

# REOPENING RACINE COUNTY

## *Best Practices for Retail Establishments*

As the “Safer at Home” order comes to an end, Racine County businesses are preparing to reopen. Below are the best practices for your business to safely reopen and operate during the next phase of the COVID-19 pandemic.

### **Employee Health:**

- Pre-screen employees for symptoms prior to starting shift.
- Do NOT allow symptomatic people to work. Send them home if they arrive at work sick.
- Require employees to wear facemasks.
- Provide the opportunity for staff to wash hands often (or provide hand sanitizer).
- Educate all staff to cover coughs and sneezes using elbow (not hands).
- Practice social distancing by setting up workstations at least 6 feet from other staff.
- Provide proper personal protection equipment for all staff as needed.
- Promote telework options for nonessential employees.
- If any worker has tested positive for COVID-19, they will need to remain home in isolation for a minimum of 10 days and 72 hours asymptomatic.
- If any worker is named as a close contact of a positive patient, they will be put in quarantine by the local health department for 14 days from last exposure.

### **Disinfection:**

- Disinfect restrooms on a hourly basis with a posted sign and sign off of time of cleaning.
- Disinfect frequently touched surfaces as much as possible. Item to consider are doorknobs and handles, cart and basket handles, bathroom faucets, service counters, service kiosks, check out stations and payment keypads.
- Provide hand sanitizer for clients use.

### **Social Distancing:**

- Limit the number of individuals in the business to no more persons then the current emergency order allows.
- Establish mechanism to maintain 6 feet separation while waiting in line to enter or check out. Mark six-foot intervals on the floor for patrons to stand on.
- Add a partition with a pass-through opening at the bottom of the barrier in checkout lanes and service counter as a barrier shield.
- Offer a dedicated shopping time for vulnerable populations. (people over 60, pregnant women and those with chronic conditions)
- Encourage clients to purchase online for curbside pick-up.
- Offer cashless/contactless transactions if possible.
- Remove or close off any self-service vending machines.
- Post signs discouraging groups from gathering.