

FINANCE AND HUMAN RESOURCES COMMITTEE MEETING
April 19, 2016

IVES GROVE OFFICE COMPLEX
AUDITORIUM
14200 WASHINGTON AVENUE
STURTEVANT, WISCONSIN 53177

Meeting attended by: Chairman Shakoor, Supervisors Bernberg, Miller, Nielsen, Pringle, Snow and Wisch, Youth Representative Ostergaard, County Board Chairman Clark, Supervisors Buske, Osterman and Zenner-Richards, County Executive Jonathan Delagrave, Chief of Staff MT Boyle, Finance Director Alex Tillmann, Finance & Budget Analyst Kris Tapp, Captain Thomas Lamke and Register of Deeds Tyson Fettes.

Excused: Youth Representative Reese.

Agenda Item #1 - Convene Meeting

Meeting Called to Order at 4:45 pm by Chairman Shakoor.

Agenda Item #2 – Chairman Shakoor – Youth In Governance/Comments

Chairman Shakoor did not read the Youth in Governance statement

Agenda Item #3 – Public Comments

None.

Supervisor Snow arrived at 4:47 pm.

Agenda Item #4 – Approval of Minutes from the April 4, 2016 Meeting.

Action: Approve the minutes from the April 4, 2016 meeting. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Nielsen. Vote: All Ayes No Nays.

Agenda Item #5 – Finance – Alexandra Tillmann – Sale of \$5,060,000 General Obligation Corporate Purpose Bonds and \$1,030,000 Taxable General Obligation Promissory Notes Series 2016 – 2016 – Resolution – 1st Reading at the April 19, 2016 County Board Meeting.

Action: Approve the sale of \$5,060,000 General Obligation Corporate Purpose Bonds and \$1,030,000 Taxable General Obligation Promissory Notes Series 2016 – 2016 – Resolution – 1st Reading at the April 19, 2016 County Board Meeting (Resolution No. 2016-1 & 2016-2) **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Miller. Vote: All Ayes No Nays.

Agenda Item #6 - Requests for Transfer

6a – Land Information – Tyson Fettes – Acceptance of a Wisconsin Department of Administration Strategic Initiative Grant in the amount of \$50,000 and transfers within the Land Information 2016 Budget - - 2016 – Resolution - 1st Reading at the April 19, 2016 County Board Meeting.

Action: Authorize the acceptance of a Wisconsin Department of Administration Strategic Initiative Grant in the amount of \$50,000 and transfers within the Land Information - 2016 – Resolution – 1st Reading at the April 19, 2016 County Board Meeting (Resolution No. 2016-3). **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Miller. Vote: All Ayes No Nays.

6b – Sheriff’s Office – Sheriff Christopher Schmaling – Acceptance of a Wisconsin Department of Transportation, Bureau of Transportation Safety Speed Enforcement 2016 Grant in the amount of \$60,000. Transfer of \$59,083 within the Sheriff’s Grant 2016 budget and transfer of \$14,770 from the Sheriff’s Office 2016 Budget to the Sheriff’s Grant 2016 Budget and authorization to purchase capital equipment – stalker radar unit - – 2016 – Resolution - 1st Reading at the April 19, 2016 County Board Meeting.

Action: Authorize the acceptance of a Wisconsin Department of Transportation, Bureau of Transportation Safety Speed Enforcement 2016 Grant in the amount of \$60,000. Transfer of \$59,083 within the Sheriff’s Grant 2016 budget and transfer of \$14,770 from the Sheriff’s Office 2016 Budget to the Sheriff’s Grant 2016 Grant 2016 Budget and authorization to purchase capital equipment – stalker radar unit - 2016 – Resolution – 1st Reading at the April 19, 2016 County Board Meeting (Resolution No. 2016-4). **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays.

6c – Finance Department – Alexandra Tillmann – Transfer of funds from various departments 2016 budget in the amount of \$4,474 to the FIN/PR/HR Replacement 2016 budget – 2016 – Resolution - 1st Reading at the April 19, 2016 County Board Meeting.

Action: Authorize the transfer of funds from various departments 2016 budget in the amount of \$4,474 to the FIN/PR/HR Replacement 2016 budget - 2016 – Resolution – 1st Reading at the April 19, 2016 County Board Meeting (Resolution No. 2016-5). **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays.

Youth Representative Ostergaard arrived at 4:54 pm

6d – Behavioral Health Services – Hope Otto – Transfer of \$33,270 within the Behavioral Health 2016 budget and move 1 FTE Non Rep – Non Exempt Clerk I/II from the Community Support Program to Operations Effective 6/1/16 – 2016 – Resolution - 1st Reading at the April 19, 2016 County Board Meeting.

Action: Authorize the transfer \$33,270 within the Behavioral Health 2016 budget and move 1 FTE Non Rep – Non Exempt Clerk I/II from the Community Support Program to Operations Effective 6/1/16 - 2016 – Resolution – 1st Reading at the April 19, 2016 County Board Meeting (Resolution No. 2016-6). **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

6e – HSD/BHS – Hope Otto – Transfer of \$34,456 within the Behavioral Health Services 2016 Budget, Transfer of \$34,456 within the Human Services Department 2016 Budget and transfer of .5 FTE Non Rep Exempt Grade 3 Aging & Disability Manager from the Human Services Department 2016 Budget to the Behavioral Health Services 2016 budget effective 6/1/16 – 2016 – Resolution - 1st Reading at the April 19, 2016 County Board Meeting.

Action: Authorize the transfer \$34,456 within the Behavioral Health Services 2016 budget, Transfer of \$34,456 within the Human Services Department 2016 Budget and transfer of .5 FTE Non Rep – Non Exempt Grade 3 Aging & Disability Manager from the Human Services Department 2016 Budget to the Behavioral Health Services 2016 budget effective 6/1/16 - 2016 – Resolution – 1st Reading at the April 19, 2016 County Board Meeting (Resolution No. 2016-7). **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Agenda Item #7 – HSD/BHS – Hope Otto – Creation of a non lapsing donations cost center within the Human Services Department budget and to create revenue transfer accounts for these onetime donations as needed and authorize the creation of a non lapsing donations cost center within the Behavioral Health Services budget and to create revenue transfer accounts for these one time donations as needed – 2016 – Resolution – 1st Reading at the April 19, 2016 County Board Meeting.

Action: Approve creation of a non lapsing donations cost center within the Human Services Department budget and to create revenue transfer accounts for these onetime donations as needed and authorize the creation of a non lapsing donations cost center within the Behavioral Health Services budget and to create revenue transfer account for these onetime donations as needed – 2016 – Resolution – 1st Reading at the April 19, 2016 County Board Meeting (Resolution No. 2016-8) **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Miller. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Agenda Item #8- County Executive – Jonathan Delagrave – 2015 Donations Report – 2015 – Report.

Action: Receive and forward the report for 2015 Donations to the County Board – 2015 - Report. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Nielsen. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Agenda Item #9 – Finance & Human Resources Committee – Discussion of Finance & Human Resources Committee Meetings.

Discussion: The Committee discussed the possibility of moving to a different date for the committee meetings and talked about the meeting time.

Action: Recommendation to move the Finance & Human Resources Committee meeting to 1st & 3rd Wednesday @ 6:00 pm. **Motion Passed.** Moved: Supervisor Bernberg. Seconded: Supervisor Miller. Roll Call: 4 Ayes (Miller, Pringle, Nielsen and Bernberg) 2 Nays (Wisch, Snow) Chairman Shakoor Abstained . Advisory Vote: All Ayes No Nays.

This item will be held over to the next meeting.

Agenda Item #10- Communication Referrals from County Board Meeting:

Action: Receive and file items a –h. **Motion Passed.** Moved: Supervisor Miller. Seconded: Supervisor Pringle. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Agenda Item #11 – Miscellaneous

The next meeting will be Tuesday May 10th at 5:00 pm.

Agenda Item #12- Adjournment

Action: Adjourn the meeting at 5:23 pm. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Bernberg. Vote: All Ayes No Nays.