

DRAFT

RACINE COUNTY PUBLIC WORKS, PARKS AND FACILITIES COMMITTEE MEETING **THURSDAY, APRIL 22, 2021 - SUMMARY MINUTES**

Ives Grove Auditorium
Ives Grove Office Complex
14200 Washington Avenue
Sturtevant WI 53177

While both the building and the meeting is open to the public, in keeping with the CDC's recommendations on social distancing, members of the public are strongly encouraged NOT to attend the meeting in person. Citizens wishing to make a public comment are strongly encouraged to submit such comments in writing to RCPUBLICWORKS@Racinecounty.com before 4 pm on Thursday, April 22, 2021. (Please note: Seating for the public is very limited due to social distancing requirements. Masks are required in all Racine County buildings.) **DO NOT ATTEND THIS MEETING** if you are experiencing any of these symptoms or if you have been in contact with anyone with these symptoms: shortness of breath or difficulty breathing, cough, chills, nasal congestion, sore throat, fatigue, loss of sense of taste or smell, fever greater than 100.4 F.

Committee Present: Robert Grove, Tom Hincz, Eric Hopkins, Brett Nielsen

Committee Present via Conference Call: Tom Kramer, Jody Spencer

Committee Excused: Thomas Pringle

**Youth in Governance
Representatives:** Andrew Karnes (present), Aaliyah Williams (excused)

Staff Present: Julie Anderson, Public Works & Development Services Director
Dave Prott, Highways & Parks Superintendent

Others Present:

1. Call to Order, Roll Call

The meeting was called to order at 6:00 p.m. by Chair Bob Grove.

2. Review and possible approval of the draft summary minutes for the March 25, 2021 meeting.

Supervisor Tom HINCZ moved, seconded by **Supervisor NIELSEN**, to approve these minutes as presented at 6:04 p.m. **Motion carried unanimously. VOTE: 6/0 YIG AYE**

3. Review and possible approval of the draft summary minutes for the April 13, 2021 meeting.

Supervisor Brett NIELSEN moved, seconded by **Supervisor Hincz**, to approve these minutes as presented at 6:05 p.m. **Motion carried unanimously. VOTE: 6/0 YIG AYE**

4. Public Comments

Ken Michel spoke regarding the Caledonia/Mt. Pleasant Memorial Park. He wanted to introduce himself and indicated that as a craft beer operator he is excited about future park events.

5. Presentation, discussion, and possible recommendation regarding the renaming of a portion of Christopher Columbus Causeway to Kipikawi Causeway in the City of Racine.

Julie Anderson presented background on this item using text and maps and read into record comments submitted by residents via email.

Resident Mary McIlvane indicated that Christopher Columbus had no connection to our country and should not be remembered as being more important than the indigenous people who were here first.

Rosalena Sosa: It would be a great way to celebrate Earth Day by saying yes to renaming the causeway.

Supervisor Spencer: road names are confusing; only affecting one business and supports the name change. The Christopher Columbus rock should be updated to Kipikawi Causeway.

Supervisor Hopkins asked if there is an historical relevance to the name Kipikawi.

Jessica McPhail explained that Kipikawi is Potawatomi native name for Root. Racine is French for Root after the Root River.

Supervisor Tom Kramer asked whether the Potawatomi governing council was involved? Has anyone asked the businesses and the Marina on the causeway what the economic impact to would be for the name change?

Jessica McPhail answered that the Potawatomi, Ho-Chunk and Menomonee nations were contacted and were in favor of the name change.

Supervisor Tom KRAMER moved, seconded by **Supervisor Hincz**, to table until after the pandemic ends.

YOUTH REPRESENTATIVES' ADVISORY VOTES:

Youth Representative Karnes: aye

Motion carried: VOTE: 4/2

Aye: Kramer, Grove, Nielsen, Hincz.

Nay: Spencer, Hopkins

6. Presentation, discussion, and possible action on an amendment to the temporary beer garden application, Memorandum of Understanding, and the parks fee schedule within 2021 budget. (first and second reading requested at the May 11, 2021 County Board meeting)

Dave Prott noted minor changes for beer garden processes, the addition of a fee and verbiage changes on the memorandum of understanding. This would allow staff to review and approve the application without having to be reviewed and approved by committee. An administrative fee is also being added in the amount of \$1000 to cover the park staff time to set up for and clean up after beer garden events. There is a lot of staff time that goes into these events and in previous events the County lost money due to excessive staff time spent.

Supervisor Tom HINCZ moved, seconded by **Supervisor Nielsen** to approve, and forward the resolution and exhibits to the County Board at 6:42 p.m.

YOUTH REPRESENTATIVES' ADVISORY VOTES:

Youth Representative Karnes: aye

Motion carried unanimously. VOTE: 6/0

7. Presentation, discussion, and possible action on a list of surplus items to be sent to auction.

Dave Prott presented this item. He said that we did not send items to auction in 2019 due to the pandemic, but that we are now ready to move forward with sending items to online auction.

Supervisor Tom HINCZ moved, seconded by **Supervisor NIELSEN**, to approve list of items to be go to auction at 6:47 p.m. **Motion carried unanimously. VOTE: 6/0**

YOUTH REPRESENTATIVES' ADVISORY VOTES:

Youth Representative Karnes: aye

Motion carried unanimously. VOTE: 6/0

8. Communications and Referrals

- Agricultural Impact Statement Addendum dated March 23, 2021.
- Summer jobs available for summer help for ages 16 years or older and (4) full-time Machine Operator positions available.

