

**COUNTY OF RACINE  
FINANCE & HUMAN RESOURCES COMMITTEE**

Supervisor Robert N. Miller, Chairman  
Supervisor Q.A. Shakoor, II, Vice Chairman  
Supervisor Rusty Clark, Secretary  
Supervisor Nick Demske  
Supervisor Tom Pringle

Supervisor Don Trottier  
Supervisor John A. Wisch  
William Klaus, Youth in Governance Representative  
Owen Thomsen, Youth in Governance Representative

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\*\*\* THIS LOCATION IS HANDICAP ACCESSIBLE. If you have other special needs, please contact the Racine County Board Office, 730 Wisconsin Avenue, Racine, Wisconsin 53403 (262) 636-3571, fax (262) 636-3491 or the TTD/RELAY 1-800-947-3529. \*\*\*

“Pursuant to the Racine County Executive’s Administrative Order dated March 26, 2020 and Racine County Resolution No. 2020-51 – and in keeping with guidelines and recommendations of local, state, and federal health officials – members of the public are encouraged to participate in the meeting via phone conferencing at the below call in information rather than attending the meeting in person. Members of the public will, however, be permitted to attend the meeting in person but are advised to maintain social distancing of at least six (6) feet from any other person and shall be required to wear a face mask pursuant to Governor Evers’ Executive Order #1 and Racine County Executive Administrative Order dated July 23, 2020.

DO NOT ATTEND THIS MEETING if you are experiencing any of these symptoms or if you have been in contact with anyone with these symptoms: **shortness of breath or difficulty breathing, cough, chills, nasal congestion, sore throat, fatigue, loss of sense of taste or smell, fever greater than 100.4.**

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NOTICE OF MEETING OF THE

FINANCE AND HUMAN RESOURCES COMMITTEE

DATE: **WEDNESDAY MAY 19, 2021**

TIME: **5:00 P.M.**

PLACE: **IVES GROVE OFFICE COMPLEX  
AUDITORIUM  
14200 WASHINGTON AVENUE  
STURTEVANT, WISCONSIN 53177**

AGENDA –

1. Convene Meeting
2. Chairman Comments – Youth in Governance/Comments
3. Public Comments
4. Approval of Minutes from the May 5, 2021 committee meeting – Action of the Committee only
5. County Treasurer – Jeff Latus – Donation of In Rem Property at 2211 Mead Street to the Village of Mt. Pleasant – 2021 – Resolution – Action Requested: 1<sup>st</sup> Reading at the May 25, 2021 County Board Meeting.

6. Transfers

- a. Public Works – Julie Anderson – Transfer of \$30,000 within the Capital Projects 2021 Budget – Resolution – Action Requested: 1<sup>st</sup> Reading at the May 25, 2021 County Board Meeting.

7. Communication & Report Referrals from County Board Meeting:

- a. Francisco Janifer Munoz on behalf of himself has filed a claim against Racine County for property damage in the amount of \$350.
- b. Attorney Ketajh M. Brown on behalf of Villas of Racine Condominium Associated LTD against Sarah B Reidenbach where Racine County Clerk of Courts is listed as a defendant.

c. Bankruptcy items:

Type of Action:	Person/Persons
No Proof of Claim Deadline	Jykeia V Snow; Gina Marie Lupella; Jennifer Lee & Nicolas Anthony Aker; Michelle Nadine Pfaff; Phoothaphone Ko Chandetka; Misty Marie Thomas
Order of Discharge	Michael John & Danielle Marie Lueck Jr.; Kirt Alan Jensen; Jeffery Thomas Jr; Jason Scott Ruggles;
Notice of Statement of Abuse Filed by the US Trustee	Joseph J & Connie L Cypcar; Reann Lynn DeGroot;
Amend Unconfirmed Chapter 13	McMurry & Tiffney Nicole Wilson Jr;
Chapter 13	Sarah Hawkinson; Steven Michael Schnur; Shawn Wesley Egerson;
Modifying confirmed plan	Pamela Christine Durrah; Robert R. Rebernick;
Dismiss Confirmed Plan	Sheryl Ann Uthemann;

b. Foreclosure items:

Attorney	Lender	Person/Persons	Amt owed Racine
Mark R. Cummisford	US Bank Trust National Association	David A. & April L Coughlin	\$327.53

8. Staff Report – No Action Items.

9. Finance & Human Resources Committee – Next Meeting will be June 2, 2021.

10. Closed Session – 5:10 P.M. (Approximately 20 Minutes) - IT IS ANTICIPATED THAT THE FINANCE AND HUMAN RESOURCES COMMITTEE WILL MEET IN A CLOSED SESSION PURSUANT TO SECTION 19.85(1)(g) OF THE WISCONSIN STATE STATUTES TO DISCUSS WITH LEGAL COUNSEL THE FOLLOWING CLAIMS AGAINST RACINE COUNTY: 1) RITA CARMONA, 2) GEICO ON BEHALF OF WAYNE GOODMAN AND 3) FRANCISCO MUNOZ.

