

**COUNTY OF RACINE
FINANCE & HUMAN RESOURCES COMMITTEE**

Supervisor Robert N. Miller, Chairman
Supervisor Brett Nielsen, Vice Chairman
Supervisor Q.A. Shakoor, II, Secretary
Supervisor Janet Bernberg
Supervisor Mike Dawson

Supervisor Thomas H. Pringle
Supervisor John A. Wisch
Zachary Eifert, Youth in Governance Representative
Keilani Trujillo, Youth in Governance Representative

*** THIS LOCATION IS HANDICAP ACCESSIBLE. If you have other special needs, please contact the Racine County Board Office, 730 Wisconsin Avenue, Racine, Wisconsin 53403 (262) 636-3571, fax (262) 636-3491 or the TTD/RELAY 1-800-947-3529. ***

NOTICE OF MEETING OF THE

FINANCE AND HUMAN RESOURCES COMMITTEE

DATE: **WEDNESDAY FEBRUARY 19, 2020**

TIME: **5:00 P.M.**

PLACE: **IVES GROVE OFFICE COMPLEX
AUDITORIUM
14200 WASHINGTON AVENUE
STURTEVANT, WISCONSIN 53177**

AGENDA –

1. Convene Meeting
2. Chairman Comments – Youth In Governance/Comments
3. Public Comments
4. Approval of Minutes from the February 5, 2020 committee meeting.
5. County Board Chairman – Russell Clark – Establishing the total annual compensation of the County Clerk, the County Treasurer and the Register of Deeds for the years 2021, 2022, 2023, and 2024 – Resolution – Requested action: 1st Reading at the February 25, 2020 County Board Meeting.
6. Sheriff's Office – Sheriff Christopher Schmaling - Reclassification of 2 FTE Non Rep – Non Exempt N070 Vehicle Service Technicians to 2 Non Rep – Non Exempt PW37 – Mechanics effective March 16, 2020 – 2020 – Resolution – Requested action: 1st Reading at the February 25, 2020 County Board Meeting.
7. Transfers
 - a) Emergency Management – David Maack – Acceptance of a State of Wisconsin, Department of Military Affairs, Wisconsin Emergency Management Emergency Police Services Program Grant in the amount of \$25,365 and transfer of funds within the Emergency Management – Grants 2020 Budget– 2020 – Resolution – Action Requested: 1st Reading at the February 25, 2020 County Board Meeting.

- b) Human Services Department – Hope Otto – Creation of 1 FTE Sheriff Deputy as of January 1, 2020 within the Sheriff’s Office with the position being funded by the Human Service Department and transfer of \$99,009 within the Human Service Department 2020 Budget – 2020 – Resolution – Action Requested: 1st Reading at the February 25, 2020 County Board Meeting.
- c) Human Services Department – Hope Otto – Authorize the capital project – BHS Payroll Timeclock, transfer of \$4,470 within the Health Services 2020 budget and authorize a sole source purchase by vendor Kronos Incorporated – 2020 – Resolution – Action Requested: 1st Reading at the February 25, 2020 County Board Meeting.
- d) Human Services Department – Hope Otto – Authorize the capital project – BHS Security Upgrade, transfer of \$8,285 within the Health Services 2020 Budget, and authorize the sole source purchase by vendor CCB Technology – 2020 – Resolution – Action Requested: 1st Reading at the February 25, 2020 County Board Meeting.
- e) Human Services Department – Hope Otto – Elimination of 1 FTE Non Rep- Non Exempt N36 Detention Worker, creation of 1 FTE Non Rep – Non Exempt N65 Lead Detention Worker and transfer of \$7,265 within the Human Services Department 2020 Budget – 2020 – Resolution – Action Requested: 1st Reading at the February 25, County Board Meeting.
- f) Human Services Department – Hope Otto – Changes to the Division of Behavioral Health Services Staff wage schedules, elimination of 1 FTE Non Rep Exempt E060 ADRC Director, creation of 1 FTE Non Rep Exempt E070 ADRC Manager and transfer of \$29,854 within the Human Service Department 2020 Budget – 2020 – Resolution – Action Requested: 1st Reading at the February 25, 2020 County Board Meeting.
- g) Public Works – Julie Anderson – Acceptance of a grant from Fund for Lake Michigan for a Horlick Dam Study in the amount of \$100,000 and transfer of funds within the Public Works – County Trunk Highway Capital 2020 Budget – 2020 – Resolution – Action Requested: 1st Reading at the February 25, 2020 County Board Meeting.
- h) County Executive – Jonathan Delagrave – Authorize the use of \$50,000 from Unrestricted – Ridgewood Reserves and transfer of \$50,000 to the Cultural Activities 2020 budget for contribution to the City of Racine Public Health Department for the Racine Community Health Center – 2020 – Resolution – Action Requested: 1st Reading at the February 25, 2020 County Board Meeting.

8. Communication & Report Referrals from County Board Meeting:

a . Foreclosure items:

Attorney	Lender	Person/Persons	Amt owed Racine
William N. Foshag	Deutsche Bank National Trust Co	Sara M. Kovars	\$52.50
Patricia C. Lonzo	CitiMortgage Inc	Allison K Betancourt & Israel Betancourt	\$6,991.40
Scott D. Nabke	Wells Fargo Bank	Scott M. Yarrington	\$153.92
Robert M. Piette	Wells Fargo Bank	Michael L. Coe	\$139.53
Robert M. Piette	Nationstar Mortgage	Adam L. & Cynthia L. Schwelzer	\$464.95

b . Bankruptcy items :

Type of Action:	Person/Persons
Order of Discharge	Jason Aldana; Daryl Thomas Neely II; Wanda Patrice Alexander; Shareeka Sue Golf; Kevin Kelly Edwards;
Notice – Case Closed without a Discharge	Ferderoald L. Hyatt;
No Proof of Claim Deadline	Jessica Cruz; Bradley Scott Boye; Alexander Deon Barkster; Timothy W. & Nicole L. Verken; Regina Ousley; Kelly Louise Renspurger;
Order continuing automatic stay	Antoinette A. Dixon;
Order Dismissing Case	Ronny James & Karla Nina Hanson; Nakia Knewriah Robinson;
Chapter 13 Case	Scott Richard & Denise Lee Gehart;
Notice and Motion to Dismiss – Confirmed Plan	Floyd & Kelly M. Martinez; Daniel Cirilo Carbajal;

9. Staff Report – No Action Items.

a) Finance & Human Resources Committee – Next Meeting will be March 4, 2020.

10. Adjournment

FINANCE & HUMAN RESOURCES COMMITTEE ACTION ONLY

Requestor/Originator Finance & Human Resources Committee

Committee/Individual Sponsoring: Finance & Human Resources Committee

Date of Committee Meeting: 2/19/2020

**Signature of Committee Chairperson
/Designee:** _____

Description: Approval of the minutes from the February 5, 2020 Meeting

Action: **County Board Supervisors**
 Approve
 Deny

Youth In Governance
 Approve
 Deny

FINANCE AND HUMAN RESOURCES COMMITTEE MEETING
February 5, 2020

IVES GROVE OFFICE COMPLEX
PUBLIC WORKS CONFERENCE ROOM
14200 WASHINGTON AVENUE
STURTEVANT, WISCONSIN 53177

Meeting attended by: Chairman Miller, Supervisors Bernberg, Dawson, Nielsen, Pringle, and Shakoor II, Youth Representative Eifert and Trujillo, County Executive Jonathan Delagrave, Finance Director Brian Nelson, Human Resources Director Karen Galbraith, County Treasurer Jeff Latus, County Treasurer paralegal Anne Mollerskov, Highways and Parks Superintendent Dave Prott, Asst. Corporation Counsel John Serketich, Carolyn Engel and Andrea Safedis of RCEDC, David Anderson Director PFM Financial Advisors LLC, Project Manager Liam Doherty, Asst Superintendent of B&F Mark Hoefs, Clerk of Courts Sam Christensen, Deputy Clerk of Court Emily Bruno, and Junior Staff Accountant Kyle Maurer.

Excused: Supervisor Wisch

Agenda Item #1 – Convene Meeting.

Meeting Called to Order at 5:00pm by Chairman Miller.

Agenda Item #2 – Youth in Governance/Comments.

Youth in Governance statement was read by Youth Representative Trujillo.

Agenda Item #3 – Public Comments.

None.

Agenda Item #4 – Approval of Minutes from the January 22, 2020 committee meeting.

Action: Approve the minutes from January 22, 2020 meeting. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Nielsen. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Agenda Item #5 – Building & Facilities Management – Michael Lanzdorf – Changes to Building & Facilities Maintenance Staff wage schedules and reclassification of 1 FTE Non Rep Non Exempt N060 Office Assistant to 1 FTE Non Rep Exempt E030 Administrative Assistant effective March 2, 2020 – 2020 – Resolution – Requested action : 1st Reading at the February 11, 2020 County Board Meeting.

Action: Changes to Building & Facilities Maintenance Staff wage schedules and reclassification of 1 FTE Non Rep Non Exempt N060 Office Assistant to 1 FTE Non Rep Exempt E030 Administrative Assistant effective March 2, 2020 – 2020 – Resolution – Requested action: 1st Reading at the February 11, 2020 County Board Meeting. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Nielsen. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Agenda Item #6 – Racine County Economic Development Corp – Carolyn Engel – Approval of the 2020 Matching Grant Program Agreement – Action of the Committee Only.

Action: Status of Racine County matching grant program for period ending December 31, 2019. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Nielsen. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Agenda Item #7 – Racine County Economic Development Corp – Carolyn Engel – Approval of the 2020 Matching Grant Program Agreement – Action of the Committee Only.

Action: Approval of the 2020 Matching Grant Program Agreement **Motion Passed.** Moved: Supervisor Pringle.
Seconded: Supervisor Nielsen. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Agenda Item #8 – County Treasurer – Jeff Latus – Sale of In Rem Properties from January 2020 Sealed Bid Sale – Action of the Committee Only.

Action: Approve Sale of In Rem Properties from January 2020 Sealed Bid Sale with Only a Single Bid. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Nielsen. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.
Action: Approve the Sale of item #5 (33323 Cattail Dr Burlington, WI 53105). **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Nielsen. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.
Action: Approve the Sale of item #14 (8104 Appletree Ln Waterford, WI 53185). **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Nielsen. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.
Action: Approve the Sale of item #16 (Lot Valley View Dr Waterford, WI 53185). **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Nielsen. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.
Action: Approve the Sale of item #26 (3038 Packard Ave Mt Pleasant, WI 53403). **Motion Passed.** Roll Call Requested. Advisory Vote: Eifert-Nay and Trujillo-Aye Vote: Bernberg-Nay, Q.A Shakoory-Yay, Dawson-Yay, Brett Nielsen-Yay, Thomas Pringle-Yay, and Robert Miller-Yay.
Action: Approve the Sale of item #32+33 (Lots Nevada Dr Rochester, WI 53105). **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Nielsen. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.
Action: Approve the Sale of item #40 (14 McKinley Ave Racine, WI 53404). **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Nielsen. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.
Action: Approve the Sale of item #42 (1835 Linden Ave Racine, WI 53403). **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Nielsen. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.
Action: Approve the Sale of item #46 (2414 Geneva St Racine, WI 53402). **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Nielsen. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.
Action: Approve the Sale of item #48 (3318 3rd Ave Racine, WI 53402). **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Nielsen. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Agenda Item #9 – Transfers.

a) Clerk of Courts – Samuel Christensen – Elimination of 2 part time Contracted Service positions and creation of 1 FTE Non Rep Exempt E080 – Dep Family Court Comm as of March 2, 2020 and transfer of \$79,753 within the Clerk of Courts – Child Support 2020 Budget – 2020 – Resolution – Action Requested: 1st Reading at the February 11, 2020 County Board Meeting.

Action: Accept the transfers and forward as a resolution to the County Board **Motion Passed.** Moved: Supervisor Pringle.
Seconded: Supervisor Nielsen. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Agenda Item #10 – Finance Department – Brian Nelson – Reclass of 1 FTE Non Rep Exempt E020 Purchasing Coordinator to 1 FTE Non Rep Exempt E050 Purchasing Manager and reclass of 1 FTE Non Rep – Non Exempt N060 Accounting Tech – Fin to 1 FTE Non Rep -Non Exempt N070 Payroll Technician effective March 2, 2020 – 2020 – Resolution – Requested action : 1st Reading at the February 11, 2020 County Board Meeting.