9. Miscellaneous Public Works business

- Next scheduled PWPF meeting: Thursday, May 13, 2021 at 6:00 p.m.

10. Adjournment

There being no further business, **Supervisor Tom KRAMER moved**, seconded by **Supervisor Hincz**, to adjourn at **6:53 p.m. Motion carried unanimously. VOTE: 6/0**

Parsons, Kim

From: Anderson, Julie
Sent: Tuesday, May 4, 2021 12:39 PM
To: Parsons, Kim
Subject: FW: Wind Point 4 lot CSM
Attachments: 2108.00 Civil 3-24-21.pdf; 2108.00 CSM 03-24-21.pdf; 2108.00 CSM redivide 03-24-21.pdf

Importance: High

Here are attachments for the May 13 PWWF meeting. The applicant, Wolf Korndorfer, would like the emails to be included in the packets for the PWWF Committee.

Thanks
Julie

From: Wolf Korndorfer <WolfK@korndorferhomes.com>
Sent: Tuesday, May 4, 2021 12:31 PM
To: Anderson, Julie <Julie.Anderson@racinecounty.com>; Behm, Roley <Roland.Behm@racinecounty.com>
Cc: HOG- Casey Griffiths <c.griffiths@windpoint.org>
Subject: FW: Wind Point 4 lot CSM

PLEASE NOTE: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Julie and Roley, with the meeting coming up on May ¹³~~10~~, I wanted to resend an email which I first sent about this matter back in March. As I note below, there has been an enormous amount of neighborhood concern about this project. We have committed to the neighborhood to preserve the wooded nature of Deepwood Drive as much as possible. By allowing the drive for lot 1 to go onto Main Street as it had done before, this will greatly help preserve the entry into Deepwood from Main Street. Please see the details below and attachments. Please incorporate this information in the presentation to your committee. Unfortunately I'll be out of town otherwise I would offer to come do so myself.

Please let me know if you have additional questions.

Wolf Korndorfer

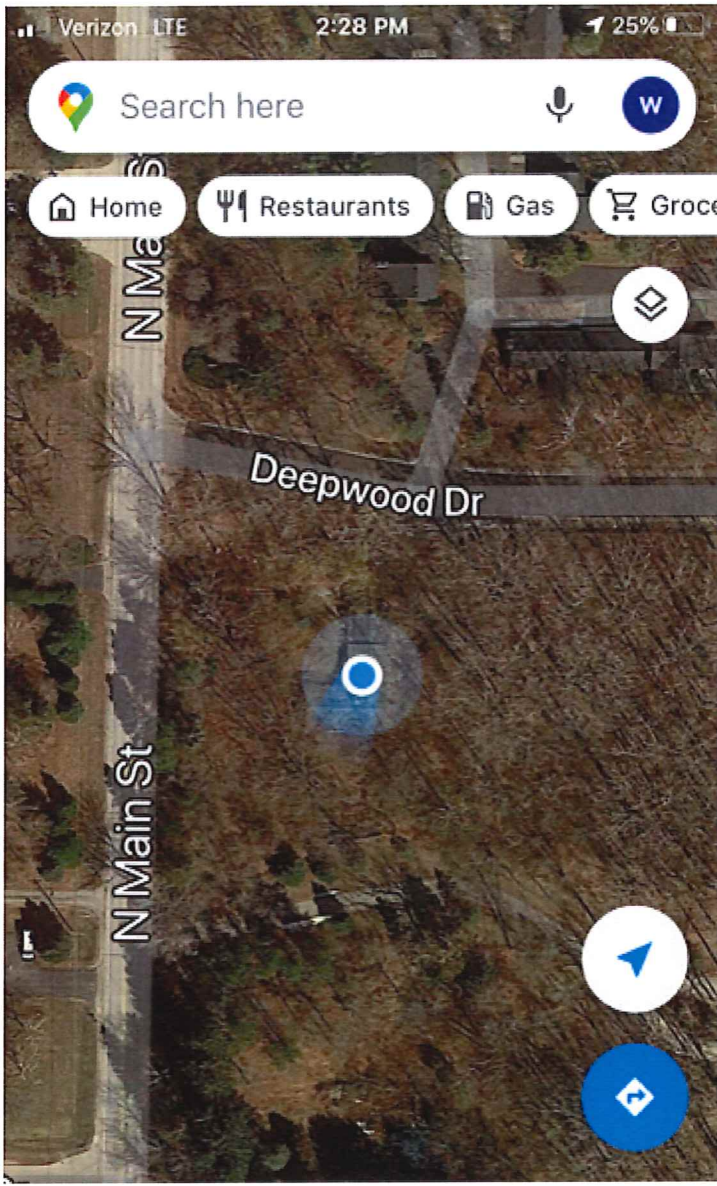
From: Wolf Korndorfer
Sent: Thursday, March 25, 2021 1:39 PM
To: julie.anderson@racinecounty.com
Cc: Casey Griffiths <c.griffiths@windpoint.org>
Subject: Wind Point 4 lot CSM

