 13 – Notice and Motion to Dismiss – Confirmed Plan	Dennis Fisher; Brian Warren; Dieter and Sharon Kreuzpaintner; Eric and Loretha Patton; Latoya Ashley; Summer Hill
Chapter 13 – Order Confirming Plan	William and Tracey Schook
Chapter 13 – Notice of Requirement for Response to Application for Approval of Attorney Fees as Administrative Expense	Lynette Yarbrough-Person
Chapter 13 – Order Dismissing Case	Alexander and Marlene Aviles; Jeffry and Christa West
Chapter 13 – Order Modifying Confirmed Plan	Markus and Nicki McCann; Shane and Trista Dixon

b. Foreclosure items:

Attorney	Lender	Person/Persons	Amt owed Racine
Sam Kaufman	Marine Credit Union	Akelius Armstrong/Carrie Kilbey	Undisclosed

c. Notice of personal injury from Centofanti Law, SC on behalf of Alisia Moutry.

12. Staff Report – No Action Items.

- a. FHR Committee and County Board January 2022 – April 2023 Calendar
- b. Finance & Human Resources Committee – Next Meeting will be January 19, 2022.

13. Adjournment

FINANCE & HUMAN RESOURCES COMMITTEE ACTION ONLY

Requestor/Originator Finance & Human Resources Committee

Committee/Individual Sponsoring: Finance & Human Resources Committee

Date of Committee Meeting: 1/5/2022

**Signature of Committee Chairperson
/Designee:** _____

Description: Minutes from the December 15, 2021 FHR Meeting

Action: **County Board Supervisors**
 Approve
 Deny

Youth In Governance
 Approve
 Deny

IVES GROVE OFFICE COMPLEX
AUDITORIUM
14200 WASHINGTON AVENUE
STURTEVANT, WISCONSIN 53177

Meeting attended by: Chairman Miller; Supervisors Clark, Shakoor, Trottier, and Demske; Finance Director Gwen Zimmer; Human Resources Director Sarah Street; County Executive Jonathan Delagrave; Finance & Budget Manager Byron Dean; County Treasurer Jeffrey Latus; HSD Director Hope Otto; Deputy Health Officer Keith Hendricks; Benefits Manager Ani La Fave

Excused: Supervisors Pringle and Wisch

Agenda Item #1 - Convene Meeting

Meeting Called to Order at 5:05 p.m. by Chairman Miller.

Agenda Item #2 – Chairman Comments – Youth in Governance/Comments

None

Agenda Item #3 – Public Comments

None

Agenda Item #4 - Approval of minutes from the December 1, 2021, meeting

Action: Approve the minutes from the December 1, 2021, Finance & Human Resources Committee meeting.

Motion Passed: Moved: Supervisor Clark. Seconded: Supervisor Trottier. Vote: All Ayes No Nays.

Agenda Item #5 - County Treasurer – Jeffrey Latus – Donation of two (2) In Rem properties to the Village of Caledonia. – 2022 – Resolution

Action: Approve the donation of two (2) In Rem properties to the Village of Caledonia. – 2022 – Resolution – Action Requested: 1st and 2nd Reading at the January 11, 2022, County Board Meeting.

Motion Passed: Moved: Supervisor Clark. Seconded: Supervisor Trottier. Vote: All Ayes No Nays.

Agenda Item #6 – Human Services – Hope Otto – Request salary offer for CSP Supervisor candidate above mid-point for non-rep exempt BE45 – Action of Committee Only

Action: Approve request for salary offer for CSP Supervisor candidate above mid-point for non-rep exempt BE45 – Action of Committee only.

Motion Passed: Moved: Supervisor Clark. Seconded: Supervisor Trottier. Vote: All Ayes No Nays.

Agenda Item #7 - Human Services – Hope Otto – Authorizing the addition of 1 FTE Public Health Strategist, title change of Registered Sanitarian to Environmental Health Sanitarian, and adding additional grant revenue of \$978,000 to the Public Health Division 2022 Budget. – 2022 - Resolution

Action: Authorize the addition of 1 FTE Public Health Strategist, title change of Registered Sanitarian to Environmental Health Sanitarian, and adding additional grant revenue of \$978,000 to the Public Health

Division 2022 Budget. – 2022 – Resolution – Action Requested: 1st reading at the January 11, 2022, County Board Meeting.

Motion Passed. Moved Supervisor Trottier. Seconded: Supervisor Clark. Vote: All Ayes No Nays.

Agenda Item #8 – Human Services – Hope Otto – Authorizing the assignment of a lease agreement from the Central Racine County Health Department with Badger Housing Associates III, LLP, to Racine County as necessary for the transition of public health services to the Racine County Public Health Division. – 2022 – Resolution

Action: Authorize the assignment of a lease agreement from the Central Racine County Health Department with Badger Housing Associates III, LLP, to Racine County as necessary for the transition of public health services to the Racine County Public Health Division. – 2022 – Resolution – Action Requested: 1st and 2nd Reading at the January 11, 2022, County Board Meeting.

Motion Passed. Moved Supervisor Trottier. Seconded: Supervisor Clark. Vote: All Ayes No Nays.

Agenda Item #9 – Human Resources – Sarah Street – Request for approval of changes to the Racine County Policy Manual – Action of Committee Only

Action: Approve request for approval of changes to the Racine County Policy Manual – Action of Committee only.

Motion Passed: Moved: Supervisor Shakoor. Seconded: Supervisor Trottier. Vote: All Ayes No Nays

Agenda Item #10 – Communication & Report Referrals from County Board Meeting

Action: Receive and file items a – b.

Motion Passed: Moved: Supervisor Clark. Seconded: Supervisor Shakoor. Vote: All Ayes No Nays.

Agenda Item #11 – Staff Report – No Action Items

a) Finance & Human Resources Committee - Next Meeting will be January 5, 2022.

Agenda Item #12 - Adjournment

Action: Adjourn the meeting at 5:57 p.m.

Motion Passed. Moved: Supervisor Shakoor. Seconded: Supervisor Trottier. Vote: All Ayes No Nays.

REQUEST FOR COUNTY BOARD ACTION

YEAR	<u>2022</u>	<input type="checkbox"/>	Resolution Request
		<input type="checkbox"/>	Ordinance Request
		<input type="checkbox"/>	Information Only
		<input checked="" type="checkbox"/>	Report Request

Requestor/Originator: County Executive - Jonathan Delagrave

Person knowledgeable about the request who will appear and present before the Committee and County Board (2nd Reading)
If a person is not in attendance the item may be held over. _____

Does the County Executive know of this request: Yes

If related to a position or position change, Does the Human Resources Director know of this request: Yes

Does this request propose the expenditure, receipt or transfer of any funds? No

If the answer is "YES". A fiscal note is required. If Fiscal Note is not created by Finance, send to Finance & Budget Manager before it goes to Committee.

Committee/Individual Sponsoring: Finance & Human Resources Committee

Date Considered by Committee: 1/5/2022 Date of County Board Meeting to be Introduced: _____

1st Reading: 1st & 2nd Reading: *

* If applicable, include a paragraph in the memo explaining why 1st and 2nd reading is required.

Signature of Committee Chairperson/Designee: _____

SUGGESTED TITLE OF RESOLUTION/ORDINANCE/REPORT:

Consideration of nomination of Shawn Rivers for the Racine County Verterans Service Officer.

The suggested title should contain what the Committee is being asked to take action on (ex: Authorize, Approve) . If the action includes a transfer this must be included in the title.

SUBJECT MATTER:

The attached memo describes in detail the nature of resolution /ordinance /report and any specific facts which you want included in resolution/ordinance/report must be attached.

If requesting a multi year contract a copy of the contract or draft contract must be attached

Any request which requires the expenditure or transfer of funds must be accompanied by a fiscal note that shows the specific amount being transferred and the account number from which these funds will be taken and to which they will be transferred.

THIS FORM MUST BE FILLED OUT COMPLETELY PRIOR TO YOUR APPEARANCE BEFORE A COMMITTEE.

REPORT NO. ##

**REPORT BY THE COUNTY EXECUTIVE APPOINTING THE
RACINE COUNTY VETERANS SERVICE OFFICER**

To the Honorable Members of the Racine County Board of Supervisors:

Section 45.80(1)(c) of the Wisconsin Statutes and Section 2-276 of the Racine County Code of Ordinances direct that the County Executive appoint a County Veterans Service Officer, subject to confirmation by the County Board of Supervisors. The former Racine County Veterans Service Officer, Zachary Zdroik, has moved on to other employment opportunities. It is now necessary to appoint a replacement.

To find a qualified appointee, the Human Resources Department advertised the position and, as required by section 45.82(2), Wisconsin Statutes, administered a civil service examination to eligible applicants. The applicants who passed the examination were interviewed by a panel of county staff members. Thereafter, I personally met with the recommended candidate, whom I am pleased to appoint as the Racine County Veterans Service Officer.

MASTER SERGEANT SHAWN RIVERS, UNITED STATES AIR FORCE

Shawn Rivers served on active duty for 21 years with the U.S. Air Force from January 1994 through February 2015. He served as a Personnel Craftsman and deployed as a member and leader of the Personnel Support for Contingency Operations (PERSCO) team. Throughout his Air Force career, Shawn oversaw more than 15 Airmen at four stateside Air Force Bases (AFB) and two deployed locations, which included Masirah Island, Oman, and Guantanamo Bay, Cuba.

The events of September 11, 2001, unfolded while Shawn was stationed at Patrick AFB, FL. He was immediately deployed to support PERSCO operations on Masirah Island, Oman. During this turbulent time, among then Staff Sergeant Rivers' duties was transmitting classified reports back to the home units of all personnel coming and going to the encampment. That deployment lasted six months. He deployed again in 2009 to support PERSCO. This time as the Non-Commissioned Officer In Charge of the Guantanamo Bay, Cuba arrival team. Here he worked within Camp Delta detention facility where many detainees accused of the 9/11 attacks were being held. At Guantanamo Bay, he was responsible for

reporting the numbers of entire military units and battalions to higher headquarters to ensure all personnel was accounted for. He was also tasked with ensuring the detainees did not have unauthorized communications within the detention facilities.

During his time in the Air Force, Shawn was awarded the following commendations: Joint Service Commendation Medal, Air Force Commendation Medal with three oak leaf clusters, Air Force Achievement Medal with oak leaf cluster, Joint Meritorious Unit Award, Air Force Outstanding Unit Award with two oak leaf clusters, Air Force Organizational Excellence Award with oak leaf cluster, Air Force Good Conduct Medal with six oak leaf clusters, National Defense Service Medal with service star, Global War on Terrorism Expeditionary Medal, Global War on Terrorism Service Medal, Air Force Overseas Ribbon-Short, Air Force Expeditionary Service Ribbon with Gold Border, Air Force Longevity Service Ribbon with four oak leaf clusters, Professional Military Education Ribbon with oak leaf cluster, Small Arms Marksmanship Ribbon with service star and the Air Force Training Ribbon.

Shawn Rivers is extremely qualified for this position. Shawn has served as the Assistant CVSO for the past 22 months and before that was contracted as a Veterans Service Officer for Racine County for a little over a year.

During his time as a Service Officer, Shawn has continued to expand his knowledge regarding veterans' benefits as well as maintaining strong relationships with businesses, colleges, and community partners across the state in support of the veteran community. He presently serves as the Court Liaison for Veteran Services with the 2nd Judicial District Veterans Court and is pending an appointment to the Veterans Outreach of Wisconsin's board of directors.

I am confident that Shawn Rivers will serve all Racine County veterans well, and I ask that you confirm this appointment.

Respectfully submitted,

Jonathan Delagrave

County Executive

REQUEST FOR COUNTY BOARD ACTION

YEAR <u>2021</u>		Resolution Request
		Ordinance Request
		Report Request
	X	Action of Committee Only

Requestor/Originator: Jeff Latus - Racine County Treasurer

Person knowledgeable about the request who will appear and present before the Committee and County Board (2nd Reading)
If a person is not in attendance the item may be held over. Jeff Latus

Does the County Executive know of this request: No

If related to a position or position change, Does the Human Resources Director know of this request: _____

Does this request propose the expenditure, receipt or transfer of any funds? No
If the answer is "YES". A fiscal note is required. If Fiscal Note is not created by Finance, send to Finance & Budget Manager before it goes to Committee.

Committee/Individual Sponsoring: Finance & Human Resources Committee

Date Considered by Committee: 1/5/2022 Date of County Board Meeting to be Introduced: NA

1st Reading: 1st & 2nd Reading: *

* If applicable, include a paragraph in the memo explaining why 1st and 2nd reading is required.

