

**RACINE COUNTY PUBLIC WORKS, PARKS AND FACILITIES COMMITTEE MEETING**

**Thursday, March 10, 2016**

**Summary Minutes**

**Public Works & Development Services**

Ives Groves Office Complex  
14200 Washington Avenue  
Sturtevant, WI 53177

**Committee present** Katherine Buske (*arrived at 5:43 p.m.*), David Cooke, Tom Hincz, Scott Maier, Ronald Molnar

**Committee excused:** Kiana Harden-Johnson

**Committee unexcused:** Ken Lumpkin

**YIG Representatives present:** Cynthia Wotapka, Beau Blake (*left at 5:58 p.m.*)

**Staff Present:** Julie Anderson, Director of Public Works & Development Services  
David Prott, Superintendent of Highways & Parks  
Nathan Plunkett, County Engineering Manager  
Jim Metzger, Park Planning Manager

**Others present :** Peter Eitel & Chad Wilks, H & H Enterprises  
Lt. Shawn Barker, Racine County Sheriff's Office

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**1. Call to Order, Roll Call**

The meeting was called to order at 5:30 p.m. by Secretary David Cooke.

**2. Public Comments**

There were no public comments

**3. Approval of the February 25, 2016, summary minutes**

**SUPERVISOR MOLNAR MOVED, seconded by Supervisor Hincz, to approve the February 25, 2016, summary minutes.**

**YOUTH REPRESENTATIVES' ADVISORY VOTES:**

Youth Representative Blake: aye

Youth Representative Wotapka: aye

**Motion carried unanimously. VOTE: 4/0**

**4. Review of 2015 Financial Report of Golf Operations**

**SUPERVISOR MOLNAR MOVED, seconded by Supervisor Maier, to lay over the review of the 2015 Financial Report of Golf Operations.** Anderson explained that the final numbers from 2015 were not yet completed or audited and that this would be brought back to the Committee later this spring.

**YOUTH REPRESENTATIVES' ADVISORY VOTES:**

Youth Representative Blake: aye

Youth Representative Wotapka: aye

**Motion carried unanimously. VOTE: 4/0**

**5. Review and consideration of proposed 2016 golf fees and 2016 golf rules and regulations as presented by Peter Eitel, President of H & H Fairway Enterprises, Inc.**

Peter Eitel presented proposed fee changes and golf rules and regulations for the 2016 season. The purchase of 60 new golf carts is proposed and approximately \$150,000 will be spent on new equipment in 2015 based on the restructured contract. Fees can only be raised, per the contract, based on the previous year CPI, so only a few fees are being raised for 2015. Fee increases are very modest. A new fee includes a season pass for play that includes a cart.

*NOTE: Chair Bay Buske joined the meeting at 5:43 p.m. Secretary Cooke continued to preside over the duration of the meeting after consent by Chair Buske.*

**SUPERVISOR MOLNAR MOVED, seconded by Supervisor Hincz, to approve the 2016 golf fees and rules and regulations as presented.**

**YOUTH REPRESENTATIVES' ADVISORY VOTES:**

Youth Representative Blake: aye

Youth Representative Wotapka: aye

**Motion carried unanimously. VOTE: 5/0**

**6. Request by Racine County Sheriff's Office (RCSO) for use of a county park (to be identified) for off-road filming by Destination Polaris/Fox Sports of the RCSO Polaris Ranger (March 14-16, 2016)**

Lt. Shawn Barker presented the request from the Sheriff's Office. A 30-minute television show and interview with Lt. Barker featuring search and rescue footage on County lands will air on Fox Sports, March 14-16, 2016. It was noted that the Kansasville Fire Department also has a Polaris Ranger that may be included in the photo shoot with an appearance by Chief Scott Remer.

**SUPERVISOR MOLNAR MOVED, seconded by Supervisor Maier, to approve the use of a county park for off-road filming as presented.**

**YOUTH REPRESENTATIVES' ADVISORY VOTES:**

Youth Representative Blake: aye

Youth Representative Wotapka: aye

**Motion carried unanimously. VOTE: 5/0**

**7. Review, discussion and possible recommendation on a resolution authorizing the transfer of funds using Performance Based Maintenance (PBM) proceeds to purchase a road widener (shouldering machine) for the Racine County Public Works Fleet Division**

David Prott discussed the proposed purchase. After all bids were received, it was determined that the machine that best fit the requirements of the department will cost \$6,000.00 more than was originally

budgeted. Proceeds from last year's PBM projects will cover the shortfall; therefore, there would be sufficient money available for the purchase of the road widener (shouldering machine).

