

FINANCE AND HUMAN RESOURCES COMMITTEE MEETING
February 5, 2020

IVES GROVE OFFICE COMPLEX
PUBLIC WORKS CONFERENCE ROOM
14200 WASHINGTON AVENUE
STURTEVANT, WISCONSIN 53177

Meeting attended by: Chairman Miller, Supervisors Bernberg, Dawson, Nielsen, Pringle, and Shakoor II, Youth Representative Eifert and Trujillo, County Executive Jonathan Delagrave, Finance Director Brian Nelson, Human Resources Director Karen Galbraith, County Treasurer Jeff Latus, County Treasurer paralegal Anne Mollerskov, Highways and Parks Superintendent Dave Prott, Asst. Corporation Counsel John Serketich, Carolyn Engel and Andrea Safedis of RCEDC, David Anderson Director PFM Financial Advisors LLC, Project Manager Liam Doherty, Asst Superintendent of B&F Mark Hoefs, Clerk of Courts Sam Christensen, Deputy Clerk of Court Emily Bruno, and Junior Staff Accountant Kyle Maurer.

Excused: Supervisor Wisch

Agenda Item #1 – Convene Meeting.

Meeting Called to Order at 5:00pm by Chairman Miller.

Agenda Item #2 – Youth in Governance/Comments.

Youth in Governance statement was read by Youth Representative Trujillo.

Agenda Item #3 – Public Comments.

None.

Agenda Item #4 – Approval of Minutes from the January 22, 2020 committee meeting.

Action: Approve the minutes from January 22, 2020 meeting. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Nielsen. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Agenda Item #5 – Building & Facilities Management – Michael Lanzdorf – Changes to Building & Facilities Maintenance Staff wage schedules and reclassification of 1 FTE Non Rep Non Exempt N060 Office Assistant to 1 FTE Non Rep Exempt E030 Administrative Assistant effective March 2, 2020 – 2020 – Resolution – Requested action : 1st Reading at the February 11, 2020 County Board Meeting.

Action: Changes to Building & Facilities Maintenance Staff wage schedules and reclassification of 1 FTE Non Rep Non Exempt N060 Office Assistant to 1 FTE Non Rep Exempt E030 Administrative Assistant effective March 2, 2020 – 2020 – Resolution – Requested action: 1st Reading at the February 11, 2020 County Board Meeting. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Nielsen. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Agenda Item #6 – Racine County Economic Development Corp – Carolyn Engel – Approval of the 2020 Matching Grant Program Agreement – Action of the Committee Only.

Action: Status of Racine County matching grant program for period ending December 31, 2019. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Nielsen. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Agenda Item #7 – Racine County Economic Development Corp – Carolyn Engel – Approval of the 2020 Matching Grant Program Agreement – Action of the Committee Only.

Action: Approval of the 2020 Matching Grant Program Agreement **Motion Passed.** Moved: Supervisor Pringle.
Seconded: Supervisor Nielsen. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Agenda Item #8 – County Treasurer – Jeff Latus – Sale of In Rem Properties from January 2020 Sealed Bid Sale – Action of the Committee Only.

Action: Approve Sale of In Rem Properties from January 2020 Sealed Bid Sale with Only a Single Bid. **Motion Passed.**
Moved: Supervisor Pringle. Seconded: Supervisor Nielsen. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.
Action: Approve the Sale of item #5 (33323 Cattail Dr Burlington, WI 53105). **Motion Passed.** Moved: Supervisor Pringle.
Seconded: Supervisor Nielsen. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.
Action: Approve the Sale of item #14 (8104 Appletree Ln Waterford, WI 53185). **Motion Passed.** Moved: Supervisor Pringle.
Seconded: Supervisor Nielsen. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.
Action: Approve the Sale of item #16 (Lot Valley View Dr Waterford, WI 53185). **Motion Passed.** Moved: Supervisor Pringle.
Seconded: Supervisor Nielsen. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.
Action: Approve the Sale of item #26 (3038 Packard Ave Mt Pleasant, WI 53403). **Motion Passed.** Roll Call Requested.
Advisory Vote: Eifert-Nay and Trujillo-Aye Vote: Bernberg-Nay, Q.A Shakoor-Yay, Dawson-Yay, Brett Nielsen-Yay, Thomas Pringle-Yay, and Robert Miller-Yay.
Action: Approve the Sale of item #32+33 (Lots Nevada Dr Rochester, WI 53105). **Motion Passed.** Moved: Supervisor Pringle.
Seconded: Supervisor Nielsen. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.
Action: Approve the Sale of item #40 (14 McKinley Ave Racine, WI 53404). **Motion Passed.** Moved: Supervisor Pringle.
Seconded: Supervisor Nielsen. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.
Action: Approve the Sale of item #42 (1835 Linden Ave Racine, WI 53403). **Motion Passed.** Moved: Supervisor Pringle.
Seconded: Supervisor Nielsen. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.
Action: Approve the Sale of item #46 (2414 Geneva St Racine, WI 53402). **Motion Passed.** Moved: Supervisor Pringle.
Seconded: Supervisor Nielsen. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.
Action: Approve the Sale of item #48 (3318 3rd Ave Racine, WI 53402). **Motion Passed.** Moved: Supervisor Pringle.
Seconded: Supervisor Nielsen. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Agenda Item #9 – Transfers.