Hello Julie, I have a parcel of land under contract from the Village of Wind Point which we are subdividing into 4 single family lots via a CSM. I have been working closely with Casey Griffiths Village Administrator and Susan Sanabria Village President over the past 9 months to develop this property. We have worked very hard to balance the Village's desire to have this property developed to create tax base, and the Deepwood Preservation group who prefers to minimize development on this site. As you may know, Deepwood Drive and this property are surrounded by the Wind Meadows Condominiums. The parcel is heavily wooded and there is a beautiful canopy of trees overhanging Deepwood drive as shown on the photos below. The Deepwood Preservation group was formed by those neighbors specifically for this site, and they have been very active and vocal for the past couple of years. It is our desire to maintain the wooded look and feel of the property and to minimize driveway openings onto Deepwood to minimize changes to the area. Our original plan started with 10 single family lots along Deepwood. We have now reduced that to just 4 in the spirit of compromise with the neighborhood. We have also agreed to create a 30' tree preservation easement along Deepwood to buffer the new homes from the neighborhood and maintain the canopy of trees and wooded feel of Deepwood Drive.

The property used to have one residence on it which is where we are now showing lot 1 on the first attachment. This home was demolished a few years ago when the Village purchased the property. We are asking permission to locate the driveway for lot 1 onto Main Street/Highway G in the same location as the former home, which is shown on pages 2 and 3 of the first attachment. This will allow us to maintain the wooded buffer between Deepwood and the home to be built on lot 1. If the drive for lot 1 had to come out on Deepwood, it would be very near the entrance and negatively impact the drive in for the many residents who live in the Wind Meadows Condominiums. We will be building all the homes on these lots and will design the home so that the owner has the ability to back out of their garage and enter onto Main Street going forward, so as to avoid the owner backing into Main Street.

Please let us know if we will be able to use the original drive access onto Main Street. I would be happy to discuss and answer any questions.

Wolf Korndoerfer
262-898-2644



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Sent from my iPhone

Parsons, Kim

From: Casey Griffiths <c.griffiths@windpoint.org>
Sent: Thursday, April 22, 2021 3:30 PM
To: Anderson, Julie; Behm, Roley
Cc: Wolf Korndoerfer; Tony Zanon (tony.zanon@pinnacle-engr.com); Parsons, Kim; Prott, David
Subject: RE: 4403 Main Street- Driveway Access

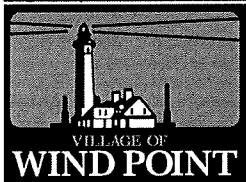
PLEASE NOTE: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Sounds good. Thanks!

Sincerely,

Casey Griffiths
Administrator/ Clerk-Treasurer

Village of Wind Point
215 E. Four Mile Road
Racine, WI 53402
262-639-3524
www.windpoint.org
[Sign Up for Wind Point ENews](#)



From: Anderson, Julie <Julie.Anderson@racinecounty.com>
Sent: Thursday, April 22, 2021 3:13 PM
To: Casey Griffiths <c.griffiths@windpoint.org>; Behm, Roley <Roland.Behm@racinecounty.com>
Cc: Wolf Korndoerfer <WolfK@korndoerferhomes.com>; Tony Zanon (tony.zanon@pinnacle-engr.com) <tony.zanon@pinnacle-engr.com>; Parsons, Kim <Kim.Parsons@racinecounty.com>; Prott, David <David.Prott@racinecounty.com>
Subject: RE: 4403 Main Street- Driveway Access

Thank you. I will place this on the May ¹³10 PWPf agenda. You will receive the agenda on about May 7 or 8. Meeting starts at 6pm here at the Ives Grove Auditorium.

I can get additional map information from my staff who reviewed the access permit.

Thanks again,
Julie Anderson

From: Casey Griffiths <c.griffiths@windpoint.org>
Sent: Thursday, April 22, 2021 2:34 PM

To: Anderson, Julie <Julie.Anderson@racinecounty.com>; Behm, Roley <Roland.Behm@racinecounty.com>
Cc: Wolf Korndoerfer <WolfK@korndoerferhomes.com>; Tony Zanon (tony.zanon@pinnacle-engr.com)
<tony.zanon@pinnacle-engr.com>
Subject: RE: 4403 Main Street- Driveway Access

PLEASE NOTE: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Julie,

The primary reason is to maintain as much of a woodland buffer between the property and Deepwood Drive and use a existing access point.

The proposed driveway would be for a one single family home. A home had been located on this parcel, with driveway access to CTH G, until 2018. The home was demolished as it had deteriorated to a point that it would have become a nuisance and safety hazard.

The original plan that Wolf had submitted called for the new home to use the existing opening and original driveway area that was used by the former home. After some discussions with the County, the driveway access point was shifted slightly to the south in order to add distance between the driveway and the CTH G/Deepwood Drive intersection.

Given that the driveway if for one home, and that there had been a driveway located there before, we had hoped that the County would be amendable to approving the access point.

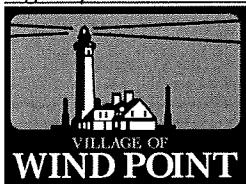
We are therefore requesting an appeal to allow for driveway access to CTH G from this property and are requesting to be placed on the committee's agenda for May 10, 13

Please let me know if you have any additional questions.

Sincerely,

Casey Griffiths
Administrator/ Clerk-Treasurer

Village of Wind Point
215 E. Four Mile Road
Racine, WI 53402
262-639-3524
www.windpoint.org
[Sign Up for Wind Point ENews](#)



From: Anderson, Julie <Julie.Anderson@racinecounty.com>
Sent: Thursday, April 22, 2021 1:47 PM
To: Behm, Roley <Roland.Behm@racinecounty.com>; Casey Griffiths <c.griffiths@windpoint.org>
Cc: Wolf Korndoerfer <WolfK@korndoerferhomes.com>; Tony Zanon (tony.zanon@pinnacle-engr.com)

<tony.zanon@pinnacle-engr.com>

Subject: RE: 4403 Main Street- Driveway Access

I'm now seeing this as I had not heard anything in the past few weeks on what was decided about access. Our next PWPF Committee meeting is not until May 1st at 6pm. What is the reason that access cannot happen off the adjacent road? Is it woods or wetlands or some other feature that is in the way that cannot be overcome? I'm booked solid or out of the office until next Tuesday.

Thanks,

Julie Anderson

From: Behm, Roley <Roland.Behm@racinecounty.com>

Sent: Thursday, April 22, 2021 1:39 PM

To: HOG- Casey Griffiths <c.griffiths@windpoint.org>

Cc: Wolf Korndoerfer <WolfK@korndoerferhomes.com>; Tony Zanon (tony.zanon@pinnacle-engr.com) <tony.zanon@pinnacle-engr.com>; Anderson, Julie <Julie.Anderson@racinecounty.com>

Subject: RE: 4403 Main Street- Driveway Access

Casey,

To get on the agenda you must contact the Public Works Director (Julie Anderson) and request to appeal to the PWPF Committee. I apologized as I thought I had mentioned that when we spoke on the phone a few weeks ago. Please let me know if you have any other questions.

Thanks,

Roley Behm

Racine County Engineering Manager

Department of Public Works & Development Services

14200 Washington Avenue

Sturtevant, WI 53177-1253

Office: 262.886.8440 Direct: 262.886.8452

Roley.Behm@racinecounty.com



From: Casey Griffiths <c.griffiths@windpoint.org>

Sent: Thursday, April 22, 2021 10:24 AM

To: Behm, Roley <Roland.Behm@racinecounty.com>

Cc: Wolf Korndoerfer <WolfK@korndoerferhomes.com>; Tony Zanon (tony.zanon@pinnacle-engr.com) <tony.zanon@pinnacle-engr.com>

Subject: 4403 Main Street- Driveway Access

PLEASE NOTE: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Roley,

I just took a look at the agenda for the Public Works Committee meeting tonight and noticed that the request for driveway access from the 4403 Main Street property (Deepwood and CTH G) is not on the agenda. Is there anything additional that needs to be done or submitted?

Thanks and please advise.

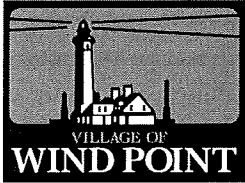
Sincerely,

Casey Griffiths
Administrator/ Clerk-Treasurer

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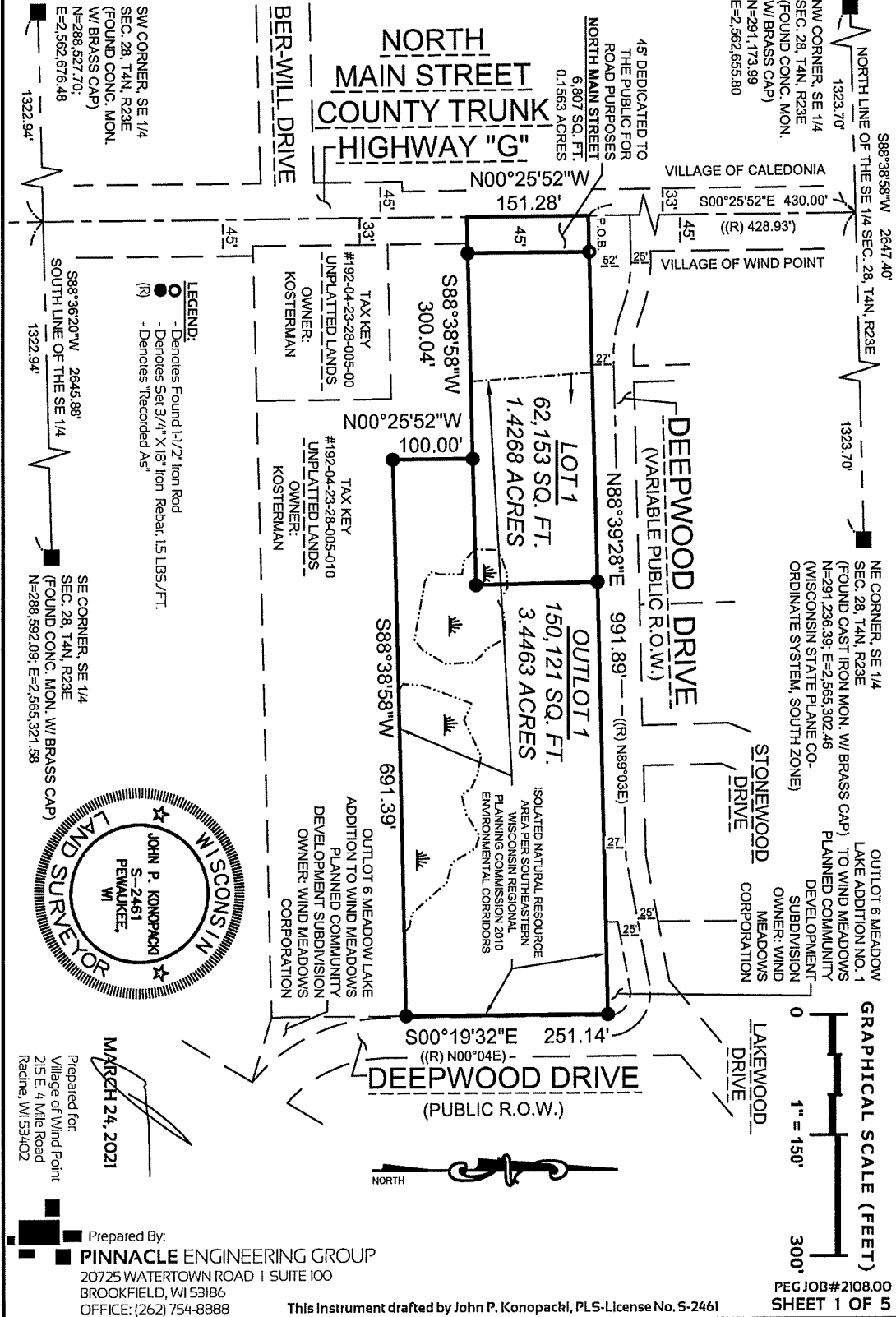
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CERTIFIED SURVEY MAP NO. _____

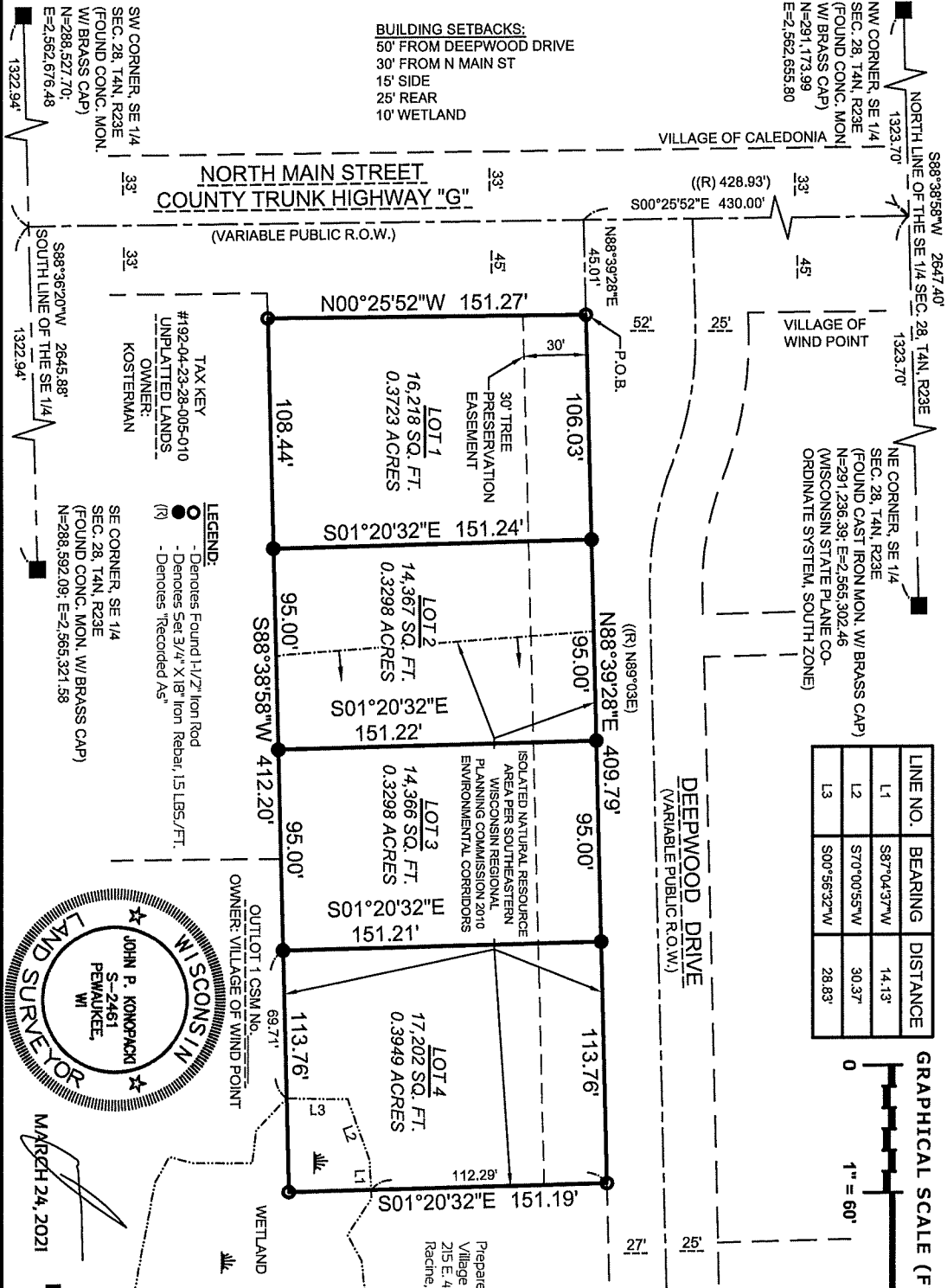
Being a part of the Northeast 1/4 of the Southeast 1/4 of Section 28, Township 4 North, Range 23 East, Village of Wind Point, Racine County, Wisconsin.



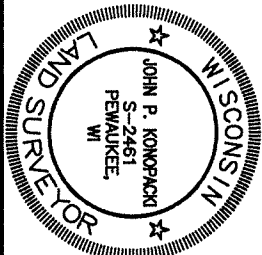
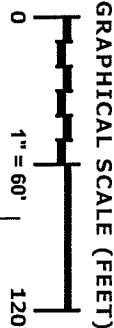
CERTIFIED SURVEY MAP NO. _____

Being all of Lot 1 of Certified Survey Map No. _____, in the Northeast 1/4 of the Southeast 1/4 of Section 28, Township 4 North, Range 23 East, Village of Wind Point, Racine County, Wisconsin.

BUILDING SETBACKS:
 50' FROM DEEPWOOD DRIVE
 30' FROM N MAIN ST
 15' SIDE
 25' REAR
 10' WETLAND



LINE NO.	BEARING	DISTANCE
L1	S87°04'37"W	14.13'
L2	S70°00'55"W	30.37'
L3	S00°56'32"W	28.83'

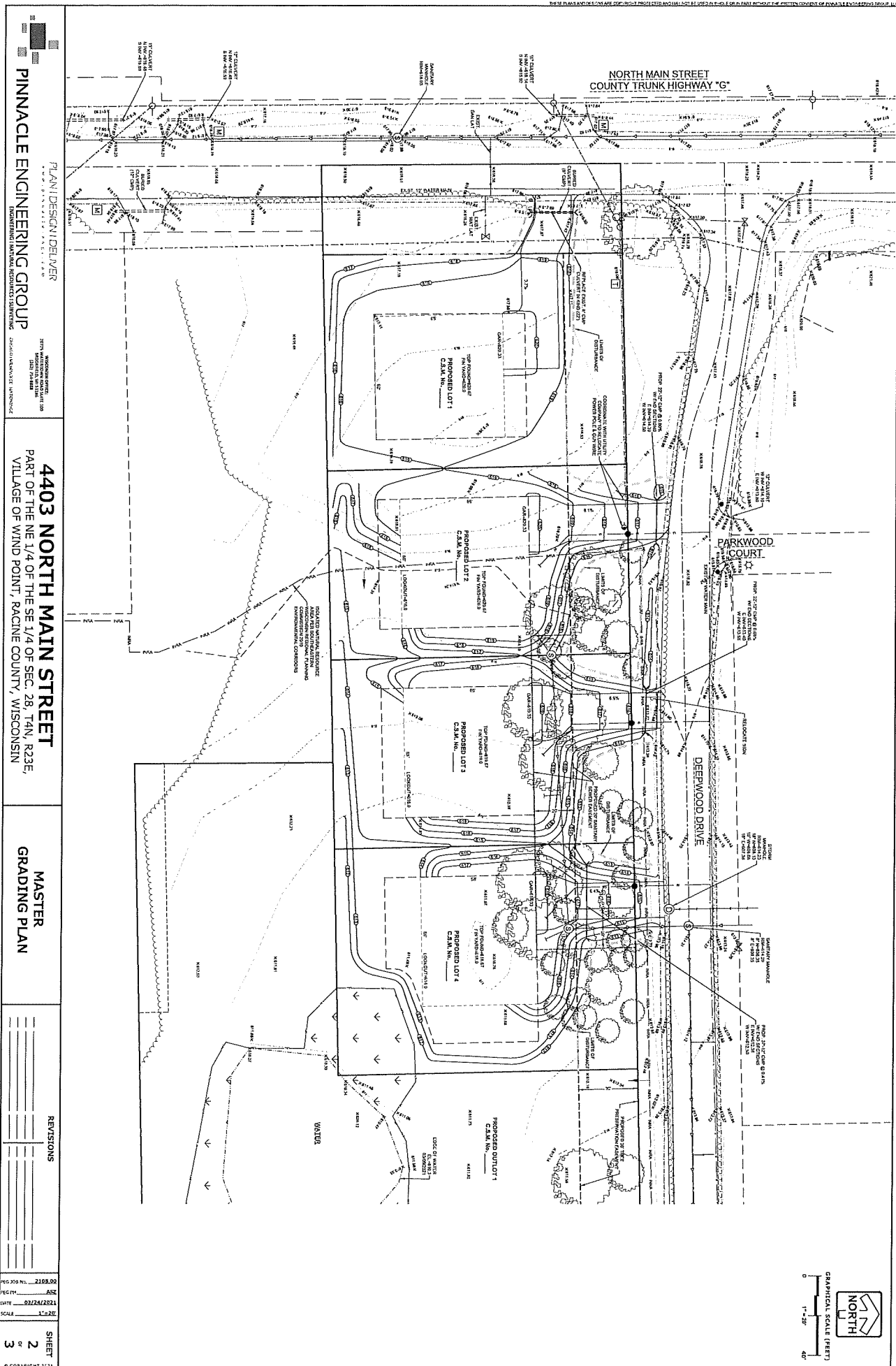


MARCH 24, 2021

Prepared By:
