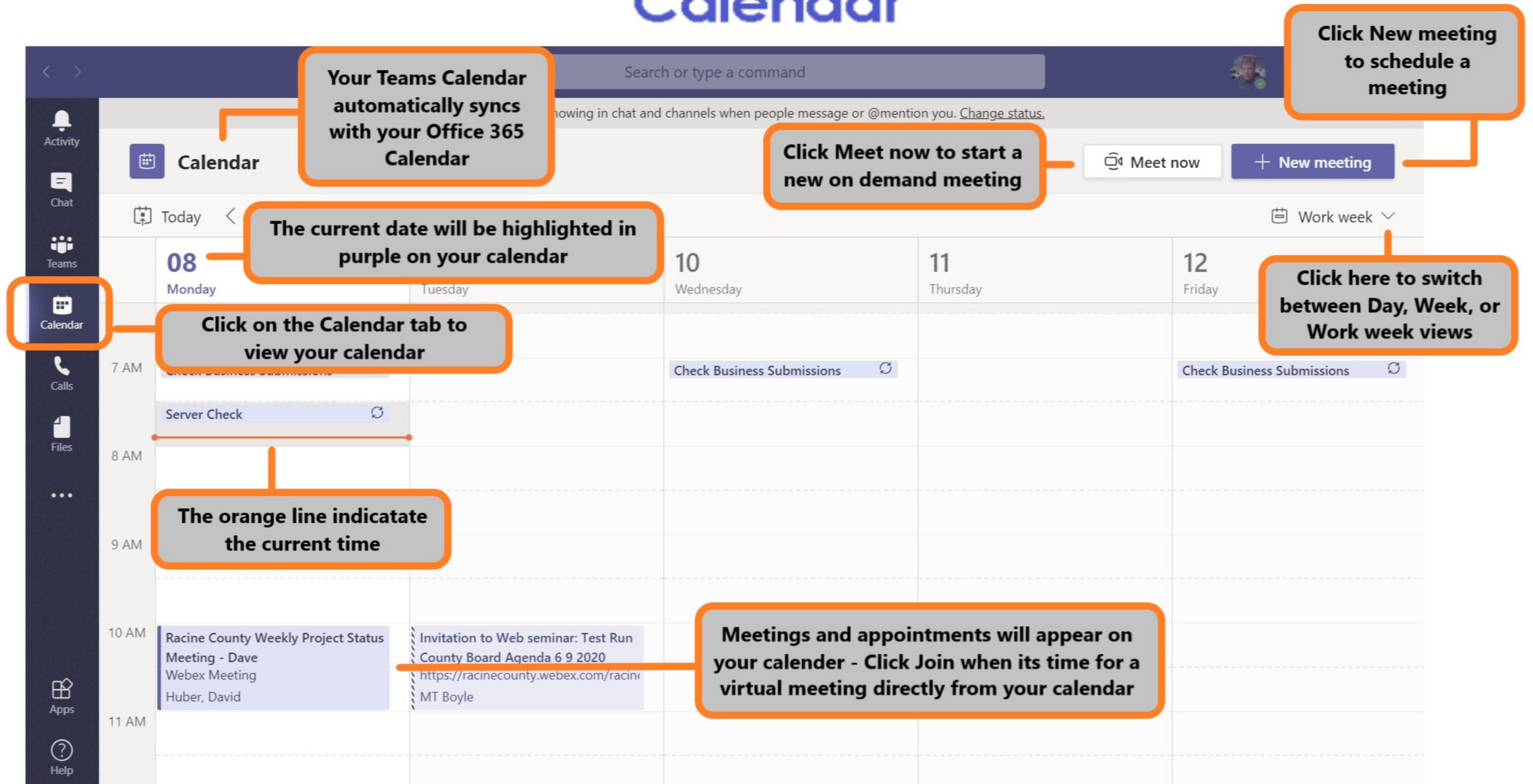


Quick Guide

Calendar



Your Teams Calendar automatically syncs with your Office 365 Calendar

Click New meeting to schedule a meeting

Click Meet now to start a new on demand meeting

Click on the Calendar tab to view your calendar

The current date will be highlighted in purple on your calendar

Click here to switch between Day, Week, or Work week views

The orange line indicate the current time

Meetings and appointments will appear on your calendar - Click Join when its time for a virtual meeting directly from your calendar

Search or type a command

Showing in chat and channels when people message or @mention you. [Change status.](#)

Calendar

Meet now

+ New meeting

Today <

Work week ▾

08 Monday

10 Wednesday

11 Thursday

12 Friday

7 AM

8 AM

9 AM

10 AM

11 AM

Check Business Submissions

Server Check

Racine County Weekly Project Status Meeting - Dave Webex Meeting Huber, David

Invitation to Web seminar: Test Run County Board Agenda 6 9 2020 <https://racinecounty.webex.com/racine> MT Boyle