*NOTE: Youth Representative Beau Blake left the meeting at 5:58 p.m, due to another commitment..*

**SUPERVISOR MOLNAR MOVED, seconded by Supervisor Hincz, to forward a resolution to the County Board, with a recommendation to approve, for 1<sup>st</sup> reading on March 22.**

**YOUTH REPRESENTATIVES' ADVISORY VOTES:**

Youth Representative Blake: N/A

Youth Representative Wotapka: aye

**Motion carried unanimously. VOTE: 5/0**

**8. Review, discussion and possible recommendation on a resolution authorizing and approving a sole source capital equipment purchase with proceeds from the 2015 Capital Equipment Account to purchase a snow plow for the Racine County Public Works Fleet Division**

David Prott discussed the proposed purchase and use of funds. A plow blade on one of the department's tandem axle trucks was damaged and it isn't cost effective to repair due to the age of the equipment. There are sufficient funds from last year's Capital Equipment account that could be used for the purchase of a new snow plow. The cracked plow blade will be scrapped or listed on the Wisconsin Surplus website.

**SUPERVISOR HINCZ MOVED, seconded by Supervisor Molnar, to forward a resolution to the County Board, with a recommendation to approve, for 1<sup>st</sup> reading on March 22.**

**YOUTH REPRESENTATIVES' ADVISORY VOTES:**

Youth Representative Blake: N/A

Youth Representative Wotapka: aye

**Motion carried unanimously. VOTE: 5/0**

**9. Review, discussion and possible recommendation on Public Works and Development Services Surplus Equipment (Winter 2015)**

David Prott reviewed the list of surplus equipment with the Committee. The surplus equipment includes equipment no longer being used or no longer operating properly. Once approved, the equipment will be listed online through Wisconsin Surplus, a government auction site, and bids will be accepted. The damaged plow blade (see Agenda Item No. 8 above) will be added to the PWDS Surplus Equipment list.

**SUPERVISOR MAIER MOVED, seconded by Supervisor Hincz, to approve the sale of Public Works and Development Services surplus equipment.**

**YOUTH REPRESENTATIVES' ADVISORY VOTES:**

Youth Representative Blake aye

Youth Representative Wotapka aye

**Motion carried unanimously. VOTE: 5/0**

**10. Review, discussion and possible recommendation on a resolution authorizing the acceptance of a \$35,000 Fund For Lake Michigan (FFLM) grant and authorizing a 2016 Harbor Monitoring Study**

Nathan Plunkett introduced this item and summarized the Fund for Lake Michigan and 2016 Harbor Monitoring Study. The study will likely cost over \$100,000, and leftover funds from 2015 projects were combined into a new account that will allow the study to be done in 2016.

**SUPERVISOR MOLNAR MOVED, seconded by Chair Buske**, to forward a resolution to the County Board, with a recommendation to approve, for 1<sup>st</sup> and 2<sup>nd</sup> readings on March 22.

**YOUTH REPRESENTATIVES' ADVISORY VOTES:**

Youth Representative Blake: N/A

Youth Representative Wotapka: aye

**Motion carried unanimously. VOTE: 5/0**

**11. Review, discussion and possible recommendation concerning a memorandum of understanding between Racine County and the Wisconsin Department of Transportation (WisDOT) regarding county and state responsibilities for realigning the STH 38 and CTH "MM" intersection as part of the CTH "MM" reconstruction project planned for 2018**

Nathan Plunkett introduced this item and summarized the realignment project. Supervisor Molnar asked if the existing parking lanes north of Highway 38 have been taken into consideration for use as a place for anglers to park since that area of the Root River is a popular place to fish. Staff advised that the creation of a new parking area would be considered outside the scope of this WISDOT/County project but that it could be considered as a future project with grant dollars from the WIDNR.

**SUPERVISOR MOLNAR MOVED, seconded by Chair Buske**, to forward a resolution to the County Board, with a recommendation to approve, for 1<sup>st</sup> reading on March 22.

**YOUTH REPRESENTATIVES' ADVISORY VOTES:**

Youth Representative Blake: N/A

Youth Representative Wotapka: aye

**Motion carried unanimously. VOTE: 5/0**

**12. Miscellaneous Public Works Business**

- Next scheduled PWPFC meeting: March 31, 2016, if needed.  
(No meeting March 24, 2016, due to Easter Holiday and lack of quorum)

**15. Adjourn**

There being no further business, **SUPERVISOR MOLNAR MOVED, seconded by Supervisor Hincz**, to adjourn at 6:30 p.m.