

Assignment Report

Updated 10.27.2020

Log into Workforce Telestaff and click Reports.



Click on Assignment.

Name
40 Hours Each Week
Accruals
Assignment
Audit

Under Criteria, you are able to enter in a date range if needed. If not, the report will pull based off of the current date's information.

Criteria ?

Date Selection

Calendar Dates Dynamic Dates

From *

10/27/2020



Through *

10/27/2020



Under Limit By, select the criteria you are looking for.

Assignment Report

Department (0) None

Area (0) None

Region (0) None

Station (0) None

Physical Unit (0) None

Position (0) None

Shift (0) None

Shift Mask (0) None

You can select as many filters as you would like. Your choices will appear under Limits. **Please note that Telestaff automatically filters the reports based on the user. You will need to remove yourself from the filter.** In order to remove yourself, simply click on your name.

Limits

[Clear All](#)

- [SPAIN, REBEKAH R.](#)
- [Racine County Sheriffs Office](#)
- [Racine County Jail](#)
- [Racine County Jail](#)
- [Jail 1st Shift](#)

You can either have the report output in Excel or as an HTML report.

[↓ Excel Report](#)

[↗ HTML Report](#)

Limits