a) Clerk of Courts – Samuel Christensen – Elimination of 2 part time Contracted Service positions and creation of 1 FTE Non Rep Exempt E080 – Dep Family Court Comm as of March 2, 2020 and transfer of \$79,753 within the Clerk of Courts – Child Support 2020 Budget – 2020 – Resolution – Action Requested: 1st Reading at the February 11, 2020 County Board Meeting.

Action: Accept the transfers and forward as a resolution to the County Board **Motion Passed.** Moved: Supervisor Pringle.
Seconded: Supervisor Nielsen. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Agenda Item #10 – Finance Department – Brian Nelson – Reclass of 1 FTE Non Rep Exempt E020 Purchasing Coordinator to 1 FTE Non Rep Exempt E050 Purchasing Manager and reclass of 1 FTE Non Rep – Non Exempt N060 Accounting Tech – Fin to 1 FTE Non Rep -Non Exempt N070 Payroll Technician effective March 2, 2020 – 2020 – Resolution – Requested action : 1st Reading at the February 11, 2020 County Board Meeting.

Action: Reclass of 1 FTE Non Rep Exempt E020 Purchasing Coordinator to 1 FTE Non Rep Exempt E050 Purchasing Manager and reclass of 1 FTE Non Rep – Non Exempt N060 Accounting Tech – Fin to 1 FTE Non Rep -Non Exempt N070 Payroll Technician effective March 2, 2020 – 2020 – Resolution – Requested action : 1st Reading at the February 11, 2020 County Board Meeting. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Nielsen. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Agenda Item #11 – Finance Department – Brian Nelson – Authorizing the issuance and establishing parameters for the sale of not to exceed \$6,845,000 General Obligation Corporate Purpose Bonds, Series 2020A – 2020 – Resolution – Requested Action: 1st & 2nd Reading at the February 11, 2020 County Board Meeting.

Action: Authorizing the issuance and establishing parameters for the sale of not to exceed \$6,845,000 General Obligation Corporate Purpose Bonds, Series 2020A – 2020 – Resolution – Requested Action: 1st & 2nd Reading at the February 11, 2020 County Board Meeting. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Nielsen. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Agenda Item #14- Communication & Report Referrals from County Board Meeting.

Action: Receive and file items a-f. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Nielsen. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Agenda Item #12– Closed Session – 6:00 P.M. (Approximately 15 Minutes) - IT IS ANTICIPATED THAT THE FINANCE AND HUMAN RESOURCES COMMITTEE WILL MEET IN A CLOSED SESSION PURSUANT TO SECTION 19.85(1)(c) OF THE WISCONSIN STATE STATUTES TO DISCUSS WITH LEGAL COUNSEL THE FOLLOWING CLAIMS AGAINST RACINE COUNTY: 1) DARIUS WILLIAMS AND KENNETH & MARCIA BALDWIN.

Action: Motion to go into closed session pursuant to s. 19.85(1)(c), WI Stats, to discuss with legal counsel the following claims against Racine County 1) DARIUS WILLIAMS AND KENNETH & MARCIA BALDWIN. at 6:00pm. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Nielsen. Vote: Roll Call Vote was taken of the members present: All Ayes No Nays.

Agenda Item #13– Regular Session.

Action: To reconvene into regular session at 6:05pm. **Motion passed.** Moved: Supervisor Pringle. Seconded: Supervisor Nielsen. Vote: All Ayes No Nays.

Action: Approval to resolve the claim(s) as recommended by Racine County Corp. Counsel. **Motion passed.** Moved: Supervisor Pringle. Seconded: Supervisor Nielsen. Vote: All Ayes No Nays

Agenda Item #15 – Staff Report – No Action Items.

Finance & Human Resources Committee – Next Meeting will be February 19, 2020, if needed or unless canceled. If canceled, next meeting will be on July 18, 2018 at 5:00pm.

Agenda Item #16– Adjournment.

Action: Adjourn meeting at 6:10pm. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Dawson. Vote: All Ayes No Nays.