Action: Reclass of 1 FTE Non Rep Exempt E020 Purchasing Coordinator to 1 FTE Non Rep Exempt E050 Purchasing Manager and reclass of 1 FTE Non Rep – Non Exempt N060 Accounting Tech – Fin to 1 FTE Non Rep -Non Exempt N070 Payroll Technician effective March 2, 2020 – 2020 – Resolution – Requested action : 1st Reading at the February 11, 2020 County Board Meeting. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Nielsen. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Agenda Item #11 – Finance Department – Brian Nelson – Authorizing the issuance and establishing parameters for the sale of not to exceed \$6,845,000 General Obligation Corporate Purpose Bonds, Series 2020A – 2020 – Resolution – Requested Action: 1st & 2nd Reading at the February 11, 2020 County Board Meeting.

Action: Authorizing the issuance and establishing parameters for the sale of not to exceed \$6,845,000 General Obligation Corporate Purpose Bonds, Series 2020A – 2020 – Resolution – Requested Action: 1st & 2nd Reading at the February 11, 2020 County Board Meeting. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Nielsen. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Agenda Item #14- Communication & Report Referrals from County Board Meeting.

Action: Receive and file items a-f. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Nielsen. Vote: All Ayes No Nays. Advisory Vote: All Ayes No Nays.

Agenda Item #12– Closed Session – 6:00 P.M. (Approximately 15 Minutes) - IT IS ANTICIPATED THAT THE FINANCE AND HUMAN RESOURCES COMMITTEE WILL MEET IN A CLOSED SESSION PURSUANT TO SECTION 19.85(1)(c) OF THE WISCONSIN STATE STATUTES TO DISCUSS WITH LEGAL COUNSEL THE FOLLOWING CLAIMS AGAINST RACINE COUNTY: 1) DARIUS WILLIAMS AND KENNETH & MARCIA BALDWIN.

Action: Motion to go into closed session pursuant to s. 19.85(1)(c), WI Stats, to discuss with legal counsel the following claims against Racine County 1) DARIUS WILLIAMS AND KENNETH & MARCIA BALDWIN. at 6:00pm. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Nielsen. Vote: Roll Call Vote was taken of the members present: All Ayes No Nays.

Agenda Item #13– Regular Session.

Action: To reconvene into regular session at 6:05pm. **Motion passed.** Moved: Supervisor Pringle. Seconded: Supervisor Nielsen. Vote: All Ayes No Nays.

Action: Approval to resolve the claim(s) as recommended by Racine County Corp. Counsel. **Motion passed.** Moved: Supervisor Pringle. Seconded: Supervisor Nielsen. Vote: All Ayes No Nays

Agenda Item #15 – Staff Report – No Action Items.

Finance & Human Resources Committee – Next Meeting will be February 19, 2020, if needed or unless canceled. If canceled, next meeting will be on July 18, 2018 at 5:00pm.

Agenda Item #16– Adjournment.

Action: Adjourn meeting at 6:10pm. **Motion Passed.** Moved: Supervisor Pringle. Seconded: Supervisor Dawson. Vote: All Ayes No Nays.

REQUEST FOR COUNTY BOARD ACTION

YEAR	<u>2020</u>	<input checked="" type="checkbox"/>	Resolution Request
		<input type="checkbox"/>	Ordinance Request
		<input type="checkbox"/>	Report Request

Requestor/Originator: County Board Chairman - Russell Clark

Person knowledgeable about the request who will appear and present before the Committee and County Board (2nd Reading) Russell Clark
If a person is not in attendance the item may be held over.

Does the County Executive know of this request: Yes

If related to a position or position change, Does the Human Resources Director know of this request: _____

Does this request propose the expenditure, receipt or transfer of any funds? _____
If the answer is "YES". A fiscal note is required. If Fiscal Note is not created by Finance, send to Finance & Budget Manager before it goes to Committee.

Committee/Individual Sponsoring: Finance & Human Resources Committee

Date Considered by Committee: 2/19/2020 Date of County Board Meeting to be Introduced: 2/25/2020

1st Reading: 1st & 2nd Reading: *

* If applicable, include a paragraph in the memo explaining why 1st and 2nd reading is required.

Signature of Committee Chairperson/Designee: _____

SUGGESTED TITLE OF RESOLUTION/ORDINANCE/REPORT:

Establishing the total annual compensation of the County Clerk, the County Treasurer, and the Register of Deeds for the years 2021, 2022, 2023, and 2024

(Prior Resolution 2015-137 - Included in the packet)

The suggested title should contain what the Committee is being asked to take action on (ex: Authorize, Approve) . If the action includes a transfer this must be included in the title.

SUBJECT MATTER:

The attached memo describes in detail the nature of resolution /ordinance /report and any specific facts which you want included in resolution/ordinance/report must be attached.

If requesting a multi year contract a copy of the contract or draft contract must be attached

Any request which requires the expenditure or transfer of funds must be accompanied by a fiscal note that shows the specific amount being transferred and the account number from which these funds will be taken and to which they will be transferred.

THIS FORM MUST BE FILLED OUT COMPLETELY PRIOR TO YOUR APPEARANCE BEFORE A COMMITTEE.

FEB-25-2020

RESOLUTION NO:

EXHIBIT "A"

Fiscal Year: **2020**

	2020 Base	1/1/2021	% Inc	1/1/2022	% Inc	1/1/2023	% Inc	1/1/2024	% Inc
County Clerk	76,975	82,933	7.7%	84,592	2.0%	86,284	2.0%	88,010	2.0%
County Treasurer	76,975	78,515	2.0%	80,085	2.0%	81,687	2.0%	83,321	2.0%
Register of Deeds	76,975	78,515	2.0%	80,085	2.0%	81,687	2.0%	83,321	2.0%

FINANCE COMMITTEE RECOMMENDATION

After reviewing the Resolution/Ordinance and fiscal information supplied, your Finance Committee recommends FOR--AGAINST adoption.
REASONS

FOR

AGAINST

Non-Represented Employee General Salary Increase History

2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
1.5%	1%	1%	1%	1%	1%	1%	1%	1%	1%

Other Information for consideration in the decision:

For the year 2020	County Clerk	County Treasurer	Register of Deeds
Racine County	76,975	76,975	76,975
Rock County	78,792	78,792	78,792
Waukesha County	77,887	77,887	78,936
Columbia County	80,020	81,848	80,020
Dane County	102,104	102,104	102,104
Lacrosse County	81,000	81,000	81,000
Marathon County	83,422	73,351	68,772
Milwaukee County	87,965	87,965	87,965
Kenosha County	84,244	84,244	84,244
Walworth County	74,344	74,344	74,344

Walworth County Future Years – Same pay rate for all Positions

Year	County Clerk, Register of Deeds, County Treasurer
2021	81,035
2022	82,656
2023	84,309
2024	85,995

Municipal Clerks - 2020

Municipality	Amount
Mt. Pleasant	Range 82,347 – 102,939
Caledonia	Beginning Term (2021) 74,904 End of Term (2022) 76,407
City of Racine	Range 71,534 – 86,964

March 8, 2016

RESOLUTION NO. 2015-137

RESOLUTION BY FINANCE AND HUMAN RESOURCES COMMITTEE ESTABLISHING THE TOTAL ANNUAL COMPENSATION OF THE COUNTY CLERK, THE COUNTY TREASURER, AND THE REGISTER OF DEEDS FOR THE YEARS 2017, 2018, 2019 AND 2020

To the Honorable Members of the Racine County Board of Supervisors:

BE IT RESOLVED by the Racine County Board of Supervisors that the salary of the following Racine County officials shall be adjusted as follows:

	Salary Effective 01-01-2017	Salary Effective 01-01-2018	Salary Effective 01-01-2019	Salary Effective 01-01-2020
County Clerk	\$73,978	\$75,458	\$76,213	\$ 76,975
County Treasurer	\$73,978	\$75,458	\$76,213	\$76,975
Register of Deeds	\$73,978	\$75,458	\$76,213	\$76,975

BE IT FURTHER RESOLVED by the Racine County Board of Supervisors that this resolution shall not change any existing resolutions concerning benefits to be paid to the holder of the above described office.

Respectfully submitted,

1st Reading _____

2nd Reading _____

BOARD ACTION

Adopted _____

For _____

Against _____

Absent _____

FINANCE AND HUMAN RESOURCES COMMITTEE

Q. A. Shakoor, II, Chairman

Robert N. Miller, Vice-Chairman

Thomas Pringle, Secretary

Janet Bernberg

VOTE REQUIRED: Majority

Prepared by:
Corporation Counsel

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Resolution No 2015- _____
Page Two John A. Wisch

Donnie Snow

Brett A. Nielsen

The foregoing legislation adopted by the County Board of Supervisors of Racine County, Wisconsin, is hereby:

Approved: _____

Vetoed: _____

Date: _____,

Jonathan Delagrave, County Executive

INFORMATION ONLY

WHEREAS, the Finance and Human Resources Committee has reviewed the salaries of the County Clerk, County Treasurer, and Register of Deeds and has determined that it is appropriate to set the salaries for the coming term.

MARCH-8-16

RESOLUTION NO: 2015-137

	2016 Base	1/1/2017	% Inc	1/1/2018	% Inc	1/1/2019	% Inc	1/1/2020	% Inc
County Clerk	72,527	73,978	2.0%	75,458	2.0%	76,213	1.0%	76,975	1.0%
County Treasurer	72,527	73,978	2.0%	75,458	2.0%	76,213	1.0%	76,975	1.0%
Register of Deeds	72,527	73,978	2.0%	75,458	2.0%	76,213	1.0%	76,975	1.0%

FINANCE COMMITTEE RECOMMENDATION

After reviewing the Resolution/Ordinance and fiscal information supplied, your Finance Committee recommends FOR--AGAINST adoption.

REASONS

FOR

AGAINST

March 13, 2018

RESOLUTION NO. 2017-118

RESOLUTION BY THE FINANCE AND HUMAN RESOURCES COMMITTEE ESTABLISHING THE SALARY OF THE CLERK OF COURTS OF RACINE COUNTY FOR THE YEARS 2019, 2020, 2021 AND 2022

To the Honorable Members of the Racine County Board of Supervisors:

BE IT RESOLVED by the Racine County Board of Supervisors that the salary of the Racine County Clerk of Circuit Courts shall be adjusted as follows:

	Salary Effective 01-01-2019	Salary Effective 01-01-2020	Salary Effective 01-01-2021	Salary Effective 01-01-2022
Clerk of Circuit Court	\$81,706	\$82,932	\$84,176	\$ 85,439

BE IT FURTHER RESOLVED by the Racine County Board of Supervisors that this resolution shall not change any existing resolutions concerning benefits to be paid to the holder of the above described office.

Respectfully submitted,

1st Reading 03-13-2018

FINANCE AND HUMAN RESOURCES COMMITTEE

2nd Reading _____

BOARD ACTION

Q.A. Shakoor, II, Chairman

Adopted _____

For _____

Against _____

Absent _____

Robert N. Miller, Vice-Chairman

VOTE REQUIRED: Majority

Thomas Pringle, Secretary

Prepared by:
Corporation Counsel

Janet Bernberg

John A. Wisch

Donnie Snow

Brett A. Nielsen

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Res No. 2017-118

Page Two

The foregoing legislation adopted by the County Board of Supervisors of Racine County, Wisconsin, is hereby:

Approved: _____

Vetoed: _____

Date: _____,

Jonathan Delagrave, County Executive

INFORMATION ONLY

WHEREAS, the Finance and Human Resources Committee has reviewed the salary of the Clerk of Circuit Courts and has determined that it is appropriate to set the salary for the coming term.

RESOLUTION NO. 2017-119

RESOLUTION BY THE FINANCE AND HUMAN RESOURCES COMMITTEE ESTABLISHING THE SALARY OF THE SHERIFF OF RACINE COUNTY FOR THE YEARS 2019, 2020, 2021 AND 2022

To the Honorable Members of the Racine County Board of Supervisors:

BE IT RESOLVED by the Racine County Board of Supervisors that the salary of the Racine Sheriff shall be adjusted as follows:

	Salary Effective 01-01-2019	Salary Effective 01-01-2020	Salary Effective 01-01-2021	Salary Effective 01-01-2022
Sheriff	\$103,510	\$105,270	\$107,060	\$108,880

BE IT FURTHER RESOLVED by the Racine County Board of Supervisors that this resolution shall not change any existing resolutions concerning benefits to be paid to the holder of the above described office.

