

RACINE COUNTY PUBLIC WORKS, PARKS AND FACILITIES COMMITTEE MEETING

THURSDAY, January 28, 2016

Summary Minutes

Conference Call Meeting

Public Works & Development Services - Julie Anderson is Host of Meeting

Ives Groves Office Complex

14200 Washington Avenue

Sturtevant, WI 53177

Committee present via conference call : Katherine Buske, David Cooke, Tom Hincz, Scott Maier, Kiana Harden-Johnson

Committee present at Ives Grove: Ronald Molnar

YIG Representatives excused: Cynthia Wotapka

Committee unexcused: Kenneth Lumpkin

YIG Representatives present via conference call: Beau Blake

Staff Present: Julie Anderson, Director of Public Works & Development Services

Others present via conference call: Kathy Madson, President of KVC (applicant)

1. Call to Order, Roll Call

The conference call meeting was called to order at 5:30 p.m. by Chair Buske. Roll call was taken. Ms. Buske read the Youth-In-Governance statement.

2. Public Comments

There were no public comments

3. Approval of the January 14, 2016, summary minutes

SUPERVISOR DAVID COOKE MOVED, seconded by Supervisor Ronald Molnar, to approve the January 14, 2016, summary minutes.

YOUTH REPRESENTATIVES' ADVISORY VOTES:

Youth Representative Blake: aye

Youth Representative Wotapka: N/A

Motion carried unanimously. VOTE: 6/0

4. Special Use Request

Anderson presented this request to hold a bicycle racing event on Sunday, May 22, 2016, from approximately 6:00 a.m. until 6:00 p.m. This would be exclusive use of Sanders Park from 6:00 a.m. to 6:00 p.m. A detailed written plan for the event was reviewed by the staff and Committee. Ms. Kathy Madson was also on the conference call to discuss the event. Discussion and questions followed. Supervisor Hincz asked about insurance coverage, and Madson indicated that there is insurance along with waivers signed by all participants prior to their participation in the event. A condition of approval will be for the cycling club to provide a Certificate of Insurance that names Racine County as an additional named insured for this particular event.

Supervisor Molnar indicated that South Shore emergency personnel need to be informed about this event at least 30 days prior to the race date. Molnar also provided an Incident Command System form (ICS 208) to staff to be completed by the race coordinators for submittal. This is a standard form and it allows all safety details to be clearly set forth prior to the event. Staff will incorporate this into the approval letter, if the Committee votes in favor of the proposed event.

Anderson indicated that this event is a week in advance of the Memorial Day holiday weekend, and that staff will work with the race coordinators on details that are outlined in their event request letter. Staff has no objection to the proposed event as stated in the submitted request. Ms. Madson was informed that, if approved, staff would create a letter of approval outlining the decision of the Committee.

Ms. Madson indicated that the cycling group has great interest in bringing this event to Racine County and that Sanders Park has a great set up for this road event.

SUPERVISOR RONALD MOLNAR MOVED, seconded by Supervisor Hincz, to approve the special request as presented to hold a bicycle racing event at Sanders Park on Sunday, May 22, 2016.

YOUTH REPRESENTATIVES' ADVISORY VOTES:

Youth Representative Blake: aye

Youth Representative Wotapka: N/A

Motion carried unanimously. VOTE: 6/0

6. Communications and Referrals

There were no communications or referrals.

7. Miscellaneous Public Works Business

Next meeting: February 11, 2016, if needed.

8. Adjourn

There being no further business, **SUPERVISOR RONALD MOLNAR MOVED, seconded by Supervisor Harden-Johnson, to adjourn at 5:44 p.m.**

YOUTH REPRESENTATIVES' ADVISORY VOTES:

Youth Representative Blake: aye

Youth Representative Wotapka: N/A

Motion carried unanimously. VOTE: 6/0