

**FINANCE AND HUMAN RESOURCES COMMITTEE MEETING**  
**April 1, 2020**

PURSUANT TO THE RACINE COUNTY EXECUTIVE'S ADMINISTRATIVE ORDER DATED MARCH 26, 2020,  
THE MEETING WILL BE HELD VIA PHONE CONFERENCING AND NO PERSONAL GATHERING WILL TAKE  
PLACE. DIAL IN: 414-455-2762 PASSCODE: 858-648-9977

Meeting attended by: Chairman Miller, Supervisors Bernberg, Dawson, Nielsen, Pringle, Shakoor II and Wisch, Youth Representative Eifert and Trujillo, Supervisor Trotter, Osterman, Cooke, and Kramer, County Executive Jonathan Delagrave, Finance Director Brian Nelson, Finance and Budget Manager Kris Tapp, Human Resources Director Karen County Board Chair Rusty Clark, Public Works Development Service Director Julie Anderson, Corp Counsel Michael Lanzdorf, Information Technology Director Suchi Wadhwa.

**Agenda Item #1 – Convene Meeting.**

Meeting Called to Order at 4:00pm by Chairman Miller.

**Agenda Item #2 – Youth in Governance/Comments.**

Youth in Governance statement was read by Youth Representative Eifert.

**Agenda Item #3 – Public Comments.**

None.

**Agenda Item #4 – Approval of Minutes from the February 19, 2020 committee meeting.**

**Action:** Approve the minutes from the February 19, 2020 meeting. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

**Agenda Item #5– Transfers:**

**a) Victim Witness – Latonia Lewis – Acceptance of Wisconsin Department of Justice – VOCA Grant Modification in the amount of \$9,965 and transfer within the Victim Witness – Victim Advocate 2020 Budget – 2020 – Resolution – Action Requested: 1st & 2nd Reading at the April 14, 2020 County Board Meeting.**

**Action:** Accept the transfers and forward as a resolution to the County Board – 2018 – Resolution. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays

**b) County Executive – Jonathan Delagrave – Authorize the use of \$12,500 from Unrestricted Unreserved – Health Services and transfer of \$12,500 to the Cultural Activities 2020 budget for contribution to the Veterans Outreach of Wisconsin – 2020 – Resolution – Action Requested: 1st & 2nd Reading at the April 14, 2020 County Board Meeting.**

**Action:** Accept the transfers and forward as a resolution to the County Board – 2018 – Resolution. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays

**c) Public Works & Development Service – Julie Anderson – Creation of 1 FTE Non Rep – Non Exempt Office Assistant split between Parks Division & Highway Division Effective 5/11/2020 and transfer of \$26,189 within the Parks Division 2020 Budget and transfer of \$6,926 within the Highway – Billable Division 2020 Budget – 2020 – Resolution – Action Requested: 1st & 2nd Reading at the April 14, 2020 County Board Meeting.**

**Action:** Accept the transfers and forward as a resolution to the County Board – 2018 – Resolution. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays

**d) Information Technology – Shuchi Wadhwa – Elimination of 4 FTE C/S – Support Staff and creation of 2 FTE Non Rep – Non Exempt Help Desk Analyst 2 positions and 1 FTE Non Rep – Exempt E060 Network Analyst within the Information Technology as of April 27, 2020 and transfer of \$104,709 from the Information Technology – Non Lapsing 2020 Budget to the Information Technology 2020 Budget – 2020 – Resolution – Action Requested: 1st & 2nd Reading at the April 14, 2020 County Board Meeting.**

**Action:** Accept the transfers and forward as a resolution to the County Board – 2018 – Resolution. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays

**Agenda Item #6– Finance Department – Brian Nelson – Authorize a 5-year contract with Ricoh for the operating of the Printing & Services Division of the Finance Department – 2020 – Resolution – Action Requested: 1st & 2nd Reading at the April 14, 2020 County Board Meeting.**

**Action** 1st & 2nd Reading at the April 14, 2020 County Board Meeting. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

**Agenda Item #7 – Corporation Counsel – Michael Lanzdorf – Authorizing the final payment to the Racine Family YMCA for the 2019 Season of the SC Johnson Community Aquatic Center at Pritchard Park – 2019 – Resolution – Action Requested: 1st & 2nd Reading at the April 14, 2020 County Board Meeting.**

**Action:** 1st & 2nd Reading at the April 14, 2020 County Board Meeting. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

**Agenda Item #8 –Building & Facilities Management – Michael Lanzdorf – Elimination of 1 FTE Non Rep – Non Exempt N102 – Maintenance Engineer II position and creation of 1 FTE Non Rep – Non Exempt N111 Lead Plumber position as of April 27, 2020 within the Building & Facilities Management 2020 Budget and the creation of Grade Non Rep – Non Exempt N111 – 2020 – Resolution – Action – Requested: 1st & 2nd Reading at the April 14, 2020 County Board Meeting.**

**Action:** 1st & 2nd Reading at the April 14, 2020 County Board Meeting. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

**Agenda Item #9– Communication & Report Referrals from County Board Meeting:**

**Action:** Receive and file items a - e. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

**Agenda Item #10– Adjournment.**

**Action:** Adjourn meeting at 4:44pm. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Bernberg. Youth Representative Vote: All Aye No Nays. Advisory Vote: All Ayes No Nays.