

FINANCE AND HUMAN RESOURCES COMMITTEE MEETING
May 26, 2015

IVES GROVE OFFICE COMPLEX
AUDITORIUM
14200 WASHINGTON AVENUE
STURTEVANT, WISCONSIN 53177

Meeting attended by: Vice Chairman Miller, Supervisors Bernberg, Nielsen, Snow and Wisch, Youth Representatives Ostergaard and Rees, County Board Chairman Rusty Clark, Supervisor Zenner-Richards, Buske and Osterman, County Executive Jonathan Delagrave, Chief of Staff Lorna George, Interim Finance Director Margaret Hamers, Human Resources Director Karen Galbraith, Finance & Budget Analyst Kris Tapp, Public Works and Development Services Director Julie Anderson, Asst. Corporation Counsel Michael Lanzdorf, Asst. Corporation Counsel John Serketich, Asst. Corporation Counsel Jeff Leggett, Captain James Weidner, Human Services Director Hope Otto, Ridgewood Administrator Liam Doherty and Brian Della from Public Financial Management (PFM).

Excused: Supervisor Pringle and Shakoor.

Agenda Item #1 - Convene Meeting

Meeting Called to Order at 5:00 pm by Vice Chairman Miller.

Agenda Item #2 – Chairman Miller – Youth In Governance/Comments

Vice Chairman Miller read the Youth in Governance statement.

Agenda Item #3 – Public Comments

None.

Agenda Item #4 – Approval of Minutes from the May 12, 2015 Meeting.

Action: Approve the minutes from the May 12, 2015 meeting. **Motion Passed.** Moved: Supervisor Snow. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Agenda Item #5 – Finance – Margaret Hamers – Awarding the sale of \$1,030,000 Taxable General Obligation Promissory Notes, Series 2015B – Will result in S Resolution for Resolution No. 2015-19 - 2015 – Resolution – 2nd Reading at the May 26, 2015 County Board Meeting – Information will be provided at the meeting.

Action: Awarding the sale of \$1,030,000 Taxable General Obligation Promissory Notes, Series 2015B – Will result in S Resolution for Resolution No. 2015-19 – 2015 – Resolution – 2nd Reading at the May 26, 2015 County Board Meeting (Resolution No. 2015-19S). **Motion Passed.** Moved: Supervisor Bernberg. Seconded: Supervisor Snow. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Brian Della from Public Financial Management (PFM) provided a handout concerning the sale of the bonds.

Agenda Item #6 – Finance – Margaret Hamers – Awarding the sale of \$7,015,000 General Obligation Promissory Notes, Series 2015a – Will result in S Resolution for Resolution No. 2015-20 - 2015 – Resolution – 2nd Reading at the May 26, 2015 County Board Meeting – Information will be provided at the meeting.

Action: Awarding the sale of \$6,955,000 General Obligation Promissory Notes, Series 2015A – Will result in S Resolution for Resolution No. 2015-20 – 2015 – Resolution – 2nd Reading at the May 26, 2015 County Board Meeting (Resolution No. 2015-20S). **Motion Passed.** Moved: Supervisor Bernberg. Seconded: Supervisor Nielsen. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Brian Della from Public Financial Management (PFM) provided a handout concerning the sale of the bonds.

Agenda Item #7 – Ridgewood Care Center – Liam Doherty – Ridgewood Care Center 1st quarter 2015 Overtime Report – 2015 - Report.

Action: Accept and forward the Ridgewood Care Center 1st quarter 2015 Overtime Report to the County Board – 2015 – Report. **Motion Passed.** Moved: Supervisor Snow. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Agenda Item #8 – Sheriff’s Office – Sheriff Christopher Schmaling – Sheriff’s Office 1st quarter 2015 Overtime Report – 2015 - Report.

Action: Accept and forward the Sheriff’s Office 1st quarter 2015 Overtime Report to the County Board – 2015 – Report. **Motion Passed.** Moved: Supervisor Snow. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Agenda Item #9 – Corporation Counsel – Jon Lehman – Ordinance amending Article VII investment of funds and Section 7-196 through Section 7-204 of the Racine County Ordinances Relating to Investment authority and delegation – 2015 – Ordinance – 1st Reading at the May 26, 2015 County Board Meeting.

Action: Authorize the amendment to the Ordinance VII investment of funds and Section 7-196 through Section 7-204 of the Racine County Ordinances Relating to Investment authority and delegation – 2015 – Ordinance – 1st Reading at the May 26, 2015 County Board Meeting (Ordinance No. 2015-25). **Motion Passed.** Moved: Supervisor Wisch. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Agenda Item #10 – Corporation Counsel – Jon Lehman – Authorize Racine County Treasurer to initiate and pursue to completion the acquisition of a parcel at 256 W. State Street, Burlington, WI 53105 Parcel #206-03-19-32-028-000 by In Rem Proceedings and to transfer ownership of the Property to the City of Burlington – 2015 – Resolution – 1st Reading at the May 26, 2015 County Board Meeting.

Action: Authorize Racine County Treasurer to initiate and pursue to completion the acquisition of a parcel at 256 W. State Street, Burlington, WI 53105 Parcel #206-03-19-32-028-000 by In Rem Proceedings and to transfer ownership of the Property to the City of Burlington – 2015 – Resolution – 1st Reading at the May 26, 2015 County Board Meeting (Resolution No. 2015-26). **Motion Passed.** Moved: Supervisor Bernberg. Seconded: Supervisor Nielsen. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Agenda Item #11 – Corporation Counsel – Jon Lehman – Authorizing a Ten-year lease between Racine County and the Village of Waterford to use Communications Building and Service Tower for storage of Joint Dispatch Radio and data network equipment – 2015 – Resolution – 1st Reading at the May 26, 2015 County Board Meeting.

