

Modification A to Contract #21-156-02

This contract modification is between RACINE COUNTY HUMAN SERVICES DEPARTMENT whose business address is 1717 Taylor Avenue, Racine, Wisconsin 53403 and Provider PREMIER WORKFORCE SOLUTIONS, whose principal business address is 1652 N Main Street, Racine, Wisconsin 53402.

The modification to this agreement will be in effect from January 1, 2021 to December 31, 2021. The Provider agrees to abide by all of the terms of the original agreement dated January 1, 2021 through December 31, 2021 with addition of the following:

**Student Interns:**

**Replace Detention Intern program description with Student Intern program description.**

**Update budget page description from Detention Interns to Interns**

**Program allocation remains \$24,102**

Any modifications to the total amount allocated for provision of the services outlined in this contract are indicated on the attached Budget Sheet (Attachment A).

In accordance with the Contract Administration Manual of Racine County, (Section III. A.1. Contract Modification and Extension), the approval for this change is executed by the Human Services Department Director, Finance Director, Corporation Counsel and County Board Chairperson with signatures affixed.

*Eileen Zimmer*

May 6, 2021

(signed) *Dragica (Dee) Djurovic*  
Dragica (Dee) Djurovic (May 6, 2021 11:06 CDT)  
Provider's Authorized Representative

May 6, 2021  
Date

(signed) *Hope Ott*  
Hope Ott (May 6, 2021 11:04 CDT)  
Racine County Human Services Director

May 6, 2021  
Date

(signed) \_\_\_\_\_  
Racine County Executive

\_\_\_\_\_  
Date

(signed) *[Signature]*  
Racine County Corporation Counsel

5-11-2021  
Date

(signed) *[Signature]*  
Racine County Finance Director

5/7/21  
Date

(signed) *Wendy M. Christensen*  
Racine County Clerk

5/12/2021  
Date

(signed) *[Signature]*  
Racine County Board Chairperson

5/12/2021  
Date

PROGRAM DESCRIPTION

All contracted staff must successfully complete caregiver and criminal background checks, driver's license checks and reference checks. Background and driver's license checks will be performed once a year for applicable staff.

Provider is required to follow Racine County Human Resources *Condensed Policy Manual for Student Interns, Volunteers, Temporary Agency and Contracted*

Provider agrees to use reasonable efforts to ensure the continuity of staff assigned to perform services under this contract. In the case of provider employee absence due to planned vacation, training or other reasons, Provider will make every effort to provide support if requested by County.

Mileage reimbursement will be at the prevailing Federal reimbursement rate that is in effect during the time of travel. Staff is responsible for any and all parking costs.

Racine County will contract with Provider to provide contract staff and payroll services for up to six (6) student interns. The basic function of the position will be to assist the Workforce Solutions Manager with a variety of new initiatives aimed at improving the programming for the Summer Youth Employment Program

Possible Duties

- Supervise youth on a worksite.
- Assist youth with transportation, meals, payroll etc.
- Assist with recreational programming.
- Mentor youth during their daily activities
- Perform other related tasks as authorized by the Workforce Solutions Manager

Supervision Received

Interns receive supervision from Workforce Solutions Manager.

Qualifications

- Junior or Senior Status at the University of Wisconsin Parkside
- Recommended by staff of the UWP Criminal Justice Program
- Pass both a criminal background check and a caregiver background check
- Some youth programming experience or an interest in working with youth
- Good written and oral communication skills
- Ability to serve as a positive role model for juveniles
- Ability to establish positive relationships with youth, Workforce Staff Staff, and other professionals that they may have contact with..
- Must understand and comply with all Racine County safety and security policies and procedures

EVALUATION OUTCOMES:

1. Interns will be identified and recruited within 1 month of the anticipated start date.

An Evaluation Outcome Report must be submitted to Racine County Workforce Solutions Manager HSD Contract Compliance Monitor by 2/1/22.

**XII. COST AND SERVICES TO BE PROVIDED**

- A. Provider and Purchaser understand and agree that the eligibility of individuals to receive the services purchased under this agreement will be determined by the Purchaser.
- B. Purchaser agrees to pay Provider for the actual services which are described in Exhibit A and which are rendered by Provider and authorized by Purchaser at the contracted amount.
- C. The total amount to be paid to Provider by Purchaser for programs and services as specified in this section will not exceed the total contracted dollar amount.

Account #	Program	Total	Units	Unit Rate	Method of Payment
81723.005.999.404500	Interns	\$	24,102 N/A	Hourly	Actual

*Ewen Zimmer*

May 6, 2021

Approved by HSD Fiscal Manager \_\_\_\_\_

*Dragica (Dee) Djurovic*  
Dragica (Dee) Djurovic (May 6, 2021 11:05 CDT)

May 6, 2021

Approved by Contracted Agency \_\_\_\_\_



# Premier Workforce Solutions #21-156-02











## Student Interns Mod A

Final Audit Report

2021-05-06

Created:	2021-05-06
By:	Duane McKinney (Duane.McKinney@racinecounty.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAAO5D-chVWPUxhA8nbyUrO4LokCCT8lay2

## "Premier Workforce Solutions #21-156-02 Student Interns Mod A" History

-  Document created by Duane McKinney (Duane.McKinney@racinecounty.com)  
2021-05-06 - 2:35:05 PM GMT - IP address: 209.225.110.3
-  Document emailed to Gwen Zimmer (gwen.zimmer@racinecounty.com) for signature  
2021-05-06 - 2:37:54 PM GMT
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2021-05-06 - 2:56:30 PM GMT - IP address: 104.47.65.254
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Signature Date: 2021-05-06 - 2:57:04 PM GMT - Time Source: server- IP address: 209.225.110.3
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2021-05-06 - 2:57:07 PM GMT
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2021-05-06 - 4:03:52 PM GMT - IP address: 104.47.65.254
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Signature Date: 2021-05-06 - 4:04:28 PM GMT - Time Source: server- IP address: 166.182.250.244
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2021-05-06 - 4:04:32 PM GMT
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2021-05-06 - 4:06:13 PM GMT - IP address: 66.249.88.147
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Signature Date: 2021-05-06 - 4:06:58 PM GMT - Time Source: server- IP address: 184.55.186.211