

FINANCE AND HUMAN RESOURCES COMMITTEE MEETING
February 23, 2016

IVES GROVE OFFICE COMPLEX
AUDITORIUM
14200 WASHINGTON AVENUE
STURTEVANT, WISCONSIN 53177

Meeting attended by: Chairman Shakoor, Supervisors Bernberg, Miller, Pringle, Snow and Wisch, Youth Representatives Ostergaard and Reese, Supervisors Buske, Zenner Richards, Molnar and Osterman, County Executive Jonathan Delagrave, Chief of Staff MT Boyle, Finance Director Alex Tillmann, Human Resources Director Karen Galbraith, Finance & Budget Analyst Kris Tapp, Finance Analyst Tricia Randelzhofer, County Treasurer Jane Nikolai, County Clerk Wendy Christiansen, Register of Deeds Tyson Fettes, District Attorney W. Rich Chiapete, Sheriff Christopher Schmaling, Ridgewood Administrator Liam Doherty, Purchasing Coordinator Ken Schmidt, Asst. Corporation Counsel Michael Lanzdorf, Wendy K. Bauman from Wisconsin Women's Initiative Corporation, Mathew Slowinski and Joseph Veranth from DANA Investments.

Excused: Supervisor Nielsen.

Agenda Item #1 - Convene Meeting

Meeting Called to Order at 5:00 pm by Chairman Shakoor.

Agenda Item #2 – Chairman Shakoor – Youth In Governance/Comments

Chairman Shakoor read the Youth in Governance statement

Agenda Item #3 – Public Comments

None.

Agenda Item #4 – Approval of Minutes from the February 9, 2016 Meeting.

Action: Approve the minutes from the February 9, 2016 meeting. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Miller. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Agenda Item #5 - Requests for Transfer

5a – Victim Advocate – Latonia Lewis – Acceptance of additional Wisconsin Department of Justice – Victim Advocate State Aid in the amount of \$35,333, transfer of funds within the Victim Advocate 2016 budget and creation of a Sunset .7 FTE Non Rep Exempt Grade 8 Crisis Response Advocate – 2016 – Resolution - 1st Reading at the February 23, 2016 County Board Meeting.

Action: Authorize the acceptance of additional Wisconsin Department of Justice – Victim Advocate State Aid in the amount of \$35,333, transfer of funds within the Victim Advocate 2016 budget and creation of a Sunset .7 FTE Non Rep Exempt Grade 8 Crisis Response Advocate – 2016 – Resolution – 1st Reading at the February 23, 2016 County Board Meeting (Resolution No. 2015-122). **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Miller. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

5b – District Attorney's Office – District Attorney W. Richard Chiapete – Elimination of .4 FTE non Rep – Non Exempt Legal Clerk II and Elimination of .375 Contracted Service and creation of 1 FTE Non Rep – Non Exempt Legal Clerk II and transfer of \$27,659 within the District Attorney's Office 2016 Budget – 2016 – Resolution - 1st Reading at the February 23, 2016 County Board Meeting.

Action: Authorize the elimination of .4 FTE non Rep – Non Exempt Legal Clerk II and Elimination of .375 Contracted Service and creation of 1 FTE Non Rep – Non Exempt Legal Clerk II and transfer of \$27,659 within the District Attorney’s Office 2016 Budget – 2016 – Resolution – 1st Reading at the February 23, 2016 County Board Meeting (Resolution No. 2015-123). **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Miller. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

5c – Sheriff’s Office – Sheriff Christopher Schmaling – Transfer of \$1,000 from the Sheriff’s Office 2015 Budget to the Vehicle Insurance 2015 Budget and transfer of \$30,834 within the Vehicle Insurance 2015 budget and authorization to purchase capital equipment – Ford Police Interceptor utility Vehicle and squad equipment – 2016 – Resolution - 1st Reading at the February 23, 2016 County Board Meeting.

Action: Authorize the transfer of \$1,000 from the Sheriff’s Office 2015 Budget to the Vehicle Insurance 2015 Budget and transfer of \$30,834 within the Vehicle Insurance 2015 budget and authorization to purchase capital equipment – Ford Police Interceptor utility Vehicle and squad equipment – 2016 – Resolution – 1st Reading at the February 23, 2016 County Board Meeting (Resolution No. 2015-124). **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Miller. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Agenda Item #6- Sheriff’s Office – Sheriff Christopher Schmaling – Sheriff’s Office 2015 4th Quarter Overtime Report – 2015 – Report.

Action: Accept report and forward to the full County Board – 2015 – Report. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Miller. Vote: All Ayes No Nays.

Agenda Item #7- Ridgewood Care Center – Liam Doherty – Ridgewood Care Center 2015 4th Quarter Overtime Report – 2015 Report.

Action: Accept report and forward to the full County Board – 2015 - Report. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Miller. Vote: All Ayes No Nays.

Agenda Item #8 – Wisconsin Women’s Business Imitative Corporation (WWBIC) – 2015 4th Quarter WWBIC Report – Action of the Committee only.

Action: Receive and File the 2015 4th Quarter WWBIC Report. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Miller. Vote: All Ayes No Nays.

Agenda Item #9- Finance Department – Alexandra Tillmann – Racine County 2015 4th Quarter Investment Report (Staff from DANA will be available to discuss the materials) – 2015 – Report.

Action: Approve the Racine County 2015 4th Quarter Investment Report and forward to the County Board – 2015 Report. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays.

Agenda Item #10 – Finance Department – Alexandra Tillmann – 2015 Surplus Property Report – Action of the Committee only.

Action: Receive and File the 2015 Surplus Property Report. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Miller. Vote: All Ayes No Nays.

Agenda Item #11- Finance Department – Alexandra Tillmann – 2015 Emergency Procurement Report – Action of the Committee only.

Action: Receive and File the 2015 Emergency Procurement Report. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Miller. Vote: All Ayes No Nays.

Agenda Item #12- Finance & Human Resources Committee – Establishing the total annual compensation of the County Clerk, the County Treasurer and the Register of Deeds for the years 2017, 2018, 2019 and 2020 – 2016 - Resolution

This will be held over until the next meeting. The Committee requested the following information be provided to them: Comparatives to other Communities, Staff Job Duties and what other communities would be comparative, Schedule showing the general increase for non reps vs. what they Elected have received for the last 8 years.

Agenda Item #13- Communication Referrals from County Board Meeting:

Action: Receive and file items a – i. **Motion Passed.** Moved: Supervisor Miller. Seconded: Supervisor Pringle. Vote: All Ayes No Nays.

Agenda Item #14 – Miscellaneous

Staff reminded them that at the next meeting the Committee needed to set the meeting dates for the month of April.

Agenda Item #15- Adjournment

Action: Adjourn the meeting at 6:02 pm. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays.