

FINANCE AND HUMAN RESOURCES COMMITTEE MEETING MINUTES

Wednesday October 21, 2021

IVES GROVE OFFICE COMPLEX

AUDITORIUM

14200 WASHINGTON AVENUE

STURTEVANT, WISCONSIN 53177

Meeting attended by: Chairman Miller; Supervisors Clark, Demske, Shakoor II, Trottier, Eckman, Kramer, Roanhouse, Spencer, Smetana; Youth Representatives Klaus and Thomsen; County Executive Jonathan Delagrave; Finance Director Brian Nelson; HR Director Sarah Street; Finance & Budget Manager Byron Dean; Corporation Counsel Michael Lanzdorf; Register of Deeds Karie Pope; County Clerk Wendy Christensen; Lt. David Kinservik; Communications Director Andrew Goetz

Excused: Supervisors Pringle and Wisch

Agenda Item #1 - Convene Meeting

Meeting called to order at 5:00 p.m. by Chairman Miller.

Agenda Item #2 – Chairman Comments – Youth in Governance/Comments

Youth in Governance statement given by Youth in Governance Representative Klaus.

Agenda Item #3 – Public Comments

None.

Agenda Item #4 - Approval of minutes from the October 13, 2021, meeting

Action: Approve the minutes from the October 13, 2021, Finance & Human Resources committee meeting as amended. **Motion**

Passed: Moved: Supervisor Shakoor. Seconded: Supervisor Trottier. Vote: All Ayes No Nays. Advisory: All Ayes No Nays.

Agenda Item #5 - The Committee will review the following individual Department Budgets with Department Heads:

- a) Register of Deeds – Governmental Services Section 5 – 5:05– 5:12 p.m. – Register of Deeds Karie Pope discussed the budget with the Committee, County Board Supervisors, and Youth Representatives.
- b) County Clerk – Governmental Services Section 2 – 5:12 – 5:16 p.m. – County Clerk Wendy Christensen discussed the budget with the Committee, County Board Supervisors, and Youth Representatives.
- c) ARPA - American Rescue Plan Act – Miscellaneous Departments Section 40 – 5:16 – 5:34 p.m. - Finance Director Brian Nelson and County Executive Jonathan Delagrave discussed the budget with the Committee, County Board Supervisors, and Youth Representatives.

Agenda Item #6 – Transfers:

- a) **Sheriff’s Office – Sheriff Christopher Schmaling – Acceptance of Bureau of Transportation Safety - Impaired Driving shared with the Kenosha Sheriff’s Office in the amount of \$90,000 and a transfer of \$13,750 from the Sheriff’s Office 2021 Budget to the Sheriff’s – Grant 2021 Budget and a transfer of \$90,000 within the Sheriff’s Grant 2021 Budget – 2021 – Resolution – Action Requested: 1st Reading at the October 21, 2021, County Board Meeting**
- b) **Sheriff’s Office – Sheriff Christopher Schmaling – Acceptance of Bureau of Transportation Safety – Seatbelt Enforcement shared with Town of Waterford & City of Burlington Police Departments in the amount of \$45,000 and a transfer of \$5,250 from the Sheriff’s Office 2021 Budget to the Sheriff’s Grant 2021 budget and transfer of \$45,000 within the Sheriff’s Grant 2021 Budget – 2021 – Resolution – Action Requested: 1st Reading at the October 21, 2021, County Board Meeting**

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Action: Acceptance of Bureau of Transportation Safety - Impaired Driving shared with the Kenosha Sheriff's Office in the amount of \$90,000 and a transfer of \$13,750 from the Sheriff's Office 2021 Budget to the Sheriff's – Grant 2021 Budget and a transfer of \$90,000 within the Sheriff's Grant 2021 Budget 2021 – Resolution; and acceptance of Bureau of Transportation Safety – Seatbelt Enforcement shared with Town of Waterford & City of Burlington Police Departments in the amount of \$45,000 and a transfer of \$5,250 from the Sheriff's Office 2021 Budget to the Sheriff's Grant 2021 budget and transfer of \$45,000 within the Sheriff's Grant 2021 Budget – 2021 – Resolution –; Action Requested: 1st Reading at the October 21, 2021, County Board Meeting. **Motion Passed. Motion Passed.** Moved: Supervisor Clark. Seconded: Supervisor Shakoor. Vote: 4 Ayes 1 Nay. Advisory Vote: All Ayes No Nays.

Agenda Item #7 - Finance Department - Brian Nelson – Racine County 3rd Quarter 2021 Investment Report (Staff from DANA Investments will be available to discuss the materials) – 2021 – Report.

Action: Accept the 2021 3rd Quarter Investment Report. **Motion Passed.** Moved: Supervisor Shakoor. Seconded: Supervisor Trottier Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Supervisor Clark requested the report be shared with the County Board.

Agenda Item #8 - Finance Department – Brian Nelson – 2021 3rd Quarter Racine County Accepted Donations – 2021 – Report

Action: Accept the 2021 3rd Accepted Donations Report. **Motion Passed.** Moved: Supervisor Shakoor. Seconded: Supervisor Trottier Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

The Committee requested the report be shared with the County Board.

Agenda Item #9 - Finance Department - Brian Nelson – Adopting the 2022 Budget – 2021 – Resolution – Requested action: 1st Reading at the October 21, 2021, County Board Meeting

Action: 1st Reading at the October 21, 2021, County Board Meeting. **Motion Passed.** Moved: Supervisor Shakoor. Seconded: Supervisor Trottier Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Agenda Item #10 - Finance Department - Brian Nelson – Amending the Racine County Code of Ordinances - Chapter 2 Article V Division 2 – Departments for Changes in the 2022 Budget – 2021 – Ordinance – Requested action: 1st Reading at the October 21, 2021, County Board Meeting

Action: 1st Reading at the October 21, 2021, County Board Meeting. **Motion Passed.** Moved: Supervisor Shakoor. Seconded: Supervisor Trottier Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Agenda Item #11 - Finance Department - Brian Nelson – Setting a tax levy for 2021 to be collected in 2022 – 2021 – Resolution – Action Requested: 1st Reading at the November 2, 2021, County Board Meeting

Action: 1st Reading at the November 2, 2021, County Board Meeting. **Motion Passed.** Moved: Supervisor Shakoor. Seconded: Supervisor Trottier Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Agenda Item #12 - Corporation Counsel – Michael Lanzdorf – Authorizing the hiring of the E030 Executive Administrative Assistant before the current employee retires to allow for proper technical and legal training. There are sufficient funds to cover this cost – 2021 – Resolution – Action Requested: 1st Reading at the October 21, 2021, County Board Meeting

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Action: 1st Reading at the October 21, 2021, County Board Meeting. **Motion Passed.** Moved: Supervisor Demske. Seconded: Supervisor Shakoor. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Agenda Item #13– Communication & Report Referrals from County Board Meeting.

Action: Receive and file items a - b **Motion Passed.** Moved: Supervisor Shakoor. Seconded: Supervisor Trottier. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Agenda Item #14 – Staff Report – No Action Items

- a) Finance & Human Resources Committee – Next Meeting will be Wednesday October 27, 2021, at 5:00 p.m. for 2022 Budget Deliberation.

Agenda Item #15 - Adjournment.

Action: Adjourn the meeting at 6:12 p.m. **Motion Passed.** Moved: Supervisor Shakoor. Seconded: Supervisor Demske. All Ayes No Nays. Advisory Vote: All Ayes No Nays.