PINNACLE ENGINEERING GROUP
 20725 WATERTOWN ROAD | SUITE 100
 BROOKFIELD, WI 53186
 OFFICE: (262) 754-8888

This Instrument drafted by John P. Konopacki, PLS-License No. S-2461

PEG JOB#2108.00
 SHEET 1 OF 4



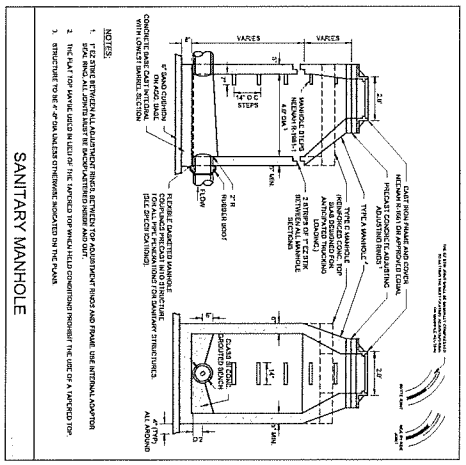
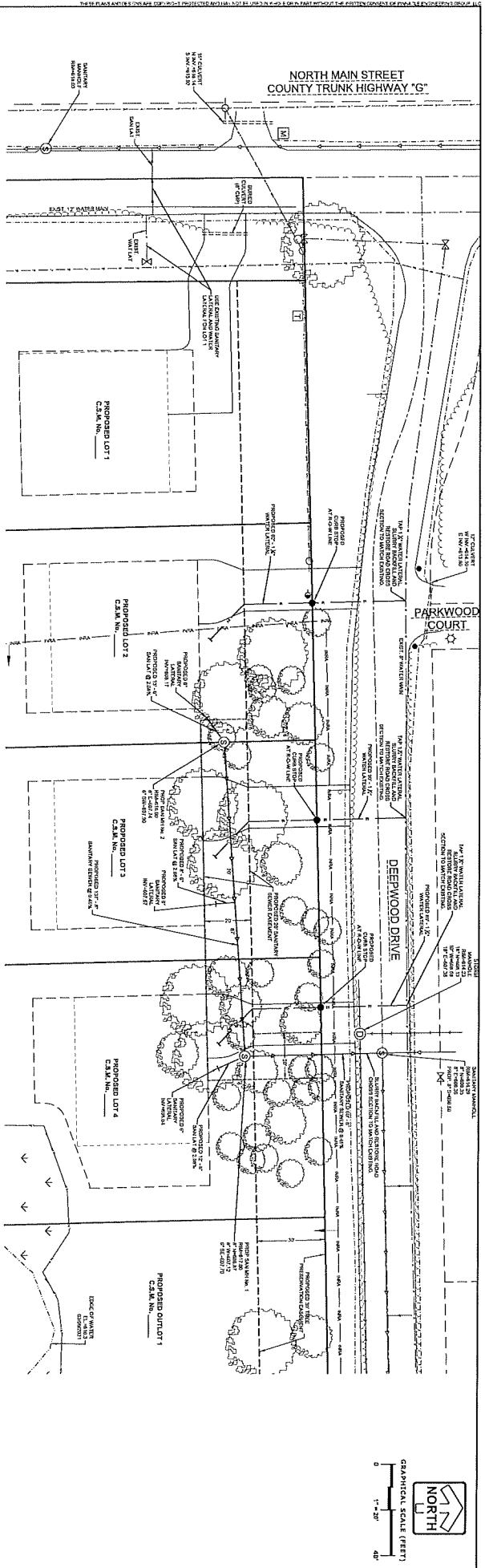
Pinnacle Engineering Group
 PIVANT DESIGN DELIVER
 2070 W. WISCONSIN AVENUE
 SUITE 200
 RACINE, WI 53405
 TEL: 262.633.1100
 FAX: 262.633.1101
 WWW.PINNACLE-ENGR.COM

4403 NORTH MAIN STREET
 PART OF THE NE 1/4 OF THE SE 1/4 OF SEC. 28, T4N, R23E,
 VILLAGE OF WIND POINT, RACINE COUNTY, WISCONSIN