Respectfully submitted,

1st Reading 03-13-2018

FINANCE AND HUMAN RESOURCES COMMITTEE

2nd Reading _____

BOARD ACTION

Q.A. Shakoor, II, Chairman

Adopted _____

For _____

Against _____

Absent _____

Robert N. Miller, Vice-Chairman

VOTE REQUIRED: Majority

Thomas Pringle, Secretary

Prepared by:
Corporation Counsel

Janet Bernberg

John A. Wisch

Donnie Snow

Brett A. Nielsen

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Res No. 2017-119
Page Two

The foregoing legislation adopted by the County Board of Supervisors of Racine County, Wisconsin, is hereby:

Approved: _____
Vetoed: _____

Date: _____,

Jonathan Delagrave, County Executive

INFORMATION ONLY

WHEREAS, the Finance and Human Resources Committee has reviewed the salary of the Sheriff and has determined that it is appropriate to set the salary for the coming term.

RESOLUTION NO. 2017-120

RESOLUTION BY THE FINANCE AND HUMAN RESOURCES COMMITTEE SETTING THE SALARY OF THE COUNTY EXECUTIVE OF RACINE COUNTY FOR THE YEARS 2019, 2020, 2021, AND 2022

To the Honorable Members of the Racine County Board of Supervisors:

BE IT RESOLVED by the Racine County Board of Supervisors that the salary of the following Racine County official shall be adjusted as follows:

	Salary Effective 04-15-2019	Salary Effective 04-15-2020	Salary Effective 04-15-2021	Salary Effective 04-15-2022
County Executive	\$109,232	\$112,531	\$115,929	\$ 119,443

BE IT FURTHER RESOLVED by the Racine County Board of Supervisors that this resolution shall not change any existing resolutions concerning benefits to be paid to the holder of the above described office.

Respectfully submitted,

1st Reading 03-13-18

FINANCE AND HUMAN RESOURCES COMMITTEE

2nd Reading _____

BOARD ACTION

Q.A. Shakoor, II, Chairman

Adopted _____

For _____

Against _____

Absent _____

Robert N. Miller, Vice-Chairman

VOTE REQUIRED: Majority

Thomas Pringle, Secretary

Prepared by:
Corporation Counsel

Janet Bernberg

John A. Wisch

Donnie Snow

Brett A. Nielsen

1 Res No. 2017-120

2 Page Two

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4 **The foregoing legislation adopted by the County Board of Supervisors of**
5 **Racine County, Wisconsin, is hereby:**

6 **Approved: _____**

7 **Vetoed: _____**

8

9 **Date: _____,**

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Jonathan Delagrave, County Executive

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15 **INFORMATION ONLY**

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WHEREAS, the Finance and Human Resources Committee has reviewed the salary of the County Executive as set forth in Exhibit "A" and has determined that it is appropriate to set the salary for the coming term.

REQUEST FOR COUNTY BOARD ACTION

YEAR	2020	X	Resolution Request
			Ordinance Request
			Report Request

Requestor/Originator: Sheriff's Office - Sheriff Christopher Schmaling

Person knowledgeable about the request who will appear and present before the Committee and County Board (2nd Reading)
 If a person is not in attendance the item may be held over. Sheriffs Office

Does the County Executive know of this request: _____

If related to a position or position change, Does the Human Resources Director know of this request: _____

Does this request propose the expenditure, receipt or transfer of any funds? _____

If the answer is "YES". A fiscal note is required. If Fiscal Note is not created by Finance, send to Finance & Budget Manager before it goes to Committee.

Committee/Individual Sponsoring: Finance & Human Resources Committee

Date Considered by Committee: 2/19/2020 Date of County Board Meeting to be Introduced: 2/25/2020

1st Reading: 1st & 2nd Reading: *

* If applicable, include a paragraph in the memo explaining why 1st and 2nd reading is required.

Signature of Committee Chairperson/Designee: _____

SUGGESTED TITLE OF RESOLUTION/ORDINANCE/REPORT:

Reclassification of 2 FTE Non Rep - Non Exempt N070 Vehicle Service Technicians to 2 Non Rep - Non Exempt PW37 - Mechanic effective March 16, 2020

The suggested title should contain what the Committee is being asked to take action on (ex: Authorize, Approve) . If the action includes a transfer this must be included in the title.

SUBJECT MATTER:

The attached memo describes in detail the nature of resolution /ordinance /report and any specific facts which you want included in resolution/ordinance/report must be attached.

If requesting a multi year contract a copy of the contract or draft contract must be attached

Any request which requires the expenditure or transfer of funds must be accompanied by a fiscal note that shows the specific amount being transferred and the account number from which these funds will be taken and to which they will be transferred.

THIS FORM MUST BE FILLED OUT COMPLETELY PRIOR TO YOUR APPEARANCE BEFORE A COMMITTEE.

FEB-25-2020

FISCAL NOTE RESOLUTION NO:

EXHIBIT "A"

Fiscal Year:

2020

FTE	POSITION	GRADE	WAGES	FRINGES	CONTRACT	TOTAL
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Position Reclassifications will be effective March 16, 2020

SHERIFF'S OFFICE -

2020 Budget Page 29-5

-2.000	Vehicle Service Tech	N070	(74,366)	(36,870)		(111,236)
2.000	Mechanic	PW37	87,202	39,512		126,714
<u>0.000</u>	Total for Sheriff's Office		<u>12,836</u>	<u>2,642</u>		<u>15,478</u>

Funding for these reclasses is from a Deputy position that has been vacant for 2.5 months once HSD has paid for this deputy.

		WAGES	FRINGES	TOTAL
Deputy		12,607	6,704	19,311



RACINE COUNTY SHERIFF'S OFFICE

717 Wisconsin Avenue, Racine, WI 53403-1237

(262) 886-2300 FAX (262) 637-5279

Waterford (262) 534-5166 Burlington (262) 763-9558

Sheriff Christopher Schmaling

Chief Deputy John C. Hanrahan

February 11, 2020

To: Robert Miller
Chairman, Finance and Human Resources Committee

From: Sheriff Christopher Schmaling

RE: Re-Classification of Vehicle Maintenance Technician

The Racine County Sheriff's Office respectfully requests the re-Classification of the vehicle maintenance technicians from paygrade N70 to PW 37. Currently the Sheriff's Office vehicle maintenance technicians engage in a variety of mechanical and specialized duties that are similar in scope and the type of duties performed by mechanics at the County Highway Dept. While the duties and responsibilities are largely the same there is a distinct pay difference between the County Highway Mechanics and the Sheriff's Office. This request is being made in order to obtain compensation consistency among County Departments and retain quality mechanical staff within our operations Division.

If you have any questions concerning this matter, please feel free to contact me. I will also have staff available at the Finance and Human Resources meeting to answer any questions that you may have.

Sheriff Christopher Schmaling
Sheriff, Racine County

By: Capt. Daniel Adams

REQUEST FOR COUNTY BOARD ACTION

YEAR <u>2020</u>	<input checked="" type="checkbox"/>	Resolution Request Ordinance Request Report Request
------------------	-------------------------------------	---

Requestor/Originator: Emergency Management - David Maack

Person knowledgeable about the request who will appear and present before the Committee and County Board (2nd Reading) David Maack
 If a person is not in attendance the item may be held over.

Does the County Executive know of this request: _____

If related to a position or position change, Does the Human Resources Director know of this request: _____

Does this request propose the expenditure, receipt or transfer of any funds? _____

If the answer is "YES". A fiscal note is required. If Fiscal Note is not created by Finance, send to Finance & Budget Manager before it goes to Committee.

Committee/Individual Sponsoring: Finance & Human Resources Committee

Date Considered by Committee: 2/19/2020 Date of County Board Meeting to be Introduced: 2/25/2020

1st Reading: 1st & 2nd Reading: *

*** If applicable, include a paragraph in the memo explaining why 1st and 2nd reading is required.**

Signature of Committee Chairperson/Designee: _____

SUGGESTED TITLE OF RESOLUTION/ORDINANCE/REPORT:

Acceptance of a State of Wisconsin, Department of Military Affairs, Wisconsin Emergency Management - Emergency Police Services Program Grant in the amount of \$25,365 and transfer of funds within the Emergency Management - Grants 2020 budget

The suggested title should contain what the Committee is being asked to take action on (ex: Authorize, Approve) . If the action includes a transfer this must be included in the title.

SUBJECT MATTER:

The attached memo describes in detail the nature of resolution /ordinance /report and any specific facts which you want included in resolution/ordinance/report must be attached.

If requesting a multi year contract a copy of the contract or draft contract must be attached

Any request which requires the expenditure or transfer of funds must be accompanied by a fiscal note that shows the specific amount being transferred and the account number from which these funds will be taken and to which they will be transferred.

THIS FORM MUST BE FILLED OUT COMPLETELY PRIOR TO YOUR APPEARANCE BEFORE A COMMITTEE.

February 7, 2020

To: Finance Committee
From: David L. Maack

Memo Re: FFY2020 Mobile Field Force Grant

We are seeking approval to accept a Mobile Field Force - Gas Mask 2020 grant in the amount of \$25365 for the purchase of gas masks for the Racine County Crowd Control Initiative. Some of the equipment will be transferred to other partner departments.

Items to be purchased include:

35 First Responder Kits @ \$535 = \$18,725
30 Canister Filter Packs @ \$162.00 = \$4860
20 Eyeglass Inserts/Vision Correction Assembly @ \$89.00 = \$1780

There is no match.

Thank you for your consideration.



STATE OF WISCONSIN
DEPARTMENT OF MILITARY AFFAIRS
DIVISION OF EMERGENCY MANAGEMENT

Darrell L. Williams, Ph.D.
Administrator

Tony Evers
Governor

January 31, 2020

David Maack, Emergency Management Coordinator
Racine County Emergency Management
730 Wisconsin Ave
Racine, WI 53403

RE: Emergency Police Services/Mobile Field Force 2018-2019 Teams
WEM Grant Number: 2018-MFF-01-11872

Dear Mr Maack:

Congratulations! I have approved a grant award to Racine County in the amount of \$25,365.00. These funds are from WEM's Emergency Police Services Program available through the State of Wisconsin WI Stat § 323.62. This grant supports the Racine County Emergency Police Services/Mobile Field Force 2018-2019 Teams project.

As Project Director, you will be responsible for seeing that funds are administered according to the approved application materials in Egrants and all reporting requirements outlined in the funding announcement and enclosed Award Documents. To accept this award, have the authorized official sign and initial as indicated. Once signed, return one to WEM (attention: *Rebecca Thompson*) and keep the other for your records. Funds cannot be spent until all signed documents are received by WEM.

Please feel free to reach out to the Program Manager or Fiscal Contact with any questions regarding your grant and responsibilities. We look forward to a collaborative working relationship with you.

Sincerely,

Darrell L. Williams, Ph.D.
Administrator
Wisconsin Emergency Management



STATE OF WISCONSIN
DEPARTMENT OF MILITARY AFFAIRS
DIVISION OF EMERGENCY MANAGEMENT

Darrell L. Williams, Ph.D.
Administrator

Tony Evers
Governor

January 31, 2020

David Maack, Emergency Management Coordinator
Racine County Emergency Management
730 Wisconsin Ave
Racine, WI 53403

RE: Emergency Police Services/Mobile Field Force 2018-2019 Teams
WEM Grant Number: 2018-MFF-01-11872

Dear Mr Maack:

Congratulations! I have approved a grant award to Racine County in the amount of \$25,365.00. These funds are from WEM's Emergency Police Services Program available through the State of Wisconsin WI Stat § 323.62. This grant supports the Racine County Emergency Police Services/Mobile Field Force 2018-2019 Teams project.

As Project Director, you will be responsible for seeing that funds are administered according to the approved application materials in Egrants and all reporting requirements outlined in the funding announcement and enclosed Award Documents. To accept this award, have the authorized official sign and initial as indicated. Once signed, return one to WEM (attention: *Rebecca Thompson*) and keep the other for your records. Funds cannot be spent until all signed documents are received by WEM.

Please feel free to reach out to the Program Manager or Fiscal Contact with any questions regarding your grant and responsibilities. We look forward to a collaborative working relationship with you.

Sincerely,

Darrell L. Williams, Ph.D.
Administrator
Wisconsin Emergency Management



STATE OF WISCONSIN
DEPARTMENT OF MILITARY AFFAIRS
DIVISION OF EMERGENCY MANAGEMENT

Darrell L. Williams, Ph.D.
Administrator

Tony Evers
Governor


Mobile Field Force – Gas Mask 2020
Emergency Police Services/Mobile Field Force 2018-2019 Teams
2018-MFF-01-11872

Wisconsin Emergency Management (WEM), hereby awards to **Racine County**, (hereinafter referred to as the **Grantee**), the amount of **\$25,365.00** for programs or projects pursuant to the State of Wisconsin WI Stat § 323.62 for the Mobile Field Force grant.

This grant may be used until **5/31/2020** for the programs consistent with the budget and general conditions in Attachment A, subject to any limitations or conditions set forth in Attachments B and/or C, if included.

