

**FINANCE AND HUMAN RESOURCES COMMITTEE MEETING**  
**April 14, 2015**

IVES GROVE OFFICE COMPLEX  
AUDITORIUM  
14200 WASHINGTON AVENUE  
STURTEVANT, WISCONSIN 53177

Meeting attended by: Chairman Shakoor, Supervisors Bernberg, Miller, Nielsen, Pringle, and Snow, Youth Representatives Becker and Busey, County Board Chairman Rusty Clark, Supervisors Buske, Osterman and Zenner-Richards, Interim County Executive Peter Hansen, Chief of Staff Lorna George, Interim Finance Director Margaret Hamers, Finance & Budget Analyst Kris Tapp, Human Resources Manager/AAO April Dyess Centeno, Public Works and Development Services Director Julie Anderson, Information Systems Director Terry DeBrabander, Human Services Department Jonathan Delagrave, Corporation Counsel Jon Lehman, Sergeant Cary Madrigal, Carolyn Engel & Jenny Trick from Racine County Economic Development Corporation.

Excused: Supervisor Wisch.

**Agenda Item #1 - Convene Meeting**

Meeting Called to Order at 5:02 pm by Chairman Shakoor.

**Agenda Item #2 – Chairman Shakoor – Youth in Governance**

Chairman read the Youth in Governance statement.

**Agenda Item #3 – Public Comments**

None.

**Agenda Item #4 – Approval of Minutes from the March 10, 2015 Meeting.**

**Action:** Approve the minutes from the March 10, 2015 meeting. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Miller. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

**Agenda Item #5 – Fiscal Notes for Second Reading.**

None.

**Agenda Item #6 – RCEDC – Carolyn Engel – To allow Racine County Economic Development Corporation (RCEDC) to pull more of the interest earned on the County EDA RLF in order to cover expenses related to administering these funds – 2015 – Resolution – 1<sup>st</sup> Reading at the April 14, 2015 County Board Meeting.**

**Action:** Allow Racine County Economic Development Corporation (RCEDC) to pull more of the interest earned on the County EDA RLF in order to cover expenses related to administering these funds – 2015 – Resolution – 1<sup>st</sup> Reading at the County Board Meeting (Resolution No. 2014-161). **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Miller. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

**Agenda Item #7 – Human Resources – Karen Galbraith – Continuation of Salary Study – Changes to positions from Non Rep Exempt to Non Rep Non Exempt – This agenda item was pulled.**

**Agenda Item #8 – Sheriff’s Office – Sheriff Christopher Schmaling – Creation of Revenue Transfer account and Non Lapsing Account for Honor Guard costs associated with fallen Sheriff Staff – 2015 – Resolution – 1<sup>st</sup> Reading at the April 14, 2015 County Board Meeting.**

**Action:** Approve the creation of revenue transfer account and non lapsing account for Honor Guard costs associated with fallen Sheriff Staff – 2015 – Resolution – 1<sup>st</sup> Reading at the County Board Meeting (Resolution No. 2014-162). **Motion Passed.** Moved: Supervisor Miller. Seconded: Supervisor Pringle. Vote: 5 Ayes 1 Nays. Advisory Vote: All Ayes No Nays.

**Agenda Item #9 - Requests for Transfer**

**9a – Information Systems – Terry DeBrabander – Change of purpose of funds within the Capital Projects fund and transfer of \$20,000 within the Capital Projects 2015 budget – purchase of additional items for fiber project – 2015 – Resolution – 1<sup>st</sup> Reading at the April 14, 2015 County Board Meeting.**

**Action:** Authorize the change of purpose of funds within the Capital Projects fund and transfer of \$20,000 within the Capital Projects 2015 Budget – purchase of additional items for fiber project – 2015 – Resolution – 1<sup>st</sup> Reading at the March 24, 2015 County Board Meeting (Resolution No. 2014-163). **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Miller. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

**9b – Behavioral Health Services – Jonathan Delagrave – Transfer of \$103,800 within the Behavioral Health 2015 Budget to increase revenues and increase contracted services for Mental Health Collaborative Manager position – 2015 - Resolution – 1<sup>st</sup> Reading at the April 14, 2015 County Board Meeting.**

**Action:** Authorize the Transfer of \$103,800 within the Behavioral Health 2015 Budget to increase revenues and increase contracted services for Mental Health Collaborative Manager position – 2015 – Resolution – 1<sup>st</sup> Reading at the April 14, 2015 County Board Meeting (Resolution No. 2014-164). **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays

**9c – Behavioral Health Services – Jonathan Delagrave – Transfer of \$60,000 within the Behavioral Health 2015 Budget to add Coordinated Services Team (CST) grant funding received from the Department of Health Services (DHS) – this funding is to assist children with mental health needs and their family receive services – 2015 - Resolution – 1<sup>st</sup> Reading at the April 14, 2015 County Board Meeting.**

**Action:** Authorize the transfer of \$60,000 within the Behavioral Health 2015 Budget to add Coordinated Services Team (CST) grant funding received from the Department of Health Services (DHS) – this funding is to assist children with mental health needs and their family receive services – 2015 – Resolution – 1<sup>st</sup> Reading at the April 14, 2015 County Board Meeting (Resolution No. 2014-165). **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays

**9d – Human Services Department – Jonathan Delagrave – Transfer of \$532,682 within the Human Services Department 2015 Budget to adjust budgeted amounts for various programs to equal the grant allocations – there is no change to county levy, this is all program revenue equals program expense – 2015 - Resolution – 1<sup>st</sup> Reading at the April 14, 2015 County Board Meeting.**

**Action:** Authorize the transfer of \$532,682 within the Human Services Department 2015 Budget to adjust budgeted amounts for various programs to equal the grant allocations – there is no change to county levy, this is all program revenue equals program expense – 2015 – Resolution – 1<sup>st</sup> Reading at the April 14, 2015 County Board Meeting (Resolution No. 2014-166). **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Miller. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays

**The following transfers are being brought forward by the Finance Department to amend various departments 2014 budget for year end. A representative from the various departments will not be at the meeting.**

**9e – Human Services Department – Transfer of \$4,725,604 within the Human Services Department 2014 budget to clean up accounts – 2014 – 1<sup>st</sup> Reading at the April 14, 2015 County Board Meeting.**

**Action:** Authorize the Transfer of \$4,725,604 within the Human Services Department 2014 budget to clean up accounts – 2014 – Resolution – 1<sup>st</sup> Reading at the April 14, 2015 County Board Meeting (Resolution No. 2014-167). **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays

**9f – Behavioral Health Services – Transfer of \$1,231,973 within the Behavioral Health Services 2014 Budget to clean up accounts – 2014 – Resolution – 1<sup>st</sup> Reading at the April 14, 2015 County Board Meeting.**

**Action:** Authorize the Transfer of \$1,231,973 within the Behavioral Health Services 2014 Budget to clean up accounts – 2014 – Resolution – 1<sup>st</sup> Reading at the April 14, 2015 County Board Meeting (Resolution No. 2014-168). **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays

**9g – Child Support – Transfer of \$164,858 within the Child Support Office 2014 Budget to clean up accounts and transfer of \$128,456 from the Child Support 2014 Budget to the Contingent Account 2014 budget – 2014 – Resolution – 1<sup>st</sup> Reading at the April 14, 2015 County Board Meeting.**

**Action:** Authorize the Transfer of \$164,858 from the Child Support 2014 Budget to clean up accounts and transfer of \$128,456 from the Child Support 2014 Budget to the Contingent Account 2014 budget – 2014 – Resolution – 1<sup>st</sup> Reading at the April 14, 2015 County Board Meeting (Resolution No. 2014-169). **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays

**9h – Victim Witness – Transfer of \$36,688 within the Various Divisions of Victim Witness 2014 budget and transfer of \$32,753 from the Contingent fund 2014 budget to the Victim Witness 2014 Budget – 2014 – Resolution – 1<sup>st</sup> Reading at the April 14, 2015 County Board Meeting.**

**Action:** Authorize the Transfer of \$36,688 within the Various Divisions of Victim Witness 2014 Budget and transfer \$32,753 from the Contingent fund 2014 budget to the Victim Witness 2014 Budget – 2014 – Resolution – 1<sup>st</sup> Reading at the April 14, 2015 County Board Meeting (Resolution No. 2014-170). **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays

**9i – Finance Department – Transfer of \$26,233 within Various Departments 2014 Budget to finalize their 2014 budgets – 2014 – Resolution – 1<sup>st</sup> Reading at the March 24, 2015 County Board Meeting. Finance Department will appear for the Miscellaneous Bad Debt.**

**Action:** Authorize the Transfer of \$26,233 within the Various Departments 2014 Budget to finalize their 2014 budgets – 2014 – Resolution – 1<sup>st</sup> Reading at the April 14, 2015 County Board Meeting (Resolution No. 2014-171). **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Miller. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays

**Agenda Item #10– Communication Referrals from County Board Meeting.**

**Action:** Receive and file items a - d. **Motion Passed.** Moved: Supervisor Miller. Seconded: Supervisor Pringle. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays

**Agenda Item #11 – Miscellaneous**

- a) April 21, 2014 Finance & Human Resources Meeting Time – County Board starts at 5:30 pm. – The New Financial advisors estimate their presentation will take 10 – 15 minutes. The Committee will meet at 4:30 pm.

**Agenda Item #12- Adjournment**

**Action:** Adjourn the meeting at 6:00 pm. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays.