



**Racine County Sheriff's Office**

14116 Washington Avenue

Sturtevant, WI 53177-1253

262-886-8182

fax: 262-886-3972

Mark.Ruggaber@RacineCounty.com

April 27, 2020

Dear Prospective Bidder:

You are invited to submit a quote for RFQ# **SO 2020-2009** to provide Racine County Sheriff's Office with **Vehicle Parts** for the year 2020. All Quotations shall be submitted on the quotation form furnished and are due on or before **2:00p.m. CST, Tuesday, May 5, 2020** at the Racine County Finance Department, 730 Wisconsin Avenue, 4 Floor, Racine, Wisconsin 53403.

GENERAL INFORMATION

Racine County, through its duly authorized agents, reserves the right to reject any or all quotations, to waive all technicalities, and to accept the quotation deemed most advantageous to Racine County. All bidders, by submission of their respective quotations, agree to abide by the rules, regulations, and procedures of Racine County.

Racine County shall not be liable for any cost incurred in replying to any Request for Quotation (RFQ).

All quotes are tax exempt as Racine County is not subject to sales tax.

Quotations may be mailed, faxed or delivered to the attention of: Crystal Moore

Racine County Finance

730 Wisconsin Avenue, 4<sup>th</sup> Fl (put in 8<sup>th</sup> Floor Dropbox)

Racine, Wisconsin 53403

Facsimile: 262-636-3763

Email: [Crystal.Moore@racinecounty.com](mailto:Crystal.Moore@racinecounty.com)

General questions may be directed to Crystal Moore, Finance Manager at (262) 636-3522 during regular business hours. Technical questions may be directed to Mark Ruggaber, Racine County Sheriff's Office at (262) 886-8182 between the hours of 7:00 a.m. and 3:30 p.m., Monday through Friday.

Sincerely  
Crystal Moore  
Finance Manager

Enclosure: Quotation Package

## **REQUEST FOR QUOTATION**

Quote# SO 2020-2009

### **VEHICLE PARTS**

#### **I. INSTRUCTIONS TO BIDDERS**

##### GENERAL INFORMATION

The purpose of these specifications is to relate Racine County's requirements for purchasing vehicle parts as described and listed on the Quote Form.

##### REQUIREMENTS

The County makes no guarantees of any specific minimum purchase. The price quoted shall be fixed for the 2020 calendar year regardless of the amount of material purchased. If a fixed price is not available through December 31, 2020 note as such on the Quote Form. No truck lift gate is needed.

##### CONTRACTOR'S RESPONSIBILITY

To the fullest extent permitted by law, the Contractor shall indemnify, keep and save harmless the County of Racine, their agents, officials and employees, against all injuries, deaths, loss, damages, claims, suits, liabilities, judgments, costs and expenses, which may arise directly or indirectly from any negligence or from the reckless or willful misconduct of the Contractor or his employees, or of any Subcontractors, or any of their Material Suppliers, or employees and the Contractor shall at his own expense, appear, defend and pay all charges of attorneys and all costs any other expenses arising therefrom or incurred in connection therewith, and, if any judgment shall be rendered against the County of Racine in any such action, the Contractor shall, at his own expense, satisfy and discharge the same.

**BID FORM**  
 Quote# SO 2020-2009

**VEHICLE PARTS**

<b>Part Number</b>	<b>Part Description</b>	<b>Estimated Quantity</b>		<b>Unit Price</b>	<b>Total Price</b>
QK0566ITU20	Setina Full Replacement w/Center Pull Seat Belts, Included #12VS Poly Cargo Partition	13	x	_____	_____
PT2185ITU20TMWC	Setina Partition Transfer Kit Recessed Panel Partition, Included 2 piece Lower Extension	2	x	_____	_____
PK0355ITU20TMC	Setina #10 Recessed Panel Polycoated for a 2020 Utility	11	x	_____	_____
BK0534ITU20	Setina PB400 Aluminum Push Bumper 2020 Ford Utility	14	x	_____	_____
GK10342UHKSVCAXL	Setina Dual T-Rail Mount 2 Universal XL, Handcuff Key Override Use for All Larger SUV, Trucks, & Van	13	x	_____	_____
BK0534TAH15	Setina PB400 VS Aluminum Bumper Full 2015-2020	1	x	_____	_____
PK0355TAH15	Setina #10VS RP Coated Poly Partition	1	x	_____	_____
PK0316TAH152ND	Setina #12VS 2ND Coated Polycarbonate Partition Stock Seat	1	x	_____	_____
				<b>Total: \$</b>	_____

Freight Cost for Delivery of Parts Listed Above: \$ \_\_\_\_\_

What is the expected delivery time from date order is placed? \_\_\_\_\_

Are the prices in this quote valid through December 31, 2020? \_\_\_ YES \_\_\_ NO

### CERTIFICATION OF BIDDER

I fully understand the requirements and standards of Racine County and certify on behalf of my corporation that we can meet the requirements stated in our quote.

Company: \_\_\_\_\_

Printed Representative Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

E-Mail: \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_