The Grantee shall administer the programs or projects for which this grant is awarded in accordance with the applicable rules, regulations, and conditions of WEM. The submitted application is hereby incorporated by reference into this award.

This grant shall become effective, and funds may be obligated (unless otherwise specified in Attachments A and/or B) when the Grantee signs and returns one copy of this grant award to Wisconsin Emergency Management.

BY: 
Darrell L. Williams, Ph.D.
Administrator
Wisconsin Emergency Management

1/31/2020
Date

The Grantee, **Racine County**, hereby signifies its acceptance of the above-described grant on the terms and conditions set forth above or incorporated by reference therein.

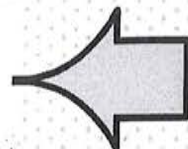
GRANTEE: **Racine County**

BY

NAME: **Jonathan Delagrave**

TITLE: **County Executive**

Date



WISCONSIN EMERGENCY MANAGEMENT
Mobile Field Force (MFF) – Gas Mask 2020
Grant Summary Sheet

Date: January 31, 2020

Grantee: Racine County

State ID: 465.312

Project Title: Emergency Police Services/Mobile Field Force 2018-2019 Teams

Grant Period: From 3/1/2020 To 5/31/2020

Grant Number: 2018-MFF-01-11872

Award amount: \$25,365.00

Project Summary: Funds will be utilized by the Racine County Sheriff's Office and 6 additional local law enforcement agencies for the purchase of crowd control gas masks and related equipment. Racine County established a collaborative crowd control initiative in early 2018 with the Racine Police Dept., Mt. Pleasant Police Dept, Sturtevant Police Dept, Burlington Police Dept, Caledonia Police Dept and the Waterford Police Dept. The Racine County Crowd Control Initiative encompasses 7 agencies and 72 dedicated crowd control officers and deputies working and training together multiple times a year to enhance public safety county wide. Crowd Control gas masks and related equipment will be utilized to support and off-set some of the cost associated with the overall initiative. The Racine County Sheriff's Office and cooperating agencies hope to continue presenting this collaborative effort as a model and intend on reaching out to regional partners in the future to potentially develop a SE Wisconsin regional crowd control asset.

Grantee Contact Information:

Project Director: **David Maack, Emergency Management Coordinator**

Phone number: **262-636-3515**

Address: **Racine County Emergency Management**
730 Wisconsin Ave
Racine, Wisconsin 53403

Signing Official: **Mr. Jonathan Delagrave, County Executive**

Racine County
730 Wisconsin Avenue
Racine, Wisconsin 53403

Grantor Contact Information:

Name of Program Manager: **Dallas Neville**

Phone number: **(608) 444-0003**

Email: Dallas.Neville@wisconsin.gov

Name of Fiscal Contact: **Becky Thompson**

Phone number: **608-242-3236**

Email: Rebecca2.thompson@wisconsin.gov

Mailing address: **Wisconsin Emergency Management**
P.O. Box 7865
Madison, WI 53708-7865

WISCONSIN EMERGENCY MANAGEMENT
Attachment A
Approved Budget and Conditions

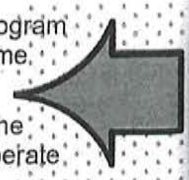
Grantee:	Racine County	Date: January 31, 2020
Project Title:	Emergency Police Services/Mobile Field Force 2018-2019 Teams	
Grant No.:	2018-MFF-01-11872	

APPROVED BUDGET

State Share of Equipment <i>Items >\$5,000 and therefore applies to State Procurement Rules</i>	\$0.00
State Share of Supplies & Operating Expenses <i>Items ≤\$5,000 not requiring a Purchase Order</i>	\$25,365.00
TOTAL STATE BUDGET (100%)	\$25,365.00
Local Share (0%)	\$ 0.00
Total Approved Budget	\$25,365.00

AWARD GENERAL CONDITIONS

1. Grant funds cannot be used to supplant local funds. They must increase the amount of funds that would otherwise be available from local resources.
2. All personnel who utilize equipment purchased with funds from this grant must receive training either through the equipment vendor or other competent source specific to that piece of equipment before it is put into service. The sub-recipient is required to maintain proper training records.
3. To be allowable under a grant program, costs must match the sub-grant's approved budget and must be obligated (purchase order issued, class scheduled during the grant performance period). If obligated by the end of the grant period, payment must be made within 30 days of the grant period ending date. Reimbursement for travel (i.e. mileage, meals, and lodging) is limited to applicable state rates and timeframes. Taxes are not allowable.
4. Any changes to the grant require **prior** approval from WEM through a modification submitted and approved in Egrants. Changes requiring a modification may include but are not limited to Budget, Scope of Project, Period of Performance, Project Director, Fiscal Manager, and/or Performance Measures.
5. Copies of legal agreements as deemed necessary which may include Contracts, Interdepartmental Agreements and Memorandums of Understanding (MOU) among collaborating agencies.
6. Recipients and subrecipients shall use their own procurement procedures and regulations, provided that the procurement conforms to applicable state law and procurement standards.
7. Grant funds will be disbursed by WEM upon completion of approved Program Report(s), Fiscal Report(s), and satisfaction of Special Conditions.
8. The Fiscal Report is considered your Request for Reimbursement and must include copies of paid detailed invoices/receipts, necessary supporting documentation and a completed Request for Reimbursement Form (G-2) signed by the Project Manager and Fiscal Manager listed in Egrants for your agency. The G-2 form may be found at: <https://dma.wi.gov/DMA/wem/grants/admin-tools>
9. All income generated as a direct result of a grant-funded project shall be deemed program income. Program income must be used for the purpose and under the conditions applicable to the award. Program income should be used as earned and accounted for in your reimbursement request.
10. The recipient and any sub-recipient(s) must comply with the Grant Announcement used to announce the funding opportunity and this Grant Award Document. The recipient and any sub-recipient(s) must cooperate with the WEM Compliance Monitors.



Signing official initial here _____

WISCONSIN EMERGENCY MANAGEMENT
Attachment B
Acknowledgement Notice

Date: _____

Grantee: Racine County

Grant No. 2018-MFF-01-11872

Project Title: Emergency Police Services/Mobile Field Force 2018-2019 Teams

The following regulations and obligations (referenced below) apply to your grant award.

PROGRESS REPORTS must be submitted on a scheduled basis into the Egrants system. Narrative reports on the status of your project are due on:

6/30/2020 Final-only

FINANCIAL REPORTS (G-2) also represents a request for reimbursement. The Fiscal Report must have the G-2 form, paid detailed receipts and/or invoices and any additional supporting documentation that shows how the expenses are allowable under the grant. Reports are due on:

6/30/2020 Final-only

PROGRESS REPORTS
&
FINANCIAL REPORTS
NOTE:

Quarterly Reports due 04/12 include January, February and March program activity.
Quarterly Reports due 07/12 include April, May and June program activity.
Quarterly Reports due 10/12 include July, August and September program activity.
Quarterly Reports due 01/12 include October, November and December program activity

Reimbursements and grant modifications will be held if there are late program reports.

INVENTORY REPORT should reflect final inventory in your records. All equipment purchases must be received, paid for, installed, and deployed before submitting report. Report is due in Egrants on or before:

Complete and return a *W-9 Taxpayer Identification Number Verification Form* (enclosed).

OTHER: _____

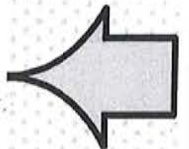
ACKNOWLEDGEMENT

The materials referenced above were received and reviewed by the appropriate members of this organization. I also acknowledge receipt of the Grant Award and any attached Special Conditions. I understand that this grant is awarded subject to our compliance with all Conditions, Regulations, and Obligations described in the above materials.

Date

David Maack

_____, Project Director



WISCONSIN DEPARTMENT OF MILITARY AFFAIRS
ATTACHMENT C

ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

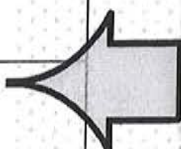
Note: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant I certify that the applicant:

<ol style="list-style-type: none">1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management, and completion of the project described in this application.2. Will give the awarding agency, the Comptroller General of the United States, and if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§ 4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§ 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), which prohibits discrimination on the basis of sex;	<ol style="list-style-type: none">(c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§ 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§ 290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. § 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.7. Will comply, or has already complied, with the requirements of Titles II and III of the uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.8. Will comply, as applicable, with the provisions of the Hatch Act (5 U.S.C. §§ 1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
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- | | |
|---|---|
| <p>9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. § 276c and 18 U.S.C. §§ 874) and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§ 327-333), regarding labor standards for federally assisted construction subagreements.</p> <p>10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.</p> <p>11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§ 1451 et seq.); (f) conformity of Federal actions to State (Clear Air) Implementation Plans under Section 176(c) of the Clear Air Act of 1955, as amended (42 U.S.C. §§ 7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended, (P.L. 93-523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended, (P.L. 93-205).</p> | <p>12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§ 1721 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.</p> <p>13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. § 470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§ 469a-1 et seq.).</p> <p>14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.</p> <p>15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§ 2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.</p> <p>16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§ 4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.</p> <p>17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, Audits of States, Local Governments, and Non-Profit Organizations.</p> <p>18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations and policies governing this program.</p> |
|---|---|

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE County Executive
APPLICANT ORGANIZATION Racine County Emergency Management	DATE SUBMITTED



REQUEST FOR COUNTY BOARD ACTION

YEAR <u>2020</u>	<input checked="" type="checkbox"/>	Resolution Request
	<input type="checkbox"/>	Ordinance Request
	<input type="checkbox"/>	Report Request

Requestor/Originator: Human Service Dept - Hope Otto

Person knowledgeable about the request who will appear and present before the Committee and County Board (2nd Reading) Hope Otto
 If a person is not in attendance the item may be held over.

Does the County Executive know of this request: Yes

If related to a position or position change, Does the Human Resources Director know of this request: Yes

Does this request propose the expenditure, receipt or transfer of any funds? Yes

If the answer is "YES". A fiscal note is required. If Fiscal Note is not created by Finance, send to Finance & Budget Manager before it goes to Committee.

Committee/Individual Sponsoring: Health and Human Development Committee

Date Considered by Committee: 2/10/2020 Date of County Board Meeting to be Introduced: 2/25/2020

1st Reading: 1st & 2nd Reading: *

* If applicable, include a paragraph in the memo explaining why 1st and 2nd reading is required.

Signature of Committee Chairperson/Designee: _____

SUGGESTED TITLE OF RESOLUTION/ORDINANCE/REPORT:

Creation of 1 FTE Sheriff Deputy as of January 1, 2020 within the Sheriff's Office with the position being funded by the Human Service Department and transfer of \$99,009 within the Human Service Department 2020 Budget.

The suggested title should contain what the Committee is being asked to take action on (ex: Authorize, Approve) . If the action includes a transfer this must be included in the title.

SUBJECT MATTER:

The attached memo describes in detail the nature of resolution /ordinance /report and any specific facts which you want included in resolution/ordinance/report must be attached.

If requesting a multi year contract a copy of the contract or draft contract must be attached

Any request which requires the expenditure or transfer of funds must be accompanied by a fiscal note that shows the specific amount being transferred and the account number from which these funds will be taken and to which they will be transferred.

THIS FORM MUST BE FILLED OUT COMPLETELY PRIOR TO YOUR APPEARANCE BEFORE A COMMITTEE.

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	CURRENT BALANCE	TRANSFER	BUDGET AFTER TRANSFER	BALANCE AFTER TRANSFER
HUMAN SERVICES - ADMINISTRATION		2020 BUDGET PAGES 32-22				
CONTRACTED SERVICES	4410990.404500	149,228	149,228	(30,000)	119,228	119,228
HUMAN SERVICES - RESERVES		NOT IN BUDGET BOOK				
URD - TAX STABLIZATION ACCOUNT	47.257600	1,910,852	1,910,850	(69,009)	1,841,843	1,841,841
TOTAL SOURCES				(99,009)		
HUMAN SERVICES - ADMINISTRATION		2020 BUDGET PAGES 32-22				
WAGES	4410990.401000	734,217	670,376	69,852	804,069	740,228
WORKER'S COMP	4410990.402210	1,763	1,610	1,069	2,832	2,679
SOCIAL SECURITY	4410990.402220	56,167	51,481	5,344	61,511	56,825
RETIREMENT	4410990.402230	61,676	56,560	5,868	67,544	62,428
DISABILITY INSURANCE	4410990.402240	7,342	6,692	0	7,342	6,692
GROUP INSURANCE	4410990.402260	160,412	147,278	15,480	175,892	162,758
LIFE INSURANCE	4410990.402270	3,660	3,334	348	4,008	3,682
PUBLIC LIABILITY	4410990.436000	7,342	6,703	1,048	8,390	7,751
TOTAL USES				99,009		
				0		

FINANCE COMMITTEE RECOMMENDATION

After reviewing the Resolution/Ordinance and fiscal information supplied, your Finance Committee recommends FOR--AGAINST adoption.
REASONS

FOR	AGAINST

FEB-25-2020

FISCAL NOTE RESOLUTION NO:

EXHIBIT "B"

Fiscal Year:

2020

FTE	POSITION	GRADE	WAGES	FRINGES	CONTRACT	TOTAL
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Position will be effective January 1, 2020

SHERIFF'S OFFICE

1.000 Sheriff Deputy			69,852	29,157		99,009
<u>1.000</u>	Total for SHERIFF'S OFFICE		<u>69,852</u>	<u>29,157</u>	<u>0</u>	<u>99,009</u>

This position for organizational purposes reports to the Sheriff's Office but is being funded by the Human Service Department.



Hope M. Otto, Director

Human Services Department
1717 Taylor Avenue
Racine, WI 53403
Phone: 262-638-6646
Fax: 262-638-6669
racinecounty.com/humanservices

February 19, 2020

TO: Robert Miller
Chairman, Finance and Human Resource Committee

FROM: Hope Otto
Human Services Director

RE: Addition of position in 2020 budget

The 2020 HSD budget was proposed with compromise and assumptions based on best information available at the time. While the initial request was to convert a Sheriff Deputy position to contracted security coverage, security staffing has become a challenge with contracted entities. It has proven very difficult to find qualified staff and at reasonable costs. Numerous stakeholders in the Dennis Kornwolf Service Center, including our Juvenile Court Judge and Child Support attorneys have expressed the importance of maintaining the 2019 level of Sheriff Deputy security at our location to ensure that both staff and customers alike have a safe place to work and do business. With the support of the Health and Human Development Committee, I am asking to add a Sheriff Deputy into the 2020 budget, funded from HSD reserves.

Sincerely,

Hope Otto, Director
Racine County Human Services Department

REQUEST FOR COUNTY BOARD ACTION

YEAR <u>2020</u>	X 	Resolution Request Ordinance Request Report Request
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Requestor/Originator: Human Service Dept - Hope Otto

Person knowledgeable about the request who will appear and present before the Committee and County Board (2nd Reading) Hope Otto
 If a person is not in attendance the item may be held over.

Does the County Executive know of this request: Yes

If related to a position or position change, Does the Human Resources Director know of this request: N/A

Does this request propose the expenditure, receipt or transfer of any funds? Yes

If the answer is "YES". A fiscal note is required. If Fiscal Note is not created by Finance, send to Finance & Budget Manager before it goes to Committee.

Committee/Individual Sponsoring: Finance & Human Resources Committee

Date Considered by Committee: 2/19/2020 Date of County Board Meeting to be Introduced: 2/25/2020

1st Reading: 1st & 2nd Reading: *

* If applicable, include a paragraph in the memo explaining why 1st and 2nd reading is required.

Signature of Committee Chairperson/Designee: _____

SUGGESTED TITLE OF RESOLUTION/ORDINANCE/REPORT:

Authorize the capital project - BHS Payroll Timeclock, transfer of \$4,470 within the Health Services 2020 Budget , and authorize sole source purchase by vendor Kronos Incorporated.

The suggested title should contain what the Committee is being asked to take action on (ex: Authorize, Approve) . If the action includes a transfer this must be included in the title.

SUBJECT MATTER:

The attached memo describes in detail the nature of resolution /ordinance /report and any specific facts which you want included in resolution/ordinance/report must be attached.

If requesting a multi year contract a copy of the contract or draft contract must be attached

Any request which requires the expenditure or transfer of funds must be accompanied by a fiscal note that shows the specific amount being transferred and the account number from which these funds will be taken and to which they will be transferred.

THIS FORM MUST BE FILLED OUT COMPLETELY PRIOR TO YOUR APPEARANCE BEFORE A COMMITTEE.

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	CURRENT BALANCE	TRANSFER	BUDGET AFTER TRANSFER	BALANCE AFTER TRANSFER
HEALTH SERVICES	NOT IN BUDGET BOOK					
Unrestricted Unreserved	57.257600	216,068	216,068	(4,470)	211,598	211,598
	TOTAL SOURCES			<u>(4,470)</u>		
HEALTH SERVICES	2020 BUDGET PAGES 34-41				0	0
Software Maintenance Contract	5410990.427000	55,320	55,230	405		
Kronos Time Clock	New Account	0	0	4,065	4,065	4,065
	TOTAL USES			<u>405</u>		
				<u>(4,065)</u>		
	DESCRIPTION :			TOTAL PRICE		
	Kronos InTouch 9100 Timeclock			4,065		
	1 year support			405		
	Total for items to be purchased:			<u>4,470</u>		

FINANCE COMMITTEE RECOMMENDATION

After reviewing the Resolution/Ordinance and fiscal information supplied, your Finance Committee recommends FOR--AGAINST adoption.
REASONS

FOR	AGAINST



Hope M. Otto, Director

Human Services Department
1717 Taylor Avenue
Racine, WI 53403
Phone: 262-638-6646
Fax: 262-638-6669
racinecounty.com/humanservices

February 19, 2020

TO: Robert Miller
Chairman, Finance and Human Resources Committee

FROM: Hope Otto
Human Services Director

RE: Creation of capital project for BHS Kronos timeclock

The Division of Behavioral Health Services now has approximately 60 staff located at the Domanik location. These staff work shifts 24/7. In several work areas, there are common shared computers where staff rotate usage throughout the day. As shift change approaches, these computers are in use to record the activities that occurred during the shift. The staff coming into the shift cannot access the computers until the progress notes are completed. The result is inefficiencies which impact accurate time reporting for employees. This time clock will alleviate this bottleneck by allowing staff to sign into work timely.

Sincerely,

Hope Otto, Director
Racine County Human Services Department



ORDER FORM

Quote#: 657392 - 1
Expires: 28-MAR-2020
Sales Executive: Rinzel, Jodi Jean

Order Type: Upgrade US
Date: 07-JAN-2020
Page: 1/2

Bill To: Attn:MARY GARCIA
RACINE COUNTY
730 WISCONSIN AVE.
RACINE
WI 53403
United States
Solution ID: 6108058

Ship To: Attn:MARY GARCIA
RACINE COUNTY
730 WISCONSIN AVE.
RACINE
WI 53403
United States
Contact: Mary Garcia
Email: mary.garcia@racinecounty.com
Ship To Phone: 1 - 262-636-3827

Payment Terms: N30
Currency: USD
Customer PO Number:

FOB: Shipping Point
Ship Method:
Freight Term: Prepay & Add

Order Notes:
Estimated shipping \$53

This order is subject to the terms and conditions of that certain Sales, Software License and Services Agreement between Kronos and Customer dated 6/8/12.

EQUIPMENT

Item	Quantity	Total Price
KRONOS INTOUCH 9100 H4,STANDARD,HID PROX	1	3,135.35
NO POWER CORD (POE),INTOUCH	1	0.00
TOUCH ID OPTION FOR H4 INTOUCH	1	876.00
Total Price		4,011.35

SUPPORT SERVICES

Item	Duration	Total Price
DEPOT EXCHANGE SUPPORT SERVICE	1 YR	405.00
Total Price		405.00

*Support values listed above are total for all applicable products in each section of this order form

QUOTE SUMMARY

Description	Total Price
Subtotal	4,416.35
Deposit	0.00
Tax	0.00
Grand Total	4,416.35

RACINE COUNTY

Signature: _____

Name: _____

Title: _____

Effective Date: _____

Kronos Incorporated

Signature: _____

Name: _____

Title: _____

Effective Date: _____

Invoice amount will reflect deposit received. All professional services are billed as delivered with a payment term of Net Upon Receipt. Unless otherwise indicated above, this order is subject to the attached terms and conditions which the customer acknowledges have been read. THIS ORDER IS SUBJECT TO APPLICABLE TAXES. THE TAX AMOUNT SHOWN ON THIS ORDER IS ONLY AN ESTIMATE. THE ACTUAL TAX AMOUNT TO BE PAID BY CUSTOMER WILL BE SHOWN ON CUSTOMER'S INVOICE. The JBoss® Enterprise Middleware components embedded in the Software are subject to the End User License Agreement found at http://www.redhat.com/licenses/jboss_eula.html. Shipping and handling charges will be reflected on the final invoice. If you are tax exempt; please provide a copy of your "Tax Exempt Certificate" with your signed quote.

REQUEST FOR COUNTY BOARD ACTION

YEAR <u>2020</u>	<input checked="" type="checkbox"/>	Resolution Request Ordinance Request Report Request
------------------	-------------------------------------	---

Requestor/Originator: Human Service Dept - Hope Otto

Person knowledgeable about the request who will appear and present before the Committee and County Board (2nd Reading)
 If a person is not in attendance the item may be held over. Hope Otto

Does the County Executive know of this request: Yes

If related to a position or position change, Does the Human Resources Director know of this request: N/A

Does this request propose the expenditure, receipt or transfer of any funds? Yes
 If the answer is "YES". A fiscal note is required. If Fiscal Note is not created by Finance, send to Finance & Budget Manager before it goes to Committee.

Committee/Individual Sponsoring: Finance & Human Resources Committee

Date Considered by Committee: 2/19/2020 Date of County Board Meeting to be Introduced: 2/25/2020

1st Reading: 1st & 2nd Reading: *

*** If applicable, include a paragraph in the memo explaining why 1st and 2nd reading is required.**

Signature of Committee Chairperson/Designee: _____

SUGGESTED TITLE OF RESOLUTION/ORDINANCE/REPORT:

Authorize the capital project - BHS Security Upgrade, transfer of \$8,285 within the Health Services 2020 Budget, and authorize sole source purchase by vendor CCB Technology.

The suggested title should contain what the Committee is being asked to take action on (ex: Authorize, Approve) . If the action includes a transfer this must be included in the title.

SUBJECT MATTER:

The attached memo describes in detail the nature of resolution /ordinance /report and any specific facts which you want included in resolution/ordinance/report must be attached.

If requesting a multi year contract a copy of the contract or draft contract must be attached

Any request which requires the expenditure or transfer of funds must be accompanied by a fiscal note that shows the specific amount being transferred and the account number from which these funds will be taken and to which they will be transferred.

THIS FORM MUST BE FILLED OUT COMPLETELY PRIOR TO YOUR APPEARANCE BEFORE A COMMITTEE.

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	CURRENT BALANCE	TRANSFER	BUDGET AFTER TRANSFER	BALANCE AFTER TRANSFER
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HEALTH SERVICES

NOT IN BUDGET BOOK

Unrestricted Unreserved	57.257600	216,068	216,068	(8,285)	207,783	207,783
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TOTAL SOURCES (8,285)

HEALTH SERVICES

2020 BUDGET PAGES 34-41

0 0

Software Maintenance Contract	5410990.427000	55,320	55,230	320		
HS - Security Upgrade Capital	New Account	0	0	7,965	7,965	7,965

TOTAL USES 8,285

0

DESCRIPTION :	TOTAL PRICE
Blueiris Software	60
Blueiris support	120
Camera server	1,470
Camera server support	200
Desktop, monitor, stand	640
Cabling	3,525
Outdoor cameras	624
Indoor cameras	1,646
Total for items to be purchased:	<u><u>8,285</u></u>

FINANCE COMMITTEE RECOMMENDATION

After reviewing the Resolution/Ordinance and fiscal information supplied, your Finance Committee recommends FOR--AGAINST adoption.
REASONS

FOR	AGAINST



Hope M. Otto, Director

Human Services Department
1717 Taylor Avenue
Racine, WI 53403
Phone: 262-638-6646
Fax: 262-638-6669
racinecounty.com/humanservices

February 19, 2020

TO: Robert Miller
Chairman, Finance and Human Resources Committee

FROM: Hope Otto
Human Services Director

RE: Creation of capital project for BHS security upgrade

The Division of Behavioral Health Services has operations located at the 2000 Domanik Drive location. This location has staff working 24 hours per day and 7 days per week. During the non-traditional work hours, there are often 4 staff: 2 on duty and 2 staff on call. The building is not completely rented by BHS and as a result, there are non-BHS people that can access the building. This security resolution will implement suggestions made by the Racine County Sheriff Department to improve overall security. The camera installations will allow the BHS worker in the control area to observe staff and consumers entering and leaving the facilities as well as in other common areas of the spaces rented by HSD. This is necessary to ensure the safety of staff and consumers.

Sincerely,

Hope Otto, Director
Racine County Human Services Department

CCB Technology

2823 Carlisle Avenue
Racine, WI 53404



Project Services Proposal for Racine County

Date	Services Performed By: (Service Provider)	Services Performed For: (Client)
January 21, 2020	CCB Technology	Racine County
Created by	2823 Carlisle Avenue	730 Wisconsin Ave. 11th Floor
Nik Lipor	Racine, WI 53404	Racine, WI 53403

Summary

CCB Technology is pleased to offer Racine County the following proposal.

Project Estimate

The following outlines the pre-approved cost for this Statement of Work, pricing is valid for 14 days.

Description	Qty	Unit Cost	Total Cost
Cabling Project to be completed by Newport Network Solutions Inc.	1	\$ 3,525.00	\$ 3,525.00
Total Project Cost:			\$ 3,525.00

CCB Technology will invoice Racine County upon project completion. Sales tax & shipping may apply but are not included in price within the Project Estimate.

Project Proposal

Table of Contents

Summary 1

Project Estimate 1

Scope of Work 3

CCB Technology Responsibilities 3

Client Responsibilities 3

Engagement Resources 4

Fee Schedule..... 4

Completion Criteria 4

Assumptions..... 4

Out of Scope 5

Risks..... 5

Project Change Control Procedure 5

Accepted and Agreed to:..... 5

Scope of Work

The project proposed includes the following work items:

- This estimate is based on the availability of the areas during the onsite assessment. Actual time spent could vary due to work areas not being clear for the installation.
- All work to be completed by Newport Network Solutions and will be provided during normal business hours.
- Cabling Project
 - a. Provide and installation of the following:
 - i. 1st & 2nd Floor
 - ii. (11) Category 5e rated cables from Room 1st & 2nd Floor to 3rd Floor Telecommunications closet
 - iii. Terminate to existing patch panel ports #301-312
 - iv. Core new hole between 2nd and 3rd Floor IT room for additional cables
 - v. All cabling to be tested and certified with Fluke Testing equipment. Test results and As-built drawing to be provided post project completion
 - vi. All cabling will be certified, tested and clearly labeled to customers specifications. Furnish all labor, tools, equipment, and services for all communication work
- Send project completed email to Client Project Team.

CCB Technology Responsibilities

The following items are considered CCB Technology responsibilities for the project:

- CCB's partner implementation scope will be limited to the project items as defined within the deliverables Scope of Work section of the document with exception of the items outlined within the Client scope and responsibilities.

Client Responsibilities

The following items are considered Client responsibilities for the project:

- Racine County will organize a project team for the technical and project plan handoff. The project team will have a primary technical contact that will represent Racine County in the planning discussions and review. The lead contact will participate in all required planning sessions.
- Racine County will provide access to systems and network connectivity.
- All coring, conduit stubs, Power Poles and raceways for the communication cabling are not provided or installed by Newport Network Solutions Inc. unless stated within the Scope of Work
- Racine County understands that all work will take place during normal business hours unless otherwise mutually agreed to by Racine County and Newport Network Solutions Inc. Any overtime hours will be mutually agreed to in advance and will be billed as a separate ticket for hour's worked.
- Racine County must provide a credit card number for CCB to keep on file, upon signing this SoW CCB will invoice Racine County for the project stated within this SoW using their preferred payment method. If the payment method is a Net 30 account and the invoice has not been paid in full after 30 days, CCB will automatically charge the credit card on file for the total invoiced amount.
- Racine County that any additions or changes to the above specifications resulting in additional cost to Newport Network Solutions Inc. will be performed only upon acceptance of a change request to this project.

Engagement Resources

The following are contacts at Racine County that will work with the CCB Technology team on your project:

Name	Phone	Email
Raquel Villarreal	262-636-3976	raquel.villarreal@racinecounty.com

Fee Schedule

This engagement will be conducted on a fixed project basis. The total value for the Services pursuant to this SOW shall not exceed the amount outline in the Project Estimate unless otherwise agreed to by both parties via the project change control procedure, as outlined within. A PCR will be issued specifying the amended value.

Racine County agrees that any additional work outside the scope of work or additional work required due to meet minimum requirements to begin and/or complete work will be billed out based on the fee schedule below.

Role/Function	Fee Type	Hourly Rate
Newport Network Solutions Inc. Cabling Expert	Hourly	\$85
CCB Technology is available 8:30am-5:00pm CST M-F except during company holidays		

Additional Fees

- Racine County agrees to pay any travel expenses for onsite work required to complete this project.
 - o CCB Technology will notify Racine County prior to deploying an engineer onsite.
 - o Fees may include but are not limited to mileage (rates are specified by the IRS Standard Mileage Rate for the time-period that the work was performed), hotels, meals, and parking.

Completion Criteria

CCB Technology shall have fulfilled its obligations when any one of the following first occurs:

- CCB Technology accomplishes the activities described within this SOW, including delivery to Client of the materials listed in the Section entitled "Scope of Work," and Client accepts such activities and materials without unreasonable objections. No response from Client within two-business days of items included in scope of work section being delivered is deemed acceptance.
- CCB Technology and/or Client has the right to cancel services or items included in scope of work section, not yet provided within 15 calendar days, with written notice to the other party. Client acknowledges that they will be billed for any work performed up to time of contract termination.

Assumptions

This Statement of Work is based upon the following assumptions and client responsibilities:

- Racine County will identify one person with overall responsibility for the project. This person will act as the primary contact for CCB Technology and will have decision making authority regarding management of the project. Racine County will promptly notify CCB Technology of any change in the person Racine County has designated to serve as the Project Manager.

Project Proposal

- Appropriate management, technical staff, and other internal resources as necessary and/or required to assist in completing the Scope of Work described. This assumes that a reasonable effort will be made to provide the necessary introductions and ensure the proper cooperation from within Racine County.
- Racine County will make all necessary facilities available to Newport Network Solutions Inc. at the commencement of the project.
- All “out of scope” requests will follow the documented change control process.
- Information provided by Racine County is correct and complete.
- Racine County will provide reasonable responses to questions and responses to requests for approval within 24 hours.

Out of Scope

- Anything not explicitly listed within the Scope of Work section

Risks

The following are the known risks for the engagement:

- Insufficient existing documentation or information.
- Insufficient communication and commitment by project team.
- Restricted access to work areas.
- Strikes, aNewport Network Solutions Inc.dents or delays beyond Newport Network Solutions Inc.’s control.

Project Change Control Procedure

The following process will be followed if a change to this SOW is required:

- A Project Change Request (PCR) will be the vehicle for communicating change. The PCR must describe the change, the rationale for the change, and the effect the change will have on the project.
- The designated Project Manager of the requesting party (CCB Technology or Client) will review the proposed change and determine whether to submit the request to the other party.
- Both Project Managers will review the proposed change and approve it for further investigation or reject it. CCB Technology and Racine County will mutually agree upon any charges for such investigation, if any. If the investigation is authorized, the Client Project Managers will sign the PCR, which will constitute approval for the investigation charges. CCB Technology will invoice Racine County for any such charges. The investigation will determine the effect that the implementation of the PCR will have on SOW price, schedule and other terms and conditions of the Agreement.
- Upon completion of the investigation, both parties will review the impact of the proposed change and, if mutually agreed, a Change Authorization will be executed.
- A written Change Authorization and/or PCR must be signed by both parties to authorize implementation of the investigated changes.
- The Project Management system will be updated by CCB Technology to reflect changes to the project plan.

Accepted and Agreed to:

This statement of work, including attachments, schedules, addenda, and supplemental documents has been submitted by CCB Technology, a Wisconsin corporation (CCB) to Racine County and shall be a binding agreement between CCB

Project Proposal

Technology and Racine County at such time as it has been signed on behalf of both CCB Technology and Racine County. As of the effective date the parties agree as follows:

1. **Services.** CCB Technology agrees to perform services and provide documentation described in this statement of work, and Racine County agrees to the provisions of this statement of work.
2. **Adoption of Professional Service Agreement.** The professional services agreement between CCB Technology and Racine County is incorporated by reference, provided that (a) the provisions of this statement of work shall control if the provisions of the agreement conflict with the provisions of this statement of work and (b) hourly rates set forth in this statement of work apply to the services described in this statement of work, and CCB Technology's current hourly rates apply to other services provided by CCB Technology.

This agreement constitutes the entire agreement of the parties, supersedes any prior understandings relating to the subject matter hereof, and may be amended or supplemented only in a written agreement signed by CCB Technology and Racine County. All printed clauses on any order form submitted by Racine County are deemed deleted.

IN WITNESS WHEREOF, the parties hereto have caused this SOW to be effective as of the day, month and year first written above.

Racine County		CCB Technology	
By:	_____	By:	_____
Name:	_____	Name:	_____
Title:	_____	Title:	_____
Date:	_____	Date:	_____

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	CURRENT BALANCE	TRANSFER	BUDGET AFTER TRANSFER	BALANCE AFTER TRANSFER
HUMAN SERVICES - DETENTION		2020 BUDGET PAGES 32-22				
JUVENILE BED RENTAL	4205999.311404	(607,750)	(607,750)	(7,265)	(615,015)	(615,015)
TOTAL SOURCES						(7,265)

HUMAN SERVICES - DETENTION		2020 BUDGET PAGES 32-22				
WAGES	4205999.401000	1,598,537	1,484,674	6,203	1,604,740	1,490,877
WORKER'S COMP	4205999.402210	3,839	3,542	14	3,853	3,556
SOCIAL SECURITY	4205999.402220	122,284	113,273	475	122,759	113,748
RETIREMENT	4205999.402230	120,894	110,506	418	121,312	110,924
DISABILITY INSURANCE	4205999.402240	15,990	15,447	62	16,052	15,509
GROUP INSURANCE	4205999.402260	566,160	522,350	0	566,160	522,350
LIFE INSURANCE	4205999.402270	7,958	7,336	31	7,989	7,367
PUBLIC LIABILITY	4205999.436000	15,990	14,753	62	16,052	14,815
TOTAL USES						7,265
						0

FINANCE COMMITTEE RECOMMENDATION

After reviewing the Resolution/Ordinance and fiscal information supplied, your Finance Committee recommends FOR--AGAINST adoption.
REASONS

FOR	AGAINST

FEB-19-2020

FISCAL NOTE RESOLUTION NO:

EXHIBIT "B"

Fiscal Year:

2020

FTE	POSITION	GRADE	WAGES	FRINGES	CONTRACT	TOTAL
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Position will be effective March 14, 2020

HUMAN SERVICES - DETENTION

-1.000	Detention Worker N36		(26,883)	(15,496)		(42,379)
1.000	Lead Detention Worker N65		33,086	16,558		49,644
<u>1.000</u>	Total for HUMAN SERVICES		<u>6,203</u>	<u>1,062</u>	<u>0</u>	<u>7,265</u>



Hope M. Otto, Director

Human Services Department
1717 Taylor Avenue
Racine, WI 53403
Phone: 262-638-6646
Fax: 262-638-6669
racinecounty.com/humanservices

February 19, 2020

TO: Robert Miller
Chairman, Finance and Human Resources Committee

FROM: Hope Otto
Human Services Director

RE: Addition of position in 2020 budget

The 2020 budget brought an increase in pay for correctional officers in order to remain competitive in such a tight labor market. While the detention staff did not receive an increase, these positions were converted from contracted staff to county staff in order to attract and retain employees for our juvenile detention center. While this was a good first step, we recognize that in order to continue to provide high quality service for our youth in detention we need to ensure that our staff are receiving continuous training, feedback and support.

In order to remedy this and ensure that our youth are receiving a high level of supervision and intervention, I am asking for a Lead Detention Worker position to be created. This position will provide an added layer of supervision, training and support for our detention staff as well as create a clear career ladder that will, in turn, attract and retain more staff as we continue to prepare for the SRCCCY.

Sincerely,

Hope Otto, Director
Racine County Human Services Department

RACINE COUNTY

LEAD DETENTION WORKER

Human Services Department

Basic Function

To supervise juveniles, train all new staff, maintain a secure and safe environment, and ensure policies, procedures and programs are implemented and enforced; and to perform related work as required for Human Services Department's Detention Center.

