



RACINE COUNTY SRCCCY TECHNOLOGY REQUIREMENTS

Trade Contractors shall be required to use the following programs for each described activity (all are free of charge):

- a. Procore for Daily Work Logs, STAs, RFIs, Submittals, Observations, Punch List, Specifications, Closeout Documents, and current Contract Documents
- b. BIM 360 for sharing CAD backgrounds and/or Revit 3D Models.
- c. SafetyNet for tracking and remediation of safety risk issues

Note: These are the technologies anticipated at this time. Construction Manager reserves the right to implement additional technologies requiring Trade Contractor participation at no additional cost.

TRAINING

The Project Manager and Superintendent are required to complete a Procore Certification training, free of charge, available here: <https://learn.procore.com/series/procore-certification-subcontractor-client/procore-certification-subcontractor>. Or, attend a one (1) hour training provided by the Construction Manager.

The Trade Contractor is responsible to complete the training within two weeks of contract award. The Trade Contractor shall have their project team participate in this training at no additional cost to the Construction Manager or Owner.

HARDWARE

Computer Requirements

The Trade Contractor shall have access to an internet connected computer to communicate with the Construction Manager and submit documents on Procore. The computer shall have sufficient memory and processing power to access the Procore project and submit required documents in a timely manner.

Tablets/iPads

Each Trade Contractor is responsible to provide one tablet per foreman. Contract Documents will be available and maintained within Procore, and available via the Procore app on this tablet. All communication and changes to the Contract Documents will be issued via Procore. In addition, Trade Contractors will have the ability to submit and respond to other project tasks, including but not limited to: RFI's, Submittals, Daily Work Log, STA's, Observations, Punch List, etc.

Each Foreman utilizing the tablet shall have a valid email address and account set up prior to arriving on the job site to receive notifications from the Construction Manager, and other applications that will be used throughout the duration of the project. Additionally, an iTunes, Google Play, or other appropriate account shall be set up in order to download the mobile applications to interact with the Contract Documents.

The tablet provided must meet or exceed the minimum requirements of the latest release version of the Procore application throughout the life of the project, from contract award to final completion. It is the responsibility of the Trade Contractor to keep both the tablet OS and Procore application up to date with the most current version.

SOFTWARE

Procore

The Construction Manager, along with the Owner and Architect, have elected to utilize Procore. Procore is a cloud-based construction management software used to facilitate communication and collaboration on the project. There are no fees to utilize Procore.

Procore requires a high speed internet connection and is supported by most standard browsers and recommended for use in Google Chrome, see here <https://support.procore.com/faq/which-web-browsers-are-supported-by-procore>. Documents uploaded to the site must meet the standards required by the software.

Procore will be used to submit and answer all RFIs generated following contract award, to process electronic review and distribution of submittals, to submit daily report logs, and to submit safety task assignments. Each Trade Contractor will be given a user account for Procore and will be required to submit electronically as per the Procore format, all items as listed above. "Submit electronically" means to fill in the Procore form and upload any corresponding documents. In addition, the Construction Manager may require that changes and requisitions be provided electronically during the project.

Trade Contractors that do not utilize Procore, and instead provide hard copies of required documentation, will be subject to back charge for related document transmission fees, Construction Manager personnel time, and document reproduction fees. Please notify Construction Manager of any issues relating to the use of Procore at time of bid.

Procore generates e-mail notifications to alert participants of actions required. The Trade Contractor shall be responsible for accurate and current e-mail contact information for all project team personnel. The Trade Contractor shall be responsible for timely interaction and response to assigned tasks through Procore. The Construction Manager is not responsible to provide the Trade Contractor duplicate notification via any other system. The Trade Contractor's project team shall have continuous access to a computer, internet and e-mail to facilitate the effective use of these tools.

Contract Documents

Procore will be used as the mechanism for the Construction Manager to electronically provide all project related documents and document updates to Trade Contractors. This specifically includes Contract Documents, Specification, Shop Drawings, Coordination Drawings, Submittals, RFIs, MSDS's, and Meeting Minutes. If a Trade Contractor requires printed copies of documents, all costs for printing and distribution of those documents shall be borne by the Trade Contractor. The Trade Contractor is responsible for staying up to date and referencing the latest Contract Documents via Procore.

BIM 360

Construction Manager has set up a project site on BIM 360 for use by Trade Contractors and the design team to share information and collaborate. There is no cost associated to the Trade contractors for use of this service. It is intended to help the development and coordination of the design implantation and fabrication into the field installation. Construction Manager will work with the selected Trade Contractors to establish the most productive workflow for this project. The Construction Manager will set up a cloud-based Project and invite recipients to join. These documents can be viewed both on a desktop via a free downloadable BIM 360 Viewer or through the Autodesk BIM 360 App available for download from the App Store.

SafetyNet

Trade Contractors shall use SafetyNet to be made aware of safety issues requiring attention and notify the Construction Manager upon remediation of these issues.