

RACINE COUNTY PUBLIC WORKS, PARKS AND FACILITIES COMMITTEE MEETING
THURSDAY, FEBRUARY 26, 2015
Summary Minutes

Public Works-Development Services Conference Room
Ives Groves Office Complex
14200 Washington Avenue
Sturtevant, WI 53177

Committee Present: Katherine Buske, Kiana Harden-Johnson, Russell Clark, Ronald Molnar
Tom Hincz, Pamela Zenner-Richards

Members Unexcused: Kenneth Lumpkin

**Youth in Government
Representatives Present:** Mary Graeber, Kristi Parsons

Staff Present: Julie Anderson, Public Works & Development Services Director

Also Present: Bob Lui, Caledonia Utility District Manager
Howard Stacy, Caledonia Utility District
Bob Fischer, VFW Post 8343
Ralph Schopp, Town of Norway

1. Call to Order, Roll Call

The meeting was called to order at 5:00 p.m. by Chair Kay Buske.

2. Public Comments

There were no public comments.

3. Approval of the February 12, 2015, summary minutes

SUPERVISOR JOHNSON MOVED, seconded by, SUPERVISOR MOLNAR. to approve the February 12, 2015, summary minutes.

YOUTH REPRESENTATIVES' ADVISORY VOTES:

Youth Representative Graeber: aye

Youth Representative Parsons: Arrived at 5:05p.m., missed this vote.

Motion carried unanimously. VOTE: 6/0

4. Main Street (CTH "G") Lift Station Controls Enclosure Project within County right-of-way

Director Anderson indicated that about one year ago, the PWPF Committee approved a utility hut within the Main Street ROW. The Caledonia Utility District has since decided that the project could be accomplished differently. Anderson presented the request from the Village of Caledonia Utility District to install a pre-packaged 5' x 5' walk-in style hut on Main Street/Highway G within the County right-of-way. The proposed enclosure will provide above-grade controls for the existing buried station and is designed to update the aged existing controls and provide a better, safer access in a climate-controlled environment.

Bob Lui, Utility Manager, was present tonight and addressed the Committee. He indicated that this hut is exactly like the one that is located at the SW corner of STH 31 and Four Mile Road.

Discussion was held by the PWPF Committee.

County Board Vice-Chair ZENNER-RICHARDS MOVED, seconded by Supervisor MOLNAR, to approve the proposed project and work within the County Trunk Highway G right-of-way.

YOUTH REPRESENTATIVES' ADVISORY VOTES:

Youth Representative Graeber: aye

Youth Representative Parsons: aye

Motion carried unanimously. VOTE: 6/0

5. Special Use Request

- **May 24th Memorial Day Parade, S. Loomis Road, Town of Norway (Anthony Fischer / VFW Post 8343)**

Anderson presented this proposed special use request to hold a Memorial Day Parade on South Loomis Road in the Town of Norway on May 24, 2015.

Tony Fischer from VFW Post 8343 was present tonight and addressed the Committee. Also present was Ralph Schopp from the Town of Norway. Fischer explained that they have a plan in place to address emergency access to properties along the 1.5 mile parade route, if needed. He also indicated that the parade would take about 2 hours, with the event starting at the Veterans Memorial, picking up at Kelly's Bleachers, and ending at Meyer Park with a balloon launch and celebration for anyone who wishes to participate. There are many volunteers needed to make this event a success.

Supervisor Hincz indicated that perhaps the Waterford Police and Fire would also participate or assist in the parade.

Additional discussion was held by the PWPF Committee. Staff does not object to this request, as long as there is a plan for emergency access if needed and other traffic control in place along the parade route.

SUPERVISOR HINCZ MOVED, seconded by SUPERVISOR MOLNAR, to approve the request as presented to hold a Memorial Day parade on May 24 along South Loomis Road in the Town of Norway. Molnar requested that Fire Chief Robbins and Police Chief Hanrahan be copied on the approval letter.

YOUTH REPRESENTATIVES' ADVISORY VOTES:

Youth Representative Graeber: aye
Youth Representative Parsons: aye

Motion carried unanimously. VOTE: 6/0

6. Review, discussion and possible action on Report No. 2014-71 by the County Executive making an appointment to the Racine County Traffic Safety Commission

A vacancy currently exists on the Racine County Traffic Safety Commission due to the retirement of Trooper Gene Johnson from the Wisconsin State Patrol. Members of the Traffic Safety Commission do not serve terms of specified lengths. In Report No. 2014-71, the County Executive is requesting confirmation of Trooper Kyle Graf as the State Patrol representative on the Traffic Safety Commission.

SUPERVISOR MOLNAR MOVED, seconded by County Board Chair CLARK, to forward Report No. 2014-71 to the Racine County Board of Supervisors, recommending confirmation of the appointment of Trooper Kyle Graf to the Racine County Traffic Safety Commission.

YOUTH REPRESENTATIVES' ADVISORY VOTES:

Youth Representative Graeber: aye
Youth Representative Parsons: aye

Motion carried unanimously. VOTE: 6/0

7. Review, discussion and possible action on Report No. 2014-72 by the County Executive making appointments to the Golf Course Improvement Committee

Two vacancies currently exist on the Golf Course Improvement Committee. In Report No. 2014-72, the County Executive is requesting confirmation of Bruce Woodward and Mike Spiegelhoff to fill these vacancies, with terms to expire on March 31, 2018.

Supervisor Molnar indicated he knows Mr. Spiegelhoff and believes he will be a good addition to this Committee. Supervisor Zenner-Richards indicated she knows Mr. Woodward and that he will be a good addition to this Committee.

Supervisor Hincz asked about what the Committee does and their responsibilities. Anderson explained when the Committee was created by and that there is a section in the County Code of Ordinances that explains the purpose and duties of this Committee.

County Board Vice-Chair ZENNER-RICHARDS MOVED, seconded by SUPERVISOR JOHNSON, to forward Report No. 2014-72 to the Racine County Board of Supervisors, recommending confirmation of the appointments of Bruce Woodward and Mike Spiegelhoff to the Golf Course Improvement Committee for terms to expire on March 31, 2018.

YOUTH REPRESENTATIVES' ADVISORY VOTES:

Youth Representative Graeber: aye
Youth Representative Parsons: aye

Motion carried unanimously. VOTE: 6/0

8. Communications and Referrals

There were no communications or referrals.

9. Miscellaneous Public Works Business

- Next scheduled meeting of the Public Works, Parks and Facilities Committee is @ 6 p.m. Thursday, March 12, 2015.
- Wis-DOT staff is in the Ives Grove Auditorium from 5:00 - 7:00 p.m. today to discuss the maps and plans for the 2015 STH Interchange work that will begin within the next month and through the 2015 construction season.
- County Board Chair Clark announced that this would be the last PWPFC meeting for him and County Board Vice-Chair Zenner-Richards. There will be two new Supervisors appointed to the PWPFC Committee at the March 10, 2015 County Board meeting.

10. Adjourn

There being no further business,

County Board Chair CLARK MOVED, seconded by SUPERVISOR MOLNAR, to adjourn the PWPFC meeting at 5:30 p.m. **Motion carried unanimously. VOTE: 6/0**