Essential Duties

1. Supervise and care for juveniles within established policies and procedures.
2. Maintain a secure and safe environment.
3. Recommend needs and report discrepancies to the Detention Superintendent and or Shift Supervisor.
4. Training and development of new staff and in-service training periods.
5. Provide basic needs of youth, such as food, clothing, personal supplies, bedding, medical needs, and other supplies.
6. Perform general housekeeping and cleaning duties, operate laundry equipment, and other related duties, as required.
7. Maintain accurate records, including written daily behavioral reports, room checks, disciplinary reports, medication logs, incident reports.
8. Maintain discipline and enforce policies and procedures pertaining to the Center; may physically restrain juveniles when appropriate to quell disturbances to maintain a safe environment.
9. Conduct room and personal searches for cleanliness, contraband, and damages.
10. Provide juveniles with positive role models, i.e., personal values, dress, behavior.
11. Provide and maintain a positive environment for the public and other staff.
12. Provide services to juveniles involved in alternate detention programs.
13. Administer first aid, as needed.
14. Perform other related duties as needed.
15. Monitor and operate electronic and manual equipment.
16. Attend staff meetings and re-certification training.

Supervision Received

Receives supervision from Detention Superintendent and/or shift supervisors

Qualifications

- High school diploma or GED equivalency.
- Minimum of 21 years of age.
- No convictions of a felony, misdemeanor or other offense of which the circumstances substantially relate to the circumstances of the particular job or licensed activity.
- Have and maintain valid driver's license.
- Previous experience in youth programming.
- Residential telephone number available to Detention Supervisors.

- Pass certification in the use of a self contained breathing apparatus.
- Successfully completed the Wisconsin Law Enforcement Standards Board "Secure Detention Officer" training (224 hours)
- Prompt and regular attendance.

*Or any equivalent combination, training and experience, which provides the requisite knowledge, skills and abilities.

Knowledge, Skills & Abilities

- Knowledge of adolescent behavior, inter-personal relations, and social interaction.
- Ability to communicate effectively, both orally and in writing.
- Ability to establish and maintain effective working relationships with the public and staff personnel.
- Ability to serve as a positive role model for juveniles and provide effective directions and supervision and to take immediate appropriate action.
- Ability to serve as a positive role model for all detention staff.
- Ability to detect and recognize potentially hazardous situations.

Physical Requirements

- Continuous (67% - 100% of work day) feeling, talking, hearing, far, near, color, peripheral vision, and light intensity of fingering.
- Frequent (34% - 66% of work day) standing, walking, sitting, bending/twisting, reaching, lifting objects weighing 1-20 pounds, carrying objects weighing 1-10 pounds, light intensity of handling and medium intensity of fingering.
- Occasional (1% - 33% of work day) stooping, kneeling, crouching, climbing using legs and feet, lifting objects weighing 21-80 pounds, carrying objects weighing 11-20 pounds, pushing/pulling objects weighing 1-20 pounds or 11-40 pounds on wheels.

Working Conditions

- Continuous (100% of work day) inside work.
- No facial hair allowed – mustaches okay if to department and state standards.
- Required to wear a designated uniform (uniform policy).
- Most times employee is required to carry a portable radio.
- Possible exposure to bloodborne pathogens.

This description has been prepared to assist in properly evaluating various classes of responsibilities, skills, working conditions etc. present in the classification. It is intended to indicate the kind of tasks and characteristic levels of work difficulty that will be required of positions that will be given this title. It is not intended as a complete list of specific duties and responsibilities. Nor is it intended to limit or in any way modify the right of any supervisor to assign, direct and control the work of employees under his/her supervision. The use of a particular expression or illustration describing duties shall not be held to exclude other duties not mentioned that are of a similar kind and level of difficulty.

New 02/10/2020

REQUEST FOR COUNTY BOARD ACTION

YEAR <u>2020</u>	<input checked="" type="checkbox"/>	Resolution Request Ordinance Request Report Request
------------------	-------------------------------------	---

Requestor/Originator: Human Service Dept - Hope Otto

Person knowledgeable about the request who will appear and present before the Committee and County Board (2nd Reading) Hope Otto
 If a person is not in attendance the item may be held over.

Does the County Executive know of this request: Yes

If related to a position or position change, Does the Human Resources Director know of this request: Yes

Does this request propose the expenditure, receipt or transfer of any funds? Yes

If the answer is "YES". A fiscal note is required. If Fiscal Note is not created by Finance, send to Finance & Budget Manager before it goes to Committee.

Committee/Individual Sponsoring: Finance and Human Resources Committee

Date Considered by Committee: 2/19/2020 **Date of County Board Meeting to be Introduced:** 2/25/2020

1st Reading: **1st & 2nd Reading:** *

*** If applicable, include a paragraph in the memo explaining why 1st and 2nd reading is required.**

Signature of Committee Chairperson/Designee: _____

SUGGESTED TITLE OF RESOLUTION/ORDINANCE/REPORT:

Changes to the Division of Behavioral Health Services Staff wage schedules, elimination of 1 FTE Non Rep Exempt E060 ADRC Director, creation of 1 FTE Non Rep Exempt E070 ADRC Manager, and transfer of \$29,854 within the Human Service Department 2020 Budget.

The suggested title should contain what the Committee is being asked to take action on (ex: Authorize, Approve) . If the action includes a transfer this must be included in the title.

SUBJECT MATTER:

The attached memo describes in detail the nature of resolution /ordinance /report and any specific facts which you want included in resolution/ordinance/report must be attached.

If requesting a multi year contract a copy of the contract or draft contract must be attached

Any request which requires the expenditure or transfer of funds must be accompanied by a fiscal note that shows the specific amount being transferred and the account number from which these funds will be taken and to which they will be transferred.

THIS FORM MUST BE FILLED OUT COMPLETELY PRIOR TO YOUR APPEARANCE BEFORE A COMMITTEE.

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	CURRENT BALANCE	TRANSFER	BUDGET AFTER TRANSFER	BALANCE AFTER TRANSFER
HUMAN SERVICES - BEHAVIORAL HEALTH						
A&D EL COMM PREV/ACCESS/OUTREACH - 2020 BUDGET PAGE 34-31						
INTGOVT REVENUES	5108200.301500	(2,288,775)	(2,288,775)	(3,846)	(2,292,621)	(2,292,621)
A&D MH COMPREHENS COMM SERVICE - 2020 BUDGET PAGE 34-23 & 24						
MEDICAID SERVICE REVENUE	5102510.302100	(3,185,815)	(3,185,815)	(11,892)	(3,197,707)	(3,197,707)
A&D MH COUNSEL/THERAP RESOURCE - 2020 BUDGET PAGE 34-21						
COUNSELING FEE - CLIENT	5102507.315015	(513,286)	(513,056)	(4,796)	(518,082)	(517,852)
A&D EL COMM LIVING/SUPP SERVIC - 2020 BUDGET PAGE 34-32 & 33						
CLIENT ASSESSMENT FEES	5108300.311450	(232,440)	(227,665)	(7,676)	(240,116)	(235,341)
A&D MH COMMUNITY SUPPORT PROGR - 2020 BUDGET PAGE 34-22 & 23						
MEDICAID SERVICE REVENUE	5102509.302100	(392,000)	(392,000)	(1,644)	(393,644)	(393,644)
TOTAL SOURCES				(29,854)		
HUMAN SERVICES - BEHAVIORAL HEALTH						
A&D EL COMM PREV/ACCESS/OUTREACH - 2020 BUDGET PAGE 34-31						
WAGES	5108200.401000	481,497	443,904	3,238	484,735	447,142
WORKER'S COMP	5108200.402210	1,157	1,067	8	1,165	1,075
SOCIAL SECURITY	5108200.402220	36,835	34,130	248	37,083	34,378
RETIREMENT	5108200.402230	40,446	37,283	272	40,718	37,555
DISABILITY INSURANCE	5108200.402240	4,815	4,273	32	4,847	4,305
GROUP INSURANCE	5108200.402260	107,840	96,045	0	107,840	96,045
LIFE INSURANCE	5108200.402270	2,397	2,115	16	2,413	2,131
PUBLIC LIABILITY	5108200.436000	4,815	4,438	32	4,847	4,470
A&D MH COMPREHENS COMM SERVICE - 2020 BUDGET PAGE 34-23 & 24						
WAGES	5102510.401000	1,457,741	1,381,760	10,010	1,467,751	1,391,770
WORKER'S COMP	5102510.402210	3,496	3,314	24	3,520	3,338
SOCIAL SECURITY	5102510.402220	111,518	106,004	766	112,284	106,770
RETIREMENT	5102510.402230	122,450	116,066	840	123,290	116,906
DISABILITY INSURANCE	5102510.402240	14,578	13,658	101	14,679	13,759
GROUP INSURANCE	5102510.402260	421,228	395,391	0	421,228	395,391
LIFE INSURANCE	5102510.402270	7,264	6,735	50	7,314	6,785
PUBLIC LIABILITY	5102510.436000	14,578	13,818	101	14,679	13,919
A&D MH COUNSEL/THERAP RESOURCE - 2020 BUDGET PAGE 34-21						
WAGES	5102507.401000	737,188	712,008	4,038	741,226	716,046
WORKER'S COMP	5102507.402210	1,768	1,708	10	1,778	1,718
SOCIAL SECURITY	5102507.402220	56,395	54,526	309	56,704	54,835
RETIREMENT	5102507.402230	61,924	59,809	339	62,263	60,148
DISABILITY INSURANCE	5102507.402240	0	(294)	40	40	(254)
GROUP INSURANCE	5102507.402260	161,760	155,020	0	161,760	155,020
LIFE INSURANCE	5102507.402270	3,669	3,483	20	3,689	3,503
PUBLIC LIABILITY	5102507.436000	7,372	7,120	40	7,412	7,160

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	CURRENT BALANCE	TRANSFER	BUDGET AFTER TRANSFER	BALANCE AFTER TRANSFER
A&D EL COMM LIVING/SUPP SERVIC - 2020 BUDGET PAGE 34-32 & 33						
WAGES	5108300.401000	44,728	44,728	6,461	51,189	51,189
WORKER'S COMP	5108300.402210	107	107	16	123	123
SOCIAL SECURITY	5108300.402220	3,422	3,422	494	3,916	3,916
RETIREMENT	5108300.402230	3,757	3,757	543	4,300	4,300
DISABILITY INSURANCE	5108300.402240	447	447	65	512	512
GROUP INSURANCE	5108300.402260	13,480	13,480	0	13,480	13,480
LIFE INSURANCE	5108300.402270	223	223	32	255	255
PUBLIC LIABILITY	5108300.436000	447	447	65	512	512
A&D MH COMMUNITY SUPPORT PROGR - 2020 BUDGET PAGE 34-22 & 23						
WAGES	5102509.401000	367,937	338,563	1,383	369,320	339,946
WORKER'S COMP	5102509.402210	882	812	4	886	816
SOCIAL SECURITY	5102509.402220	28,147	26,032	106	28,253	26,138
RETIREMENT	5102509.402230	30,907	28,440	116	31,023	28,556
DISABILITY INSURANCE	5102509.402240	3,679	3,265	14	3,693	3,279
GROUP INSURANCE	5102509.402260	86,272	76,162	0	86,272	76,162
LIFE INSURANCE	5102509.402270	1,833	1,618	7	1,840	1,625
PUBLIC LIABILITY	5102509.436000	3,679	3,385	14	3,693	3,399
TOTAL USES				29,854		
				0		

FINANCE COMMITTEE RECOMMENDATION

After reviewing the Resolution/Ordinance and fiscal information supplied, your Finance Committee recommends FOR--AGAINST adoption.

REASONS

FOR

AGAINST

FEB-19-2020

FISCAL NOTE RESOLUTION NO:

EXHIBIT "B"

Fiscal Year:

2020

FTE	POSITION	GRADE	WAGES	FRINGES	CONTRACT	TOTAL
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Position will be effective March 14, 2020

HUMAN SERVICES - BEHAVIORAL HEALTH SEI

-1.000	E060 ADRC Director		(64,762)	(12,167)		(76,929)
1.000	E070 ADRC Manager		68,000	12,776		80,776
<u>0.000</u>	Total for HUMAN SERVICES		<u>3,238</u>	<u>609</u>	<u>0</u>	<u>3,847</u>

FEB-19-2020

FISCAL NOTE RESOLUTION NO:

EXHIBIT "C"

Fiscal Year:

2020

LEVEL OF RESPONSIBILITY/CREDENTIAL	CURRENT RANGE	PROPOSED RANGE	PROPOSED GRADE	POSITIONS IN GRADE
Advanced Nurse Practitioner	\$76,314-\$111,421	\$105,000-\$115,000	BE60	2
Management (Administrator)	\$76,314-\$111,421	\$80,000-\$111,421	BE55	1
Management (Manager)	\$62,667-\$89,068	\$65,000-\$90,000	BE50	3
Management (Supervisor)	\$57,231-\$80,181	\$64,000-\$85,000	BE45	10
Management (Asst. Manager)	\$57,231-\$80,181	\$57,231-\$80,181	BE40	1
Master with full license (Level IV)	\$47,505-\$67,710	\$60,000-\$75,000	BN35	0
Master with full license (RN, Supervisor)	\$47,539-\$64,715	\$55,000-\$75,000	BE30	8
Master no license/training license (Mobile III)	\$49,174-\$52,009	\$49,900-\$70,000	BN25	0
Master no license/training license (Level III)	\$43,851-\$58,725	\$49,900-\$70,000	BE20	7
Bachelor (Level II)	\$40,207-\$53,078	\$43,680-\$65,000	BN15	48
Non bachelor (Level I & II)	\$40,207-\$53,078	\$39,520-\$52,000	BN10	2
Non degree (Tech & Level I)	\$30,268-\$37,012	\$34,360-\$47,840	BN05	13
			Total positions	95

February 19, 2020

TO: Robert Miller
Chairman, Finance and Human Resources Committee

FROM: Hope Otto
Human Services Director

RE: Changes to Division of Behavioral Health Services wage schedules and reclassification of 1 FTE Non Rep Exempt E060 ADRC Director to 1 FTE Non Rep Exempt E070 ADRC Manager effective March 14, 2020

The Division of Behavioral Health Services delivers mental health, substance use counseling, and crisis interventions services to those most in need in Racine County. Our Health Services Department operates a responsible, conservative budget funded primarily (99.3%) by State and Federal grants and commercial insurance. The amount of Racine County Levy that is contributed to the overall budget can be partially recouped through a reconciliation process only afforded to County government operations.