Action: Authorize a Ten-year lease between Racine County and the Village of Waterford to use Communication Building and Service Tower for storage Joint Dispatch Radio and data network equipment – 2015 – Resolution – 1st Reading at the May 26, 2015 County Board Meeting (Resolution No. 2015-27). **Motion Passed.** Moved: Supervisor Bernberg. Seconded: Supervisor Snow. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Agenda Item #12 - Requests for Transfer

12a – Office of Child Support Enforcement – Jeff Leggett – Transfer of \$12,000 within the Office of Child Support Enforcement 2015 budget for video conference services with CourtCall for \$8,000 and \$4,000 for possible equipment needed for the CourtCall connection – 2015 – Resolution - 1st Reading at the May 26, 2015 County Board Meeting.

Action: Authorize the transfer of \$12,000 within the Office of Child Support Enforcement 2015 budget for video conference services with CourtCall for \$8,000 and \$4,000 for possible equipment needed for the CourtCall connection – 2015 – Resolution – 1st Reading at the May 26, 2015 County Board Meeting (Resolution No. 2015-28). **Motion Passed.** Moved: Supervisor Nielsen. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

12b – Public Works & Development Services – Julie Anderson – Transfer of \$30,000 within the Parks Division 2015 Budget doing a change of purpose of funds removing the \$30,000 Disc Golf capital project and adding 3 - \$10,000 Capital projects – Karen A. Nelson Dog Park at the Quarry Lake Park, Jean Jacobson Dog Park at the Case Eagle Park and Dog Park in the Village of Union Grove – 2015 – Resolution - 1st Reading at the May 26, 2015 County Board Meeting.

Action: Authorize the transfer of \$30,000 within the Parks Division 2015 Budget doing a change of purpose of funds removing the \$30,000 Disc Golf capital project and adding 3 - \$10,000 Capital projects – Karen A. Nelson Dog Park at the Quarry Lake Park, Jean Jacobson Dog Park at the Case Eagle Park and Dog Park in the Village of Union Grove – 2015 – Resolution – 1st Reading at the May 26, 2015 County Board Meeting (Resolution No. 2015-30). **Motion Passed.** Moved: Supervisor Bernberg. Seconded: Supervisor Nielsen. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Vice Chairman Miller called a recess at 6:08 pm.

Vice Chairman Miller reconvened the meeting at 6:16 pm.

12c - Finance – Kris Tapp – Transfer of \$430 within the Public Works Fleet 2015 budget to close completed projects – 2015 - Report.

Action: Authorize the transfer of \$430 within the Public Works Fleet 2015 budget to close completed projects – 2015 - Report. **Motion Passed.** Moved: Supervisor Snow. Seconded: Supervisor Wisch. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

12d - Finance – Kris Tapp – Cancel the WRCSC – Western Racine County Service Center capital project of \$1,100,000 transferring \$1,100,000 from the 2015 Capital Projects budget, \$700,000 to the Contingent Fund Account and \$400,000 to the HSD Stabilization account – 2015 – Resolution – 1st Reading at the June 9, 2015 County Board Meeting.

Action: Authorization to Cancel the WRCSC – Western Racine County Service Center capital project of \$1,100,000 transferring \$1,100,000 from the 2015 Capital Projects budget, \$700,000 to the Contingent Fund Account and \$400,000 to the HSD Stabilization account – 2015 – Resolution – 1st Reading at the June 9, 2015 County Board Meeting. **Motion Passed.** Moved: Supervisor Snow. Seconded: Supervisor Wisch. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

12e - Finance – Kris Tapp – Transfer of funds from Various Departments 2015 Budget to the Contingent Fund – 2015 Prior Service adjustment 2015 Budget due to a change in the process for capturing Prior Service funds the rate for 2015 can be reduced by .5% – 2015 – Resolution – 1st Reading at the June 9, 2015 County Board Meeting.

Action: Authorize the transfer of funds from Various Departments 2015 Budget to the Contingent Fund – 2015 Prior Service adjustment 2015 Budget due to a change in the process for capturing Prior Service funds the rate for 2015 can be reduced by .5% – 2015 – Resolution – 1st Reading at the June 9, 2015 County Board Meeting. **Motion Passed.** Moved: Supervisor Nielsen. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Agenda Item #13 – Finance Department – Kris Tapp – Meal & Mileage Rate for 2016 – County Executive is recommending staying with the federal mileage rate and incorporating this into the travel policy so that this item will not be back to the committee. The County Executive is recommending that the meal rate remains the same and language to be added that the per diem could be less if a grant per diem is less that will take precedence – Action of the Finance & Human Resources Committee only.

Action: Approve the 2016 mile rate to stay with the federal rate and to be incorporated in the travel policy and approve the 2016 meal per diem to remain the same as 2015 and to add the language concerning grant per diems – Action of the Finance & Human Resources Committee only. **Motion Passed.** Moved: Supervisor Wisch. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Agenda Item #14 – Finance Department – Kris Tapp – October 2015 Finance & Human Resource Committee 2016 Budget Meetings

Vice Chairman Miller requested this be held over to the June 9, 2015 meeting.

Agenda Item #15- Communication Referrals from County Board Meeting

Action: Receive and file items a – f. **Motion Passed.** Moved: Supervisor Snow. Seconded: Supervisor Wisch. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays

Agenda Item #16 – Miscellaneous

Vice Chairman Miller thanked the Youth in Governance for their 1st Meeting.

Agenda Item #17- Adjournment

Action: Adjourn the meeting at 6:24 pm. **Motion Passed.** Moved: Supervisor Wisch. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays