

**FINANCE AND HUMAN RESOURCES COMMITTEE MEETING**  
**November 10, 2015**

IVES GROVE OFFICE COMPLEX  
AUDITORIUM  
14200 WASHINGTON AVENUE  
STURTEVANT, WISCONSIN 53177

Meeting attended by: Chairman Shakoor, Vice Chairman Miller, Supervisors Bernberg, Nielsen, Pringle, Wisch Buske, Clark, and Zenner Richards, Youth Representatives Ostergaard and Reese, Chief of Staff MT Boyle, Finance Director Alexandra Tillmann, Human Resources Director Karen Galbraith, Finance & Budget Analyst Kris Tapp, Public Works & Development Service Director Julie Anderson, Register of Deeds Tyson Fettes, Communications Director Jackie Bratz, Ridgewood Administrator Liam Doherty, Interim Information Systems Director John Barrett, Corporation Counsel Jon Lehman, Human Services Director Hope Otto Jenny Trick from Racine County Economic Development Corporation and Joseph Veranth & Mathew Slowinski from DANA Investments.

Excused: Supervisor Snow.

**Agenda Item #1 - Convene Meeting**

Meeting Called to Order at 5:00 by Chairman Shakoor

**Agenda Item #2 – Chairman Comments- Youth in Governance/Comments**

Chairman Shakoor made the Youth in Governance statement.

**Agenda Item #3 – Public Comments**

None.

**Agenda Item #4 – Approval of Minutes from the November 3, 2015 Meeting**

**Action:** Approve the minutes from November 3, 2015 Meeting. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Miller. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

**Agenda Item #5 –Finance Department – Alexandra Tillmann – 3<sup>rd</sup> Quarter Investment Report – Representatives from DANA Investment will be in attendance at the meeting.**

**Action:** Accept the report and forward to the County Board – 2015 - Report. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Miller. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

**Requested to get the exact amount of the management fees to be sent to the full Committee.**

**Agenda Item #6 - Requests for Transfer**

**6a - Communications Department – Jackie Bratz – Transfer of \$6,578 within the Communications Department 2015 for the purchase of equipment – computer software for Emergency Medical Dispatch – 2015 – Resolution - 1<sup>st</sup> Reading at the November 10, 2015 County Board Meeting.**

**Action:** Approve the transfer of \$6,578 within the Communications Department 2015 Budget for the purchase of equipment – computer software for Emergency Medical Dispatch – 2015 – Resolution – 1<sup>st</sup> Reading at the November 10, 2015 County Board Meeting (Resolution No. 2015-82). **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Miller. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

**6b - Information Systems – John Barrett – Transfer of \$38,360 from the Contingent Funds 2015 Budget to the Information System 2015 Budget for the web side redesign for Racine County – 2015 – Resolution - 1<sup>st</sup> Reading at the November 10, 2015 County Board Meeting.**

**Action:** Approve the transfer of \$38,360 from the Contingent Fund 2015 Budget to the Information System 2015 Budget for the web site redesign for Racine County – 2015 – Resolution – 1<sup>st</sup> Reading at the November 10, 2015 County Board Meeting (Resolution No. 2015-83). **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Miller. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

**6c – Register of Deeds/Land Description – Tyson Fettes – Transfer of \$42,500 from the Register of Deeds/Land Description 2015 budget to the Register of Deeds/Technology 2015 budget, authorization for capital project to purchase additional tax system features and a sole source with Transcendent Technologies – 2015 – Resolution - 1<sup>st</sup> Reading at the November 10, 2015 County Board Meeting.**

**Action:** Approve the transfer of \$42,500 from the Register of Deeds/Land Description 2015 Budget to the Register of Deeds/Technology 2015 budget, authorization for capital project to purchase additional tax system features and a sole source with Transcendent Technologies – 2015 – Resolution – 1<sup>st</sup> Reading at the November 10, 2015 County Board Meeting (Resolution No. 2015-84). **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Miller. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

**Agenda Item #7 – Golf Division – Julie Anderson - Contract with H&H to run the Racine County Golf Courses – 2015 – Resolution – 1<sup>st</sup> Reading at the November 10, 2015 County Board Meeting.**

**Action:** Approve the Contract with H&H to run the Racine County Golf Courses – 2015 – Resolution – 1<sup>st</sup> Reading at the December 1, 2015 County Board Meeting. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

**Agenda Item #8 – Corporation Counsel – Jon Lehman – Investment Ordinance Change – 2015 Ordinance – 1<sup>st</sup> Reading at the November 10, 2015 County Board Meeting – 2015 – Ordinance – 1<sup>st</sup> Reading at the November 10, 2015 County Board Meeting.**

**Action:** Approve the Investment Ordinance Changes – 2015 – Ordinance – 1<sup>st</sup> Reading at the November 10, 2015 County Board Meeting (Ordinance No. 2015-81). **Motion Passed.** Moved: Supervisor Miller. Seconded: Supervisor Pringle. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

**Agenda Item #9 – RCEDC – Jenny Trick – Status of Minority Matching Grants and Manufacturing Renewal Grants – Action of the Committee.**

**Action:** Receive and File the report on the Minority Matching Grants & Manufacturing Renewal Grants and authorize an additional \$7,500 from the Minority grant to be opened up to Women owned business. **Motion Passed.** Moved: Supervisor Miller. Seconded: Supervisor Pringle. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

**Agenda Item #10 – Ridgewood Care Center – Liam Doherty – Procurement Violation – Section 7-260 Racine County Ordinance – Medline Systems - \$3,700 – purchase of 2 vital sign machines – Action of the Committee.**

**Action:** Approve the Medline Systems bill for \$3,700. **Motion Passed.** Moved: Supervisor Miller. Seconded: Supervisor Pringle. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

**Agenda Item #11 – Finance Department – Alexandra Tillmann – 2014 Single Audit – 2015 – Report.**

**Action:** Hold over for next meeting. **Motion Passed.** Moved: Supervisor Bernberg. Seconded: Supervisor Miller. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

**Agenda Item #12 – Communication Referrals from County Board Meeting:**

**Action:** Receive and file a - g. **Motion Passed.** Moved: Supervisor Miller. Seconded: Supervisor Pringle. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

**Agenda Item #13 – Miscellaneous**

Next Finance & Human Resources Committee meeting will be December 1, 2015.

**Agenda Item #14- Adjournments**

**Action:** Adjourn the meeting at 6:03 pm. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Miller. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.