THE COMMITTEE RESERVES THE RIGHT TO RECONVENE IN REGULAR SESSION TO TAKE POSSIBLE ACTION ON ITEMS DISCUSSED IN CLOSED SESSION

11. Regular Session - 5:30 p.m. (Approximate)

12. Adjournment

# FINANCE & HUMAN RESOURCES COMMITTEE ACTION ONLY

**Requestor/Originator** Finance & Human Resources Committee

**Committee/Individual Sponsoring:** Finance & Human Resources Committee

**Date of Committee Meeting:** \_\_\_\_\_

**Signature of Committee Chairperson /Designee:** \_\_\_\_\_

**Description:** Minutes from The May 5, 2021 FHR  
Committee  
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\_\_\_\_\_

**Action:** **County Board Supervisors**  
 Approve  
 Deny

**Youth In Governance**  
 Approve  
 Deny

4-1

**FINANCE AND HUMAN RESOURCES COMMITTEE MEETING**  
**May 5, 2021**

Meeting attended by: Chairman Miller, Supervisors Clark, Demske and Trottier, Youth Representatives Klaus and Thomson, Finance Director Brian Nelson, Human Resources Director Sarah Street, Finance and Budget Manager Kris Tapp, County Treasurer Jeffrey Latus, Asst. Corporation Counsel Jeff Leggett and Fiscal Manager Gwen Zimmer.

Excused: Supervisors Shakoor II, Pringle and Wisch.

**Agenda Item #1 – Convene Meeting.**

Meeting Called to Order at 5:05 pm by Chairman Miller.

**Agenda Item #2 – Chairman Comments – Youth in Governance/Comments.**

Youth in Governance statement was read by Youth Representative Thomson.

**Agenda Item #3 – Public Comments.**

None.

**Agenda Item #4 – Approval of Minutes as amended from the April 21, 2021 committee meeting.**

**Action:** Approve the minutes as amended from the April 21, 2021 meeting as amended. **Motion Passed.** Moved: Supervisor Trottier. Seconded: Supervisor Clark. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

**Agenda Item #5 – County Treasurer – Jeff Latus – Sale of In-Rem Properties via over-the-counter sale – Action of the Committee only.**

**Action:** Authorize the Sale of In-Rem Properties via over-the-counter sale – Action of the Committee only. **Motion Passed.** Moved: Supervisor Clark. Seconded: Supervisor Trottier. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays

**Agenda Item #6 – Child Support – Jeff Leggett – Request salary offer for Child Support Staff Attorney candidate above mid-point for Non-Rep – Exempt E070 – Action of the Committee only.**

**Action:** Approve the request salary offer for Child Support Staff Attorney candidate above mid-point for Non-Rep – Exempt E070 **Motion Passed:** Moved: Supervisor Clark. Seconded: Supervisor Demske. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

**Agenda Item #7– Transfers:**

**a – g: Transfer of funds within various 2020 Funds to close the 2020 year – 2020 - Resolution – Action Requested: 1st Reading at the May 11, 2021 County Board Meeting.**

**Action:** Authorize the various transfer of funds within various 2020 Funds to close the 2020 year – 2020 – Resolutions – 1<sup>st</sup> Reading at the May 11, 2021 County Board Meeting. **Motion Passed.** Moved: Supervisor Clark.. Seconded: Supervisor Trottier. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

**Agenda Items #8 – Finance Department – Brian Nelson – Racine County Sale of 2021 B & C Bond Results – Information only no action requested.**

The Committee requests this information be sent to the County Board before the next meeting

**Agenda Item #9– Communication & Report Referrals from County Board Meeting:**

**Action:** Receive and file item a-b. **Motion Passed.** Moved: Supervisor Clark. Seconded: Supervisor Trottier.  
Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

**Agenda Item #13 – Staff Report – No Action Items.**

a) Finance & Human Resources Committee – Next Meeting will be May 19, 2021.

**Agenda Item #14– Adjournment.**

**Action:** Adjourn meeting at 6:05 pm. **Motion Passed.** Moved: Supervisor Clark. Seconded: Supervisor Trottier. Supervisor  
Vote: All Aye No Nays.

**REQUEST FOR COUNTY BOARD ACTION**

YEAR <u>2021</u>	<input checked="" type="checkbox"/>	Resolution Request
		Ordinance Request
		Report Request

Requestor/Originator: JEFF LATUS - RACINE COUNTY TREASURER

Person knowledgeable about the request who will appear and present before the Committee and County Board (2nd Reading) JEFF LATUS  
 If a person is not in attendance the item may be held over.

Does the County Executive know of this request: NO

If related to a position or position change, Does the Human Resources Director know of this request: \_\_\_\_\_

Does this request propose the expenditure, receipt or transfer of any funds? NO

If the answer is "YES". A fiscal note is required. If Fiscal Note is not created by Finance, send to Finance & Budget Manager before it goes to Committee.

Committee/Individual Sponsoring: FINANCE & HUMAN RESOURCE COMMITTEE

Date Considered by Committee: 5/19/21

Date of County Board Meeting to be Introduced: 5/25/21

1st Reading:

1st & 2nd Reading:  \*

\* If applicable, include a paragraph in the memo explaining why 1st and 2nd reading is required.

Signature of Committee Chairperson/Designee: \_\_\_\_\_

**SUGGESTED TITLE OF RESOLUTION/ORDINANCE/REPORT:**

DONATION OF COUNTY OWNED PARCEL 2211 MEAD ST TO VILLAGE OF MOUNT PLEASANT. VILLAGE INTENDS TO TRANSFER OWNERSHIP TO HABITAT FOR HUMANITY.

The suggested title should contain what the Committee is being asked to take action on (ex: Authorize, Approve) . If the action includes a transfer this must be included in the title.

**SUBJECT MATTER:**

The attached memo describes in detail the nature of resolution /ordinance /report and any specific facts which you want included in resolution/ordinance/report must be attached.

If requesting a multi year contract a copy of the contract or draft contract must be attached

Any request which requires the expenditure or transfer of funds must be accompanied by a fiscal note that shows the specific amount being transferred and the account number from which these funds will be taken and to which they will be transferred.

**THIS FORM MUST BE FILLED OUT COMPLETELY PRIOR TO YOUR APPEARANCE BEFORE A COMMITTEE.**

\*MAY-25-21\*

FISCAL NOTE RESOLUTION NO:

Fiscal Year: **2021**

### Donation of In-Rem Property

Address	Parcel Number	Tax Deeds	Specials	Interest	Penalty	Other Costs	Total Due
2211 Mead Street	151-03-23-21-129-000	7,776.48	10,209.04	5,962.22	2,981.14	1,972.20	28,901.08
Total:		<u>7,776.48</u>	<u>10,209.04</u>	<u>5,962.22</u>	<u>2,981.14</u>	<u>1,972.20</u>	<u>28,901.08</u>

### FINANCE COMMITTEE RECOMMENDATION

After reviewing the Resolution/Ordinance and fiscal information supplied, your Finance Committee recommends FOR--AGAINST adoption.

REASONS

FOR	AGAINST

5-2





**Office of County Treasurer**

730 Wisconsin Avenue

Racine, WI 53403

262-636-3239

fax: 262-636-3279

Jane.Nikolai@racinecounty.com

## MEMO

May 3, 2021

**TO:** Robert N. Miller  
Chairman, Finance and Human Resources Committee

**FROM:** Jeff Latus, Racine County Treasurer

**RE:** Habitat for Humanity - (Village of Mount Pleasant)  
Request for donation of one In-Rem Property

Please put on the agenda for the meeting scheduled for May 19<sup>th</sup>, 2021, time to present a request to donate one in-rem property located in the Village of Mount Pleasant. The Village intends to transfer of ownership of this property to Habitat for Humanity.

The parcel is located at 2211 Mead St / Residential Building

This parcel was obtained in an in-rem court action on August 19, 2020.  
This parcel has never been included in a sealed bid sale.

Thank you,

Jeff Latus  
Racine County Treasurer

Cc: John Serketich

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We build strength, stability, self-reliance and shelter.

April 12th, 2021

Ms. Stephanie Kohlhagen  
Village of Mt. Pleasant  
8811 Campus Drive  
Mount Pleasant, WI 53406

Mr. Jeffrey Latus  
Racine County Treasurer  
730 Wisconsin Ave  
Racine, WI 53403

Dear Stephanie & Jeff,

I am writing to inform you that Racine Habitat for Humanity would like to accept title to 2211 Mead Street, located in the Village of Mount Pleasant, provided that there are no fees, assessments or back taxes.

