

**FINANCE AND HUMAN RESOURCES COMMITTEE MEETING**  
**March 8, 2016**

IVES GROVE OFFICE COMPLEX  
AUDITORIUM  
14200 WASHINGTON AVENUE  
STURTEVANT, WISCONSIN 53177

Meeting attended by: Chairman Shakoor, Supervisors Bernberg, Miller, Pringle, Snow and Wisch, Youth Representatives Ostergaard and Reese, County Board Chairman Clark, Supervisors Buske and Osterman, County Executive Jonathan Delagrave, Finance Director Alex Tillmann, Human Resources Director Karen Galbraith, Finance & Budget Analyst Kris Tapp, Corporation Counsel Jon Lehman, Captain Thomas Lamke, Information Technology Director John Barrett, Public Works & Development Services Director Julie Anderson, Accounting Supervisor Gwen Zimmer, Brian Della from PFM and William Halsey.

Excused: Supervisor Nielsen.

**Agenda Item #1 - Convene Meeting**

Meeting Called to Order at 5:00 pm by Chairman Shakoor.

**Agenda Item #2 – Chairman Shakoor – Youth In Governance/Comments**

Chairman Shakoor read the Youth in Governance statement

**Agenda Item #3 – Public Comments**

None.

**Agenda Item #4 – Approval of Minutes from the February 23, 2016 Meeting.**

**Action:** Approve the minutes from the February 23, 2016 meeting. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Miller. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Supervisor Snow arrived at 5:04 pm.

**Agenda Item #5 – Finance Department – Alexandra Tillmann – Issuance of \$5,085,000 General Obligation Corporate Purpose Bonds for 2016 new capital borrowing of \$3,240,000 and refunding of the 2009 in the amount of \$1,845,000 – 2016 – Resolution – 1<sup>st</sup> Reading at the March 8, 2016 County Board Meeting.**

**Action:** Approve the issuance of bonds and notes - 2016 – Resolution – 1<sup>st</sup> Reading at the March 8, 2016 County Board Meeting (Resolutions 2015-125, 2015-126, 2015-127 and 2015-128). **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

**Agenda Item #6 - Requests for Transfer**

**6a – County Executive – Jonathan Delagrave – Transfer of \$18,598 from the Contingent Account to the County Executive 2016 Budget – 2016 – Resolution - 1<sup>st</sup> Reading at the March 8, 2016 County Board Meeting.**

**Action:** Authorize the transfer of \$18,598 from the Contingent Account to the County Executive 2016 Budget - 2016 – Resolution – 1<sup>st</sup> Reading at the March 8, 2016 County Board Meeting (Resolution No. 2015-129). **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

**6b – County Executive – Jonathan Delagrave – Transfer of \$6,000 within the Human Resources Department 2016 Budget – 2016 – Resolution - 1<sup>st</sup> Reading at the March 8, 2016 County Board Meeting.**

**Action:** Authorize the transfer of \$6,000 within the Human Resources Department 2016 Budget – 2016 – Resolution – 1<sup>st</sup> Reading at the March 8, 2016 County Board Meeting (Resolution No. 2015-130). **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Miller. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

**6c – Finance Department – Alexandra Tillmann – Elimination of 1 FTE Contracted Service within the Information Technology 2016 Budget, Transfer of \$80,917 within the Information Technology 2016 Budget, transfer of \$347,215 from the GF Stabilization to the Information Technology 2016 Budget and transfer of \$652,785 from the GF Tax Stabilization to the Capital Project 2016 Budget and the authorization for the capital project – Replacement of the Financial & PR/HR Systems – 2016 – Resolution - 1<sup>st</sup> Reading at the March 8, 2016 County Board Meeting.**

**Action:** Authorize the elimination of 1 FTE Contracted Service within the Information Technology 2016 Budget, Transfer of \$80,917 within the Information Technology 2016 Budget, transfer of \$347,215 from the GF Stabilization to the Information Technology 2016 Budget and transfer of \$652,785 from the GF Tax Stabilization to the Capital Project 2016 Budget and the authorization for the capital project – Replacement of the Financial & PR/HR Systems – 2016 – Resolution – 1<sup>st</sup> Reading at the March 8, 2016 County Board Meeting (Resolution No. 2015-131). **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

**6d - Highway Division – Julie Anderson – Transfer of \$266,710 within the Roads Capital Improvement 2015 budget to adjust actual grant amounts received and clean up shortfalls/remaining funds within completed projects. – 2015 – Resolution - 1<sup>st</sup> Reading at the March 8, 2016 County Board Meeting.**

**Action:** Authorize the transfer of \$266,710 within the Roads Capital Improvement 2015 budget to adjust actual grant amounts received and clean up shortfalls/remaining funds within completed projects – 2015 – Resolution – 1<sup>st</sup> Reading at the March 8, 2016 County Board Meeting (Resolution No. 2015-132). **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

**6e – Parks Division – Julie Anderson - Transfer of \$193,087 within the Parks Capital Improvement 2015 budget to adjust actual grant amounts received and creation of new project for Harbor Monitoring Study. – 2015 – Resolution - 1<sup>st</sup> Reading at the March 8, 2016 County Board Meeting.**

**Action:** Authorize the transfer of \$193,087 within the Parks Capital Improvement 2015 budget to adjust actual grant amounts received and creation of new project for Harbor Monitoring Study – 2015 - Resolution – 1<sup>st</sup> Reading at the March 8, 2016 County Board Meeting (Resolution No. 2015-133). **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

