**\*SEPARATE APPLICATIONS ARE REQUIRED WHEN APPLYING FOR A PHASE\***

THE PHASE IS INDICATED AT THE TOP OF EACH APPLICATION. ALLOCATIONS WOULD BE CONSIDERED FOR THE PHASE APPLIED FOR.

PLEASE COMPLETE SECTIONS: A, B, C AND D OF THIS APPLICATION.

ATTACH REQUESTED DOCUMENTATION AND INDICATE THE ATTACHMENTS PROVIDED.

**To help the Local Board in evaluating your request, you are also asked to enclose one (1) copy of a brief explanation (e.g., brochure or one-page description) of the program for which you seek funds. Your agency is also entitled to appear before the Local Board, to explain your program(s) when it meets to consider applications. Your agency will be informed of the meeting’s time and place.**

***Explanations of Categories: See attached***

***“Sample Eligible and Ineligible Expenditures; Not Limited to These Items For A More Comprehensive List and Further Explanation of These Categories see EFSP Phase 35 Manual Pages 64-80”***

You must complete, sign, and return your application(s) AND documentation BY THE DUE DATE OF: Friday January 22nd, 2021 APPLICATION SUBMITTED AFTER THE DUE DATE OR WITHOUT REQUIRED DOCUMENTATION WILL NOT BE CONSIDERED.

DUNS INSTRUCTIONS AND APPLICATION: SEE PACKET. YOUR ORGANIZATION’S DUN NUMBER MUST BE PROVIDED ON THE APPLICATION.

If another organization will be acting as Fiscal Agent or as a Fiscal Conduit Agency for the applicant, complete the FISCAL AGENT/FISCAL CONDUIT AGENCY RELATIONSHIP CERTIFICATION FORM.

If you are awarded funds, you must log in the EFSP site, complete the “Training Workshops” geared towards Local Recipient Organizations (LRO). If you have not previously received funds through this program, or if your bank account has changed, you must also complete the AUTHORIZATION AGREEMENT FOR AUTOMATIC DEPOSIT.

**COMPLETED APPLICATIONS MUST BE RETURNED TO**

**by RETURN DATE (insert date): Friday January 22nd, 2021**

**Western Racine County Service Center 1072 Milwaukee Ave, Burlington WI 53105 from 8-12 and 1:00pm-4:00 pm Monday through Friday; Catholic Charities Catholic Charities 800 Wisconsin Ave Racine 53403 8am – 4pm and Racine County Human Services Department (North Entrance – Reception Area) 1717 Taylor Ave, Racine WI 8am-4pm**

**APPLICATIONS RECEIVED AFTER THAT TIME OR WITHOUT DOCUMENTATION WILL NOT BE CONSIDERED!**

**NO EXCEPTIONS**