We intend to rehab the existing structure, convert into a single-family home, and sell to a low-income family. We have received a personal donation to cover the cost of construction and are ready to submit plans for permit. In about two years, this property will be owner occupied and stand as the fourth house we have sold on the block.

Racine Habitat for Humanity is hard at work to provide safe and affordable housing for everyone in the County of Racine. We recently celebrated the sale of our 100th house, and intend to sell three more by the end of 2020. Habitat homeowners work alongside volunteers to build their home and pay an affordable mortgage. This process builds strength, stability, and self-reliance - influencing generations to come.

We hope that you see Racine Habitat for Humanity as enhancing the effort towards improving affordable housing for all in Racine.

Thank you for your continued support and assistance. Please keep us informed regarding the status of our request, and let us know if you need anything else to aid in it's approval.

Sincerely,

Grant Buenger  
Executive Director



April 30, 2021

Racine County Treasurer's Office  
Racine County Courthouse  
730 Wisconsin Avenue  
Racine WI 53403-1274

To Whom It May Concern:

The Mount Pleasant Village Board approved the transfer of 2211 Mead Street to Habitat for Humanity without any taxes, charges, or fees at their April 26, 2021 meeting. The Village agrees to take possession of these properties from the County and pass them through to Habitat for Humanity to renovate the existing structure.

Please let us know if we can be of any assistance.

Sincerely,

A handwritten signature in cursive script that reads "Samuel Schultz".

Samuel Schultz  
Community Development Director  
Community Development Department

Cc: M. Murphy / C. Smith, Village of Mount Pleasant

8811 Campus Drive, Mount Pleasant, WI 53406  
T: (262) 664-7800 F: (262) 664-7801

[info@mtpleasantwi.gov](mailto:info@mtpleasantwi.gov)  
[www.mtpleasantwi.gov](http://www.mtpleasantwi.gov)

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# ACTIVE TAX DEED PROPERTIES OWNED BY RACINE COUNTY

DISTRICT: VILLAGE OF MT PLEASANT

Updated: 5/3/2021

PARCEL # 151-03-23-21-129-000

IN REM ACTION #: 2020-1

ITEM #: 46

JUDGMENT DOC #: 2562014

JUDGEMENT DATE: 8/19/2020

LEGAL LOT 6, BLOCK 12, LAKE SIDE, ACCORDING TO THE RECORDED PLAT THEREOF. SAID LAND BEING IN THE DESCRIPTION: VILLAGE OF MT PLEASANT, RACINE COUNTY, WISCONSIN.

**PROP ADDRESS:** 2211 MEAD ST

**FORMER OWNER:** CHRISTINE A GOINES

**ASSESSED VALUE / 2019**

Land:	\$6,500.00
IMP:	\$44,900.00
<b>TOTAL:</b>	<b>\$51,400.00</b>

**FAIR MARKET VALUE 2019** \$50,000.00

**APPRAISED VALUE YEAR:** \$35,000.00  
2020

TAX YEAR	NET TAX	SPECIAL	INT	PEN	TOTAL
2013	5.98	-	\$4.72	\$2.36	\$13.06
2014	1,418.47	1,139.93	\$1,714.13	\$857.07	\$5,129.60
2015	1,499.91	1,496.71	\$1,648.14	\$824.08	\$5,468.84
2016	1,501.30	1,388.88	\$1,242.78	\$621.39	\$4,754.35
2017	775.64	1,515.56	\$710.27	\$355.14	\$3,356.61
2018	762.75	1,691.53	\$466.31	\$233.16	\$3,153.75
2019	889.43	1,690.49	\$180.59	\$90.30	\$2,850.81
2020	928.98	1,285.94	\$0.00	\$0.00	\$2,214.92
	<b>\$7,776.48</b>	<b>\$10,209.04</b>	<b>\$5,962.22</b>	<b>\$2,981.14</b>	

**SPECIAL OVER 7500:** NA

**TAX TOTALS:** **\$26,928.88**

In-Rem Fee	\$275.00
Boarding Fee	\$1,376.00
Appraisal Fee	\$220.00
Newspaper Sale ad	\$26.20
Lawn/Snow Care	\$75.00
Vacate Fee	\$0.00
<b>FEE &amp; COST TOTAL:</b>	<b>\$1,972.20</b>

**GRAND TOTAL:** **\$28,901.08**

<p>DISPOSITION: _____</p> <p>TO: _____</p> <p>ON: _____</p> <p>TOTAL COSTS: <span style="float: right; border-bottom: 1px solid black;">\$28,901.08</span></p> <p>SOLD / DONATED FOR: _____</p> <p>PROFIT OR (LOSS): _____</p>	<p>GENERAL RECEIPT NUMBERS</p> <p>NO: _____</p> <p>NO: _____</p>
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REQUEST FOR COUNTY BOARD ACTION