Signature of Committee Chairperson/Designee: _____

SUGGESTED TITLE OF RESOLUTION/ORDINANCE/REPORT:

Sale of one (1) In Rem Property at Parcel # 276-00-00-09-222-000 via over-the-counter sale.

The suggested title should contain what the Committee is being asked to take action on (ex: Authorize, Approve) . If the action includes a transfer this must be included in the title.

SUBJECT MATTER:

The attached memo describes in detail the nature of resolution /ordinance /report and any specific facts which you want included in resolution/ordinance/report must be attached.

If requesting a multi year contract a copy of the contract or draft contract must be attached

Any request which requires the expenditure or transfer of funds must be accompanied by a fiscal note that shows the specific amount being transferred and the account number from which these funds will be taken and to which they will be transferred.

THIS FORM MUST BE FILLED OUT COMPLETELY PRIOR TO YOUR APPEARANCE BEFORE A COMMITTEE.



MEMO

December 29, 2021

TO: Robert N. Miller
Chairman, Finance and Human Resources Committee

FROM: Jeff Latus, Racine County Treasurer

RE: Over-the-Counter Sale of In Rem Foreclosure Property

Please put on the agenda for the meeting scheduled for January 5th, 2022, time to present over-the-counter purchase offers for one County owned in-rem parcel.

276-00-00-09-222-000 1834 Woodland Ave

This property is a residential property with a building.
This parcel was obtained in a 2021 in-rem court action. The parcel was included in a previous sealed bid sale in which there were no valid bids received for the property. The minimum bid for this property is \$45,000.00.

We have received two bids for this property. My recommendations are attached.

If you have any questions, please feel free to contact me.

Thank you,


Jeff Latus
Racine County Treasurer

Cc: John Serketich

RACINE COUNTY OVER-THE-COUNTER SALE OF IN-REM PROPERTY
TREASURER'S RECOMMENDATIONS TO FINANCE & HUMAN RESOURCE COMMITTEE - 1/5/2021

ITEM #	PARCEL # - ADDRESS	BID AMOUNT	BIDDER	TREASURER'S RECOMMENDATION	FUTURE USAGE
1	CITY OF RACINE / 276-000009222000 1834 WOODLAND AVE / RESIDENTIAL BUILDING Minimum Bid / Year appraised: \$45,000 / 2021	\$ 47,000.00 \$ 46,545.00	Karl McNeil Steve Morgenson	ACCEPT: HIGHEST BID REJECT	Community Reinvestment Fix and repair and sell to first time buyer, family, or use as a rental.

ACTIVE TAX DEED PROPERTIES OWNED BY RACINE COUNTY

DISTRICT: CITY OF RACINE

Updated: 12/29/2021

PARCEL # 276-00-00-09-222-000

IN REM ACTION #: 2021-1

ITEM #: 68

JUDGMENT DOC #: 2597042

JUDGEMENT DATE: 6/18/2021

COURT CASE #: 21-CV-773

LEGAL LOT 14, BLOCK 1, WASHINGTON PARK ADDITION, ACCORDING TO THE RECORDED PLAT THEREOF. SAID DESCRIPTION: LAND BEING IN THE CITY OF RACINE, COUNTY OF RACINE, STATE OF WISCONSIN.

PROP. ADDRESS:	1834 WOODLAND AVE
ACRES/SQ FT:	0.10664552 / 40 X 121.80
ZONE:	RESIDENTIAL
ASSESSED VALUE:	
Land:	\$8,000.00
IMP:	\$55,000.00
TOTAL:	\$63,000.00

WAYNE L. BARTHOLOMEW
FORMER OWNER: AND TINA M. BARTHOLOMEW

FAIR MARKET VALUE: \$63,000.00

APPRAISED VALUE: \$45,000.00
YEAR: 2021

TAX YEAR	NET TAX	SPECIAL	INT	PEN	TOTAL
2012	\$1,089.79	\$0.00	\$1,100.69	\$550.34	\$2,740.82
2013	\$1,400.53	\$713.48	\$1,881.47	\$940.73	\$4,936.21
2014	\$1,289.35	\$793.67	\$1,603.93	\$801.96	\$4,488.91
2015	\$1,354.61	\$736.18	\$1,359.01	\$679.51	\$4,129.31
2016	\$1,414.02	\$790.98	\$1,168.65	\$584.33	\$3,957.98
2017	\$1,471.49	\$1,326.22	\$1,147.06	\$573.54	\$4,518.31
2018	\$1,451.71	\$2,506.54	\$1,147.90	\$573.95	\$5,680.10
2019	\$1,480.68	\$4,971.27	\$1,096.84	\$548.42	\$8,097.21
2020	\$1,644.25	\$931.46	\$128.79	\$64.39	\$2,768.89
	\$12,596.43	\$12,769.80	\$10,634.34	\$5,317.17	

SPECIAL OVER 7500: NA

TAX TOTALS: \$41,317.74

In-Rem Fee	\$275.00
Boarding Fee	\$2,248.00
Secure Door - Pre board	\$175.00
Eagle Movers	\$350.00
Appraisal Fee	\$242.00
Newspaper Sale ad	\$0.00
Lawn & Snow Care	\$0.00
FEE & COST TOTAL:	\$3,290.00

GRAND TOTAL: \$44,607.74

DISPOSITION:		
TO:		
ON:		
TOTAL COSTS:	<u>\$44,607.74</u>	GENERAL RECEIPT NUMBERS NO: _____ NO: _____
SOLD / DONATED FOR:		
PROFIT OR (LOSS):		

RACINE COUNTY - IN - REM


OFFER TO PURCHASE

Date	1/5/2022	Appraised Value	\$ 45,000.00
Address	1834 Woodland Ave	Purchase Price	\$ 47,000.00
Municipality	City of Racine	Quit Claim Deed	\$ 2.00
Parcel #	276-00-00-09-222-000	Recording Fee	\$ 30.00
Tax Principal On Books	\$ 12,596.43	Total Due	\$ 47,032.00
Specials Over \$7,500	\$ -	Deposit	\$ 47,032.00
Specials	\$ 12,769.80	Balance Due	\$ -
Interest & Penalty	\$ 15,951.51		
Costs (In-Rem / Sale)	\$ 3,290.00		
TOTAL COSTS	\$ 44,607.74		

Sale Made By: Over-the-Counter Sale

Name, address & phone number of Purchaser:
 Karl McNeil
 1240 S Memorial Dr
 Racine WI 53403
 262-909-1154
 kmac5266@yahoo.com

Buyer is responsible for 2022 Taxes, Specials & Assessment



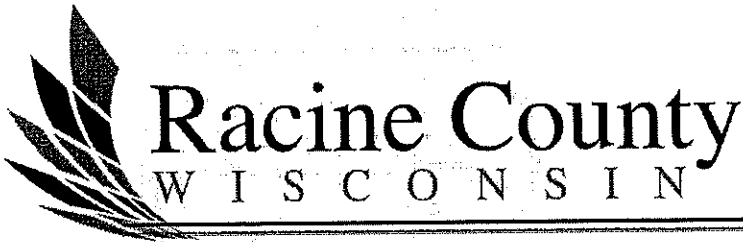
Recommend Approval
 Racine County Treasurer

Description of Property: Residential Building

LOT 14, BLOCK 1, WASHINGTON PARK ADDITION, ACCORDING TO THE RECORDED PLAT THEREOF. SAID LAND BEING IN THE CITY OF RACINE, COUNTY OF RACINE, STATE OF WISCONSIN.

