

WESTERN RACINE COUNTY SEWERAGE DISTRICT MEETING

Tuesday, February 16, 2021

Vice President Klemko called the meeting to order at 7:00 PM. Present at the time were: Lynn Tamblyn, Frank Czuta, Jeff Bratz, Pat Goldammer, Laura Webb and Joe Schenk.

Joe addressed the Commissioners seeking clarification on his probation period and on-call requirements. He departed at 7:13 PM.

The Commissioners then discussed the following:

- On call requirements
- Uniform eligibility
- Chain of command
- Extension of probation should be in writing
- Job description is needed for what Joe is doing

Minutes of Previous Meeting – Motion made by Czuta, seconded by Tamblyn to approve the minutes dated January 19, 2021. Motion Carried.

Invoices to be Approved – Motion was made by Czuta and seconded by Goldammer to approve the January invoices as presented. Motion carried.

Correspondence – None.

Monthly Plant Operations Report – Bratz reported flows decreased slightly which is normal for this time of year. Operating numbers are good. Rochester flow meter issue has been repaired. Revenues down due to the time of year. Issues with the golf cart being looked into.

Officers: Motion made by Tamblyn and seconded by Goldammer for Klemko to hold President position. Motion carried.

Motion made by Tamblyn and seconded by Goldammer for Czuta to hold Vice President position. Motion carried.

Motion made by Klemko and seconded by Goldammer for Tamblyn to hold Secretary position. Motion carried.

Heather Stratton has to remain Treasurer due to state law.

Permits – Bratz expressed a desire to establish a notification procedure when work is performed within the District boundaries. District interceptor “rights” on public way is not recorded anywhere nor do we own any easements.

Mercury Park – Bratz received the link to the website and viewed the proposed plan. Discussed future building within the Village of Waterford.

Fiber Installation/East side of River Road/Everstream and GNJ Construction – This was covered under the permits discussion.

Begin preparing Employee Manual – Bratz asked the Commissioners to review and bring comments to the next meeting.

Other business – None.

Motion made by Webb and seconded by Tamblyn to adjourn at 8:35 PM. Motion carried.

The next regular meeting will be March 16, 2021 at 7:00 PM.

Ellie Mack

Recording Secretary