YEAR	<u>2021</u>	X	Resolution Request
			Ordinance Request
			Report Request

Requestor/Originator: Public Works - Julie Anderson

Person knowledgeable about the request who will appear and present before the Committee and County Board (2nd Reading)  
If a person is not in attendance the item may be held over. \_\_\_\_\_

Does the County Executive know of this request: \_\_\_\_\_

If related to a position or position change, Does the Human Resources Director know of this request: \_\_\_\_\_

Does this request propose the expenditure, receipt or transfer of any funds? \_\_\_\_\_

If the answer is "YES". A fiscal note is required. If Fiscal Note is not created by Finance, send to Finance & Budget Manager before it goes to Committee.

Committee/Individual Sponsoring: Finance & Human Resources Committee

Date Considered by Committee: 5/19/2021

Date of County Board Meeting to be Introduced: 5/25/2021

1st Reading:

1st & 2nd Reading:  \*

\* If applicable, include a paragraph in the memo explaining why 1st and 2nd reading is required.

Signature of Committee Chairperson/Designee: \_\_\_\_\_

**SUGGESTED TITLE OF RESOLUTION/ORDINANCE/REPORT:**

Transfer of \$30,000 within Capital Projects Fund 2021 Budget

The suggested title should contain what the Committee is being asked to take action on (ex: Authorize, Approve) . If the action includes a transfer this must be included in the title.

**SUBJECT MATTER:**

The attached memo describes in detail the nature of resolution /ordinance /report and any specific facts which you want included in resolution/ordinance/report must be attached.

If requesting a multi year contract a copy of the contract or draft contract must be attached

Any request which requires the expenditure or transfer of funds must be accompanied by a fiscal note that shows the specific amount being transferred and the account number from which these funds will be taken and to which they will be transferred.

**THIS FORM MUST BE FILLED OUT COMPLETELY PRIOR TO YOUR APPEARANCE BEFORE A COMMITTEE.**

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	CURRENT BALANCE	TRANSFER	BUDGET AFTER TRANSFER	BALANCE AFTER TRANSFER
<b>CAPITAL PROJECTS</b>		<b>NOT IN ANY BUDGET BOOK</b>				
COMPLETED PROJECTS NON BOND	33100000.483002	423,133	423,133	(30,000)	393,133	393,133
	<b>TOTAL SOURCES</b>			<u>(30,000)</u>		
PK EAGLE LAKE BOAT LAUNCH	3316200.489000.PK382	16,040	16,040	30,000	46,040	46,040
	<b>TOTAL USES</b>			<u>30,000</u>		
				<u><u>0</u></u>		

**FINANCE COMMITTEE RECOMMENDATION**

After reviewing the Resolution/Ordinance and fiscal information supplied, your Finance Committee recommends FOR--AGAINST adoption.

REASONS

FOR	AGAINST

62-2

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**Department of Public Works  
& Development Services**

**Division of Engineering**  
14200 Washington Avenue  
Sturtevant, WI 53177-1253  
Phone (262) 886-8440



**County of Racine  
Wisconsin**

**Jonathan Delagrave**  
*County Executive*  
**Julie A. Anderson**  
*Director of Public Works  
& Development Services*  
**Roley Behm**  
*Engineering Manager*

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**MEMORANDUM FOR FINANCE & HUMAN RESOURCES COMMITTEE**

**FROM: Roley Behm, Racine County Engineering Manager**

**DATE: May 19, 2021**

**SUBJECT: Amendment on Eagle Lake Construction Design**

Racine County's Eagle Lake Park is in need sheeting piling and boat ramp repair. Design consultants were hired in 2017 to perform a work scope followed by a design to replace sheet piling on the seawall adjacent to the boat launch. During a site visit in 2018 it was decided that Racine County (herein known as the County) would like to incorporate updating and adding features to the boat launch as well. Due to staffing changes an amendment was never passed in 2018; the results of this was County was not able to secure a contract and lock in a fixed price on the design.

In conjunction with County Parks, Engineering is asking for an additional \$30,000.00 to complete the project design. If the request is granted the said amount of money would be transferred from Capital Project account 33100000.483002 (Completed Projects Non-Bond) to Capital Project account 3316200.489000.PK382 (PK Eagle Lake Boat Launch). When and if the transfer occurs, the Department will then seek the approval of the amendment and secure a new contract price.

62-3