

BRANCH 10 – COURT GUIDELINES/EXPECTATIONS

EFFECTIVE APRIL 13, 2020, and until further notice from the Court, the below hearing types shall be conducted via Zoom or telephone as set forth herein. **To ensure efficient and effective hearings, it is imperative that all attorneys promptly communicate with each other and clients prior to any hearing.**

STATUS:

All matters scheduled as a status, with the exception of a “drop dead service date” status, shall be adjourned off record. The attorney shall contact the clerk on the day of the hearing and obtain a new court date and have it scheduled accordingly going forward. In the event the attorney fails to contact the clerk on that day, the clerk will proceed to schedule a date. Attorneys shall obtain and file Authorizations to Appear on behalf of their clients. A “drop dead service date” shall be heard on the record. Note, an attorney may contact the clerk at anytime up to 24 hours before the hearing and convert a status to a plea/sentencing or bond review provided a fully executed plea form or motion has been filed with the Court.

CHANGE OF PLEA/SENTENCING:

All matters scheduled as a plea and sentencing shall be heard on the record and all parties, including any victim, shall appear via zoom/telephone. The hearing will proceed on record only if a fully executed plea form is on file. In the event a plea form is not on file as of the day of the hearing, the matter shall be rescheduled off record. The DA’s office/Victim witness shall be responsible for providing the victims the necessary information for joining in the hearing.

BOND REVIEWS:

All matters scheduled for a bond review shall be heard on the record and all parties, including any victim, shall appear via zoom/telephone. A matter will only be scheduled for a bond review provided a motion has been duly filed with the Court.

TRAFFIC:

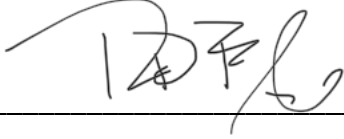
All traffic matters, including 1st offense OWI’s scheduled for a plea/sentencing shall now be resolved by Stipulation and Order and filed with the Court by the time of the hearing date. All traffic matters scheduled as a status, shall be adjourned off record as set forth above under Status. All scheduled Court trials shall be heard via Zoom and all parties, including witnesses shall appear via Zoom. A witness shall be given the Zoom log in information from the party who is calling the witness. Any exhibits shall be scanned and ready to be e-filed as introduced or as otherwise directed by the Court.

EVIDENTIARY MOTIONS:

Unless otherwise directed by the Court, all evidentiary motions shall be heard via Zoom. All parties, including witnesses shall appear via Zoom. A witness shall be given the Zoom log in

information from the party who is calling the witness. Any exhibits shall be scanned and ready to be e-filed as introduced.

****Unless otherwise directed by the Court, an in-custody defendant shall be brought into Court for any of the above hearings that require an appearance.**

A handwritten signature in black ink, appearing to read 'T.D. Boyle', written over a horizontal line.

HON. TIMOTHY D. BOYLE