We, The Undersigned Finance Committee, By Virtue of Authority Vested In Us By The County Board of Racine County, Wisconsin

Disapprove	Date	Approve	Date
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____



Office of County Treasurer

730 Wisconsin Avenue
Racine, WI 53403
262-636-3339
fax: 262-636-3279

OVER-THE-COUNTER BID FORM

****Minimum Bid Amount Required****

Sale Property Address:

1834 Woodland Ave

Sale Parcel/Tax Key #:

276-000009222000

Bid Offer Amount:

**Offer must be at minimum bid amount or greater*

47,000

Print the name(s) of the bidders. If you are bidding as an LLC, Corporation, or other entity, please print that as well on the line marked Business Entity or Organization.

Name(s):

Karl McNeil

Business Entity / Organization:

Skip if you are bidding as an individual

Mailing Address of Bidder:

1240 S. Memorial DR

Phone Number(s):

262 909-1154

Email Address:

Kmac5266@.yahoo.com

Intended Use of Property

Explain in detail how you intend to use the property. Intended usage may be a determining factor in the County Board's approval of the sale.

Community Reinvestment

Will this parcel be the primary residence of the buyer? Yes No

Check yes if you intend to move into the property with 1 year of purchase.

Check no if you do not intend to move in within 1 year or if this will be a rental or investment property.

Predominant Use:

For questions regarding zoning requirements, contact the Racine County Zoning and Development Department at (262) 886-8440. For City of Racine parcels call the Racine City Planning Department at (262) 636-9151.

Single family Multi-Family Time Share Unit Agriculture

Commercial Utility Mfg/Telephone Co

Misc. (explain): _____

Please read the following statements and mark all applicable boxes.

I swear and certify that I do not owe delinquent real estate taxes to Racine County.

I swear and certify that I have no outstanding judgments, health, building, or zoning code violations.

I swear and certify that I am not a relative of the former owner of the above listed property.

I have read and understand the terms of sale for Over-the-Counter Sales.

I have not owned property that has been taken by Racine County in an In Rem Foreclosure Action in the previous five years.



Bidder's Signature

12/28/2021

Date Signed

Bidder's Signature

Date Signed

Bidder's Signature

Date Signed

Enclose a deposit in the form of a Certified Check, Cashier Check, or money order for the full amount of your bid, plus \$32 for recording the deed, made payable to the Racine County Treasurer.

**No business or personal checks will be accepted.*

Buyer is responsible for all future taxes, special assessments and special charges, as well as any charges, bills, or fees, incurred after the date of sale.

RACINE COUNTY - IN - REM

OFFER TO PURCHASE

Date	1/5/2022	Appraised Value	\$ 45,000.00
Address	1834 Woodland Ave	Purchase Price	\$ 46,545.00
Municipality	City of Racine	Quit Claim Deed	\$ 2.00
Parcel #	276-00-00-09-222-000	Recording Fee	\$ 30.00
Tax Principal On Books	\$ 12,596.43	Total Due	\$ 46,577.00
Specials Over \$7,500	\$ -	Deposit	\$ 46,577.00
Specials	\$ 12,769.80	Balance Due	\$ -
Interest & Penalty	\$ 15,951.51		
Costs (In-Rem / Sale)	\$ 3,290.00		
TOTAL COSTS	\$ 44,607.74		

Sale Made By: Over-the-Counter Sale

Name, address & phone number of Purchaser:
 Steve Morgenson
 463 South St
 Racine WI 53402
 262-721-8339
steadystevesells@yahoo.com

Buyer is responsible for 2022 Taxes, Specials & Assessment

Recommend Approval
 Racine County Treasurer

Description of Property: Residential Building

LOT 14, BLOCK 1, WASHINGTON PARK ADDITION, ACCORDING TO THE RECORDED PLAT THEREOF. SAID LAND BEING IN THE CITY OF RACINE, COUNTY OF RACINE, STATE OF WISCONSIN.

We, The Undersigned Finance Committee, By Virtue of Authority Vested In Us By The County Board of Racine County, Wisconsin

Disapprove	Date	Approve	Date
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____



Office of County Treasurer

730 Wisconsin Avenue
Racine, WI 53403
262-636-3339
fax: 262-636-3279

OVER-THE-COUNTER BID FORM
****Minimum Bid Amount Required****

Sale Property Address:

1834 WOODLAND AVENUE

Sale Parcel/Tax Key #:

276-000009222000

Bid Offer Amount:

*Offer must be at minimum bid amount or greater

\$ 46,545.00

Print the name(s) of the bidders. If you are bidding as an LLC, Corporation, or other entity, please print that as well on the line marked Business Entity or Organization.

Name(s):

STEVE MORGENSON

Business Entity / Organization:

Skip if you are bidding as an individual

Mailing Address of Bidder:

463 SOUTH ST RACINE, WI 53402

Phone Number(s):

262-727-8339

Email Address:

STEADYSTEVESELLS@YAHOO.COM

Intended Use of Property

Explain in detail how you intend to use the property. Intended usage may be a determining factor in the County Board's approval of the sale.

BRING THE HOME BACK TO ITS FORMER GLORY.
FIX AND REPAIR GARAGE ROOF, HOUSE INTERIOR,
SELL TO FIRST TIME BUYER, FAMILY ETC
OR USE AS LONG TERM RENTAL. BRING BACK TO
TAX ROLL,

Will this parcel be the primary residence of the buyer? Yes No

Check yes if you intend to move into the property with 1 year of purchase.

Check no if you do not intend to move in within 1 year or if this will be a rental or investment property.