**6f – Sheriff’s Office – Sheriff Christopher Schmaling – Acceptance of a Wisconsin Department of Transportation, Bureau of Transportation Safety Seat Belt Enforcement Grant of \$45,000 and transfer within the Sheriff’s Grant 2016 Budget and Transfer of \$11,250 from the Sheriff’s Office 2016 Budget to the Sheriffs’ Grant 2016 Budget – 2016 – Resolution - 1<sup>st</sup> Reading at the March 8, 2016 County Board Meeting.**

**Action:** Authorize the acceptance of a Wisconsin Department of Transportation, Bureau of Transportation Safety Seat Belt Enforcement Grant of \$45,000 and transfer within the Sheriff’s Grant 2016 Budget and Transfer of \$11,250 from the Sheriff’s Office 2016 Budget to the Sheriffs’ Grant 2016 Budget – 2016 – Resolution – 1<sup>st</sup> Reading at the March 8, 2016 County Board Meeting (Resolution No. 2015-134). **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Miller. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

**6g – Sheriff’s Office – Sheriff Christopher Schmaling – Transfer of \$17,340 from Sheriff’s Office – Non Lapsing 2016 Budget to the Sheriff’s Office Co Funds Metro Drug 2016 Budget – 2016 – Resolution - 1<sup>st</sup> & 2<sup>nd</sup> Reading at the March 8, 2016 County Board Meeting.**

**Action:** Authorize the transfer of transfer of \$17,340 from Sheriff’s Office – Non Lapsing 2016 Budget to the Sheriff’s Office Co Funds Metro Drug 2016 Budget – 2016 – Resolution – 1<sup>st</sup> Reading at the March 6, 2016 County Board Meeting (Resolution No. 2015-135). **Motion Passed.** Moved: Supervisor Miller. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

**Agenda Item #7- Sheriff’s Office – Sheriff Christopher Schmaling – Authorization to increase the number of Jail Radio capital equipment from 10 to 12 – Sufficient funds available – 2016 – Report.**

**Action:** Authorization to increase the number of Jail Radio capital equipment from 10 to 12– 2016 – Report. **Motion Passed.** Moved: Supervisor Miller. Seconded: Supervisor Pringle. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

**Agenda Item #8- Finance & Human Resources Committee – Establishing the total annual compensation of the County Clerk, the County Treasurer and the Register of Deeds for the years 2017, 2018, 2019, 2020 – 2016 – Resolution – Carried over from February 23, 2016 Meeting.**

**Action:** Set the compensation to be 2% for all 4 years. Moved: Supervisor Pringle. Seconded: Supervisor Bernberg. This Motion was amended.

**Action:** Amend the motion to be 2% - 2017, 2% - 2018, 1% - 2019, 1%-2020. **Motion to Amend the Original Motion Passed.** Moved: Supervisor Miller. Seconded: Supervisor Wisch. Roll Call: 4 Ayes (Supervisors Miller, Wisch, Snow, Shakoor) 2 Nays (Pringle, Bernberg). Advisory Vote: All Ayes No Nays.

**Action:** Set the compensation to be 2% - 2017, 2% - 2018, 1% - 2019, 1%-2020 for the County Clerk, the County Treasurer and the Register of Deeds – 2016 – Resolution – 1<sup>st</sup> Reading at the March 8, 2016 County Board Meeting (Resolution 2015-137). **Motion Passed.** Moved: Supervisor Miller. Seconded: Supervisor Wisch. Vote: 4 Ayes 2 Nays. Advisory Vote: All Ayes No Nays.

**Agenda Item #9 – Human Resources Department – Karen Galbraith – Tentative agreement between Racine County and the Racine County Sheriff’s Office Deputy Sheriff’s Association for the years 2016, 2017 and 2018 – 2015 – Resolution – 1<sup>st</sup> Reading at the March 8, 2016 County Board Meeting. (Fiscal note will be provided at the meeting).**

**Action:** Approve the tentative agreement between Racine County and the Racine County Sheriff’s Office Deputy Sheriff’s Association for the years 2016, 2017 and 2018 – 2016 – Resolution – 1<sup>st</sup> Reading at the March 8, 2016 County Board Meeting (Resolution 2015-136). **Motion Passed.** Moved: Supervisor Miller. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays.

**Agenda Item #10 – Finance & Human Resources Committee – Discussion of Finance & Human Resources Committee Meetings.**

Hold over for next meeting.

**Agenda Item #11- Resolutions and Report Referred from County Board:**

**11a – Report No. 2015-46 – Report by the County Executive making a reappointment to the Racine County Civil Service Commission – Need to accept and refer back to the County Board.**

**Action:** Accept the reappointment of William Gabbey to the Civil Service Commission and send back to the County Board. **Motion Passed.** Moved: Supervisor Wisch. Seconded: Supervisor Pringle. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

**Agenda Item #12- Communication Referrals from County Board Meeting:**

**Action:** Receive and file items a – n. **Motion Passed.** Moved: Supervisor Miller. Seconded: Supervisor Pringle. Vote: All Ayes No Nays.

**Agenda Item #13 – Miscellaneous**

- a. Setting of the April 2016 Finance & Human Resources Committee Meeting – **Hold over to next meeting**

**Agenda Item #15- Adjournment**

**Action:** Adjourn the meeting at 6:22 pm. **Motion Passed.** Moved: Supervisor Miller. Seconded: Supervisor Pringle. Vote: All Ayes No Nays.