In 2019, Racine County received over \$4,000,000 in insurance compensation and grants. The insurance reimbursement received by Racine County is based on the license and educational level of providers. If we are unable to maintain billing due to lack of qualified providers, revenues decline. Racine County must remain competitive to not only continue to serve our residents, but also to limit financial liability to the County. In our community and throughout the country, behavioral health care service providers are in high demand. BHS must compete not only with other governmental agencies, but also the private sector to recruit and retain qualified health care providers. Under the current structure, BHS is unable to fill positions.

This resolution addresses these issues by building in professional advancement and increased compensation to reflect the education and licensing of employees. Positions are retitled to show the potential progression based on education and license:

- "I" indicating high school degree up to less than a bachelor degree
- "II" indicating a Bachelor Degree in relevant field

- “III” indicating Master’s Degree in Social Work, Counseling, Psychology, or relevant degree
- “IV” indicating a Master’s degree licensed professional

This will enable the County to hire the most qualified individual for the position. A comprehensive regional salary comparison was done to recommend salary modifications to improve competitiveness. This new pay structure modifies the pay scales to encompass the current market realities. The proposed changes will result in an anticipated cost in to the 2020 budget of \$29,854.

Sincerely,

Hope Otto, Director
Racine County Human Services Department

REQUEST FOR COUNTY BOARD ACTION

YEAR	2020	
	<input checked="" type="checkbox"/>	Resolution Request
	<input type="checkbox"/>	Ordinance Request
	<input type="checkbox"/>	Report Request

Requestor/Originator: Public Works - Julie Anderson

Person knowledgeable about the request who will appear and present before the Committee and County Board (2nd Reading)
If a person is not in attendance the item may be held over. Julie Anderson

Does the County Executive know of this request: _____

If related to a position or position change, Does the Human Resources Director know of this request: _____

Does this request propose the expenditure, receipt or transfer of any funds? _____

If the answer is "YES". A fiscal note is required. If Fiscal Note is not created by Finance, send to Finance & Budget Manager before it goes to Committee.

Committee/Individual Sponsoring: Finance & Human Resources Committee

Date Considered by Committee: 2/19/2020 Date of County Board Meeting to be Introduced: _____

1st Reading: 1st & 2nd Reading: *

* If applicable, include a paragraph in the memo explaining why 1st and 2nd reading is required.

Signature of Committee Chairperson/Designee: _____

SUGGESTED TITLE OF RESOLUTION/ORDINANCE/REPORT:

Acceptance of a grant from Fund for Lake Michigan for a Horlick Dam Study in the amount of \$100,000 and transfer of funds within the Public Works - County Trunk Highway Capital 2020 Budget

The suggested title should contain what the Committee is being asked to take action on (ex: Authorize, Approve) . If the action includes a transfer this must be included in the title.

SUBJECT MATTER:

The attached memo describes in detail the nature of resolution /ordinance /report and any specific facts which you want included in resolution/ordinance/report must be attached.

If requesting a multi year contract a copy of the contract or draft contract must be attached

Any request which requires the expenditure or transfer of funds must be accompanied by a fiscal note that shows the specific amount being transferred and the account number from which these funds will be taken and to which they will be transferred.

THIS FORM MUST BE FILLED OUT COMPLETELY PRIOR TO YOUR APPEARANCE BEFORE A COMMITTEE.

ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	CURRENT BALANCE	TRANSFER	BUDGET AFTER TRANSFER	BALANCE AFTER TRANSFER
PUBLIC WORKS - COUNTY HIGHWAY		NOT IN 2020 BUDGET BOOK				
DM 18 HORLICK DAM STUDY REV	460280.325000.DM325	0	0	(100,000)	(100,000)	(100,000)
	TOTAL SOURCES			<u>(100,000)</u>		
DM 18 HORLICK DAM STUDY	460280.486000.DM325	0	0	100,000	100,000	100,000
	TOTAL USES			<u>100,000</u>		
				<u><u>0</u></u>		

FINANCE COMMITTEE RECOMMENDATION

After reviewing the Resolution/Ordinance and fiscal information supplied, your Finance Committee recommends FOR--AGAINST adoption.

REASONS

FOR	AGAINST

Memorandum

To: Racine County Finance and Human Resources Committee

From: Julie Anderson, Director, Public Works & Development Services

Date: February 11, 2020

Subject: Fund For Lake Michigan (FFLM) Grant acceptance

Racine County received a \$100,000 grant from the FFLM in 2017. The grant was awarded so that Racine County could study options for bringing the Horlick Dam into compliance with a DNR order. The grant was applied for by previous Racine County Engineering Manager, Nathan Plunkett.

The initial deadline for spending the grant was the end of 2018. Nathan Plunkett left the employment of Racine County in October of 2018. No work was done relative to the grant before he left.

Roley Behm became the new manager of Engineering in late 2018. Racine County was contacted by the FFLM staff in 2019 and they asked for a status update. At that time, it became clear that we needed an extension of time to expend the grant award. An extension was granted.

Presently, the FFLM has given Racine County until June 1, 2020 to expend the \$100,000 for the study of the Horlick Dam. Upon doing some research, it was determined that the process to formally accept this grant was not completed, due to the staff changes described above. Racine County engaged a firm that is currently making application for a major DNR grant to determine how to bring the Horlick Dam into compliance with the DNR order. The FFLM grant will be used to pay for that professional service.

The request is to formally accept the \$100,000 grant that was awarded to Racine County from the FFLM.

Thank you for your consideration of this request. Brian Nelson and Kris Tapp assisted my department in solving this mystery and we are appreciative to them.

REQUEST FOR COUNTY BOARD ACTION

YEAR	2020	X	Resolution Request
			Ordinance Request
			Report Request

Requestor/Originator: County Executive

Person knowledgeable about the request who will appear and present before the Committee and County Board (2nd Reading) Jonathan Delagrave
 If a person is not in attendance the item may be held over.

Does the County Executive know of this request: Yes

If related to a position or position change, Does the Human Resources Director know of this request: N/A

Does this request propose the expenditure, receipt or transfer of any funds? Yes

If the answer is "YES". A fiscal note is required. If Fiscal Note is not created by Finance, send to Finance & Budget Manager before it goes to Committee.

Committee/Individual Sponsoring: Finance & Human Resources Committee

Date Considered by Committee: 2/19/2020 Date of County Board Meeting to be Introduced: 2/25/2020

1st Reading: 1st & 2nd Reading: *

* If applicable, include a paragraph in the memo explaining why 1st and 2nd reading is required.

Signature of Committee Chairperson/Designee: _____

SUGGESTED TITLE OF RESOLUTION/ORDINANCE/REPORT:

Authorize the use of \$50,000 from Unrestricted - Ridgewood Reserves and transfer of \$50,000.00 to the Cultural Activities 2020 Budget for contribution to the City of Racine Public Health Department for the Racine Community Health Center.

The suggested title should contain what the Committee is being asked to take action on (ex: Authorize, Approve) . If the action includes a transfer this must be included in the title.

SUBJECT MATTER:

The attached memo describes in detail the nature of resolution /ordinance /report and any specific facts which you want included in resolution/ordinance/report must be attached.

If requesting a multi year contract a copy of the contract or draft contract must be attached

Any request which requires the expenditure or transfer of funds must be accompanied by a fiscal note that shows the specific amount being transferred and the account number from which these funds will be taken and to which they will be transferred.

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ACCOUNT NAME	ACCOUNT NUMBER	CURRENT BUDGET	CURRENT BALANCE	TRANSFER	BUDGET AFTER TRANSFER	BALANCE AFTER TRANSFER
GENERAL FUND	NOT IN BUDGET BOOK					
URD - RIDGEWOOD RESERVE	10.257550	4,990,577	4,990,577	(50,000)	4,940,577	4,940,577
	TOTAL SOURCES			<u>(50,000)</u>		
CULTURAL ACTIVITIES	2020 BUDGET PAGES 42-2					
C/S - CITY OF RACINE RCHC	New Account	0	0	50,000	50,000	50,000
	TOTAL USES			<u>50,000</u>		
				<u><u>0</u></u>		

FINANCE COMMITTEE RECOMMENDATION

After reviewing the Resolution/Ordinance and fiscal information supplied, your Finance Committee recommends FOR--AGAINST adoption.
REASONS

FOR	AGAINST



Jonathan Delagrave
Office of the County Executive
730 Wisconsin Avenue
Racine, WI 53403
262-636-3273
fax: 262-636-3549
Jonathan.Delagrave@racinecounty.com

February 19, 2020

TO: Robert Miller
Chairman, Finance and Human Resources Committee

FROM: Jonathan Delagrave
Racine County Executive

RE: Contribution of \$50,000 to the Racine Public Health Department for
the Racine Community Health Center

Federally Qualified Health Clinics or FQHCs are community-based health care providers that provide outpatient primary care services in underserved areas. FQHCs qualify for specific reimbursement under Medicare and Medicaid and include awardees of the Health Resources and Services Administration ("HRSA") Health Center Program and federally designated Health Center Program look-alikes. They are vital to providing affordable, accessible, quality, and value-based primary health care to millions of people – regardless of insurance status or ability to pay. The lack of a federally qualified health clinic has had a negative impact on our community health indicators such as infant mortality.

Nationwide, 1 in 12 people rely on federally qualified health centers. In a community of almost 200,000 with over 25,000 individuals living in poverty, having a fully functional, independent FQHC is a vital safety net. There are no comparable communities in Wisconsin with the health disparities and poverty levels we experience without the benefit of high-quality primary care services afforded by having an FQHC.

FQHCs have a tremendous impact on community health. They provide a comprehensive set of health services including primary care; behavioral health; chronic disease management; preventive care; and other specialty, enabling, and ancillary services (e.g., radiology, laboratory, dental, transportation, translation, and social services). Health disparities are lower, and patients perform better on ambulatory care measures than those in private care.

Federally Qualified Health Clinics also promote economic growth and offer savings to our entire health system: costs are 24 percent lower in FQHC settings

than in private settings. Additionally, the dramatic rise in the cost of health care in the last 15 years has resulted in a 150% growth of patients who utilize FQHCs as the setting for their primary care.

Racine County is part of a diverse coalition of government, health care, business, faith-based, community-based and philanthropic stakeholders that has convened over the past two years to help bring an FQHC to Racine County.

FQHCs achieve financial solvency through enhanced Medicaid billing as well as eventually a federal designation and annual grant. However, initial start-up funding necessary to sustain a project is most effectively attained through strong public/private partnerships. To that end, the County played a key role, along with other stakeholders, in successfully lobbying Ascension to commit \$1 million dollars toward the establishment of a FQHC in Racine. On December 18th, we were notified that Ascension will donate \$1 million to be paid over 5 years to assist with not only startup costs, but the overall operating budget. Gateway Technical College and the City of Racine have both committed \$50,000 toward year one costs. The request to you today is for Racine County to contribute \$50,000 out of Ridgewood Reserves – payable to the already established 501(c)(3) of the Racine Community Health Center – for initial infrastructure start-up costs for this critical community need to improve access to high-quality health care and support healthier lifestyle options.

Construction of the clinic on the garden level of Julian Thomas Elementary School has already begun. This community school location will ensure that students, families, and residents will enjoy increased access to health care services while making the school the center of the neighborhood.

Jonathan Delagrave
County Executive