Predominant Use:

For questions regarding zoning requirements, contact the Racine County Zoning and Development Department at (262) 886-8440. For City of Racine parcels call the Racine City Planning Department at (262) 636-9151.

Single family Multi-Family Time Share Unit Agriculture

Commercial Utility Mfg/Telephone Co

Misc. (explain): _____

Please read the following statements and mark all applicable boxes.

I swear and certify that I do not owe delinquent real estate taxes to Racine County.

I swear and certify that I have no outstanding judgments, health, building, or zoning code violations.

I swear and certify that I am not a relative of the former owner of the above listed property.

I have read and understand the terms of sale for Over-the-Counter Sales.

I have not owned property that has been taken by Racine County in an In Rem Foreclosure Action in the previous five years.



Bidder's Signature

12/13/21

Date Signed

Bidder's Signature

Date Signed

Bidder's Signature

Date Signed

Enclose a deposit in the form of a Certified Check, Cashier Check, or money order for the full amount of your bid, plus \$32 for recording the deed, made payable to the Racine County Treasurer.

**No business or personal checks will be accepted.*

Buyer is responsible for all future taxes, special assessments and special charges, as well as any charges, bills, or fees, incurred after the date of sale.

REQUEST FOR COUNTY BOARD ACTION

YEAR	2022	<input checked="" type="checkbox"/>	Resolution Request
		<input type="checkbox"/>	Ordinance Request
		<input type="checkbox"/>	Report Request

Requestor/Originator: Sheriff Christopher Schmaling

Person knowledgeable about the request who will appear and present before the Committee and County Board (2nd Reading) Captain Bradley Friend

Does the County Executive know of this request: No

If related to a position or position change, Does the Human Resources Director know of this request: No

Does this request propose the expenditure, receipt or transfer of any funds? Yes

If the answer is "YES". A fiscal note is required. If Fiscal Note is not created by Finance, send to Finance & Budget Manager before it goes to Committee.

Committee/Individual Sponsoring: Finance & Human Resources

Date Considered by Committee: 1/5/2022 Date of County Board Meeting to be Introduced: 1/11/2022

1st Reading: [] 1st & 2nd Reading: [X] *

* If applicable, include a paragraph in the memo explaining why 1st and 2nd reading is required.

Signature of Committee Chairperson/Designee:

SUGGESTED TITLE OF RESOLUTION/ORDINANCE/REPORT:

Resolution of the Finance and Human Resources Committee authorizing a 3-year contract with Aramark Correctional Services for period 1/1/12 – 12/31/14 with two (2) optional one-year extensions.

The suggested title should contain what the Committee is being asked to take action on (ex: Authorize, Approve) . If the action includes a transfer this must be included in the title.

SUBJECT MATTER:

The attached memo describes in detail the nature of resolution /ordinance /report and any specific facts which you want included in resolution/ordinance/report must be attached.

If requesting a multi year contract a copy of the contract or draft contract must be attached

Any request which requires the expenditure or transfer of funds must be accompanied by a fiscal note that shows the specific amount being transferred and the account number from which these funds will be taken and to which they will be transferred.

THIS FORM MUST BE FILLED OUT COMPLETELY PRIOR TO YOUR APPEARANCE BEFORE A COMMITTEE.

ACCOUNT NAME	ACCOUNT NUMBER	2022 BUDGET AMOUNT
JAIL	2022 BUDGET PAGE 32-6	
PS - FOOD/DIETARY SERVICE	11890000.409045	\$ 1,050,000

ESTIMATED ANNUAL COST OF JAIL FOOD SERVICE CONTRACT:
 (This estimate is based on a 5 year daily population average)

Type of meals:	Average Number of Meals per Day	Cost Per Meal	Yearly Estimated Cost - 3 meals per Day
Juvenile Meals (3/day includes qty 2 milks)	\$ 102	\$ 2.030	\$ 75,577
Juvenile Snack (1 snack per day)	34	0.540	6,701
Huber Meals	75	1.067	29,209
Inmate Meals	2,046	1.020	761,726
Other Meals	150	1.750	95,813
Total estimated cost of meals for the year 2022:			\$ 969,026

THE CONTRACT IS FOR THE PERIOD 1/1/22 - 12/31/24.

After reviewing the Resolution/Ordinance and fiscal information supplied, your Finance Committee recommends FOR--AGAINST adoption.
 REASONS

FOR	AGAINST



RACINE COUNTY SHERIFF'S OFFICE

717 Wisconsin Avenue, Racine, WI 53403-1237

(262) 886-2300 FAX (262) 637-5279

Waterford (262) 534-5166 Burlington (262) 763-9558

Sheriff Christopher Schmaling

Chief Deputy John C. Hanrahan

December 14, 2021

To: Robert Miller
Chairman, Finance and Human Resources Committee

From: Sheriff Christopher Schmaling

Ref: Contracting out the jail kitchen operation which serves food to inmates and employees

The Sheriff's Office is requesting a resolution authorizing Racine County to continue contracting with **ARAMARK Correctional Services** for a period of three (3) years and two (2) optional years. This contract would service both the Racine County Jail and Juvenile Detention. The Sheriff's Office would like **ARAMARK** to continue operation of the jail's kitchen services within the Racine County Jail, for the period January 1st 2022 through December 31st 2024. The County will reserve the right to renew this agreement for two (2) additional one-year periods, at rates that will be negotiated.

Some of the items that **ARAMARK** included in their bid:

- Two hot meals and one cold meal per day.
- Menu design and support by a staff of Registered Dietitians.
- Special medical meals and religious meals
- Purchase and ownership of all food supplies, associated paper supplies and cleaning supplies.
- Guarantee of continued service during a pandemic and/or natural disaster.
- Provide all administrative and operational functions in the jail kitchen
- Provide office supplies, postage and freight associated with the daily operations.
- Recruiting, hiring and training of all civilian staff.
- Inmate vocational training program. Provide for documented food service training to eligible inmates for post-incarceration career opportunities.

During the bidding process (Bid #21-RCJ-001) for this contract, **ARAMARK** provided the most attractive bid based upon their demonstrated ability to fulfill their contracted obligations, professional training and evaluation process and competitive pricing within their industry. **ARAMARK** has an established track record of providing reliable, professional staffing and administrative support.

By utilizing a private company to operate the jail's kitchen, Racine County has been experiencing a significant cost savings in wages and benefits compared with county-employed staff in these same positions.

During the height of the pandemic in mid-2020 through the present, **ARAMARK** continues to provide the necessary personnel to satisfy the staffing needs of the kitchen. In addition, Aramark was able to provide a month's supply of shelf-stable meals in 2020 in the face of an uncertain food supply that our country seemed to be facing.

In the ten (10) years since we have contracted with **ARAMARK**, we have not experienced any significant problems in fulfilling their contractual obligations. We have found **ARAMARK'S** personnel to be competent and professional and we wish to continue contracting with them.

If you have any questions concerning this matter, please feel free to contact me.

Sincerely,
Christopher Schmaling
Sheriff, Racine County

By: Captain Bradley Friend – Jail Administrator

REQUEST FOR COUNTY BOARD ACTION

YEAR	<u>2022</u>	X	Resolution Request
			Ordinance Request
			Report Request

Requestor/Originator: Carrie Neubecker, Reefpoint Marina General Manager

Person knowledgeable about the request who will appear and present before the Committee and County Board (2nd Reading)
If a person is not in attendance the item may be held over. Carrie Neubecker

Does the County Executive know of this request: Yes

If related to a position or position change, Does the Human Resources Director know of this request: N/A

Does this request propose the expenditure, receipt or transfer of any funds? Yes

If the answer is "YES". A fiscal note is required. If Fiscal Note is not created by Finance, send to Finance & Budget Manager before it goes to Committee.

Committee/Individual Sponsoring: Finance & Human Resources Committee

Date Considered by Committee: 1/5/2022 Date of County Board Meeting to be Introduced: 1/11/2022

1st Reading: 1st & 2nd Reading: *

* If applicable, include a paragraph in the memo explaining why 1st and 2nd reading is required.

Signature of Committee Chairperson/Designee: _____

SUGGESTED TITLE OF RESOLUTION/ORDINANCE/REPORT:

Authorize the capital project - Marina Fuel Dock Upgrade, transfer of \$63,000 within the 2022 Marina budget, and authorize sole source purchase by vendor Walt's Petroleum Service Inc

The suggested title should contain what the Committee is being asked to take action on (ex: Authorize, Approve) . If the action includes a transfer this must be included in the title.

SUBJECT MATTER:

The attached memo describes in detail the nature of resolution /ordinance /report and any specific facts which you want included in resolution/ordinance/report must be attached.

If requesting a multi year contract a copy of the contract or draft contract must be attached

Any request which requires the expenditure or transfer of funds must be accompanied by a fiscal note that shows the specific amount being transferred and the account number from which these funds will be taken and to which they will be transferred.

THIS FORM MUST BE FILLED OUT COMPLETELY PRIOR TO YOUR APPEARANCE BEFORE A COMMITTEE.

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	CURRENT BALANCE	TRANSFER	BUDGET AFTER TRANSFER	BALANCE AFTER TRANSFER
MARINA 2022 BUDGET PAGE 24-4						
Slip Fees Annual	55551000.317005	(1,694,713)	(1,694,713)	(40,287)	(1,735,000)	(1,735,000)
Pump Out Service Fees	55551000.317025	(20,000)	(20,000)	(22,713)	(42,713)	(42,713)
TOTAL SOURCES				(63,000)		
MARINA NOT IN BUDGET BOOK						
Capital - Fuel Dock Upgrade	NEW ACCOUNT	0	0	63,000	63,000	63,000
TOTAL USES				63,000		
				0		
DESCRIPTION :				TOTAL PRICE		
Installation				48,877		
Piping sumps				6,040		
Vendor root equipment				3,926		
Sub pumping equipment				3,675		
Permits				185		
Total for items to be purchased:				62,703		

FINANCE COMMITTEE RECOMMENDATION

After reviewing the Resolution/Ordinance and fiscal information supplied, your Finance Committee recommends FOR--AGAINST adoption.

REASONS

FOR	AGAINST

12/27/21

To: Racine County Board Supervisors

From: Reefpoint Marina GM, Carrie Neubecker

Summary: For Reefpoint Marina to meet fuel system compliance standards for 2022, we are required to move forward with an approved plan to meet minimum requirements set forth by the WI DATC. We have been working very closely with Walt's Petroleum and together, have formulated a temporary repair to get us through a year or two (max), to meet compliance. This 65K plan would take one of our underground storage tanks completely out of commission to save on costs, as well as two out of our four pumps out of commission (to save on costs). The following items would be added to the two remaining tanks, as well as the two remaining fuel pumps:

Tank top containment

Tank top non-discriminating sensors.

Under dispenser containment

Under dispenser non-discriminating sensors.

According to the contractor, this repair would be completed by no later than Memorial Day weekend 2022, and in turn, would allow us to sell fuel during the prime boating season. Selling fuel is not only necessary to the success of Reefpoint Marina because of the 40% profit we maintain, but also to the reputation of the marina. Boaters expect fuel to be sold at Reefpoint, as it has for many years.

With the revised budget created for 2022, Reefpoint Marina is looking at ending the season with about 20K profit.

Two other contractors were contacted for this repair work, and they just didn't have the time or staffing available for a small project such as this (compared to the larger scale fuel system projects they are currently undertaking), so it is our recommendation that we move forward with the reputable contractor Walt's Petroleum, who has the experience and expertise to complete the updates and repairs. They are also aware of the future fuel renovation for Reefpoint Marina and are excited to work with us accordingly as needed.

Walt's Petroleum was trying to work with the State to provide us with a one-year extension, but were sadly unsuccessful, so we need to move forward appropriately.

Reef Point Marina
Attn: Carie
2 Christopher Columbus Causeway
Racine, WI 53403

ESTIMATE
December 19, 2021

INSTALLATION GROUP

- Secure necessary state permit(s)
- Remove pumps from dock
- Install (4) Morrison Pump box containments w/ sensors, includes (4) Double poppet shear valves
- Reinstall old dispensers on to pump box containments
- Excavate to expose (3) tank tops
- Install (2) New STP containments (1 on gas tank, 1 on diesel tank)
- Reuse gas STP and Install (1) new 2HP STP on diesel tank
- Bring to grade and reuse metal lids (no concrete for manhole covers)
- Install (2) Stand Alone Sensors in STP containments
- Drain 2nd diesel tank, disconnect line, remove with crane and put out of service
- All Labor included
- Electrical (See Page 5)

Subtotal \$ 48,877.12
Tax 0.00
TOTAL \$ 48,877.12

This job will be billed on a time and material basis.

Down Payment Required
Balance On Delivery

Quoted By:



Brandon Zinn

Accepted By: _____ Date: _____

Please Sign and Return One Copy

2 Christopher Columbus Causeway
Racine, WI 53403
Page 2

ESTIMATE

December 19th, 2021

PIPING SUMPS

- 2 – APT Tank Sumps w/ Covers
- 4 – APT Conduit Entry Boots
- 6 – APT 1 ¼ Entry Boots
- All Necessary Fittings

Subtotal \$6,040.00
Tax 0.00
TOTAL \$ 6,040.00

Down Payment Required
Balance On Delivery

Quoted By:



Brandon Zinn

Accepted By: _____ Date: _____

Please Sign and Return One Copy

VEEDER ROOT EQUIPMENT

- 4 – Stand Alone Sump Sensors

- 2 – FE Petro Electric Junction Box Adapter

- 2 – Incon Stand Alone Sensors

Subtotal \$3,926.00
Tax 0.00
TOTAL \$ 3,926.00

Down Payment Required
Balance On Delivery

Quoted By:



Brandon Zinn

Accepted By: _____ Date: _____

Please Sign and Return One Copy

SUB PUMPING EQUIPMENT

1 – FE AG Petro 2.0 HP Submersible Pump

Subtotal \$3,674.94
Tax 0.00
TOTAL \$ 3,674.94

Down Payment Required
Balance On Delivery

Quoted By:



Brandon Zinn

Accepted By: _____ Date: _____

Please Sign and Return One Copy

ELECTRICAL

- (3) Pull cables through existing probe conduits and install wired STP sensors
- (3) Disconnect and reconnect submersibles with new sumps (reuse conduits and wire)
- (4) Disconnect and reconnect dispensers with new sumps (reuse conduits and wire)
- (4) Install stand alone dispenser sensors
- (2) Install VFD controllers for new submersibles
- (1) Provide and install outdoor J-Box for new VFD drives

****THIS PRICE IS INCLUDED IN THE LABOR & MATERIALS PRICE ON PAGE 1****

Down Payment Required
Balance On Delivery

Quoted By:



Brandon Zinn

Accepted By: _____ Date: _____

Please Sign and Return One Copy

Payment Schedule

Customer Information
Reef Point Marina
2 Christopher Columbus Causeway
Racine, WI 53403

Date
December 19th 2021

Page
6

	Amount	Down/Payment	Balance on Notification or Delivery
TANK REMOVAL	\$0.00	\$0.00	\$0.00
INSTALLATION GROUP	\$48,877.12	\$12,219.28	\$36,657.84
APT PIPING SYSTEM	\$6,040.00	\$1,510.00	\$4,530.00
GILBARCO GAS EQUIPMENT	\$0.00	\$0.00	\$0.00
GILBARCO DIESEL EQUIPMENT	\$0.00	\$0.00	\$0.00
POS EQUIPMENT	\$0.00	\$0.00	\$0.00
VEEDER ROOT EQUIPMENT	\$3,926.00	\$981.50	\$2,944.50
SUBMERSIBLE EQUIPMENT	\$3,674.94	\$918.74	\$2,756.21
TANKS	\$0.00	\$0.00	\$0.00
CANOPY	\$0.00	\$0.00	\$0.00
EXCAVATION	\$0.00	\$0.00	\$0.00
CONCRETE	\$0.00	\$0.00	\$0.00
PERMITS - FEES	\$185.00	\$185.00	\$0.00
TOTALS	\$62,703.06	\$15,814.52	\$46,888.55

Down Payment Required with Order.

Bid Valid for 30 Days.

Extra Charges will apply on a time and material basis for unforeseen water, rock, frost conditions, or utilities/sewers located in project area.

Gilbarco Discount given only if payment is received within 5 days after notification.

City and Local Permits are billed to the customer at our cost if acquired by Walt's Petroleum Service.

Approved Extras billed on completion.

Contract billed for as work progresses. 1-1/2% interest charged after 30 days.

When signed and accepted by the purchaser this document becomes a binding and legal contract.

Accepted By _____

Date Accepted _____

PLEASE RETURN ONE SIGNED COPY

REQUEST FOR COUNTY BOARD ACTION

YEAR	2022	X	Resolution Request
			Ordinance Request
			Report Request

Requestor/Originator: Finance Director - Gwen Zimmer

Person knowledgeable about the request who will appear and present before the Committee and County Board (2nd Reading)
If a person is not in attendance the item may be held over. Gwen Zimmer

Does the County Executive know of this request: Yes

If related to a position or position change, Does the Human Resources Director know of this request: N/A

Does this request propose the expenditure, receipt or transfer of any funds? No
If the answer is "YES". A fiscal note is required. If Fiscal Note is not created by Finance, send to Finance & Budget Manager before it goes to Committee.

Committee/Individual Sponsoring: Finance & Human Resources Committee

Date Considered by Committee: 1/5/2022 Date of County Board Meeting to be Introduced: 1/11/2022

1st Reading: 1st & 2nd Reading: *

* If applicable, include a paragraph in the memo explaining why 1st and 2nd reading is required.

Signature of Committee Chairperson/Designee: _____

SUGGESTED TITLE OF RESOLUTION/ORDINANCE/REPORT:

Authorize Racine County to act as the lead public agency for the procurement of HVAC supplies and services and to enter into a master intergovernmental cooperative purchasing agreement with Omnia Partners Public Sector.

The suggested title should contain what the Committee is being asked to take action on (ex: Authorize, Approve) . If the action includes a transfer this must be included in the title.

SUBJECT MATTER:

The attached memo describes in detail the nature of resolution /ordinance /report and any specific facts which you want included in resolution/ordinance/report must be attached.

If requesting a multi year contract a copy of the contract or draft contract must be attached

Any request which requires the expenditure or transfer of funds must be accompanied by a fiscal note that shows the specific amount being transferred and the account number from which these funds will be taken and to which they will be transferred.

THIS FORM MUST BE FILLED OUT COMPLETELY PRIOR TO YOUR APPEARANCE BEFORE A COMMITTEE.

Funds received from OMNIA Partners will be placed into account
13500000.311045 Finance - Coop Purch Fees

FINANCE COMMITTEE RECOMMENDATION

After reviewing the Resolution/Ordinance and fiscal information supplied, your Finance
Committee recommends FOR--AGAINST adoption.

