

# RACINE COUNTY ADOPT-A-HIGHWAY PROGRAM Application / Permit

Racine County and the volunteer group (the "Group") named below recognize the need and the desirability of litter-free highways. The Group is hereby applying for a permit in the Adopt-a-Highway Program. Please complete this application and submit it to the Racine County Public Works & Development Services Department, 14200 Washington Avenue, Sturtevant, Wisconsin 53177-1253.

Name of Organization:

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| Group name as it should appear on the sign. There is a limit of 14 spaces on each line. | <table border="1" style="width: 100%; height: 100%; border-collapse: collapse;"> <tr><td style="width: 10%; height: 20px;"></td><td style="width: 10%;"></td><td style="width: 10%;"></td><td style="width: 10%;"></td><td style="width: 10%;"></td><td style="width: 10%;"></td><td style="width: 10%;"></td><td style="width: 10%;"></td><td style="width: 10%;"></td><td style="width: 10%;"></td><td style="width: 10%;"></td><td style="width: 10%;"></td><td style="width: 10%;"></td><td style="width: 10%;"></td><td style="width: 10%;"></td></tr> <tr><td style="height: 20px;"></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr> <tr><td style="height: 20px;"></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr> </table> |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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Group Mailing Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Daytime Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Evening Phone: \_\_\_\_\_

\_\_\_\_\_ Email : \_\_\_\_\_

Approximate number of people participating in each clean-up: \_\_\_\_\_

Number of times the group plans to pick up litter this year: \_\_\_\_\_  
We ask a minimum of 3 times each year.

County Trunk: \_\_\_\_\_ from: \_\_\_\_\_ to: \_\_\_\_\_

List alternate sections in order of preference:

County Trunk: \_\_\_\_\_ from: \_\_\_\_\_ to: \_\_\_\_\_

County Trunk: \_\_\_\_\_ from: \_\_\_\_\_ to: \_\_\_\_\_

By signature below, the Group acknowledges the hazardous nature of the work and agrees to the terms and conditions stated on the back of this form.

Group's authorized signature: \_\_\_\_\_

MUST BE 18 YEARS OF AGE OR OLDER

\_\_\_\_\_

DATE

DO NOT WRITE BELOW THIS LINE

## PERMIT APPROVAL

The County approves this permit for the Group to participate in the Adopt-a-Highway Program for the section identified above. The Group accepts the responsibility of picking up litter on this section of highway for the period beginning \_\_\_\_\_, 20\_\_ and ending \_\_\_\_\_, 20\_\_. This permit is renewable annually with written notice from Racine County Public Works.

The Department reserves the right to modify or cancel this permit at any time.

|  |                                     |
|--|-------------------------------------|
| _____<br>Racine County Adopt-a-Highway Coordinator | Permit No. _____<br><br>Date: _____ |
|--|-------------------------------------|

# TERMS AND CONDITIONS

1. The Group and its members are to be considered as volunteers and not as officers, employees, or agents of the County of Racine, Public Works and Development Services Department (the "Department"). Any injuries, claims, liabilities, suits or costs thereof, whatsoever, arising from Group or Group members activities relating to this permit shall be the sole responsibility of the Group or its individual members.
2. The Group agrees to indemnify and hold harmless the County of Racine, Public Works and Development Services Department, from any injury, cost, suit, liability or award arising from the issuance or exercise of this permit or because of any adverse effect upon any person or property attributed to the works of the Group.
3. Participants in the Group agree to obey and abide by all laws and regulations relating to safety and such terms and conditions as may be required by the Department for special conditions that may exist on a particular adopted section.
4. The Group shall pick up litter a minimum of three (3) times a year between April 1 and November 1. The Group shall not work beyond its section limits.
5. The Group shall supply one (1) adult supervisor for every five (5) or six (6) workers.
6. All participants shall be at least eleven (11) years of age. No other persons shall be present at the work site.
7. **The Group shall contact the County Adopt-a-Highway Coordinator prior to a collection to report the date and time of the scheduled pick-up.** The Group shall not collect litter during the following holiday periods: Memorial Day extended weekend, July 3-5 and Labor Day extended weekend.
8. **Within 24 hours of a collection, the Group shall contact the County Adopt-a-Highway Coordinator to report that a collection has been made and to provide the location of the trash bags.**
9. The Group shall work only during daylight hours and in good weather.
10. Each participant shall have reviewed the safety training video before participation. ([www.dot.wisconsin.gov](http://www.dot.wisconsin.gov) / Adopt-a-Highway Safety Tips video). The Group leader shall review the safety rules with all participants before proceeding to the highway segment.
11. All participants shall wear safety vests.
12. Both traffic safety signs shall be displayed properly during litter pickup. Groups shall work on only one side of the road at a time.
13. The Group shall not pick up litter on medians, bridges, in tunnels, or overpasses or around other structures that would pose a danger.
14. Both traffic safety signs shall be displayed properly during litter pick-up. Groups shall work on only one side of the road at a time.
15. When the Group encounters closed containers or items suspected to be hazardous, these items shall not be touched. Items of serious concern should be noted on the group's cleanup report.
16. The Group shall order required supplies and materials from the Department.
17. Unused materials and supplies furnished by the Department may be retained by the Group during the agreement period, but at the end of the period must be returned as instructed by the Department.
18. The Group shall make arrangements for off-road parking or shuttle bus type of travel to the work site. All vehicles at the pickup site shall be parked at the nearest cross street, if possible, or at least 3 feet from the pavement when parking on the highway.
19. The Group is encouraged to keep any recyclable materials.
20. Partisan political groups (groups of people with common political opinions and purposes organized for gaining political influence, governmental control and for directing government policies) shall not be permitted to participate.
21. The Department agrees to as follows:
  - 1) Provide safety vests, trash bags, traffic safety signs and website for viewing the safety training video.
  - 2) Remove the filled trash bags as soon as possible after the collection.
  - 3) The Department reserves the right to refuse or revise acronyms of Group names when preparing signs.