

## FINANCE AND HUMAN RESOURCES COMMITTEE MEETING

Wednesday October 14, 2015

IVES GROVE OFFICE COMPLEX

AUDITORIUM

14200 WASHINGTON AVENUE

STURTEVANT, WISCONSIN 53177

Meeting attended by: Chairman Shakoor, Vice Chairman Miller, Supervisors Bernberg, Nielsen, Pringle, Snow, Wisch, Buske, Clark, Cooke, Dawson, Maier, Molnar, Osterman, Roanhouse and Zenner-Richards, Youth Representative Ostergaard, County Executive Jonathan Delagrave, Chief of Staff MT Boyle, Finance Director Alexandra Tillmann, Finance & Budget Analyst Kris Tapp, Finance Analyst Tricia Randelzhofer, Public Works & Development Services Director Julie Anderson, Highway Superintendent Dave Prott, BFM Superintendent Karl Jeske, BFM Asst. Superintendent Mark Hoefs, Park Planning Manager Jim Metzger, Development Services Superintendent Brian Jensen, Accountant Supervisor Gwen Zimmer, Engineering Supervisor Nathan Plunkett, County Conservationist Chad Sampson, Jenny Trick from RCEDC, Human Resources Director Karen Galbraith, Human Services Director Hope Otto, Ridgewood Administrator Liam Doherty, Interim Information Systems Director John Barrett, John Matteson & Carrie VanDera from Siegel Gallagher.

Absent: Youth Representative Rees.

### **Agenda Item #1 - Convene Meeting**

Meeting Called to Order at 6:00 p.m. by Chairman Shakoor.

### **Agenda Item #2 – Chairman Comments**

Chairman Shakoor informed how the budget meetings would run. Chairman Shakoor read the youth in governance statement once Youth Representative Ostergaard arrived.

**Finance Department provided handouts in response to Supervisors Wisch requested reports.**

### **Agenda Item #3 - Approval of minutes from the October 13, 2015 meeting.**

**Action:** Approve the minutes from the October 13, 2015 Finance & Human Resources committee meeting. **Motion Passed Moved:** Supervisor Pringle. Seconded: Supervisor Wisch. Vote: All Ayes No Nays.

### **Agenda Item #4 - Committee review of individual Department Budgets with Department Heads:**

- a) Public Works & Development Services Department including Building & Facilities Management Division, Development Services Division, Economic Development, Golf Division, Highway Division, Land Conservation Division, Land Information Office, Parks Division, Reefpoint Marina & SEWRPC - Public Works & Development Services Department Sections 22 - 31 – Capital in Statistical Section 46 pages 41 – 42 & 44 (2016 Full Budget PDF Starting Page 169 – Capital Page 496) – 6:03 – 7:11 pm – Public Works & Development Services Director Julie Anderson, Jenny Trick from RCEDC, John Matheson & Carrie VanDera from Siegel Gallagher, Dave Prott, Karl Jeske, Mark Hoefs, Brian Jensen, Nathan Plunkett, Jim Metzger, Chad Sampson and Gwen Zimmer discussed the budget with the Committee, other County Board Supervisors and Youth Representative.

**Jenny Trick provided several handouts about RCEDC.**

- b) Human Resources Department – Administrative Services Section 13 – 7:12 - 7:23 pm – Human Resources Director Karen Galbraith discussed the budget with the Committee, other County Board Supervisors and Youth Representative.
- c) Information Technology Department – Administrative Services Section 14 – Capital in Statistical Section 46 page 44 (2016 Full Budget PDF Starting Page 116 – Capital Page 499) – 7:23 – 7:38 pm - Interim Information Technology Director John Barrett discussed the budget with the Committee, other County Board Supervisors and Youth Representative.
- d) Finance Department including Printing & Services Division – Administrative Services Sections 11 & 12 (2016 Full Budget PDF Starting Page 96) – 7:38 – 7:45 pm – Finance Director Alexandra Tillmann discussed the budget with the Committee, other County Board Supervisors and Youth Representative.

**Supervisor Miller requested information on the PCard program and how has it grown.**

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**Agenda Item #5 - Correspondence and Miscellaneous.**

Chairman Shakoor thanked Supervisor Zenner-Richards for the treats that night.

**Agenda Item #6 - Adjournment.**

**Action:** Adjourn the meeting at 7:59 pm. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Miller. Vote: All Ayes No Nays.