REASONS

FOR	AGAINST



Gwen Zimmer

Finance Director
730 Wisconsin Ave
Racine, WI 53403
262-636-3455

gwen.zimmer@racinecounty.com

To: Robert Miller, Chairman, Finance and Human Resources Committee
From: Gwen Zimmer, Finance Director
Subject: Cooperative purchasing agreement with Omnia Partners
Date: January 5, 2022

Through resolution 2019-42, Racine County entered into an intergovernmental cooperative purchasing agreement with Omnia Partners in 2019. The Finance Department was given the authority to act as lead public agency for the procurement of roofing supplies, materials, and services to earn a rebate of 2.5% of Omnia Partner's administrative fees to help offset costs incurred in connected with managing the master agreement nationally.

This partnership has been very fruitful with our most recent rebate nearly \$90,000. Omnia Partners have invited us to serve in this capacity for public procurement of HVAC supplies, materials, and services. Please accept this request to authorize the Finance Department to enter into this cooperative purchasing agreement with the same rebate terms.

Sincerely,

Gwen Zimmer
Finance Director

**PRINCIPAL PROCUREMENT AGENCY CERTIFICATE
EXHIBIT A-2
HVAC PRODUCTS, INSTALLATION, LABOR BASED
SOLUTIONS, AND RELATED PRODUCTS AND
SERVICES**

Racine County, Wisconsin, in its capacity as a Principal Procurement Agency (“PPA”) for National Intergovernmental Purchasing Alliance Company, a Delaware corporation d/b/a OMNIA Partners, Public Sector (“OMNIA Partners”), agrees to pursue a Master Agreement for HVAC Products, Installation, Labor Based Solutions, and Related Products and Services. This Master Agreement will be pursued in accordance with the PPA’s statutory requirements, the project timeline and anticipated award date agreed to in the Timeline attached to this Exhibit A-2 and incorporated by this reference.

This Exhibit A-2 shall terminate in the event the Master Agreement solicitation is canceled, is not awarded, or is not awarded within eighteen (18) months of the date of the last signature indicated below.

RACINE COUNTY, WISCONSIN

**NATIONAL
INTERGOVERNMENTAL
PURCHASING ALLIANCE
COMPANY, A DELAWARE
CORPORATION D/B/A OMNIA
PARTNERS, PUBLIC SECTOR**

Authorized Signature

Name

Title

Date

Signature
Sarah E. Vavra

Name
Sr. Vice President, Public Sector
Contracting

Title

Date

PRINCIPAL PROCUREMENT AGENCY CERTIFICATE

Exhibit A-2

HVAC PRODUCTS, INSTALLATION, LABOR BASED SOLUTIONS, AND RELATED PRODUCTS AND SERVICES

2021

JANUARY							FEBRUARY						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2	1	2	3	4	5	6	
3	4	5	6	7	8	9	7	8	9	10	11	12	13
10	11	12	13	14	15	16	14	15	16	17	18	19	20
17	18	19	20	21	22	23	21	22	23	24	25	26	27
24	25	26	27	28	29	30	28						
31													

MARCH							APRIL						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6					1	2	3
7	8	9	10	11	12	13	4	5	6	7	8	9	10
14	15	16	17	18	19	20	11	12	13	14	15	16	17
21	22	23	24	25	26	27	18	19	20	21	22	23	24
28	29	30	31				25	26	27	28	29	30	

MAY							JUNE						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1			1	2	3	4	5
2	3	4	5	6	7	8	6	7	8	9	10	11	12
9	10	11	12	13	14	15	13	14	15	16	17	18	19
16	17	18	19	20	21	22	20	21	22	23	24	25	26
23	24	25	26	27	28	29	27	28	29	30			
30	31												

JULY							AUGUST							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	
					1	2	3	1	2	3	4	5	6	7
4	5	6	7	8	9	10	8	9	10	11	12	13	14	
11	12	13	14	15	16	17	15	16	17	18	19	20	21	
18	19	20	21	22	23	24	22	23	24	25	26	27	28	
25	26	27	28	29	30	31	29	30	31					

SEPTEMBER							OCTOBER							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	
				1	2	3	4						1	2
5	6	7	8	9	10	11	3	4	5	6	7	8	9	
12	13	14	15	16	17	18	10	11	12	13	14	15	16	
19	20	21	22	23	24	25	17	18	19	20	21	22	23	
26	27	28	29	30			24	25	26	27	28	29	30	
							31							

NOVEMBER							DECEMBER							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	
	1	2	3	4	5	6					1	2	3	4
7	8	9	10	11	12	13	5	6	7	8	9	10	11	
14	15	16	17	18	19	20	12	13	14	15	16	17	18	
21	22	23	24	25	26	27	19	20	21	22	23	24	25	
28	29	30					26	27	28	29	30	31		

Title	HVAC Products, Installation Labor Based Solutions, and Related Products and Services		
Contracting Officer	Duane McKinney, Purchasing Manager	Phone	(262) 636-3700
RFP #	TBD		

Event	Time required	Completion Date
Decision to Proceed with RFP with OMNIA Partners. Conversations with key potential suppliers	2 Weeks	December
Development of RFP with Internal Users and OMNIA Partners	30-45 days	December
Submission of RFP Template and/or Terms and Conditions for OMNIA	5 days	December
Proposal Development Conference, if needed	1 day	December
Draft Completed	2 weeks	12/10/2021
Draft review with OMNIA Partners	7-10 days	12/10/2021
Final RFP Prepared	2-5 days	12/17/2021
OMNIA Partners Final Review Prior to Anticipated Release Date	2-3 days	12/27/2021
Post RFP	1 day	12/29/2021
Send to OMNIA Partners for posting on Pre-Proposal Conference	1 day	
Minutes and Addendums post Pre-Proposal	2 weeks from issuance	1/18/2022
RFP Due	1 week from pre-proposal	1/27/2022
Evaluation of RFPs received	30-45 days from issuance	2/10/2022
Interviews and BAFO's	2-4 weeks post due date	2/24/2022
Execution of OMNIA Partners Admin Agreement	2-4 weeks post due date	2/24/2022
Council or Board Approval Date	Executed concurrently with PPA contract	2/28/2022
Anticipated Award Date		3/1/2022
Score sheets and all documentation sent to OMNIA Partners to ensure complete posting of all documents from the RFP process and award	2-6 months from issuance	3/15/2022
Meeting with OMNIA Partners and Awarded Supplier to plan 90-day implementation	Immediately post award	3/15/2022
Anticipated Official Roll Out Date	Within first two weeks post award	4/1/2022
	Within one month post award	4/1/2022