MASTER GRADING PLAN

NO.	DATE	REVISIONS

SHEET 2 of 3
 DATE: 03/24/2021
 SCALE: 1"=40'
 PROJECT NO.: 2108.00
 ASST: [blank]
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- UTILITY NOTES**
- GENERAL
 - CONTRACTOR SHALL CONFORM TO THE REQUIREMENTS OF THE VILLAGE OF CALHOUN UTILITY DISTRICT, THE VILLAGE OF HIND POINT, THE STANDARD SPECIFICATIONS FOR SEWER AND WATER CONSTRUCTION IN WISCONSIN, CURRENT EDITION, AND SPS 382 AND 386.
 - THE CONTRACTOR SHALL CONTACT DIGGERS NOTICE A MINIMUM OF 3 WORKING DAYS PRIOR TO THE START OF CONSTRUCTION. THE CONTRACTOR SHALL COORDINATE WITH UTILITY COMPANIES FOR ANY REMOVAL OR RELOCATIONS OF EXISTING SERVICES.
 - UTILITY CONTRACTOR IS RESPONSIBLE FOR LEVETING THE EXCESS SOIL MATERIAL FROM THE TRENCH.
 - ALL BENDING MATERIAL SHALL BE CUSHIONED STONE CHIPS PER STANDARD SPEC SECTION 6.4.3.1.
 - IN DEEPWOOD DRIVE, USE SLOTTED BACHILL VENTING STANDARD SPEC SECTION 6.4.3.1.
 - CONTRACTOR TO PROVIDE FLAGMAN AND STORAGE FOR WORK IN THE DEEPWOOD DRIVE NORTH-OF-WAY. STORAGE SHALL BE AT THE CURB SIDE. THE ROAD SHALL BE OPEN TO TRAFFIC AT ALL TIMES.
 - SANITARY SEWER
 - SEWER PIPES AND SANITARY LATERALS SHALL BE PER ASTM D2034 SDR 35. ELASTOMERIC JOINTS SHALL BE A BELL AND SPIGOT JOINT CONFORMING TO ASTM D2122 SCHEDULE B BY A RUBBER GASKET CONFORMING TO ASTM F472.
 - ALL MANHOLES SHALL BE PRECAST REINFORCED CONCRETE AND HAVE A MINIMUM INSIDE DIAMETER OF 48 INCHES. MINIMUM WALL THICKNESS SHALL BE PER TABLE NO. 1 IN THE STANDARD SPECIFICATIONS. PRECAST CONCRETE MANHOLE BASE, MANHOLE RISERS, CONE SECTION AND ADJUSTING RINGS SHALL MEET THE REQUIREMENTS OF ASTM C-778. MANHOLES SHALL BE CONSTRUCTED PER DRAWING FILE NO. 12 OF THE STANDARD SPECIFICATIONS AND ACCORDING TO THE REQUIREMENTS WITH SECTION 11.7.6 OF THE STANDARD SPECIFICATIONS.
 - MANHOLE TESTING BY CONCRETE SHALL BE BY THE CONTRACTOR. THE TESTING SHALL BE PER SECTION 11.7.6 OF THE STANDARD SPECIFICATIONS.
 - ALL MANHOLE RINGS SHALL BE CAST IRON OR CONCRETE. THE CONTRACTOR SHALL BE PERMANENT R-1681-B.
 - LATERALS SHALL BE 6" IN DIAMETER AND INSTALLED AT A QUARTER INCH PER FOOT (1/4") SLOPE. A MANHOLE SHALL BE INSTALLED AT THE END OF ALL LATERALS, AND THE TOP 12" SHALL BE PAINTED GREEN UPON COMPLETION OF THE LATERAL INSTALLATION.
 - BEFORE STARTING, BACKFILL AND/OR RIGID THE CONNECTION TO THE EXISTING SEWER. LEAVE IN PLACE UNTIL NEW SEWER HAS BEEN CLEANED AND ACCEPTED. DRAIN PIPE, IF ATTACHED, THE TRACER SHALL BE REINFORCED WITH 1/8" GALV. STEEL WIRE. LEAVE IN PLACE UNTIL NEW SEWER HAS BEEN CLEANED AND ACCEPTED. LACING CONNECTOR OR APPROVED EQUAL. INSTALL DETECTOR WIRE AT EVERY 6 TO 20 FEET AND AT ALL BENDS. SPLICES SHALL BE CONNECTED BY USING A SWAGBITE MACHINE BELOW THE FRAME. AN ANODE ROD SHALL BE INSTALLED AT ALL OPEN ENDS, INCLUDING LATERALS.
 - CONTRACTOR SHALL CLEAN AND TEST THE ENTIRE SANITARY SEWER SYSTEM PRIOR TO ACCEPTANCE.
 - WATER LATERALS SHALL BE 1-1/2" DIAMETER CONFORMING TO ASTM D3011 AND BE 3008. IT SHALL HAVE A BATED WORKING MEASURE OF 200 PSI. STAINLESS STEEL. JUNCTIONS SHALL BE PROVIDED AT COMPRESSION JOINTS.
 - CONTRACTOR SHALL INSTALL BLUE PLASTIC COATED TRACER WIRE (10 GAUGE SOLID COPPER), PLASTIC WIRE MAY BE TAPERED TO PLASTIC PIPE, IF ATTACHED, THE TRACER SHALL BE REINFORCED EVERY 6 TO 20 FEET AND AT ALL BENDS. SPLICES SHALL BE CONNECTED USING A SWAGBITE LACING CONNECTOR OR APPROVED EQUAL. INSTALL DETECTOR WIRE AT EVERY 6 TO 20 FEET AND AT ALL BENDS. SPLICES SHALL BE CONNECTED BY USING A SWAGBITE MACHINE BELOW THE FRAME. AN ANODE ROD SHALL BE INSTALLED AT ALL OPEN ENDS, INCLUDING LATERALS.
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 - CONTRACTOR SHALL CLEAN AND TEST THE ENTIRE SANITARY SEWER SYSTEM PRIOR TO ACCEPTANCE.

UTILITY PLAN

REVISIONS

NO.	DATE	DESCRIPTION
1	01/27/2021	ISSUE FOR PERMIT
2	02/02/2021	ISSUE FOR PERMIT
3	02/02/2021	ISSUE FOR PERMIT

UTILITY PLAN

REVISIONS

NO.	DATE	DESCRIPTION
1	01/27/2021	ISSUE FOR PERMIT
2	02/02/2021	ISSUE FOR PERMIT
3	02/02/2021	ISSUE FOR PERMIT

UTILITY PLAN

REVISIONS

NO.	DATE	DESCRIPTION
1	01/27/2021	ISSUE FOR PERMIT
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